



# Sawyer County

## Agenda

**Public Works Committee Meeting  
Wednesday, March 9, 2022 @ 6:30 PM**

**Assembly Room/Virtual Meeting**

**Date Revised: Wednesday, March 2, 2022 9:33 AM**

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### **1. CALL TO ORDER**

- a. To view or participate in the **virtual meeting** from a computer, iPad, or Android device please go to <https://zoom.us/j/97982898675>. You can also use the dial in number for listening only at 1-312-626-6799 with the Webinar ID: 979 8289 8675. If additional assistance is needed please contact the County Clerk's Office at 715-634-4866 prior to the meeting. If you are on a computer, click the "Raise Hand" button and wait to be recognized. If you are on a telephone, dial \*9 and wait to be recognized.

### **2. ROLL CALL**

### **3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW**

### **4. MEETING AGENDA**

### **5. PUBLIC COMMENTS**

- a. At this time, members of the public will be given the opportunity to address the Committee on items not on the agenda. Please adhere to the following when addressing the Committee:
  - Comments will be limited to 3 minutes or less per individual.
  - Comments should be directed to the Committee as a whole and not directed to individual Committee members.
  - The Committee cannot respond to your comments during this time.
  - Please sign in and fill out a public comment sheet if you wish to speak on an item.

### **6. CONSIDER APPROVAL OF MINUTES FROM PREVIOUS MEETING**

- a. [2.9.22 Public Works Minutes DRAFT](#)

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**7. SAWYER COUNTY AIRPORT REPORT**

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- a. Hayward Aviation, LLC (contracted Airport management) report
- b. Airport Master Plan (discussion and possible action)  
[Res 2022- Approving the Airport Master Plan Project Consultant Selection Process](#)

**8. HIGHWAY COMMISSIONER'S REPORT**

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- a. Highway Commissioner Report  
[March 2022 Highway Commissioner Report](#)

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- b. Roundabout on Hwy B (discussion and possible action)  
[GEDART G. LETTER ROUNDABOUT 2022](#)

**9. MAINTENANCE DEPARTMENT REPORT**

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- a. Project report  
[Maintenance Report March 2022](#)

**10. COURTHOUSE CONSTRUCTION UPDATE**

- a. Oasis Building Update
- b. Closed Session - Courthouse Construction BID Update (discussion and possible action) - pursuant to Wis. Statute 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
- c. Open Session

**11. FUTURE AGENDA ITEMS**

**12. CORRESPONDENCE, REPORTS FROM CONFERENCES AND MEETINGS, OTHER MATTERS FOR DISCUSSION ONLY**

**DISCLAIMER:**

*A quorum of the County Board of Supervisors or of any of its committees may be present at this meeting to listen and observe. Neither the Board nor any of the committees have established attendance at this meeting as an official function of the Board or committee(s) or otherwise made a determination that attendance at the meeting is necessary to carry out the Board or committee's function. The only purpose for other supervisors attending the meeting is to listen to the information presented. Neither the Board nor any committee (other than the committee providing this notice and agenda) will take any official action with respect to this noticed meeting.*

*Copy sent via email to: County Clerk and News Media. Note: Any person wishing to attend whom, because of a disability, requires accommodation should call the Sawyer County Clerk's Office (715.634.4866) at least 24 hours before the scheduled meeting so appropriate arrangements can be made.*

**Minutes of the February 9<sup>th</sup> meeting of the Sawyer County  
Public Works Committee  
Of the Sawyer County Board of Supervisors  
Assembly Room; Sawyer County**



**Voting Committee Members Present:**

- Chair: **Ron Kinsley**
- Marc Helwig – Vice Chair
- Ed Peters - Virtual
- Dale Olson - Virtual
- Brian Bisonette - Virtual

**Others Present:**

- Tom Hoff
- Mike Coleson
- Lynn Fitch
- Don Mrotek
- Karl Kemper - Virtual

**Others Present:**

- Derick Leslie
- Gary Gedart
- Linda Zillmer - Virtual
- Kathy LaReau
- Matt Messina

**Call to Order** – Chair Ron Kinsley called the meeting to order at 6:30 pm.

**Certification of Compliance** with the open meeting law was met. Roll Call was taken; quorum was met.

**Meeting Agenda --**

**Minutes from the previous meeting** – A motion was made by Mr. Helwig to approve the minutes of the January 12, 2022, meeting; second by Mr. Peters. Motion carried without negative vote.

