

**Minutes of the June 10<sup>th</sup> meeting of the Sawyer County  
Administration Committee  
Of the Sawyer County Board of Supervisors  
Assembly Room; Sawyer County**



**Voting Committee Members (X) Present:**

- Chair: **Tweed Shuman**
- Vice Chair: Dale Schleeter
- James Schlender
- Ron Kinsley
- Tom Duffy

**Others Present:**

Tom Hoff  
Lynn Fitch  
Mike Coleson

**Call to Order** – Chair Tweed Shuman called the meeting to order at 10:16 am.

**Certification of Compliance** with the open meeting law was met. Roll Call taken; quorum was met.

**Meeting Agenda** –

**Public Comments** --

**Minutes from the previous meeting** – A motion was made by Mr. Duffy to approve the minutes of the May 13, 2021, meeting; second by Mr. Schlender. Motion carried without negative vote.

**Veterans Service Department Report** – A written report was provided.

**Information Technology Department Report** – A written report was provided. Mr. Coleson advised that the IT department has been working with the jail staff on a camera system replacement and assisting with the citation system. Next month they will be working on the 2022 budget.

**Human Resources Report** – A written report was provided. Mr. Hoff advised that the highway department is conducting interviews today for two positions and one surveyor staff member has resigned so a replacement will be sought.

**Public Hearing Regarding ARPA Funds** – Mr. Hoff will be creating a presentation for the June County Board meeting on the funding requirements under ARPA guidelines. Mr. Paulsen and Ms. Fitch will reach out to municipalities to begin talks about a coordination effort.

**County Administrator's Report** – A written report was provided. Mr. Hoff reported that the jail is currently covid-free, the court has lifted masking restrictions, and covid restrictions caused a delay in redistricting which means the next board election will be held under current existing districts. The ARPA lost-revenue calculation option doesn't appear to fit our County due to having a good fiscal year. There is a meeting next Tuesday with Miron Construction and Venture Architects to begin coordinating the project. If the Miron Construction contract comes back in time, we may hold additional ad hoc and Public Works meetings prior to Thursday's board meeting. The airport remodeling project is now underway and due for summer completion. After investigating the carbon credits program, it appears as though this could generate significant revenue if we pursue this option.

**Meeting Date/Time** – The next meeting of the Administration Committee will be Thursday, July 8, at 10:00 am in the Assembly Room.

Meeting adjourned at 10:44 am  
Minutes recorded by Lynn Fitch, County Clerk