

Kris Glenn Mayberry, Sawyer County Clerk
Sawyer County Courthouse
10610 Main Street, Suite 10; Hayward, Wisconsin 54843
email address – county.clerk@sawyercountygov.org
telephone numbers 715.634.4866 and toll free 877.699.4110



October 8, 2014

Agenda
Public Works Committee meeting
October 8, 2014, 6:30 p.m.
Assembly Room, Sawyer County Courthouse

01. Meeting agenda
02. Minutes of September 10, 2014 meeting
03. Audience recognition
04. American Birkebeiner Ski Foundation annual request for use of County property and for assistance for 2015 Birkebeiner event
05. Maintenance Department report, including re-roofing bids and project report
06. Sawyer County Airport report, including:
 - L & L Aviation (Airport management) report
 - 2015 Airport budget (including adjustments made by County Board and additional revenues)
 - winter snowplowing
 - hangar area lease issues
 - Airport improvement project
07. Highway Department report, including:
 - Disaster Damage Aids Petition
 - Highway Commissioner's report
08. Employee travel out of the County
09. Monthly department expense vouchers
10. Other matters for discussion only

Kris Mayberry
Sawyer County Clerk

minutes of the meeting of the Public Works Committee
Sawyer County Board of Supervisors
September 10, 2014; 6:30 p.m.; Assembly Room, Sawyer County Courthouse

members present: Ron Kinsley (Chair), Tweed Shuman, Kathy McCoy, Dale Schleeter, Dale Thompson

also present: Susan Duffy (resides on property adjacent to Airport), Cliff Korn (Airport hangar owners association, County Board member Warren Johnson, County Board Chair Hal Helwig, Accounting Manager Melissa Roach, Patty and Dan Leslie (L & L Aviation – fixed based operator and contracted Airport management); Maintenance Department Supervisor Tim Hagberg; Highway Commissioner Gary Gedart; County Clerk Kris Mayberry

Motion by McCoy, 2nd by Shuman, to approve the meeting agenda as presented. Motion carried.

Motion by Schleeter, 2nd by McCoy, to approve the August 13, 2014 Public Works Committee meeting minutes. Motion carried.

Tussockia Trail Riders Association representative Steve Koosman requested approval for ATV utilization of County Highway W from Lake Winter Road approximately 6 miles east to the Thornapple Grade. Motion by Shuman, 2nd by McCoy, to approve the request contingent upon approval by the Town of Winter Board of Supervisors. Motion carried.

Highway Commissioner Gary Gedart presented a written monthly Highway Department report (copy in meeting file). Motion by Shuman, 2nd by Thompson, to approve the report. Motion carried.

Maintenance Department Supervisor Tim Hagberg presented and reviewed a written monthly department report (copy in meeting file). Motion by Thompson, 2nd by Shuman, to approve the report. Motion carried.

Maintenance Department Supervisor Tim Hagberg requested approval to resume repairing vehicle for other public entities (City of Hayward, LCO, Senior Resource Center) as time permits at the 5th Street Vehicle and Equipment Maintenance Garage. Motion by McCoy, 2nd by Shuman, to approve the request. Motion carried.

Patty Leslie, of L & L Aviation (fixed based operator and contracted Airport management), presented and reviewed a written monthly report (copy in meeting file), including projects, operations, and conditions at the Sawyer County Airport, including that the Airport improvement project was shut down due to concerns with control of erosion and damage to a stream and a report on the damage to the Airport, the Airport improvement project, and other property from the September 4th storm disaster (high winds, storm water, and hail) that hit the area. Ms. Leslie reported that Highway Commissioner Gary Gedart had indicated that the Highway Department is willing to do the work to repair a concrete drainage system located in the hangar area at the Airport (not damaged by the storm). The Committee expressed concern with the Highway Department's involvement with the project due to anticipated federal and state regulations and high groundwater conditions.

Accounting Manager Melissa Roach requested approval to renew the Lund, Walters, and Vecchie hangar area leases for the additional 10 years pursuant to the terms provided for in their hangar area leases. The Committee discussed that the 20 year original terms for the leases have passed. Motion by McCoy, 2nd by Schleeter, to approve the request. Motion carried.

Hangar area lessee Cliff Korn protested the amount of the increase computed by Accounting Manager Melissa Roach for his annual hangar area rental. Mr. Korn indicated that the amount of the increase differs from increases determined for other hangars and violates the terms of his hangar area lease. No action was taken.

The Committee reviewed a proposed Assignment of Sawyer County Hangar Area Lease and Bill of Sale transferring the lease from C. Hadlai Hull to John R. Fulton and Paula R. Fulton (1/2 interest) and Jane Ann Brandenstein and Daniel Charles Brandenstein (1/2 interest) for a hangar area at the Sawyer County Airport. Motion by Shuman, 2nd by Thompson, to approve the documents. Motion carried.

