

**Minutes of the October 13th meeting of the Sawyer County
Administration Committee
Of the Sawyer County Board of Supervisors
Assembly Room; Sawyer County**



Voting Committee Members (X) Present:

- Chair: **Tweed Shuman**
- Vice Chair: Ron Buckholtz
- Tom Duffy
- Ron Kinsley
- Dale Schleeter

Others Present:

Andy Albarado Linda Zillmer
Lynn Fitch
Mike Coleson
Gary Elliott
James Schlender

Call to Order –Chair Shuman called the meeting to order at 10:00 am.

Certification of Compliance with the open meeting law was met. Roll Call taken; quorum was met.

Meeting Agenda –

Public Comments – Linda Zillmer

Minutes from the previous meeting – A motion was made by Mr. Kinsley to approve the minutes of the September 8, 2022, meeting; second by Mr. Buckholtz. Motion carried without negative vote.

Appointments – Mr. Albarado presented the appointments that have been requested. A motion was made by Mr. Buckholtz; second by Mr. Duffy to appoint Andy Albarado to the NWREDF Board and forward it to County Board. Motion carried without negative vote. A motion was made by Mr. Schleeter; second by Mr. Kinsley to re-appoint public members Shirley Armstrong and Marv Mullet to the Ethics Committee and forward to County Board. Motion passed without negative vote.

Advisory Referendum Prohibiting Outside Funding Sources for Elections – A motion was made by Mr. Kinsley to approve the Advisory Referendum and forward it to County Board for approval; second by Mr. Schleeter. A roll call vote was taken, passing 4-1 with “aye” votes from Schleeter, Kinsley, Duffy and Buckholtz; “nay” vote from Shuman.

Meridia Electronic Voting Systems – Clerk Fitch explained the Meridia voting system available to use for Board and Committee meetings for collecting board/committee member votes anonymously. A motion was made by Mr. Buckholtz to approve the purchase of the Meridia voting equipment; second by Mr. Duffy. Motion carried without negative vote.

Veterans Service Department Report – A written report was provided. A written report was presented by Mr. Elliot and highlights were shared. He reviewed the implications of the Camp Lejuene lawsuit.

Information Technology Department Report – A written report was provided. Mr. Coleson advised that the airport equipment was removed due to a concern of interference with pilot communications. However, after removing all equipment and testing the system again, the interference did not appear to be caused by our telecommunications equipment so it was reinstalled.

Human Resources Report – A written report was provided. Mr. Albarado reported on the positions that were recently filled. An update on the health insurance increase was shared; we have negotiated a lower increase than what was originally anticipated.

Jail Compensation and Staffing Update – A motion was made by Mr. Buckholtz; second by Mr. Duffy to approve the compensation and staffing plan that was discussed in Public Safety and Finance Committees and forward to County Board. Motion carried without negative vote.

2023 Budget Update – The presentation that was shared at the Finance Committee was not reviewed again as all participants remained the same.

County Administrator's Report – Mr. Albarado reported that we had less work for corporate counsel this past month. He provided an update on the construction project and on efforts to retain staff at the County. He reported that the CJCC Committee is bringing in staff from HHS to make the committee more robust; the TAD grant has been approved for drug court. We have received partial funds from the opioid settlement. The Tribal Law Enforcement Grant has been turned over to the Tribe. The 161 Agreement is in progress again as well as the Child Support Agreement.

Meeting Date/Time – The next meeting of the Administration Committee will be Thursday, November 10, at 10:00 am in the Assembly Room.

Meeting adjourned at 10:50 am
Minutes recorded by Lynn Fitch, County Clerk

DRAFT