

**Minutes of the June 9th meeting of the Sawyer County
Courthouse Construction Ad Hoc Committee
Of the Sawyer County Board of Supervisors
Assembly Room; Sawyer County**



Voting Committee Members Present:

- Chair: **Ron Kinsley**
- Bruce Paulsen – Vice Chair
- Tweed Shuman
- James Schlender
- Tom Hoff

Others Present:

Alex Butterfield
Lynn Fitch

Call to Order – Chair Kinsley called the meeting to order at 5:00 pm. Roll call was taken; quorum was met.

Public Comments

Certification of Compliance with the open meeting law was met; quorum was met.

Minutes – Mr. Schlender made a motion to accept the minutes of the May 10, 2021, meeting; second by Mr. Paulsen. Motion carried without negative vote.

Construction Contract with Ventures Architect – Ms. Roeker presented the AIA document standard form of agreement between Ventures Architects and Sawyer County. The CMAR contract guarantees a maximum price (GMP) not to exceed \$6M. A motion to approve the contract and pass it to the Public Works Committee then to the June County Board meeting for ratification and approval was made by Mr. Schlender; second by Mr. Shuman. Motion carried without negative vote.

Construction Contract with Miron Construction – Ms. Roeker and Miron Construction are still in the process of reviewing this contract and hope to have it available for presentation prior to the June County Board meeting. Ms. Roeker will work on a timeline of availability for planning purposes.

Ad Hoc Committee Guidelines

Committee Roles and Responsibilities – The ad hoc committee will be tasked with reviewing the final design. Mr. Hoff will have a threshold of \$10,000 for use of contingency funds under his purview. Use of contingency funds over that amount will go to committee. Mr. Hoff will have the discretion to call a committee meeting.

Local Bidders – The County will follow Wis. Stat. § 59.52(29) processes for public works. The committee will ensure that Miron Construction advertises locally for bids and will ask them to bring all local bids to the committee for consideration.

Solar Options – Members of the committee will request that Ventures Architect consider solar options.

Finance of the Project Timeline – This will be a committee process.

Courthouse Remodeling Update

Fifth and California Update – The project encountered storm water drainage issues that have been corrected, but this will delay the project a week or two.

Funding – The committee will review ARPA guidelines to see if any funds can be used. Funding requests will run through the Finance Committee.

Transfer of Paperwork – TJ Duffy and Mike Kelsey are working on the paperwork at this time.

Review Project Drawings and Timeline – Mr. Hoff will be talking to department heads to ensure sufficient space is considered in the plan.

Future Agenda Items – Veteran’s Services Building; CJCC staffing

Meeting Date/Time – The next meeting of the Courthouse Construction Ad Hoc Committee will be Wednesday June 30, at 6:00 pm in the Assembly Room.

Meeting adjourned at 6:17 pm
Minutes recorded by Lynn Fitch, County Clerk

DRAFT