

Draft

Minutes of the November 5, 2020, Administration Committee Meeting, Sawyer County Board of Supervisors

Members present: Tweed Shuman, Ron Kinsley, Tom Duffy, James Schlender, Dale Schleeter (10:08)

Others present: Tom Hoff, Carol Williamson, Rose Lillyroot, Mike Coleson, Gary Elliott, Dianne Ince-V, Sherry Machones-V, Donna Knuckey-V

Shuman called the meeting to order at 10:00 and welcomed Tom Duffy to the Administration Committee.

Motion by Schlender, 2nd by Kinsley, to approve the minutes from the October 8, 2020 meeting. Motion carried

Veteran's Service Officer Gary Elliott provided a written report to the Committee. The Veteran's Service Office did 356 phone calls, 64 office visits in October. Training is up to date. Elliott provided the Sawyer County Veterans Service Office 2019 Annual Report to the Committee.

Information Technology Director Mike Coleson provided a written report to the Committee on projects completed, in progress, and pending. Numerous computer setups; 5-10 helpdesk calls each day. Installed Intrusion software and replaced Jail inmate phone system.

Human Resource Coordinator Rose Lillyroot provided a written report to the Committee. Recruiting for open positions. Dealing with active COVID cases within County personnel. CCS Service Facilitator resigned. Committee questioned why the county cannot keep the position filled. Per Lillyroot the note taking and documentation is quite stringent. Position should be generating revenue. The County is changing the vendor for the administration of the HRA and FLEX programs. Virtual open enrollment scheduled for November 12. There will be some plan changes to be compliant with Federal rules.

Administrator Hoff reported to the Committee. 2021 Budget Public Hearing tonight; adoption by the County Board November 10. Working with Directors to handle work areas and COVID issues. The Families First Law allows 80 hours of emergency sick leave. The law excludes EMS, Public Health, and Law Enforcement employees which are considered Essential employees. The County is providing 80 hours for the essential employees. 32 employees have used the COVID sick time due to having COVID or being exposed. Investigation into the high water on Perch Lake which is a seepage lake. Report from engineers found the County Hwy B work did not cause the high water. The County is helping work toward a solution. The 5th Street and California Agreement is on the City of Hayward meeting agenda November 9. Potential settlement in the Opioid law suit. Continue to look into legislation regarding high cost placements for mental health issues. All 72 counties meeting November 16 to discuss. These costs use to be state funded. Justice Point meeting with LCO Tribal Governing Board November 9 and Criminal Justice Coordinating Council meeting November 10.

Future Agenda items: Public Health Ordinance

Meeting adjourned 11:08 am

Minutes prepared by Carol Williamson