



Sawyer County Ethics Complaint Form

Return completed form to:

Sawyer County Clerk, 10610 Main Street, Hayward, WI 54843

lynn.fitch@sawyercountywi.gov and andy.albarado@sawyercountygov.org

Pursuant to the Section 4(b) of Sawyer County Code of Ethics Ordinance, which is set forth in the Sawyer County Board of Supervisors Policy and Procedure Manual, any individual, either personally or on behalf of an organization may submit a complaint regarding an alleged Code of Ethics violation to the office of County Administrator and County Clerk who will forward it to the Corporation Counsel or designee. If the County Administrator or County Clerk is the subject of the complaint, the submission shall be made to the County Board Chair who will then forward it to the Corporation Counsel or designee. If the Corporation Counsel is the subject of the complaint, the County Administrator and County Clerk will determine if hiring outside counsel is appropriate in terms of processing the complaint. All complaints shall be made in writing and include the following information:

<u>Section 1</u> - Complainant's name, address, phone number, and County position, if any -	
<u>Section 2</u> - Name, address, and County position of person(s) named in complaint -	
<u>Section 3</u> - The specific policy or statutory provision which is alleged to have been violated -	
<u>Section 4</u> - Information supporting the allegation(s), including witnesses (providing both name and contact information) -	

Upon submission of the above information, the complaint will proceed through the process set forth in Section 4(c)-(g) of the Sawyer County Code of Ethics Ordinance.

Use additional paper, if necessary.

A copy of the Sawyer County Code of Ethics may be located at: _____