



Sawyer County

Agenda

**Public Works Committee Meeting
Wednesday, March 8, 2023 @ 6:30 PM
Assembly Room/Virtual Meeting**

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1. CALL TO ORDER

- a. To view or participate in the **virtual meeting** from a computer, iPad, or Android device please go to <https://zoom.us/j/97982898675>. You can also use the dial in at 1-312-626-6799 with the Webinar ID: 979 8289 8675. Use *9 to Raise/lower hand and *6 to Unmute/mute. If additional assistance is needed please contact the County Clerk's Office at 715-634-4866 prior to the meeting. If you are on a computer, click the "Raise Hand" button and wait to be recognized. If you are on a telephone, dial *9 and wait to be recognized.

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

5. MEETING AGENDA

6. PUBLIC COMMENTS

- a. At this time, members of the public will be given the opportunity to address the Committee. Please adhere to the following when addressing the Committee:
 - Comments will be limited to 3 minutes or less per individual.
 - Comments should be directed to the Committee as a whole and not directed to individual Committee members.
 - The Committee cannot respond to your comments during this time.
 - Please sign in and fill out a public comment sheet if you wish to speak on an item.

7. CONSIDER APPROVAL OF MINUTES FROM PREVIOUS MEETING

- a. [2.8.23 Public Works Minutes DRAFT](#)

8. MAINTENANCE DEPARTMENT REPORT

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- a. Project report
[Maintenance Report March 2023](#)

9. SAWYER COUNTY AIRPORT REPORT

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- a. Hayward Aviation, LLC (contracted Airport management) report
[Airport Report March 2023](#)
- b. Updating Petition for Airport Improvement Projects

10. HIGHWAY COMMISSIONER'S REPORT

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- a. [Highway Commissioner Report](#)
- b. ATV/UTV Route Annual Renewals (discussion and possible action)
- c. ATV/UTV Ordinance Update (discussion and possible action)

11. COURTROOM REMODELING UPDATE

12. FUTURE AGENDA ITEMS

13. CORRESPONDENCE, REPORTS FROM CONFERENCES AND MEETINGS

14. ADJOURNMENT

DISCLAIMER:

A quorum of the County Board of Supervisors or of any of its committees may be present at this meeting to listen and observe. Neither the Board nor any of the committees have established attendance at this meeting as an official function of the Board or committee(s) or otherwise made a determination that attendance at the meeting is necessary to carry out the Board or committee's function. The only purpose for other supervisors attending the meeting is to listen to the information presented. Neither the Board nor any committee (other than the committee providing this notice and agenda) will take any official action with respect to this noticed meeting.

Copy sent via email to: County Clerk and News Media. Note: Any person wishing to attend whom, because of a disability, requires accommodation should call the Sawyer County Clerk's Office (715.634.4866) at least 24 hours before the scheduled meeting so appropriate arrangements can be made.

**Minutes of the February 8th meeting of the Sawyer County
Public Works Committee
Of the Sawyer County Board of Supervisors
Assembly Room; Sawyer County**



Voting Committee Members Present:

- Chair: **Ron Kinsley**
- Marc Helwig
- Ed Peters– Vice Chair - virtual
- Chris Rusk
- Brian Bisonette - virtual

Others Present:

- Doug Mrotek
- Tweed Shuman
- Lynn Fitch
- Cathy LaReau - virtual
- Anna Amparo

Others Present:

- Linda Zillmer - virtual
- Mike Woller
- Mike Coleson
- Brad Beise

Call to Order – Chair Ron Kinsley called the meeting to order at 6:30 pm.

Certification of Compliance with the open meeting law was met. Roll Call was taken; quorum was met.

Meeting Agenda –

Public Comments – Linda Zillmer

Minutes from the previous meeting dated: January 11, 2023

Motion to approve made by: Mr. Helwig Second by: Mr. Rusk
Motion carried without negative vote.

Maintenance Department Report -

A written report was provided.

Sawyer County Airport Report -

Hayward Aviation, LLC Report – A written report was provided. Mr. Leslie was unable to attend.

Runway Rehabilitation – Update on Project and Funds --

Winter Snow Removal – We are over budget in 2022 and are not on track to be on budget for 2023. A new snowblower will likely not be available until 2023/24 winter season.

Bureau of Aeronautics – Sponsor Meeting Update –New petition is likely coming in March to get airport improvement items current within the system.

Highway Commissioner’s Report -

A written report was provided. Mr. Beise reviewed the highlights of the report and advised that he one proposal coming in for the PS&E deck replacement on Blueberry Bridge. He reviewed the projects that will need a board member review on, including selecting a consultant designer for the CC Bridge and the Hwy B projects. There is a shortage on road salt and 2/3 of our supply is already used up and they are mixing sand with the salt in some cases. Sheriff Mrotek relayed that there is a very good communication relationship with the Highway Department. We continue to advertise for the Highway Commissioner position. Mr. Bisonette reported that he has been trying to arrange a joint meeting to discuss the ATV/UTV ordinance, and the tribal attorney has drafted a letter saying that they want to meet with county representatives prior to approving any ordinance. Mr. Bisonette will be in contact with the tribe and get on the agenda to pose the question on how to best proceed and then reach out to Mr. Kinsley.

