

SAWYER COUNTY BOARD OF SUPERVISORS – LATE FEES

RESOLUTION NO. 2020-19

**WHEREAS**, on March 13th, 2020, the Sawyer County (“County”) Health Officer, as set forth in Wis. Stat. § 251.06, identified a public health emergency due to detection of COVID-19, and its spread throughout the world, including to the United States and the State of Wisconsin (the “County Public Health Emergency”); and

**WHEREAS**, on March 19, 2020, the Sawyer County Board of Supervisors (the “County Board”) determined that it is necessary to make all possible resources and means available and to take any action necessary and expedient in order to ensure the health, welfare, safety and protection of persons and property within the County from the threat posed by the County Public Health Emergency and the continued spread of COVID-19 by adopting the Resolution and Action Regarding Public Health Emergency (the “March 19<sup>th</sup> Resolution”); and

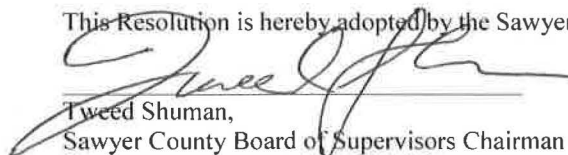
**WHEREAS**, the County collects certain license renewal fees for various business operations in the County; and

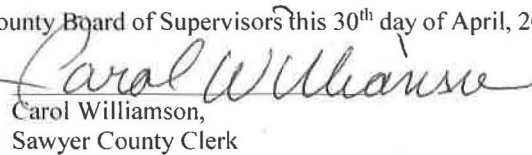
**WHEREAS**, due to the widespread COVID-19 business-related closures and other economic impacts, the County’s Health Officer has recommended that the County take certain actions, including but not limited to the waiver of late fees for license renewals, as set forth in the attached correspondence to County business owners and operators (the “Correspondence”).

**NOW, THEREFORE, BE IT RESOLVED**, the Sawyer County Board of Supervisors determines, adopts, orders and directs the following:

1. The Recitals set forth above are true and accurate, and are therefore incorporated into this Resolution.
2. The terms and conditions set forth in the Correspondence are hereby approved.
3. The County’s Health Officer may take additional actions that are necessary and expedient for the health, welfare, safety and protection of persons and property within the County, including but not limited to sending the Correspondence to business owners and operators, or as the Correspondence may be amended by the County’s Health Officer.
4. Nothing in this Resolution modifies or otherwise amends the March 19<sup>th</sup> Resolution.
5. Due to the nature of the County Public Health Emergency and the cancelation of various County Board Committee meetings during April 2020, this Resolution did not proceed through any County Board Committee review.

This Resolution is hereby adopted by the Sawyer County Board of Supervisors this 30<sup>th</sup> day of April, 2020.

  
Tweed Shuman,  
Sawyer County Board of Supervisors Chairman

  
Carol Williamson,  
Sawyer County Clerk

(Attached: Correspondence to Business Owners and Operators Regarding License Fees)



**Sawyer County Health & Human Services**  
10610 Main Street, Suite 224  
Hayward, WI 54843  
715-634-4806 • 800-569-4162 • Fax: 715-634-5019



May 04, 2020

From: Sawyer County Department of Health and Human Services

To: Business Owners and Operators

Enclosed please find your license renewal for the 2020-2021 licensing year. Due to the widespread COVID -19 business related closures and the decrease in revenues, Sawyer County Health and Human Services is open to working with you on your license renewal(s). We are extending the renewal period until September 30, 2020 and waiving all late fees if license fees are received by September 30, 2020.

Please note that the Sawyer County Board has voted to increase license fees for the 2020 -2021 licensing year. You may notice that your license fees have increased. Starting this year, well water sampling for Tourist Rooming Houses and B&B's will be provided at no charge.

- **Renewal Applications must be sent to Sawyer County**
- **Payment must be sent to Sawyer County HHS.**
  - **Contact information: Sawyer County HHS**  
10610 Main St, Suite 224  
Hayward, WI 54843  
(715) 624-4806  
[environmentalhealth@sawyerhs.hayward.wi.us](mailto:environmentalhealth@sawyerhs.hayward.wi.us)
- **We recommend that if you send your payment via the mail, that you place it in the mail five business days prior to September 30, 2020.**

#### **Renewal Deadlines / Procedure**

To renew your license(s) return the attached renewal application(s), with payment made out to Sawyer County Health and Human Services (HHS), to 10610 Main Street, Suite 224, Hayward, WI 54843. License renewal must be paid by September 30, 2020. Licenses will remain in permitted status until September 30, 2020. On October 1, 2020, any facility that has not paid their license fee in full will be placed out of business. If a facility operates on or after October 1, 2020 with their license in out of business status will be cited for operating without a license, assessed an operating without a license fee of \$749 and may be charged additional fines.

#### **Changes in Ownership**

Licenses are not transferable. If you are a new owner / operator of a facility or your establishment has moved, you must contact us at (715) 634-4806 to be licensed prior to operating to avoid penalty fees.

Thank you very much, we look forward to working with you:

Thank you,

Julia Lyons, RN, BSN  
Health Officer