



Sawyer County

Agenda

**Public Works Committee Meeting
Wednesday, February 8, 2023 @ 6:30 PM
Assembly Room/Virtual Meeting**

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1. CALL TO ORDER

- a. To view or participate in the **virtual meeting** from a computer, iPad, or Android device please go to <https://zoom.us/j/97982898675>. You can also use the dial in at 1-312-626-6799 with the Webinar ID: 979 8289 8675. Use *9 to Raise/lower hand and *6 to Unmute/mute. If additional assistance is needed please contact the County Clerk's Office at 715-634-4866 prior to the meeting. If you are on a computer, click the "Raise Hand" button and wait to be recognized. If you are on a telephone, dial *9 and wait to be recognized.

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

5. MEETING AGENDA

6. PUBLIC COMMENTS

- a. At this time, members of the public will be given the opportunity to address the Committee. Please adhere to the following when addressing the Committee:
 - Comments will be limited to 3 minutes or less per individual.
 - Comments should be directed to the Committee as a whole and not directed to individual Committee members.
 - The Committee cannot respond to your comments during this time.
 - Please sign in and fill out a public comment sheet if you wish to speak on an item.

7. CONSIDER APPROVAL OF MINUTES FROM PREVIOUS MEETING

- a. [1.11.23 Public Works Minutes DRAFT](#)

8. MAINTENANCE DEPARTMENT REPORT

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- a. Project report
[Maintenance Report February 2023](#)

9. SAWYER COUNTY AIRPORT REPORT

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- a. Hayward Aviation, LLC (contracted Airport management) report
[Airport Report Feb 2023](#)
- b. Runway Rehabilitation - Update on Project and Funds
- c. Winter Snow Removal
- d. Bureau of Aeronautics - Sponsor Meeting Update

10. HIGHWAY COMMISSIONER'S REPORT

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- a. [Highway Commissioner Report](#)

11. COURTROOM REMODELING UPDATE

- a. Contingency Fund Update
- b. Consider possible changes/additions in scope of work

12. FUTURE AGENDA ITEMS

13. CORRESPONDENCE, REPORTS FROM CONFERENCES AND MEETINGS

14. ADJOURNMENT

DISCLAIMER:

A quorum of the County Board of Supervisors or of any of its committees may be present at this meeting to listen and observe. Neither the Board nor any of the committees have established attendance at this meeting as an official function of the Board or committee(s) or otherwise made a determination that attendance at the meeting is necessary to carry out the Board or committee's function. The only purpose for other supervisors attending the meeting is to listen to the information presented. Neither the Board nor any committee (other than the committee providing this notice and agenda) will take any official action with respect to this noticed meeting.

Copy sent via email to: County Clerk and News Media. Note: Any person wishing to attend whom, because of a disability, requires accommodation should call the Sawyer County Clerk's Office (715.634.4866) at least 24 hours before the scheduled meeting so appropriate arrangements can be made.

**Minutes of the January 11th meeting of the Sawyer County
Public Works Committee
Of the Sawyer County Board of Supervisors
Assembly Room; Sawyer County**



Voting Committee Members Present:

- Chair: **Ron Kinsley**
- Marc Helwig
- Ed Peters– Vice Chair
- Chris Rusk - virtual
- Brian Bisonette - virtual

Others Present:

Andy Albarado
Tweed Shuman
Lynn Fitch
Cathy LaReau
Brad Beise

Others Present:

Linda Zillmer
Derek Leslie
Cory Robinson

Call to Order – Chair Ron Kinsley called the meeting to order at 6:30 pm.

Certification of Compliance with the open meeting law was met. Roll Call was taken; quorum was met.

Meeting Agenda –

Public Comments – Linda Zillmer

Minutes from the previous meeting – A motion was made by Mr. Helwig to approve the minutes of the December 7, 2022, meeting; second by Mr. Peters. Motion carried without negative vote.

Maintenance Department Report – A written report was provided. Mr. Albarado advised that an offer was made to an applicant for one of the two maintenance positions.

Sawyer County Airport Report – A written report was provided. Mr. Leslie advised that the snowblower broke down and Tim Hagberg does an exceptional job assisting the airport. Only one runway is open at this time. They were busy over the holidays with flights including medivac flights. The State has advised that we will not have runway funding available for 2023, and they have been approached by a private entity for possibly providing funding assistance.

Highway Commissioner's Report -- A written report was provided. Mr. Beise advised that they are still trying to get roads cleared after the snow storm. They are trying to hire an engineer to design the CTH CC bridge at Blueberry Bay. Mr. Peters volunteered to be the last committee member for the search committee.

CTH CC Speed Zone Extension at Chippewa Flowage – Mr. Albarado advised that the Traffic Safety Committee approved the speed limit change. A motion was made by Mr. Rusk; second by Mr. Helwig to approve the speed limit change and forward to the county board. Motion carried without negative vote.

Cory Robinson driveway map request – Mr. Beise advised that the request is a controlled access plan on County Road B. He is in favor of approving the variance of 500 feet to the east where a new building will be built for the business if their purchase of 5 acres of property is successful. Mr. Robinson reviewed the current state of the property. A motion was made by Mr. Helwig to approve this request contingent upon the purchase of the property by Mr. Robinson; second by Mr. Peters and forward to county board. Motion passed without negative vote.