The Committee discussed the request of Lyle Larsen for approval to remove the building and equipment that had been used as a non-directional beacon for aircraft that is no longer used and is located in Mr. Larsen's field. Motion by Thompson, 2nd by McCoy, to approve the request and to authorize the preparation and signing of any document necessary to terminate and release the County's interest in the location. Motion carried.

The Committee discussed that the contractor for snow removal at the Sawyer County Airport in recent years has indicated that he would like a longer term for the contract to allow him to purchase and maintain better equipment to utilize for the snow removal. The Committee authorized L & L Aviation to request proposals for the snow removal to include the option for 1, 2, or 3 year terms.

Patty Leslie, of L & L Aviation (fixed based operator and contracted Airport management), requested approval for Sawyer County to pay half of the expenses for L & L Aviation to attend an aviation/airport conference being held in Stevens Point September 23 and 24. Motion by Thompson, 2nd by Shuman, to approve the request. Motion carried. Ms. McCoy voted no.

The Committee reviewed the monthly expense vouchers for the Highway Department, the Maintenance Department, and the Airport. Motion by Schleeter, 2nd by McCoy, to approve the vouchers. Motion carried.

Motion by Thompson, 2nd by Schleeter, to adjourn the meeting. Motion carried.

minutes prepared by Sawyer County Clerk Kris Mayberry

American Birkebeiner Ski Foundation
PO Box 911
Hayward, WI 54843

October 3, 2014

Sawyer County Board of Supervisors
Kris Mayberry, Clerk
10610 Main St. Suite 10
Hayward, WI 54843

Dear Sawyer County Board of Supervisors:

The 2015 American Birkebeiner events are scheduled for February 19th through the 22nd and we are looking forward to a large field of participants and spectators.

We are requesting the following:

- Use of the county courthouse lobby commons area, assembly room and bathroom on race day (February 21st) for set up of the medical area. The set up would begin on Friday evening and the medical personnel would be arriving at 7 a.m. on Saturday morning. Medical personnel will be in contact with Tim Hagberg, Maintenance Department Superintendent, prior to race week to finalize arrangements.
- Use of Sawyer County owned parking facilities in the city of Hayward for parking and/or portable toilets Wednesday, February 18th through Sunday, February 22nd.
- Use of Highway Department trucks with drivers to assist the City of Hayward as needed for placement and removal of snow.

Should you have questions, or if you would like Ben Popp or me to be available for discussion at any of the Committee meetings, please contact me and we will be happy to attend.

Upon receipt of this signed letter, we will send you a certificate of insurance listing Sawyer County as additional insured.

We appreciate your past support and look forward to working with you again for the 2014 event.

Sincerely,


Shellie Milford, Director of Race Operations

Permission granted: _____ Date: _____

Maintenance Report
October 2014

Along with routine maintenance, the following maintenance projects were completed or started in September:

I. Courthouse:

- Worked on obtaining estimates for storm damage to vehicles and county owned properties.
 - Preliminary reports indicate that our insurance carrier will replace roofs on the 1962 portion of the courthouse, the north side of the airport terminal building, the ambulance garage, and the Oasis building.
 - We will be meeting with an adjuster to determine the extent of damages to fleet vehicles.
- Collaborated with the Highway Department to install a sign for Health and Human Services on Highway B.
- Finished installing and painting WP-4 siding over the rock board on the courthouse.
- Assisted with the installation of video camera system.

II. Sheriff's Department:

- Built and delivered new targets for the Sheriff's Department shooting range on Highway 63.
- Installed ductwork in dispatch to ventilate heat out of the ceiling cavity above the Sheriff's Department server room.

III. Emergency Government:

- Installed air conditioning heat pump unit onto the roof of the emergency response trailer.

IV. Airport:

- Removed old VCT flooring in the terminal building, repaired damaged sections of subfloor, and installed a new floating vinyl planking floor.



