

**Minutes of the June 9<sup>th</sup> meeting of the Sawyer County  
Administration Committee  
Of the Sawyer County Board of Supervisors  
Assembly Room; Sawyer County**



**Voting Committee Members (X) Present:**

- Chair: **Tweed Shuman**
- Vice Chair: Ron Buckholtz
- Tom Duffy
- Ron Kinsley
- Dale Schleeter

**Others Present:**

Andy Albarado                      Linda Zillmer  
Lynn Fitch  
Mike Coleson  
Rose Lillyroot  
Janeen Aibric-Virtual

**Call to Order** –Chair Shuman called the meeting to order at 10:00 am.

**Certification of Compliance** with the open meeting law was met. Roll Call taken; quorum was met.

**Meeting Agenda** –

**Public Comments** – Linda Zillmer

**Minutes from the previous meeting** – A motion was made by Mr. Buckholtz to approve the minutes of the May 12, 2022, meeting; second by Mr. Duffy. Motion carried without negative vote.

**Veterans Service Department Report** – A written report was provided.

**Information Technology Department Report** – A written report was provided. Mr. Coleson advised the radio project for Sheriff's Department has found a way to use the equipment to improve internet service for the Highway Department and Airport. They have been assisting with the building project.

**Human Resources Report** – Ms. Lillyroot advised they interviewed for the staff accountant position and have some applications for others that have been advertised for a while.

**Exit Interview Update** – Ms. Lillyroot advised that they continue to hold exit interviews. She and Mr. Albarado have reviewed past interviews to look for patterns and see no significant areas that stand out other than higher wages at other employers.

**County Administrator's Report** – Mr. Albarado advised that Municode is not yet ready but has a goal of a July completion. Construction is on schedule. The Economic Development/UWEX Committee appointed Mr. Albarado as the Broadband point person. Mr. Albarado and HR have met with our health insurance company and are currently optimistic in receiving a good proposal.

A draft of board plans and policies was presented with possible edits with input from corporate counsel. The draft will be sent to board members for input and a final revision will return on the July agenda. Legal counsel will review the final draft.

**Meeting Date/Time** – The next meeting of the Administration Committee will be Thursday, July 14, at 10:00 am in the Assembly Room.

Meeting adjourned at 10:48 am  
Minutes recorded by Lynn Fitch, County Clerk