



# Sawyer County

## Agenda

**Tourist Rooming House Committee Meeting  
Thursday, July 27, 2023 @ 10:00 AM  
Sawyer County Board Room**

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### **1. CALL TO ORDER**

- a. To view or participate in the **virtual meeting** from a computer, iPad, or Android device please go to: <https://us06web.zoom.us/j/87403034030>. You can also use the dial in at 1-312-626-6799 with the Meeting ID: 874 0303 4030. Use \*9 to Raise/lower hand and \*6 to Unmute/mute. If additional assistance is needed please contact the County Clerk's Office at 715-634-4866 prior to the meeting. If you are on a computer, click the "Raise Hand" button and wait to be recognized. If you are on a telephone, dial \*9 and wait to be recognized.

### **2. ROLL CALL**

### **3. PLEDGE OF ALLEGIANCE**

### **4. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW**

### **5. PUBLIC COMMENTS**

### **6. CONSIDER APPROVAL OF MINUTES FROM PREVIOUS MEETING**

- a. [6-20-2023 TRH Minutes](#)

### **7. SCOPE OF COMMITTEE (DISCUSSION/POSSIBLE ACTION)**

Brief statement by Jay, Eric, & Matt.  
Over use of facilities and consequences  
Other TRH Ordinances  
What does Committee hope to achieve?

### **8. NORTHWEST SANITARY PUMPING UPDATE (HOLDING TANK VS CONVENTIONAL)**

Kris Vieceli

### **9. OPTIONS FOR SEWER SYSTEM SIZING (DISCUSSION ONLY)**

3 - 4

Commercial Sizing  
Residential Sizing  
Hybrid

5 - 6

- a. [TRH sizing](#)  
[TRH HT sizing](#)

## 10. FUTURE AGENDA ITEMS

Discussion on educational opportunities  
Resort Definition  
Timelines of enforcement

## 11. FUTURE MEETING DATE

Thursday, August 31, 2023 @ 10AM

## 12. ADJOURNMENT

**MINUTES OF PUBLIC HEARING**  
**Sawyer County Tourist Rooming House Committee**  
**July 20, 2023**

**TRH Committee Members**

Tweed Shuman (SCBS)  
Stacey Hessel (SCBS)  
Chris Rusk (SCBS)  
Phil Nies  
Gary Nathan  
Matt Dale  
Cheryl Treland  
Kris Vieceli  
Martin Hanson  
Ryan Cari  
Laura Rusk  
Ginny Chabek

**Non-Voting Members**

Matt McKay - Sawyer County Environmental Health  
Jay Kozlowski – Sawyer County Zoning & Conservation Administrator  
Eric Wellauer – Sawyer County Zoning & Conservation (County Sanitarian)  
Rick Peters - WI DNR  
Doug Mrotek - Sawyer County Sherriff  
Julia Lyons - Sawyer County Health & Human Service Director  
Brian DeVries - Sawyer County GIS Specialist/Land Information Officer  
Andy Albarado - Sawyer County Administrator

**PRELIMINARY MATTERS**

a) Call to Order and Roll Call

Kozlowski calls the Public Hearing before the Sawyer County Tourist Rooming House Committee order at 10:00 AM in the Sawyer County Courthouse, 10610 Main St., Hayward, Wisconsin. Roll call finds present: Tweed Shuman, Stacey Hessel, Chris Rusk, Phil Nies, Cheryl Treland, Kris Vieceli, Martin Hanson, Ryan Cari, Laura Rusk, Ginny Chabek. (Non-Voting Members): Matt McKay - Sawyer County Environmental Health, Jay Kozlowski – Sawyer County Zoning & Conservation Administrator, Eric Wellauer – Sawyer County Zoning & Conservation (County Sanitarian), Doug Mrotek - Sawyer County Sherriff, Julia Lyons - Sawyer County Health & Human Service Director, Brian DeVries - Sawyer County GIS Specialist/Land Information Officer, Andy Albarado - Sawyer County Administrator, Julie McCallum – Public Health Officer.

b) Pledge of Allegiance.

c) Certification with Open Meeting Laws

d&e) Introductions and Election of Officers:

-Tweed Shuman nominates Ginny Chabek for Chair. 2<sup>nd</sup> Laura Rusk. Nominations closed as unanimous ballot. Ginny Chabek elected as Chair.  
-Laura Rusk nominates Phil Nies for Vice Chair. 2<sup>nd</sup> Tweed Shuman. Nominations closed as unanimous ballot. Phil Nies elected as Vice-Chair.  
-Lynn Fitch – County Clerk Appointed as Secretary of Committee. Motion Phil Nies 2<sup>nd</sup> Stacey Hessel.

f) Public Comment: Linda Zillmer, Edgewater property owner for future agenda items and where ordinances will apply.

