

Draft

Minutes of the July 9, 2020, Administration Committee Meeting, Sawyer County Board of Supervisors

Members present: Tweed Shuman, Ron Kinsley, Helen Dennis, James Schlender, Dale Schleeter.

Others present: Tom Hoff, Carol Williamson, Gary Elliott, Rose Lillyroot, Mike Coleson, Linda Zillmer, Dianne Ince, Rebecca Roeker,

Shuman called the meeting to order at 10:00

Motion by Dennis, 2nd by Kinsley, to approve the minutes from the June 11, 2020 meeting. Motion carried

Veteran's Service Officer Gary Elliott provided a written report to the Committee. The Veteran's Service Office did 400 phone calls, 100 office visits in June. On June 25 started back up transporting to VA Medical Center Minneapolis. No budget changes expected.

Information Technology Director Mike Coleson reported to the Committee. Coleson working on Wisconsin Elections Commission grant. A couple items to use the grant funding on are email upgrade and security assessment.

Human Resource Coordinator Rose Lillyroot provided a written report.

Administrator Hoff reported to the Committee. Daily updates on COVID 19. Continue having employees working outside the courthouse. Working with Justice Point to identify services they can provide the county. Met with City of Hayward officials regarding California Avenue expansion and vacating 5th Street. Conveyed the benefit to Sawyer County of building on 5th street. Sawyer County employees received the annual raise of 1.5% on July 1, 2020.

The Committee discussed the policy for masking at county meetings. Sawyer County employees are required to mask for meetings. The public is highly encouraged to mask.

The Committee discussed 2nd courtroom options. Extension of California Avenue and vacating 5th Street is on the City Council agenda July 13, 2020. The 5th Street building option is an answer to safety issues for inmates and officers.

Supervisor James Schlender reported on the Special meeting of the Public Safety Committee to discuss bus safety.

Motion by Kinsley, 2nd by Schlender, to convene in Closed Session pursuant to Section 19.85 (g) , Wisconsin Statutes, to confer with legal counsel for the County concerning possible litigation involving Sawyer County. Motion carried unanimous.

Meeting adjourned 11:33 am

Minutes prepared by Carol Williamson