

**Minutes of the November 4th meeting of the Sawyer County
Administration Committee
Of the Sawyer County Board of Supervisors
Assembly Room; Sawyer County**



Voting Committee Members (X) Present:

- Chair: **Tweed Shuman**
- Vice Chair: Dale Schleeter
- James Schlender
- Ron Kinsley
- Tom Duffy

Others Present:

Tom Hoff	Molly Lank-Jones
Lynn Fitch	Dawn Petit – Virtual
Mike Coleson	Ron Buckholtz
Gary Elliott	Stacey Hessel
Dianne Ince	Linda Zillmer
Carol Pfaff	Sherry Machones
Donna Knuckey	

Call to Order –Chair Shuman called the meeting to order at 10:00 am.

Certification of Compliance with the open meeting law was met. Roll Call taken; quorum was met.

Meeting Agenda –

Public Comments – Donna Knuckey, Molly Lank-Jones, Carol Pfaff, Sherry Machines, Linda Zillmer, Ron Buckholtz and Dawn Petit

Minutes from the previous meeting – A motion was made by Mr. Kinsley to approve the minutes of the October 14, 2021, meeting; second by Mr. Schleeter. Motion carried without negative vote.

Veterans Service Department Report – A written report was provided. Mr. Elliot reviewed the call activity and advised that they have received 106 disability pension claims to date. Their training is current.

Information Technology Department Report – A written report was provided. Mr. Coleson advised that the department has been asked to assist in setting up the new court system audio recorder and will do so later this month. Mr. Schlender acknowledged the good work that Mike and Alex have done.

Resignation Letter – Sawyer County Treasurer – Ms. Dianne Ince will be retiring on December 31, 2021, after 23 years of service. The position can be filled by board appointment for the remainder of the term or by special election. Mr. Shuman requested a notice of the position be posted immediately.

Human Resources Report – A written report was provided.

2020 Sawyer County Supervisory District Final Plan – Mr. Kinsley made a motion; second by Mr. Duffy to accept the Resolution Approving the 2020 Final Sawyer County Supervisory District Plan and move it to County Board for approval; second by Mr. Duffy. Motion passed without negative vote.

County Administrator’s Report – Mr. Hoff advised that the courtroom remodeling plans are in final stages and reviewing interior specs and layout. Solar power options were considered and are not deemed cost-effective in this project. Airport fuel testing procedures are being reviewed, the Municode codification project is nearing completion, two broadband grant requests were approved using ARPA funds, and we are awaiting the final stages of the opioid settlement opinion.

2022 Updated Budget – Mr. Schlender made a motion to fund Weiss Community Library and Winter Library at the current level projected in the Administrator’s budget and to fund the LCO Library at its last year’s level of \$25,802; second by Mr. Kinsley. The motion passed 4 – 1 with a “nay” vote from Mr. Schleeter.

Meeting Date/Time – The next meeting of the Administration Committee will be Thursday, December 9, at 10:00 am in the Assembly Room.

Meeting adjourned at 11:05 am

Minutes recorded by Lynn Fitch, County Clerk

DRAFT