Courtroom Remodeling Update – Mr. Albarado advised that tours were held for staff and interested board members. Some of the fixtures are starting to arrive, and some of the bigger items will be starting to be installed. The project remains on target and budget.

Meeting Date/Time – The next meeting of the Public Works Committee will be Wednesday, February 8, at 6:30 pm in the Assembly Room.

Meeting adjourned at 7:30 pm
Minutes recorded by Lynn Fitch, County Clerk

Maintenance Report February 2023

Along with routine building and equipment maintenance, the following maintenance projects were started, continued or completed in January:

I. Courthouse:

- Staffing update:
 - I am happy to report that we have filled our open positions. We have a full-time custodian scheduled to start the second week in February. They will be responsible for custodial duties in the Sheriff's Department and jail, as well as the new courthouse addition. Our new maintenance technician is scheduled to start the first week of March. He will be responsible for Sheriff's Department and jail maintenance and HVAC and maintenance duties in our other buildings as time allows.
- Even though we are currently behind schedule on fabricating workstations for the new courthouse addition, having a new employee starting in February should aid us in getting back on track.
- All of the vehicles that were ordered as part of the 2022 CIP have been delivered, and vehicles that were included in the 2023 CIP have started arriving already.
- The skid steer that was ordered as part of the 2023 CIP to be shared by Forestry and Maintenance has been delivered, and has already been a huge help with snow removal.

II. Senior Resource Center:

- This was our first month of assisting the Senior Resource Center with snow and ice removal on their sidewalks as time allows. Throughout the month we applied approximately thirty-five pounds of ice melt and donated three hours of labor keeping their sidewalk cleared and safe.

III. Highway:

- Completed HVAC repairs at the Hayward shop.
- A new radiant tube heater has been purchased for the Winter shop and will hopefully be installed in February.

IV Airport:

- We are continuing to experience mechanical problems with our current snowblower.

Sawyer County Airport Management Report

February 2023

(Provided by Airport Manager Derek Leslie)

- Snow depth problems have been plaguing operations all winter. Several of our (FAA owned) Navigational Aid's have been shut down and the main culprit was because our snow blower breakdowns.
- Snow removal costs have ballooned to a height unseen for many years. We are working with the State to try and acquire a new loader/snow blower that would help considerably.
- Aircraft flights have slowed per usual, most traffic now is Snowmobilers/Cross-country skiers coming to cabins and resorts.
- The four motorized gates at the airport have still been plaguing us per usual. The main gate has been being left open due to its proximity to the River and the lack of animal traffic during the winter months.
- Our upcoming Runway Rehabilitation Project has been the focal point of most discussions this last month. Administrator Albarado and myself submitted an application for Supplemental Apportionment Funding to the FAA. We have been working very closely with Karl Kemper (our engineer from Becher Hoppe) in the development of the complex application. Several of the prominent users of the airport are going to make an effort to lobby for these funds to be awarded to Sawyer County. In collaboration with the State BOA, Becher Hoppe, and stakeholders at the airport, we believe there is a good chance our project will be considered because it is a "shovel ready project".

Improvement Projects

Master Plan: still has yet to kick-off, waiting on BOA to sign contracts with Engineer, this should happen in February. We will then begin the process of forming a TAC, technical advisory committee.

Runway Rehabilitation: Becher Hoppe is nearly finished with 90% design however; the project has been delayed to 2025 unless other funding sources are found/awarded

Snow Removal Equipment: We may be asking Committee to do a new petition.

Sawyer County Highway Department



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1-30-2023

Highway Commissioner Report,

CC Deck Replacement on Blueberry Bridge: Worked with Randy Kirk from the D.O.T. to extent the PS&E date from November 1st 2023 to February 1st. 2024 and extended the LET date to May of 2024. The Engineer Consultants were complaining that they did not have enough time to complete the design of the project before the PS&E date. They wanted the PS&E date extended beyond the date I wrote but I felt that we need to leave enough time to preform the construction and complete the bridge deck in fiscal year 2024 along with the funding.

Also sent out R.F.P. (Request for Proposal) to our consultant roster of designers for the CTH. B project. This project will consist of Resurfacing 48 feet of the driving lanes. Milling down the Gutters two inches and paving into Curb, (Curb will remain in place) from 2nd to Chippewa Trail. PS&E date on this project is 8-01-2024 and the LET date is 1-14-2025.

As we talked last meeting Ron and I will need one board member to volunteer to select a Consultant Designer for both the CC Bridge and the B project that are coming up. One selection should take place in February and one in March.

As you all aware its been a terrible winter. Very costly in man hours and deicing materials. We have gone through about 2/3 of our salt allotment for the year already. I have implemented cutbacks on salt usage on some of the lower volume county roads. This may mean some of the lower volume county roads will take longer to bare up and may not be as good as in past years. Yet our lower volume roads should still be better than most of our surrounding counties as they use mostly salt-sand on their county system. This does not mean we have a salt shortage that the rumor is around the county.

To end we are still mixing salt-salt trying to stay ahead of townships and still trying to clear roads of storm trees between snow storms.

Thank You,

Brad