Budget Performance Report

Date Range 01/01/14 - 09/30/14

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 100 - General Fund										
REVENUE										
Department 31 - Building Maintenance										
48309	Sale of misc property	700.00	.00	700.00	268.00	.00	1,503.03	(803.03)	215	.00
	Department 31 - Building Maintenance Totals	700.00	\$0.00	700.00	268.00	\$0.00	1,503.03	(\$803.03)	215%	\$0.00
	REVENUE TOTALS	700.00	\$0.00	700.00	268.00	\$0.00	1,503.03	(\$803.03)	215%	\$0.00
EXPENSE										
Department 31 - Building Maintenance										
State Account 51600 - Maint./Custodial Expenses										
50111	Regular Salaries	146,985.00	.00	146,985.00	14,844.24	.00	122,129.19	24,855.81	83	.00
50112	Salaries Overtime	2,000.00	.00	2,000.00	.00	.00	622.29	1,377.71	31	.00
50124	Temporary Help	3,000.00	.00	3,000.00	164.00	.00	164.00	2,836.00	5	.00
50144	Term Life Ins./Employer's Share	90.00	.00	90.00	5.89	.00	51.71	38.29	57	.00
50147	Workers Comp	4,954.00	.00	4,954.00	.00	.00	.00	4,954.00	0	.00
50151	FICA-Employer's Share	11,244.00	.00	11,244.00	1,075.56	.00	8,805.98	2,438.02	78	.00
50152	Retirement-Employer's Share	10,289.00	.00	10,289.00	1,024.04	.00	8,650.16	1,638.84	84	.00
50154	Hospital and Health Insurance	51,110.00	.00	51,110.00	4,467.50	.00	48,246.39	2,863.61	94	.00
50155	Flex Administration Fees	220.00	.00	220.00	33.60	.00	176.16	43.84	80	.00
50157	Employee Education and Training	900.00	.00	900.00	255.00	.00	751.45	148.55	83	.00
50159	Physicals	100.00	.00	100.00	.00	.00	.00	100.00	0	.00
50217	Water/Sewer-Vets & Maintenance.									
50217-322	Water/Sewer-Vets & Maintenance.	1,000.00	.00	1,000.00	66.06	.00	548.92	451.08	55	.00
	50217 - Water/Sewer-Vets & Maintenance. Totals	1,000.00	\$0.00	1,000.00	\$66.06	\$0.00	\$548.92	\$451.08	55%	\$0.00
50218	Garbage									
50218-323	Garbage	2,000.00	.00	2,000.00	.00	.00	900.99	1,099.01	45	.00
	50218 - Garbage Totals	2,000.00	\$0.00	2,000.00	\$0.00	\$0.00	\$900.99	\$1,099.01	45%	\$0.00
50221	Water and Sewer	6,500.00	.00	6,500.00	542.02	.00	3,185.15	3,314.85	49	.00
50222	Electric	45,000.00	.00	45,000.00	4,314.68	.00	29,271.46	15,728.54	65	.00
50223	Electric-Vets & Maint.									
50223-324	Electric-Vets & Maint.	4,000.00	.00	4,000.00	415.54	.00	2,866.18	1,133.82	72	.00
	50223 - Electric-Vets & Maint. Totals	4,000.00	\$0.00	4,000.00	\$415.54	\$0.00	\$2,866.18	\$1,133.82	72%	\$0.00
50224	Heating Fuels	10,500.00	.00	10,500.00	22.95	.00	4,729.87	5,770.13	45	.00
50225	Telephone	1,800.00	.00	1,800.00	212.80	.00	1,592.06	207.94	88	.00
50235	Snow removal	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	.00
50242	Repair & Maint.	9,400.00	.00	9,400.00	105.00	.00	8,282.65	1,117.35	88	.00
50245	Ground Improvements	800.00	.00	800.00	162.86	.00	551.57	248.43	69	.00
50247	Repairs-Buildings	20,000.00	.00	20,000.00	3,873.38	.00	15,245.63	4,754.37	76	.00
50311	Postage	110.00	.00	110.00	.00	.00	.00	110.00	0	.00
50312	Office Supplies	250.00	.00	250.00	.00	.00	150.05	99.95	60	.00
50313	Printing	300.00	.00	300.00	.00	.00	479.40	(179.40)	160	.00
50314	Small Items of Equipment	800.00	.00	800.00	.00	.00	365.04	434.96	46	.00



