

Minutes of the November 10th meeting of the Sawyer County
Finance Committee
Of the Sawyer County Board of Supervisors
Assembly Room; Sawyer County



Voting Committee Members (X) Present:

- Chair: **Ron Kinsley**
- Vice Chair, John Rigeheimer
- Stacey Hessel
- Tom Duffy
- Dale Schleeter

Others Present:

- | | |
|------------------------|------------------|
| Andy Albarado | Tweed Shuman |
| Lynn Fitch | Ron Buckholtz |
| Mike Coleson | Linda Zillmer |
| Tweed Shuman | Jason Weaver |
| Janeen Abric - Virtual | Ann Larson |
| Linda Zillmer | Molly Lank-Jones |
| Donna Knuckey | Karen Melasseca |
| April Anderson | Melissa Anderson |

Call to Order –Chair Kinsley called the meeting to order at 8:30 am.

Certification of Compliance with the open meeting law was met. Roll Call taken and quorum was met.

Meeting Agenda –

Public Comments – Molly Lank-Jones, Ann Larson, Linda Zillmer, Donna Knuckey, Karen Melasseca

Minutes of the previous meeting – A motion was made by Mr. Duffy to approve the minutes of the October 13, 2022, meeting; second by Ms. Hessel. Motion carried without negative vote.

Presentation of the 2021 Audit – April Anderson and Melissa Anderson presented the executive audit summary. We received the highest rating available. They reported three material weaknesses (findings that are commonly found in county audits). These weaknesses include Limited Segregation of Duties, Material Audit Adjustments, and Annual Financial Reporting Under Generally Accepted Accounting Principles (GAAP). No material weaknesses were found in the tested County's compliance requirements of the law. The summary will be included in the packet.

WALDO Request – Mike Markgren advised that WALDO has applied for articles of incorporation. They sent in a late request of \$22,800. They have been doing a lot of fundraising on their own and have received a \$10,000 Main Street Bounceback grant. Ms. Hessel made a motion to deny the request; second by Mr. Schleeter. Motion carried without negative vote.

Analysis of Ambulance Billing – Mr. Markgren advised that we did not bill anything from January through April in anticipation of changing companies. Collection is increasing now but we are still behind; there is \$518,000 outstanding at this time which is 76% of revenues. Mr. Albarado advised that we are currently billing outside counties on a per capita basis.

Update on Courtroom Construction – Mr. Albarado reported that we are currently on budget and have used about half of the \$395,000 contingency fund. The anticipated completion deadline is March 10th.

American Rescue Plan Act of 2021 Update – Mr. Albarado advised that all remaining funds are set aside for the courtroom building project.

State Trust Fund Loan & Resolution – Mr. Albarado presented the Resolution Authorizing an Application for \$320,000 State Trust Fund Loan on a 10-year note at a rate of 5.25% for the purchase of the county forest land that was approved last month. A motion was made by Ms. Hessel; second by Mr. Duffy to approve the resolution and forward to

county board. A roll call vote was taken and carried without negative vote. "Aye" votes included Kinsley, Duffy, Schleeter, Righeimer and Hessel.

2023 Budget Update – Mr. Markgren reviewed the changes made to the proposed budget. A Resolution to Adopt the 2023 Sawyer County Budget was presented. Mr. Albarado advised that the highway department has opportunities for 80/20 fund grants and has been given approval to request more grants. The County would need to prepare to fund the 20% of these grant programs. Mr. Markgren reviewed the fund balance history. Ms. Hessel would like \$2,000 of the funds for the Fair to be given to the Historical Society. A motion was made by Ms. Hessel to adopt the 2023 budget as presented; second by Mr. Righeimer. A roll call vote was taken and passed without negative vote. "Aye" votes included Kinsley, Duffy, Schleeter, Righeimer and Hessel.

Closed Session -- A motion was made by Mr. Duffy; second by Ms. Hessel at 10:17am to enter closed session pursuant to Wisconsin Statute §19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. In addition, the committee will be discussing collective bargaining strategy and thus is excluded from open session requirements under s. 19.82(1). A roll call vote was taken and passed 5-0; "Aye" votes included Kinsley, Duffy, Schleeter, Righeimer and Hessel.

A motion was made by Duffy; second by Hessel to leave closed session at 10:44 am. Motion passed without negative vote.

Meeting Date/Time – The next meeting of the Finance Committee will be Thursday, December 15, at 8:30 am in the Assembly Room.

Meeting adjourned at 10:45 am
Minutes recorded by Lynn Fitch, County Clerk