Courtroom Remodeling Update -

Contingency Fund Update – Mr. Kinsley reviewed a communication from Mr. Albarado. The contingency fund is less than \$200,000 at this time. Additional security feature costs are \$45,000-\$50,000 plus undetermined costs for bullet-proof resistance measures. In addition, the handover date is delayed until March 31st due to delays in arrival of the

air handling unit. A special board meeting is to be held February 9th for discussion and possible approval. Sheriff Mrotek provided details on the requested features.

Consider possible changes/additions in scope of work – This will be discussed at the February 9th special board meeting.

Future Agenda Items – ATV/UTV Ordinance

Correspondence, reports from conferences and meetings -

Adjournment – 7:08 pm

Next Meeting: March 8, 2023 **Time:** 6:30 pm **Location:** Assembly Room
Minutes recorded by Lynn Fitch, County Clerk

DRAFT

Maintenance Report March 2023

Along with routine building and equipment maintenance and snow removal, the following maintenance projects were started, continued or completed in February:

I. Courthouse:

- Staffing update:
 - The individual we hired as the custodian, responsible for cleaning the Sheriff's Department/Jail, new courthouse addition and the Oasis building, has completed necessary training and has been doing a great job.
- We were able to finish building all of the workstations we're self-performing for phase one of the courthouse expansion project and have started installing them. We have one workstation left to build for phase two of the project.
- Two of the four vehicles that were ordered as part of the 2023 CIP will have been delivered by March 2, 2023.

II. Ambulance:

- The ambulance that was ordered in 2022 has finally been delivered. We will hopefully have it ready to be put into service by the end of March. Before being put into service, it has to be inspected, have decals put on, and have radios and miscellaneous equipment installed.

III. Highway:

- We had to reinstall four receptacles and approximately forty feet of conduit that was torn off the south exterior wall of the Winter shop when ice and snow slid off of the roof.

IV Airport:

- Recent repairs seem to have corrected the problems we were experiencing with the airport snowblower.
- In February, we were able to purchase a snowblower for the new Maintenance/Forestry skid steer. We have started to use it to remove the snow on the airport lighting access roads that were built through wetlands instead of our trucks.

Sawyer County Airport Management Report

March 2023

(Provided by Airport Manager Derek Leslie)

- Thompson's have been doing a great job with snow removal. We still have some issues pertaining to snow depth in areas around the field. At this point we plan to wait for spring thaw and then try to tackle things slightly different heading into next snow season. The biggest issue this year was the very early heavy/wet snowstorm that really set us back the rest of the season.
- Aircraft flights were up this year for Birkie weekend and we have been busier than usual for GA traffic on the YTD.
- Our motorized gates are still 50/50. Several breakdowns and snow/ice problems have continued to persist.
- Runway Rehabilitation Project 90% designs are done. We are not waiting to see if we can get funding from the Feds to stay on track for 2024 construction.
- The Master Plan is finally here; Administrator and Airport Manager will be working with our consultant to begin the process of forming a Planning Committee. We will update committee on this process during the PW meeting and ask committee which members may want to be involved. **The group will be a non-voting, collaborative working group acting as the study sounding board.**
- Snow Removal Equipment is still on the docket and we are working with the BOA to get our ducks in a row. The BOA is planning to add Sawyer County into the new program they are rolling out for this type of equipment ahead of when we are actually eligible. This is impactful because we may be able to get a new snow blower earlier than what would normal in the AIP (airport improvement project) process.

Sawyer County Highway Department



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2-27-2023

Myself, Ron Kinsley and Ed Peters conducted our selection for Design Services for the deck replacement on the Blueberry bridge overlooking the Chippewa Flowage on CC. We selected Corre Inc. with a final PS&E date of February 1st. 2024 and a LET date of May 2024. I submitted the DT1515 to the state and it was approved on February 17th.

The R.F.P. (Request for Proposal) deadline for our B project (2nd. Street to Chippewa Trail) was February 27th. We should have a firm picked out for this project before this meeting.

Travis Reinke fell on the ice, landing on his shoulder while putting up “No Parking Signs” for the Birkie on Friday February 24th. At present he is still working but may still have to see a doctor. Should have an update by meeting time

We continue to fight the storms that have plagued us all winter. Our salt inventory remains stable and we continue to conserve salt when possible without jeopardizing the safety of the traveling public. We are also continuing to work on storm trees from that terrific storm last December when possible. We are cutting the worst trees that are leaning into the roadway. Our main cleanup will take place this Spring when the snow melts and we can get out in the woods. I submitted a damage claim back in January of \$279,000 dollars throughout the County. I believe my estimate to be close.

Thank You,

Brad