Budget Performance Report

Date Range 01/01/14 - 09/30/14
 Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 100 - General Fund										
EXPENSE										
Department 31 - Building Maintenance										
State Account 51600 - Maint./Custodial Expenses										
50335	Meal Expenses	100.00	.00	100.00	1.50	.00	1.50	98.50	2	.00
50339	Travel	100.00	.00	100.00	.00	.00	.00	100.00	0	.00
50340	Operating Supplies	1,000.00	.00	1,000.00	330.20	.00	4,028.50	(3,028.50)	403	.00
50344	Supplies	18,000.00	.00	18,000.00	1,123.95	.00	8,384.50	9,615.50	47	.00
50351	Fuel-Vets Bldg.									
50351-325	Fuel-Vets Bldg.	2,300.00	.00	2,300.00	8.37	.00	1,054.74	1,245.26	46	.00
50351 - Fuel-Vets Bldg. Totals		\$2,300.00	\$0.00	\$2,300.00	\$8.37	\$0.00	\$1,054.74	\$1,245.26	46%	\$0.00
State Account 51600 - Maint./Custodial Expenses Totals		\$356,852.00	\$0.00	\$356,852.00	\$33,049.14	\$0.00	\$271,235.54	\$85,616.46	76%	\$0.00
Department 31 - Building Maintenance Totals		\$356,852.00	\$0.00	\$356,852.00	\$33,049.14	\$0.00	\$271,235.54	\$85,616.46	76%	\$0.00
EXPENSE TOTALS		\$356,852.00	\$0.00	\$356,852.00	\$33,049.14	\$0.00	\$271,235.54	\$85,616.46	76%	\$0.00
Fund 100 - General Fund Totals										
REVENUE TOTALS		700.00	.00	700.00	268.00	.00	1,503.03	(803.03)	215	.00
EXPENSE TOTALS		356,852.00	.00	356,852.00	33,049.14	.00	271,235.54	85,616.46	76	.00
Fund 100 - General Fund Totals		(\$356,152.00)	\$0.00	(\$356,152.00)	(\$32,781.14)	\$0.00	(\$269,732.51)	(\$86,419.49)		\$0.00
Fund 220 - Maintenance of County Vehicles										
EXPENSE										
Department 00 - General										
State Account 52230 - Service Garage										
50111	Regular Salaries	43,827.00	.00	43,827.00	.00	.00	13,541.18	30,285.82	31	.00
50112	Salaries Overtime	500.00	.00	500.00	.00	.00	7.81	492.19	2	.00
50144	Term Life Ins./Employer's Share	56.00	.00	56.00	.00	.00	19.99	36.01	36	.00
50147	Workers Comp	1,569.00	.00	1,569.00	.00	.00	.00	1,569.00	0	.00
50151	FICA-Employer's Share	3,353.00	.00	3,353.00	.00	.00	1,030.86	2,322.14	31	.00
50152	Retirement-Employer's Share	3,068.00	.00	3,068.00	.00	.00	663.87	2,404.13	22	.00
50154	Hospital and Health Insurance	18,743.00	.00	18,743.00	.00	.00	.00	18,743.00	0	.00
50157	Employee Education and Training	300.00	.00	300.00	.00	.00	150.00	150.00	50	.00
50218	Garbage									
50218-323	Garbage	400.00	.00	400.00	.00	.00	225.23	174.77	56	.00
50218 - Garbage Totals		\$400.00	\$0.00	\$400.00	\$0.00	\$0.00	\$225.23	\$174.77	56%	\$0.00
50224	Heating Fuels	7,700.00	.00	7,700.00	98.85	.00	4,250.83	3,449.17	55	.00
50225	Telephone	650.00	.00	650.00	39.49	.00	155.60	494.40	24	.00
50235	Snow removal	600.00	.00	600.00	.00	.00	.00	600.00	0	.00
50241	Repairs/Maintenance-Vehicles	66,000.00	.00	66,000.00	9,712.55	.00	45,690.91	20,309.09	69	.00
50311	Postage	100.00	.00	100.00	.00	.00	.00	100.00	0	.00
50312	Office Supplies	100.00	.00	100.00	2.29	.00	6.87	93.13	7	.00
50335	Meal Expenses	100.00	.00	100.00	.00	.00	.00	100.00	0	.00



