

**Minutes of the July 11<sup>th</sup> meeting of the Sawyer County  
Health and Human Services Committee  
Of the Sawyer County Board of Supervisors  
Board Room; Sawyer County**



**Voting Committee Members Present:**

- Chair: Dale Schleeter
- Vice Chair: Kay Wilson
- Marshal Savitski
- Michael Maestri - virtual
- Chris Rusk - virtual
- Lorraine Gouge
- Dawn Petit - Virtual
- Carol Pearson
- Sabrina Dunlap

**Others Present:**

Andy Albarado @ 6:48 pm  
Lynn Fitch  
Alicia Carlson - virtual  
Patty Dujardin  
Julia Lyons  
Joe Bodo  
Julie McCallum  
Carol Lund-virtual

**Call to Order** – Chair Dale Schleeter called the meeting to order at 6:30 pm.

**Certification of Compliance** with the open meeting law was met. Roll Call was taken; a quorum was met.

**Meeting Agenda** – A motion was made by Mr. Savitski; second by Ms. Pearson to strike item 13b (Fee Schedule Request) and add 14b (Economic Support & Case Manager Week Proclamation)

**Public Comments** –

**Minutes from the previous meeting dated: June 6, 2023**

Motion to approve made by: Mr. Savitski                      Second by: Ms. Wilson  
Motion carried without negative vote.

**Committee Reports -**

LCO Liaison – No Update

Senior Resource Center – The Senior Center has been holding various fund raisers.

**Administration** – A written list of services is attached to the board packet.

All Staff Meeting Schedule Request – Ms. Lyons reported that with the staff turnover it is time to restart training and group meeting time. She is requesting to have three days in September, January and May where they will be closed for ½ day in the morning to provide this opportunity. The public will be notified. A motion was made by Mr. Savitski; second by Ms. Wilson to approve this request. Motion carried without negative vote.

**Adult Long-term Care -**

A written report was provided. An increase in ADRC “walk-in” clients was reported. An update on EBS/DBS services, Dementia Care Services and Adult Protective Services was included. An offer has been made to Carol Martin to take the position of Adult Long-term Care Supervisor/CPS as of July 17<sup>th</sup>. Traffic and referrals from ADRC remain high.

**Behavioral Health --**

Behavioral Health – A written report was provided. Services are still being offered on a limited basis as the two clinicians that are employed by this agency are supervising many different programs and employees as well as trying to provide outpatient clinical services. There are four clients on CCS program, eight on CST, and forty-eight on CLTS. A new comprehensive assessment has been created as mandated by the State to complete in addition to the already

lengthy and very time-consuming functional screen at program enrollment and, at minimum, a thorough update of the assessment annually at recertification.

Mental Health Cost by Client – A written report was provided.

**Child Protective Services -**

Children in Care Expense Report – A report was provided at the meeting.

CPS Verbal Update – They are fully staffed except for the supervisor position at this time. They have an interim supervisor supporting them 20 hours/week.

**Youth Justice -**

A written report was provided and reviewed. There have been 35 total youth justice referrals in 2023 to date with Rusk County assisting w/6 ongoing cases. They are reviewing grants for diversion programs. Shannon Krause was hired as a YJ case worker and is in training.

**Fee Schedule Request -**

**Economic Support -**

A written report was provided and reviewed. There were 1,176 FoodShare cases, 2,122 FoodShare recipients, and \$296,968 in FoodShare benefits issued. We are allowing overtime, paid by the consortium, at this time.

Economic Support & Case Manager Week Proclamation – Ms. Lyons read the Governor’s Proclamation to Committee.

**Public Health -**

A written report was provided. The report reviewed tick-borne disease factors, a Narcan direct provider update and a follow up on the water lab site visit. Our water lab continues to be certified for the microbiological analysis of drinking water. Ms. McCullum provided a verbal update indicating they are trying to hire two staff positions.

Health Hazard Policy Review – The policy was reviewed, sought outside counsel, including corp. counsel, other counties and northern region of DHS to review policies and procedures/assessment tools as we process environmental health complaints.

**Fiscal -**

A written budget performance report and purchased services recap report were provided.

2024 HHS Draft Budget Review – a draft 2024 budget was forwarded to board members. Ms. Dujardin reviewed the proposed budget page by page. They are requesting approximately \$150,067.00 more in '24 than '23. This is to cover a 1/2-time APS position moving to being contracted with another county instead of being counted in salary and fringe; moving expenses from the Winnebago line to Residential care; and increasing Youth justice out of home costs. A motion was made by Ms. Petit; second by Mr. Savitski to approve the '24 budget and forward to County board. Motion carried without negative vote.

**Future Agenda Items**

**Meeting Date/Time** – The next meeting of the Health and Human Services Board will be Tuesday, August 8th, at 6:30 pm in the Board Room.

Meeting adjourned at 7:17 pm

Minutes recorded by Lynn Fitch, County Clerk