### **3. Talking Points**

Jay Kozlowski explains talking points as well as pros and cons of TRH's as identified from WCCA and what other Counties are doing throughout the State.

### **4. TRH Slideshow Presentation**

Matt McKay gives slideshow presentation including history within Sawyer County, areas we see TRH's, occupancy concerns, and pros vs cons.

### **5. Other identified Pros & Cons**

Phil Nies cautions the committee that we they shouldn't draft language that addresses behavioral issues. Discussion of previous TRH ordinance and looking at identified issues/concerns. Concerns that multiple rentals on other lots should be as a resort. Committee should look at goals that reduce conflict.

### **6. Introduction into Sewer System Sizing**

TRH sizing capacity talk for 65 gal per day per room. This would be change from residential design flow to commercial design flow.

### **7. Future Agenda Items.**

- Closer look at end result for TRH sizing capacity
- Other County TRH Ordinances
- Resort Definition
- Pumping History and information
- Future Meetings to occur the last Thursday of the Month at 10:00AM

### **ADJOURNMENT**

Kozlowski adjourns meeting at 11:24am

Minutes prepared by Jay Kozlowski, Zoning & Conservation Administrator

See our website for more information.

**Occupancy Design Option for Tourist Rooming Houses with Non-Holding Tank Septic Systems  
by Eric Wellauer 3/30/2023**

# of Bedrooms	Residential # of Occupants per bedroom SPS 383.43(3)(a)	Residential Estimated Flow (per bedroom) in gpd SPS 383.43(3)(a)	Residential Design Flow (150 per bedroom) in gpd for soil treatment SPS 383.43(2)	TRH Maximum # of Occupants = Residential Design Flow / 48.75	TRH Estimated Flow (per room) in gpd (Appendix, Table A-383.43-1)	TRH Design Flow in gpd for soil treatment (per room)
1	2	100	150	3	97.5	146.25
2	4	200	300	6	195	292.5
3	6	300	450	9	292.5	438.75
4	8	400	600	12	390	585
5	10	500	750	15	487.5	731.25
6	12	600	900	18	585	877.5
7	14	700	1,050	21	682.5	1023.75
8	16	800	1,200	24	780	1170
9	18	900	1,350	27	877.5	1316.25
10	20	1,000	1,500	30	975	1462.5

**Residential Estimated Flow per Person = 50 gpd**  
**Residential Design Flow per Person = 75 gpd**

**TRH Estimated Flow per Person = 32.5 gpd**  
**TRH Design Flow per Person = 48.75 gpd**

**Design Flow = 150% of Estimated Flow for Soil Treatment Systems**

## Occupancy Design Option for Tourist Rooming Houses with Holding Tanks by Eric Wellauer 3/30/2023

# of Bedrooms	Residential # of Occupants per bedroom SPS 383.43(3)(a)	Residential Design Flow in gpd (per Bedroom) for Holding Tanks	Residential Minimum Holding Tank size in Gallons for # of Bedrooms (2,000 Gallon Minimum, or 5x Residential Design Flow)	TRH Maximum # of Occupants = Residential HT Design Flow / 32.5	TRH Design Flow (65 gallons per Room) in gpd for Holding Tanks (Appendix, Table A-383.43-1)	TRH 5 Day Minimum Holding Tank Size in Gallons = 2,000 Gallon Minimum or 5 times TRH Design Flow	*TRH 7 Day Minimum Holding Tank Size in Gallons = 2,000 Gallon Minimum or 7 times TRH Design Flow
1	2	100	2,000	3	98	2,000	2,000
2	4	200	2,000	6	195	2,000	2,000
3	6	300	2,000	9	293	2,000	2,051
4	8	400	2,000	12	390	2,000	2,730
5	10	500	2,500	15	488	2,440	3,416
6	12	600	3,000	18	585	2,925	4,095
7	14	700	3,500	21	683	3,415	4,781
8	16	800	4,000	24	780	3,900	5,460
9	18	900	4,500	27	878	4,390	6,146
10	20	1,000	5,000	30	975	4,875	6,825

**Residential Holding Tank Design Flow per Person (100 gpd / 2 persons = 50 gpd)**

**TRH Holding Tank Design Flow per Person (65 gpd / 2 persons = 32.5 gpd)**

**Design Flow = Estimated Flow for Holding Tanks**

**\* 7 Day (one week rental) TRH Holding Tank sizing would need DSPS Approval**