**Sawyer County Airport Report** – A written report was provided. Mr. Leslie advised that they have been putting funds into keeping snow removal equipment running.

**Master Plan for Airport** – A written report was provided. Matt Messina, BOA Manager, provided an overview of the Master Plan which will look at our short, medium, and long-term development plans needed to meet future aviation demands. The last Master Plan was completed in 2007. A Master Plan typically take 1.5-2 years to complete. Estimated cost for the Plan is \$350,000 and estimated cost for Sawyer County's portion is approximately \$19,000. Shelf life of a MP is typically 20 years with small narrative updates or pen & ink changes being possible along the way.

**Highway Commissioner's Report** – A written report was provided. Mr. Gedart will be getting a letter from LCO tribal chairman for investigating a round-about at the intersection of B & K.

**Annual Renewal of ATV/UTV Existing Routes** -- A list of annual renewals of existing ATV/UTV routes on County Highways was presented for consideration. Motion by Helwig to approve the list of annual ATV/UTV route requests; seconded by Mr. Peters. Motion carried without negative vote.

**Intergovernmental Agreement Between NW Wisconsin Counties for Mutual Aid** -- An Intergovernmental Agreement Between NW Wisconsin Counties for Mutual Aid was presented for review. It formalizes what we already do with our northwest 9 counties. This agreement will be signed by all nine counties. A motion was made by Mr. Helwig to approve the agreement; second by Mr. Olson. Motion carried without negative vote.

**Maintenance Department Report** – A written report was provided. Maintenance crews are renovating a portion of the Oasis building to house the ADRC and Veterans services.

**Courtroom Remodeling Update** -- The bids are coming in on February 14 for the remainder of the courtroom construction. Bids for bonding will occur at the March Board meeting and we will receive funds in April.

**Meeting Date/Time** – The next meeting of the Public Works Committee will be Wednesday, March 10, at 6:30 pm in the Assembly Room.

Meeting adjourned at 7:39 pm  
Minutes recorded by Lynn Fitch, County Clerk

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**SAWYER COUNTY BOARD OF SUPERVISORS**

**RESOLUTION APPROVING SAWYER COUNTY MASTER PLAN PROJECT  
CONSULTANT SELECTION PROCESS**

**RESOLUTION NO. \_\_\_\_\_**

**WHEREAS**, Wisconsin law permits Sawyer County (the “County”) to own real property and to enter into certain agreements to improve said property;

**WHEREAS**, the County owns real property known as the Sawyer County Airport (the “Airport”), which includes runway facilities;

**WHEREAS**, the County is slated for a 2022 grant project for the Master Plan at the Airport (the “2022 Project”), which is overseen by the Wisconsin Department of Transportation – Bureau of Aeronautics (“BOA”);

**WHEREAS**, BOA has advised that the County must proceed in the process of consultation selection in order to keep the 2022 Project on schedule;

**WHEREAS**, the 2022 Project and the contents of this Resolution were discussed at the County Public Works Committee meeting on February 9<sup>th</sup>, 2022 and it recommended that the County Board of Supervisors (“County Board”) approve this Resolution at its meeting on 17<sup>th</sup> day of March 2022; and

**WHEREAS**, the County Board discussed this Resolution at its meeting on March 17<sup>th</sup>, 2022.

**NOW, THEREFORE, BE IT RESOLVED**, the Sawyer County Board of Supervisors determines, adopts and directs the following:

1. Recitals. The Recitals set forth above are true and accurate, and are therefore incorporated into the Resolution and shall be used not just for reference.
2. Approval of Consultant Selection. The County approves BOA’s proceeding with the consultant selection process for the 2022 Project.
3. Resolution is in the Best Interest of the County. The approval of this Resolution is in the best interest of the health, welfare and safety of the County and its citizens, property owners and visitors.

