

**Minutes of the May 13th meeting of the Sawyer County
Finance Committee
Of the Sawyer County Board of Supervisors
Assembly Room; Sawyer County**



Voting Committee Members (X) Present:

- Chair: **Bruce Paulsen**
- Ron Kinsley, Vice Chair
- Dawn Petit – Virtual
- Tom Duffy
- Stacey Hessel

Others Present:

Tom Hoff
Lynn Fitch
Alex Butterfield
Mike Keefe

Call to Order – Vice Chair Bruce Paulsen called the meeting to order at 8:30 am.

Certification of Compliance with the open meeting law was met. Roll Call taken and quorum was met.

Meeting Agenda –

Pledge of Allegiance and Public Comments

Minutes of the previous meeting – A motion was made by Mr. Duffy to approve the minutes of the April 15, 2021, meeting; second by Ms. Petit. Motion carried without negative vote.

American Rescue Plan Update – Mr. Hoff advised that the US Treasury Interim Final guidelines have been received. The portal to receive the funds has been opened and we are expecting funding to arrive by the end of next week. WCA will be providing ongoing guidance on navigating the Treasury documentation. This topic will remain on future agendas.

Request to Close Flex/HRA Account – A motion was made by Ms. Petit; second by Ms. Hessel to close the flex/HRA account at Johnson Bank that is no longer used. Motion carried without negative vote.

Request to Replace Forestry Tractor – A request from the forestry department has been made to replace a tractor that is no longer OSHA compliant. A resolution authorizing an increase to the 2020 ATV snowmobile projects budget to make the purchase was presented. A motion was made by Ms. Petit; second by Mr. Duffy to approve this request and move it to full County Board. Motion carried without negative vote.

Finance Committee Roles and Responsibilities – The Committee will take time to review this document and bring it back for discussion at the June meeting.

2022 Budget Guidelines – A written Operating Budget guideline was provided. Mr. Keefe stated that the guidelines are likely to change once the County begins working with vendors. The area of staffing remains difficult to calculate. The budget process will begin in June and department heads will become involved.

Meeting Date/Time – The next meeting of the Finance Committee will be Thursday, June 10, at 8:30 am in the Assembly Room.

Meeting adjourned at 9:05 am
Minutes recorded by Lynn Fitch, County Clerk