Budget Performance Report

Date Range 01/01/14 - 09/30/14

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 220 - Maintenance of County Vehicles										
EXPENSE										
Department 00 - General										
State Account 52230 - Service Garage										
50338	Tool Allowance	75.00	.00	75.00	.00	.00	75.00	.00	100	.00
50344	Supplies	200.00	.00	200.00	202.93	.00	447.45	(247.45)	224	.00
50346	Uniform Allowance	550.00	.00	550.00	63.75	.00	303.28	246.72	55	.00
50352	Oil, Grease & Anti-Freeze	5,000.00	.00	5,000.00	.00	.00	3,222.30	1,777.70	64	.00
50353	Machinery & Equipment Parts	1,000.00	.00	1,000.00	551.07	.00	1,350.51	(350.51)	135	.00
50355	Tires	16,000.00	.00	16,000.00	2,309.76	.00	11,820.22	4,179.78	74	.00
50362	Small Tools	300.00	.00	300.00	.00	.00	64.68	235.32	22	.00
State Account 52230 - Service Garage Totals		\$170,191.00	\$0.00	\$170,191.00	\$12,980.69	\$0.00	\$83,026.59	\$87,164.41	49%	\$0.00
Department 00 - General Totals		\$170,191.00	\$0.00	\$170,191.00	\$12,980.69	\$0.00	\$83,026.59	\$87,164.41	49%	\$0.00
EXPENSE TOTALS		\$170,191.00	\$0.00	\$170,191.00	\$12,980.69	\$0.00	\$83,026.59	\$87,164.41	49%	\$0.00
Fund 220 - Maintenance of County Vehicles Totals										
REVENUE TOTALS		.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS		170,191.00	.00	170,191.00	12,980.69	.00	83,026.59	87,164.41	49	.00
Fund 220 - Maintenance of County Vehicles Totals		(\$170,191.00)	\$0.00	(\$170,191.00)	(\$12,980.69)	\$0.00	(\$83,026.59)	(\$87,164.41)		\$0.00
Grand Totals										
REVENUE TOTALS		700.00	.00	700.00	268.00	.00	1,503.03	(803.03)	215	.00
EXPENSE TOTALS		527,043.00	.00	527,043.00	46,029.83	.00	354,262.13	172,780.87	67	.00
Grand Totals		(\$526,343.00)	\$0.00	(\$526,343.00)	(\$45,761.83)	\$0.00	(\$352,759.10)	(\$173,583.90)		\$0.00

Kris Mayberry

From: L & L Aviation <dleslie@cheqnet.net>
Sent: Friday, April 12, 2014 10:29 AM
To: Kris Mayberry

Airport Management Report Oct. 2014

Our improvement project continues. Most of our days are taken up watching over the contractors and dealing with the engineers.

Currently the slab is being poured for the CAP hangar. After 7 days of curing the hangar will be moved. It has been a challenge for us to house the contents of that hangar but we have worked it out.

The infield to the north is being graded between the runway and taxiway. They hope to finish that work this week. Once the CAP hangar has been moved the work to finish the North taxiway will begin. Hopefully with good weather they can get that done quickly and ready for black topping. The black top crews have quite a bit to do when they mobilize to this site.

A couple concerns we have are that the DNR wants the trout stream cleaned up after the big storm we had. Many more trees need to be taken out of the stream and no one quite knows who is going to pay to have that done. We need to make the stream viable for fish to swim up to reproduce. Surveys will be done as to the curvature of the creek bed to see what actually has to be done.

We still have sediment in the wetlands due to the storm and contractors are taking shovels to remove it. That is a tedious process.

There are 3 obstruction lights in the wetlands that need to be installed. The problem is the wetlands do not freeze and no one can find a way to get them out there without disturbing the wetlands. We are asking the FAA for a finding of no significant impact on these lights. That would mean they don't have to go up but the hopes of the FAA agreeing to that are slim.

As you can see we have been busy at the airport even without being open. Patty meets daily with the contractors and resident engineers to over view that latest problem. We haven't simply taken the month off. When we are not on sight at the airport all airport calls are forwarded to Patty's cell phone. It is important we don't miss calls and keep people updated on what is currently going on.

Patty attended the Wisconsin Land Use Conference last week as the Sawyer County airport manager. She spoke for a little over 4 hours in a round table discussion about airport management. It went very well. It was a great honor to be chosen as one of the best airport managers in the state.

The new flooring is in at the airport and it looks great!! Tim and his crew did a great job. Due to the storm we are getting a new part of the roof at the airport. Works out well as we were going to have to replace it in a few years.

Matt Malicki was up to meet with Bill Lontz to discuss the tree planting in front of his residence. Part of our agreement with Mr. Lontz was to replant the trees that were taken as part of our project. These trees will be lower growing trees that will provide his home cover but yet won't impede airspace.

Hopefully by next month the project will be to the point of the airport being reopened and our flight check has been successful.

Kris Mayberry

From: L & L Aviation <dleslie@cheqnet.net>
Sent: Saturday, March 30, 2080 9:06 AM
To: Kris Mayberry
Subject: Snow plow bid.doc

Sawyer County is interested in receiving bids for the removal of snow from its county airport. This location consists of the runway, taxiways, ramp area, driveways and hangar areas.

The successful bidder must have the ability to remove the snow in a timely manner as directed by airport management. The successful bidder must also possess equipment necessary to stack and or load snow; as well as the ability to haul the snow off site if that option be required by airport management. The successful bidder must also have the required equipment to remove snow from the runway lights and any other area deemed necessary by airport management. The successful bidder must be prepared to review and revise the snow removal plan of the airport.

All bids are on an hourly basis.

For further information or to inspect the areas requiring attention please contact Patty Leslie at the Sawyer County Airport located at 10930 N. Airport Road, Hayward. All sealed bids are turned into the Sawyer County Clerk's office, located at 10610 Main Street, Hayward, Wisconsin 54843 prior to October 13, 2014 at 4:00 pm when all bids are due.

