

**Minutes of the August 12th meeting of the Sawyer County
Administration Committee
Of the Sawyer County Board of Supervisors
Assembly Room; Sawyer County**



Voting Committee Members (X) Present:

- Chair: **Tweed Shuman**
- Vice Chair: Dale Schleeter
- James Schlender - Virtual
- Ron Kinsley
- Tom Duffy

Others Present:

Tom Hoff
Lynn Fitch
Mike Coleson
Gary Elliott
Rose Lillyroot
Rebecca Roeker – Virtual
Dianne Ince – Virtual
Linda Zillmer

Call to Order – Chair Tweed Shuman called the meeting to order at 10:00 am.

Certification of Compliance with the open meeting law was met. Roll Call taken; quorum was met.

Meeting Agenda – A motion was made by Mr. Schleeter; second by Mr. Duffy to strike item #10 Supervisor Per Diem discussion from the agenda since it was discussed at the Finance Committee. Motion carried without negative vote.

Public Comments – Linda Zillmer

Minutes from the previous meeting – A motion was made by Mr. Kinsley to approve the minutes of the July 8, 2020, meeting; second by Mr. Duffy. Motion carried without negative vote.

Veterans Service Department Report – Written reports were provided. Mr. Elliot reported that they have received \$7M in compensation paid out to Sawyer County Veterans. The 2020 Annual Report revealed that total benefits provided to Sawyer County Veterans is more than \$26M last year.

Information Technology Department Report – A written report was provided. Mr. Coleson advised that they are upgrading our internet service with better security options and are working with the jail on their aging camera and door systems.

Redistricting Process – Written reports were provided. Ms. Fitch and Mr. DeVries provided an overview of the upcoming redistricting process and pending timeline. A motion was made by Mr. Kinsley; second by Mr. Schleeter to recommend continuing with a 15-seat supervisory district for Sawyer County as we draw the maps for redistricting and forward this request to the County Board for approval. The motion carried without negative vote.

Human Resources Report – A written report was provided. The department has hired a flagger for the Highway Department, are interviewing for an assistant zoning position, but the jail and dispatch areas are still struggling to recruit as are many other departments. Ms. Lillyroot is meeting with our health insurance broker today.

Municode Update – Municode is the process used to codify our ordinances. The first draft of the project has been received for review.

Virtual Meeting Policy – Ms. Roeker of Von Briesen provided a list of questions needing clarification in developing wording for the Board of Supervisors Plans & Policies regarding virtual meeting attendance. A sample copy of verbiage will be presented to the County Board for review and possible approval. Public comment by Linda Zillmer.

County Administrator's Report – Mr. Hoff provided an overview of projects currently underway which include continuing to seek ARPA funding project ideas, a TAD grant funding request underway, the courthouse remodeling moving to the first cost estimate stage, investigating a treatment court, potentially partnering in the carbon tax credit revenue stream option, and a pending major repaving of the airport runway in 2024.

Closed Session – At 11:33 am, a motion was made by Mr. Kinsley, second by Mr. Duffy to move into closed session per Wis. Statute §19.85 (e) deliberating or negotiating the purchasing of public employment, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. A roll call vote was taken; Supervisors Shuman, Schleeter, Schlender, Kinsley and Duffy all voted “aye”. Motion carried without negative vote.

At 11:46 am Mr. Kinsley made a motion to enter open session; second by Mr. Duffy. Motion carried without negative vote.

Meeting Date/Time – The next meeting of the Administration Committee will be Thursday, September 9, at 10:00 am in the Assembly Room.

Meeting adjourned at 11:48 am
Minutes recorded by Lynn Fitch, County Clerk