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This Resolution is recommended for adoption by the Sawyer County Board of Supervisors at its meeting on March 17<sup>th</sup>, 2022, by the Sawyer County Public Works Committee, this 9<sup>th</sup> day of March, 2022.

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Ron Kinsley, Chair

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Marc Helwig, Vice Chair

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Brian Bisonette, Member

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Dale Olson, Member

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Ed Peters, Member

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This Resolution is hereby adopted by the Sawyer County Board of Supervisors this 17<sup>th</sup> day of March 2022.

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Tweed Shuman,  
Sawyer County Board of Supervisors Chairman

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Lynn Fitch,  
Sawyer County Clerk

## Highway Commissioner Report March, 2022

The crew has been out quite frequently performing snow and ice control activities. With the snowfall prior to the American Birkebeiner ski race there was no need for our crew to haul snow for Main Street. Our crew was utilized for snow removal on Saturday night (2/26). All our work for the American Birkebeiner is reimbursed by them.

Chain Saw safety is being scheduled for our crew through FISTA (Forest Industry Safety & Training Alliance). The training will take place on-site and is currently scheduled for April 19<sup>th</sup> and 20<sup>th</sup>.

The week of April 11<sup>th</sup>-15<sup>th</sup>, 2022 is Workzone Safety Week. This is a state-wide initiative to promote safety within our work zones. There will be notifications/articles in the press to alert motorists of this.

There are currently two employees with worker's compensation injuries. Both employees are still working, one with restrictions. There is currently one employee out with non-work related injuries.

As previously mentioned, we also have upcoming training for Mine Safety and Flagger Re-certification. Both of these training sessions will be on-site.





*Pride of the Ojibwe*

13394 W Trepania Road \* Hayward WI 54843  
715-634-8934 Phone \* 715-634-4797 Fax

February 24, 2022

Gary Gedart, Highway Commissioner  
Sawyer County Highway Commission  
14688W County Road B  
Hayward WI 54843

Greetings Gary,

The Lac Courte Oreilles Tribal Governing Board has expressed an interest in a possible round-a-bout being constructed at the intersection of Sawyer County Roads B and K. We're inquiring what it would take to get a study or plan initiated for a round-a-bout at this location.

If you have any questions, please do not hesitate to contact me or our Real Estate Services Office. Contact information is below. Thank you.

Sincerely,

Louis Taylor, Tribal Chairman  
Lac Courte Oreilles Tribal Governing Board  
[Louis.Taylor@lco-nsn.gov](mailto:Louis.Taylor@lco-nsn.gov) and [Terri.Miller@lco-nsn.gov](mailto:Terri.Miller@lco-nsn.gov)

Cc: Nita Kemp, Realty Officer, [Nita.Kemp@lco-nsn.gov](mailto:Nita.Kemp@lco-nsn.gov), 715-558-7746

## Maintenance Report March 2022

Along with routine maintenance and snow removal, the following maintenance projects were started or completed in February:

### I. Courthouse:

- The Oasis building remodeling project is currently on schedule. We are planning on having Veteran Services relocated to the Oasis building by March 15.
- We have started renovating the Public Health reception area as time allows.

### II. Sheriff's Department:

- We are currently working with Kreyer Electric to install emergency exit signs and egress lighting in the maintenance garage. The new signage and lighting are required in order to relocate SWAT equipment into the maintenance garage ahead of the new courtroom addition.
- Installed 300 square feet of luxury vinyl tile (LVT) in the basement hallway of the Huber portion of the jail.

### III. Airport:

- Due to the resignation of the airport snow removal LTE, we have had to use maintenance staff to operate the snowblower as time allows.

### IV. Highway:

- We recently spent time at the Hayward shop working on furnace repairs, installing new line voltage thermostats, and completing plumbing repairs.