Insurance coverage, from your provider must be submitted with your bid.

Contract will begin on October 31,2014

Please provide bids for 1, 2 & 3 years.

Sawyer County reserves the right to refuse any and all bids.

Weekly Project Meeting Agenda *Minutes*

Note: Minutes indicated in red italics

Sawyer County Airport

ILS Installation Project

Meeting No. 30: Tuesday, September 9th, 2014 @ 11:00 a.m.

Conference Room A – Airport Terminal Building

1. Work Completed Past Week

J&L – No work (project shut down except for erosion control activities).

IGE – Emergency erosion control/site stabilization. Turnaround northward is topsoiled.

2. Upcoming Work schedule:

Tuesday (9/9) – *J&L – plowing conduit, installed some base cans for lights and guidance signs. Pulled homerun. Wet conditions. IGE – topsoil & borrow this week. Fencing Plus will need a day or day and a half to complete seeding / fertilizer / mulching operations.*

Wednesday –

Thursday –

Friday –

Saturday –

Next week – *Schuette Movers on site Monday or Tuesday.*

Runway Closure status – *Runway 3/21 closure postponed due to DNR/BOA emergency shutdown of project due to turbid storm water release to Namekagon River. Project startup/runway closure pending completion of emergency site stabilization items. 7 a.m. Monday (9/15) earliest runway closure date/time. Turf runway 16/34 currently closed, will remain closed through end of Runway 3/21 closure.*

Survey Requirements – *None.*

3. Review Previous Action Items

(see attached)

4. New Action Items and Notes

- *New job trailer being brought to site by IGE (other job trailer rolled over on its side from strong storm winds).*
- *Nick – the trout stream culvert area is still a mess from the storm. Next step is to shape/add material to stabilize slopes. It is O.K. for now.*
- *If scouring is occurring at either end of culvert, need to add riprap.*
- *Fencing Plus needs to finish stabilizing the topsoiled areas before rain forecasted for tonight. Lot of work to finish, not on site as of 11:15.*
- *East obstruction lights – Bob to get information together for their plan/proposal for installation. Schedule meeting next week to discuss.*
- *Flight check dates have not changed, still on schedule.*

5. Airport Manager Comments

- *When are we shutting down airport? Kurt – airport groundwater levels remain high, they need to wait for levels to recede. Most likely not shutting down airport until Monday. J&L can continue work.*

6. Proposed and pending field changes

Pending Change Order Items:

- *MALSR access road culvert & shifting of N. MALSR access road near pond*
- *Taxilane Storm Sewer Reconstruction (County to look at Thursday)*
- *J&L Items 7, 8, 10, 12, 13 (Need to issue change order. Verbal approval given to Bob to proceed with PAPI CPU relocation to inside GS shelter).*
- *CAP hangar windows & exhaust fan (future C.O. No. 6)*
- *Storm inlet castings (future C.O. No. 7)*
- *Paved access road for CAP (need IGE pricing concurrence)*

7. Status of Progress Payment – *Pay estimate No. 11 submitted to BOA 8/26.*

8. Safety, Security, Erosion Control and Traffic Control

Safety – *No issues.*

Security – *No issues.*

Erosion Control – *Emat installed along north ditch line of Airport Road.*

Traffic Control – *Check barricades on apron (they have been checked and are o.k.)*

Next meeting: Tuesday, September 16th, 11:00 a.m.

