

**SAWYER COUNTY BOARD OF SUPERVISORS RESOLUTION TO AUTHORIZE
SAWYER COUNTY HEALTH AND HUMAN SERVICES DEPARTMENT TO INCREASE LICENSE FEES
FOR AGENT PROGRAM**

WHEREAS, in 2018, Sawyer County Health and Human Services Department (THE "HHS Department") was authorized to become an Environmental Health Agent ("Agent") for the Department of Agriculture, Trade and Consumer Protection ("DATCP") for issuing licenses and making investigations or inspections ("Agent Program") with the agreement that annual license fees generated from these inspections would sustain this Agent Program;

WHEREAS, it was unknown the extent of resources needed to run the Agent Program, so fees were set to the State rate;

WHEREAS, Sawyer County has had a full second year functioning as an Agent it is evident that the fee rates that were originally set do not cover the costs to run the Agent Program;

WHEREAS, Sawyer County has assumed additional expenses as Agent, including but not limited to requiring one (1) additional full-time agent, additional clerical support, and requiring a limited-term employee to address the increased inspections required in the summer months. The additional expenses also relate to the significant number of inspections in Sawyer County, which is almost double than the average number of inspections according to DATCP information;

WHEREAS, Sawyer County has incurred increased expenses due to the need to investigate and locate tourist rooming houses that were not licensed. The Sawyer County HHS Department conducted a cost-benefit analysis in identifying unlicensed tourist rooming houses. The conclusion is that the overall cost savings in the amount of \$12,000 will result if the current and additional planned inspection practices are maintained;

WHEREAS, through review of the budget and expenses, an increase of approximately 15% in annual and 15-month license fees is needed to sustain and continuing develop the Agent Program;

WHEREAS, the required coliform bacteria well water test fee for tourist rooming houses and bed & breakfast establishments should be added to the licensing fee as the majority obtain water testing through Sawyer County. Reducing from two (2) fee payments to one (1) payment streamlines the processing time for both Sawyer County and the licensee.

THEREFORE, BE IT RESOLVED, that the Sawyer County Board of Supervisors authorizes Sawyer County Health and Human Service Department to increase license fees for the Agent Program and include the water testing fee in the tourist rooming house and bed & breakfast licensing fees.


FINANCIAL IMPACT TO SAWYER COUNTY: None/Budget Neutral

(Signatures Appear on the Following Pages)

48 Recommended for adoption by the Sawyer County Board of Supervisors at its meeting on March 19, 2020, by this
49 Sawyer County Health and Human Services Board on March 10, 2020.

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52 **Kathy McCoy, Chairman**



Tweed Shuman, Vice Chair

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54 **Dale Schleeter, County Board Member**



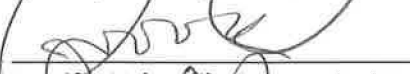
Tom Duffy, County Board Member

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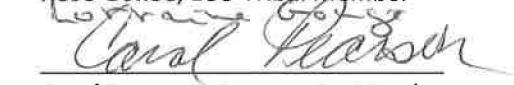
57 **James Schlender, County Board Member**



Rose Gokee, LCO Tribal Member

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60 **Jennifer Vobornik, Community Member**



Carol Pearson, Community Member

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63 **Dr. Sabrina Dunlap, Public Health Care Professional**