



Sawyer County

Agenda

**Finance Committee Meeting
Thursday, June 10, 2021 @ 8:30 AM
Assembly Room/Virtual Meeting**

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1. CALL TO ORDER

- a. The public is **strongly encouraged** to access the public meeting remotely due to public health and safety concerns. To view or participate in the **virtual meeting** from a computer, iPad, or Android device please go to <https://zoom.us/j/92253884419>. You can also use the dial in number for listening only at 1-312-626-6799 with the Webinar ID: 922 5388 4419. If additional assistance is needed please contact the County Clerk's Office at 715-634-4866 prior to the meeting.
- b. If you are on a computer, click the "Raise Hand" button and wait to be recognized.
- c. If you are on a telephone, dial *9 and wait to be recognized.

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

5. MEETING AGENDA

6. PUBLIC COMMENTS

- a. At this time, members of the public will be given the opportunity to address the Committee on items not on the agenda. Please adhere to the following when addressing the Board:
 - Comments will be limited to 3 minutes or less per individual.
 - Comments should be directed to the Committee as a whole and not directed to individual Board members.
 - The Committee cannot respond to your comments during this time.

- Please sign in and fill out a public comment sheet if you wish to speak on an item.

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7. APPROVAL OF MINUTES FROM PREVIOUS MEETING

- a. [5.13.21 Finance Minutes DRAFT](#)

8. AMERICAN RESCUE PLAN ACT OF 2021 - FUNDING UPDATE

9. GOVERNOR'S BILL UPDATE

10. UPDATE ON 2020 BUDGET GUIDELINES

11. FUTURE AGENDA ITEMS

12. CORRESPONDENCE, REPORTS FROM CONFERENCES AND MEETINGS, OTHER MATTERS FOR DISCUSSION ONLY

DISCLAIMER:

A quorum of the County Board of Supervisors or of any of its committees may be present at this meeting to listen and observe. Neither the Board nor any of the committees have established attendance at this meeting as an official function of the Board or committee(s) or otherwise made a determination that attendance at the meeting is necessary to carry out the Board or committee's function. The only purpose for other supervisors attending the meeting is to listen to the information presented. Neither the Board nor any committee (other than the committee providing this notice and agenda) will take any official action with respect to this noticed meeting.

Copy sent via email to: County Clerk and News Media. Note: Any person wishing to attend whom, because of a disability, requires accommodation should call the Sawyer County Clerk's Office (715.634.4866) at least 24 hours before the scheduled meeting so appropriate arrangements can be made.

**Minutes of the May 13th meeting of the Sawyer County
Finance Committee
Of the Sawyer County Board of Supervisors
Assembly Room; Sawyer County**



Voting Committee Members (X) Present:

- Chair: **Bruce Paulsen**
- Ron Kinsley, Vice Chair
- Dawn Petit – Virtual
- Tom Duffy
- Stacey Hessel

Others Present:

Tom Hoff
Lynn Fitch
Alex Butterfield
Mike Keefe

Call to Order – Vice Chair Bruce Paulsen called the meeting to order at 8:30 am.

Certification of Compliance with the open meeting law was met. Roll Call taken and quorum was met.

Meeting Agenda –

Pledge of Allegiance and Public Comments

Minutes of the previous meeting – A motion was made by Mr. Duffy to approve the minutes of the April 15, 2021, meeting; second by Ms. Petit. Motion carried without negative vote.

American Rescue Plan Update – Mr. Hoff advised that the US Treasury Interim Final guidelines have been received. The portal to receive the funds has been opened and we are expecting funding to arrive by the end of next week. WCA will be providing ongoing guidance on navigating the Treasury documentation. This topic will remain on future agendas.

Request to Close Flex/HRA Account – A motion was made by Ms. Petit; second by Ms. Hessel to close the flex/HRA account at Johnson Bank that is no longer used. Motion carried without negative vote.

Request to Replace Forestry Tractor – A request from the forestry department has been made to replace a tractor that is no longer OSHA compliant. A resolution authorizing an increase to the 2020 ATV snowmobile projects budget to make the purchase was presented. A motion was made by Ms. Petit; second by Mr. Duffy to approve this request and move it to full County Board. Motion carried without negative vote.

Finance Committee Roles and Responsibilities – The Committee will take time to review this document and bring it back for discussion at the June meeting.

2022 Budget Guidelines – A written Operating Budget guideline was provided. Mr. Keefe stated that the guidelines are likely to change once the County begins working with vendors. The area of staffing remains difficult to calculate. The budget process will begin in June and department heads will become involved.

Meeting Date/Time – The next meeting of the Finance Committee will be Thursday, June 10, at 8:30 am in the Assembly Room.

Meeting adjourned at 9:05 am
Minutes recorded by Lynn Fitch, County Clerk