



# Sawyer County

## Agenda

Public Works Committee Meeting  
Wednesday, June 12, 2019 @ 6:00 PM  
Assembly Room

Page

- 1. CALL TO ORDER**
- 2. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW**
- 3. MEETING AGENDA**
- 4. PUBLIC HEARING**
  - a. Public Hearing in the Matter of State and Federal Aid for the Improvements at the Sawyer County Airport
- 5. PUBLIC COMMENTS**
- 6. MINUTES FROM PREVIOUS MEETING**
  - a. Public Works Minutes from June 5, 2019  
[Public Works 5-8-19](#)  
[Public Works 5-22-19](#)
- 7. HIGHWAY COMMISSIONER'S REPORT**
  - a. [June 2019 Highway Commissioner Report](#)
  - b. Fund Balance
  - c. Overtime Report
- 8. MAINTENANCE DEPARTMENT REPORT**
  - a. Project report  
[Maintenance Report June 2019](#)
  - b. Southern Ambulance Station
- 9. SAWYER COUNTY AIRPORT REPORT**

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- a. L & L Aviation ( contracted Airport management) report
- b. Report of Entitlements: Received, spent, and remaining
- c. Resolution Petitioning the Secretary of Transportation for Airport Improvement Aid/Agency Agreement and Federal Block Grant Owner Assurances
- d. Possible discussion and Action on the Sawyer County Airport Fixed Base Operator Agreement, Management Agreement, and the Sawyer County Municipal Airport Minimum Standards and Procedures Ordinance.

## **10. FUTURE AGENDA ITEMS**

## **11. OTHER MATTERS FOR DISCUSSION ONLY**

## **12. CLOSED SESSION**

- a. Closed Session, pursuant to Section 19.85(1) (e) to negotiate the terms of the Sawyer County Airport Fixed Base Operator Agreement, the Management Agreement, and the Sawyer County Municipal Airport Minimum Standards and Procedures Ordinance.

## **13. AIRPORT NEGOTIATIONS**

The Committee may reconvene in open session to discuss and take possible action on items discussed in closed session.

*A quorum of the County Board of Supervisors or of any of its committees may be present at this meeting to listen and observe. Neither the Board nor any of the committees have established attendance at this meeting as an official function of the Board or committee(s) or otherwise made a determination that attendance at the meeting is necessary to carry out the Board or committee's function. The only purpose for other supervisors attending the meeting is to listen to the information presented. Neither the Board nor any committee (other than the committee providing this notice and agenda) will take any official action with respect to this noticed meeting.*

Draft

Minutes of the meeting of the Public Works Committee; Sawyer County Board of Supervisors  
May 8, 2019; 6:30 p.m.; Assembly Room, Sawyer County Courthouse

Members present: Ron Kinsley, Helen Dennis, Marc Helwig, Kathy McCoy

Others present: Tim Hagberg, Carol Williamson, Derek Leslie, Patty Leslie, Gary Gedart, Rebecca Roeker, Todd Van Nispen, Bret Pugliese, Karl Kemper, Katie Leslie Dale Schleeter Cliff Korn, Mark Graczykowski

Chair Kinsley called the meeting to order at 6:30.

Motion by Dennis, 2nd by Helwig to approve the minutes of the April 10, 2019. Motion Carried

Highway Commissioner Gary Gedart provided a written report. Road bans came off at noon on Monday, May 6, 2019. Gedart collaborated with Ashland County to lease a Mastic sealer machine. Will use on parts of M, GG, W, and possibility OO. Similar to crack sealing; employees able to learn process quickly. Received four retirement notifications.

Maintenance Supervisor Tim Hagberg provided a written report on projects. Bids for the Ojibwa Ambulance facility are due Thursday, May 9, by 2:00 pm.

Derek Leslie provided the Committee an Airport Management report.

Glide Scope project will require periodic closure of the runway starting June 17. Plan to keep runway open Friday, Saturday, and Sunday. Closed Monday thru Thursday from 10 am to 7 pm.