End of Agenda Minutes

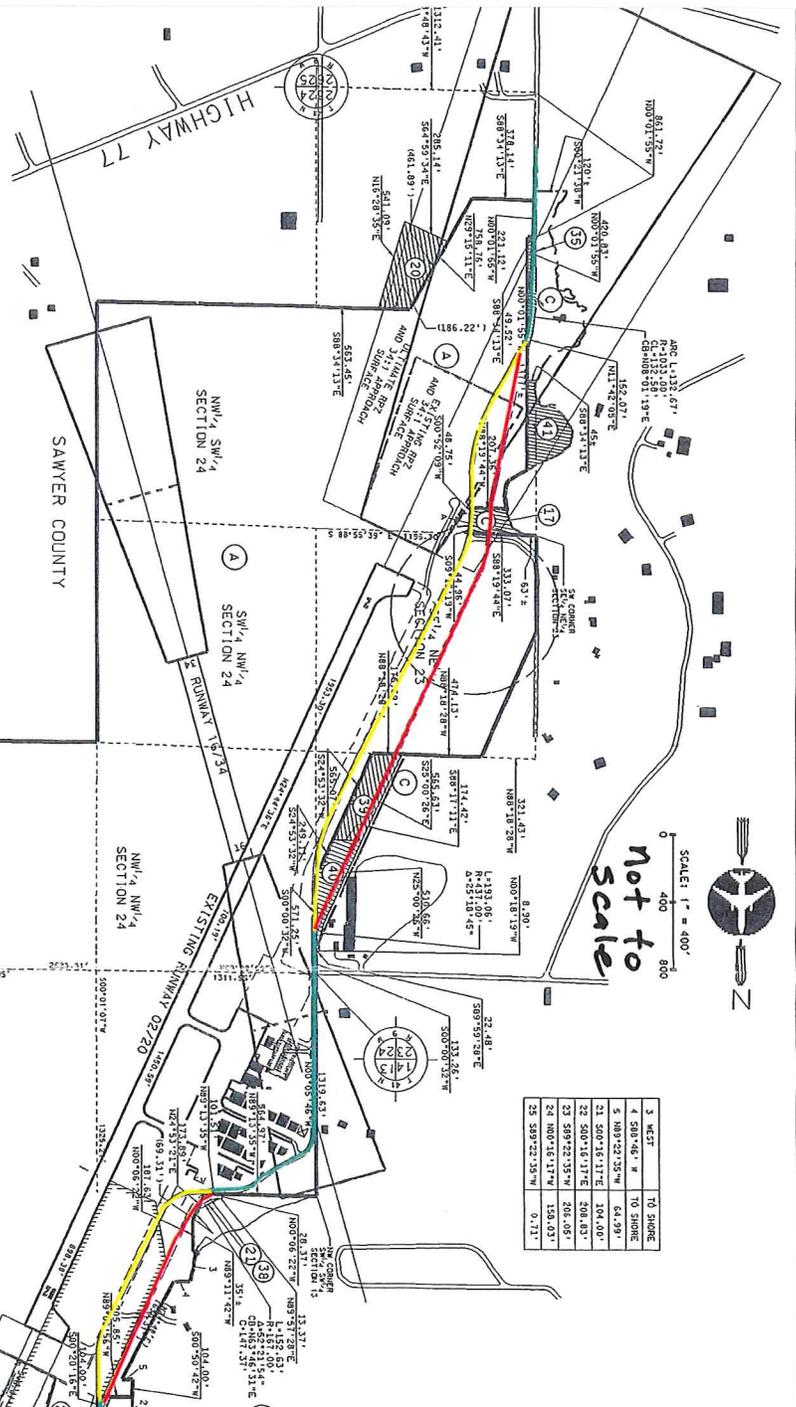
Meeting Attendance Roster

<u>Initial</u>	<u>Name</u>	<u>Email / Phone</u>
✓	<u>Airport</u> Patty Leslie	dleslie@cheqnet.net 715.634.4624 (airport) 715.292.1047 (cell)
	Derek Leslie	d_leslie_08@yahoo.com 715.292.4432 (cell)
✓	<u>WisBOA</u> Matt Malicki	Matthew.Malicki@dot.wi.gov (608) 266-0902 (office)
	Chris Egger	Christopher.Egger@dot.wi.gov
✓	<u>Becher Hoppe - Engineer</u> Brent Dahl	bdahl@becherhoppe.com 715.803.8332 (cell)
✓ ✓	Nick Golla <i>Jed Matt Miller</i>	ngolla@becherhoppe.com (715) 571-8117 (cell)
✓ ✓	Karl Kemper <i>Randy VanNatta</i>	kkemper@becherhoppe.com (715) 551-5507 (cell)
✓	<u>Contractor & Subs</u> Kurt Seubert (Integrity)	kurt@integrityge.com (715) 551-6195 (cell)
	Bryan Kennedy (Integrity)	luke@integrityge.com (715) 370-4995 (cell)
✓	Bob Quist (J&L Electric)	bobq@jles.us (612) 220-1551 (cell)
✓	Randy (J&L Electric)	randyjonesjles@gmail.com (612) 250-8734 (cell)
	Cory Giuliani (Homer)	cory@homertree.com 847-980-2131
	<u>FAA</u> Dan O'Shaughnessy	daniel.o'shaughnessy@faa.gov 224-254-0030 (cell)
✓	Marlin Beckmann	marlin.beckmann@faa.gov 224-221-9479 (cell)
✓	<i>Jack Links</i>	

