

Draft

Minutes of the June 11, 2020, Administration Committee Meeting, Sawyer County Board of Supervisors

Members present: Tweed Shuman, Ron Kinsley, Helen Dennis, James Schlender, Dale Schleeter.

Others present: Tom Hoff, Carol Williamson, Gary Elliott, Rose Lillyroot, Mike Coleson, Ron Buckholtz, Linda Zillmer, John Cain

Shuman called the meeting to order at 10:12

Motion by Schleeter, 2nd by Kinsley, to move agenda item 12 up to after Public Comments. Motion carried

The Committee discussed options for a second courtroom. A new possible option came up at the Public Works meeting Wednesday, June 10. The City of Hayward is looking at a possible extension of California Avenue to Nyman Avenue. The County would be interested in using 5th street for the second courtroom addition if the Hayward City Council would approve.

Motion by Dennis, 2nd by Kinsley, to approve the minutes from the May 14, 2020 meeting. Motion carried

The Committee discussed revising the County Board rules regarding virtual attendance at meetings. Rule 2, 10. States members can only attend meetings virtually three times each year. Motion by Schlender, 2nd by Shuman, to strike Rule 2 Subsection 10 capping virtual attendance at county meetings. Schlender and Shuman amended the motion to suspend, rather than strike #10. Motion carried and forwarded to County Board.

Veteran's Service Officer Gary Elliott provided a written report to the Committee. The Veteran's Service Office did 375 phone calls, 62 office visits and 41 counseling sessions in May. Training is up to date; further training may be delayed due to COVID-19.

Information Technology Director Mike Coleson reported to the Committee. Schlender requested Coleson put Zoom instructions on the website for attendees.

Human Resource Coordinator Rose Lillyroot provided a written report to the committee. County Administrator Hoff reviewed the report with the Committee.

Administrator Hoff reported to the Committee. Dealing with multiple aspects due to COVID 19. Criminal Justice Coordinator Diane McNamer is retiring. With McNamer and the loss of Richard Welsh, the Criminal Justice Coordinating Council needs to evaluate positions, programming, and how they move forward. Working on second courtroom options, staffing, operational costs, and re-opening. Airport Management proposed terminal remodeling and planning for taxiway repaving. Ongoing projects and endeavors include: Winter Depot, Senior Resource Center, TimeClockPlus, Municode, UniverCity, and COWS sessions. Continually working on budgets.

Future agenda items: Christopher Channing's email, runaway Winnebago costs, Ojibwa Ambulance Station open house.

Meeting adjourned 11:33 am

Minutes prepared by Carol Williamson