Discussed Six Year Improvement Plan and Petition. Public Hearing will be June 12, 2019 at 6:00 pm. Leslie provided a list of items to include. Will add fuel system to the list.

Motion by McCoy, 2<sup>nd</sup> by Dennis, to move in to closed session, pursuant to Section 19.85(1) (e), Wisconsin Statutes, to negotiate the terms of the Sawyer County Airport Fixed Base Operator and Management Agreements. Motion carried unanimous

Motion by McCoy, 2<sup>nd</sup> by Helwig, to come out of closed session. Motion carried

Adjourned 9:09

Minutes prepared by Sawyer County Clerk Carol Williamson

Draft

Minutes of the meeting of the Special Public Works Committee; Sawyer County Board of Supervisors

May 22, 2019; 6:00 p.m.; Assembly Room, Sawyer County Courthouse

Members present: Ron Kinsley, Helen Dennis, Ron Buckholtz, Kathy McCoy entered 6:20

Others present: Tim Hagberg, Carol Williamson, Derek Leslie, Patty Leslie, Rebecca Roeker, Tom Hoff

Chair Kinsley called the meeting to order at 6:00.

The Committee discussed the Ambulance facility in Ojibwa and the Resolution presented at the County Board meeting on May 16, 2019. Motion by Dennis, 2<sup>nd</sup> by Buckholtz, to go forward with ambulance facility in Ojibwa and issue debt for \$622,975 as presented at the full County Board meeting on May 16, 2019. Motion carried, Kinsley voted no.

Kathy McCoy entered meeting at 6:20.

Motion by Buckholtz, 2<sup>nd</sup> by Dennis, to convene in to closed session, pursuant to Section 19.85(1) (e), Wisconsin Statutes, to negotiate the terms of the Sawyer County Airport Fixed Base Operator and Management Agreements. Motion carried unanimous

Motion by Buckholtz, 2<sup>nd</sup> by Dennis, to come out of closed session. Motion carried

Adjourned 8:12

Minutes prepared by Sawyer County Clerk Carol Williamson

## June 12, 2019 Highway Commissioner's Report

The mastic rental machine worked well for Sawyer County. We were able to do mastic patches on County Road M and bridge approaches on the South Fork Flambeau bridge on CTH W and the Brunet River bridge on STH 27.

The crew has been crack sealing on County W and will continue cracksealing on county highways.

Work on the Ojibwa ambulance garage site was started the week of June 3, 2019. Proposed work on the site will consist of placing a gravel entrance into the proposed facility. Other work to be performed by us will take place after completion of the building.

Construction work on CTH CC and CTH H will begin soon with the installation of culvert pipes. Blacktopping is scheduled for the week of July 22, 2019 with pulverizing of the roadway to take place shortly before that.

There are currently no employees out on work comp injuries and no employees working with restrictions.

The Commissioners and Committee Members meeting was held on Thursday, May 23, 2019 at the Vet Center in Hayward, WI.

## Maintenance Report June 2019

Along with routine maintenance, the following maintenance projects were started or completed in May:

### I. Courthouse:

- We are continuing to make progress on remodeling the administrative wing as time allows.
  - Removed wallpaper, patched holes, and repainted the main hallway.
  - Removed carpeting in hallway and installed 308 square feet of luxury vinyl tile in its place.
  - Removed cove base and carpeting in two offices and future conference room so Hayward Home Center could install new carpeting in those areas.
- Installed new makeup air handler and transition ductwork in the 1995 addition.

### II. Sheriff:

- The final new Ford police interceptor utilities have been put into service.

### III. Highway:

- Installed one new circuit in shop area to correct an electrical problem.
- Repaired underground conduit, and ran new wiring, to repair a short circuit that was affecting the power to outdoor lighting and main gate.

### IV. Airport:

- Hired a new limited term employee for mowing.

### III. Southern Ambulance Report:

- Highway is in the process of completing their portion of preparing the building site and implementing erosion control measures.