PROPERTY SCHEDULE

PARCEL NO.	OWNER (OWNER)	ACRES	INTEREST	ACQUISITION PROGRAM	YEAR OF GRANT
A	SAWYER COUNTY AIRPORT	409.48	FREE STIPULE		
17	SAWYER COUNTY AIRPORT	12.13	AVIATION EASEMENT	ALT-03	
20	THOMAS T. CAROL DUFFY	2.425	FREE STIPULE	ALT-03	
21	PAUL VALLED	0.110	FREE STIPULE	ALT-03	
22	FRANK DUFFORD HAMBUDA	0.112	FREE STIPULE	ALT-03	
23	SUSAN DUFFY	5.027	FREE STIPULE	ALT-03	
24	MARTHA RIEBERG	13.718	AVIATION EASEMENT	ALT-03	
25	ORALG & KATHLEEN COOPER	30.375	FREE STIPULE	ALT-03	
27	ORALG & KATHLEEN COOPER	16.739	AVIATION EASEMENT	ALT-03	
28	CHESTER COULAN, JR.	6.810	AVIATION EASEMENT	ALT-03	
29	BEATRICE COULAN	2.153	AVIATION EASEMENT	ALT-03	
30	SAWYER CO. FOREST LAND	1.981	FREE STIPULE	ALT-03	
31	SAWYER COUNTY FOREST	0.775	AVIATION EASEMENT	ALT-03	
32	SAWYER COUNTY FOREST	0.659	AVIATION EASEMENT	ALT-03	
33	CEDAR & NORTHWESTERN RAILROAD	0.100	PERMANENT LIMITED EASEMENT	ALT-03	
34	MARTHA RIEBERG	0.657	FREE STIPULE	ALT-03	
35	WILLIAM LINTZ	0.657	PERMANENT LIMITED EASEMENT	ALT-03	
36	SUSAN DUFFY	2.740	AVIATION LIMITED EASEMENT	ALT-03	
38	PAUL VALLED	0.042	PERMANENT LIMITED EASEMENT	ALT-03	
39	PAUL VALLED	0.042	PERMANENT LIMITED EASEMENT	ALT-03	
40	J. E. PARNISHRIP	1.13	FREE STIPULE	ALT-03	
41	WILLIAM LINTZ	1.58	AVIATION EASEMENT	ALT-03	
TOTALS:		471.160	AVIATION EASEMENT		
		52.378	PERMANENT LIMITED EASEMENT		

* EXISTING AVIATION EASEMENT OVER PARCEL 17 IS PROPOSED TO BE ACQUIRED IN FREE STIPULE
 NOTE: PARCELS 35, 17 & 41 SUBJECT TO ROAD EASEMENTS (TOTALING 0.74 ACRES) INCLUDED IN TOTALS



CURVE DATA

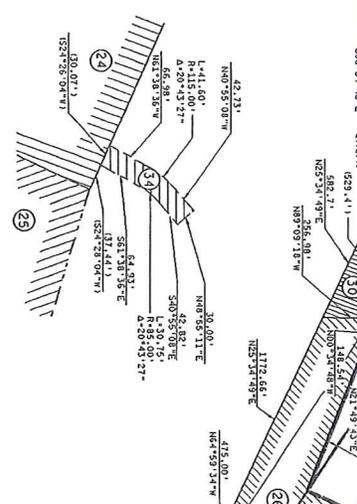
RADIUS	DELTA	ARC LENGTH	CHORD
386.35'	08° 23' 10"	56.84'	5 08° 03' 44" W - 56.79'



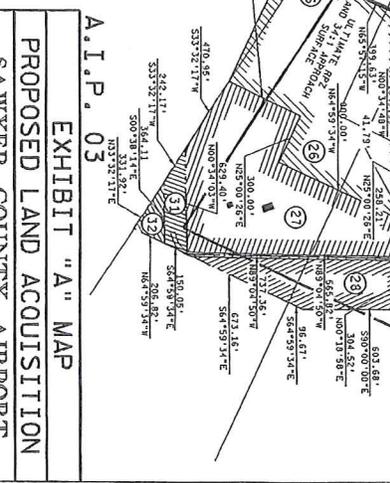
LEGEND-

- EAP - EX. AIRPORT PROPERTY LINE
- CZE - EX. CLEAR ZONE EASEMENT LINE
- AV - EX. AVIATION EASEMENT LINE

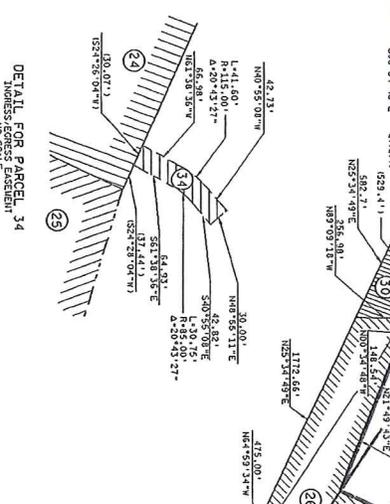
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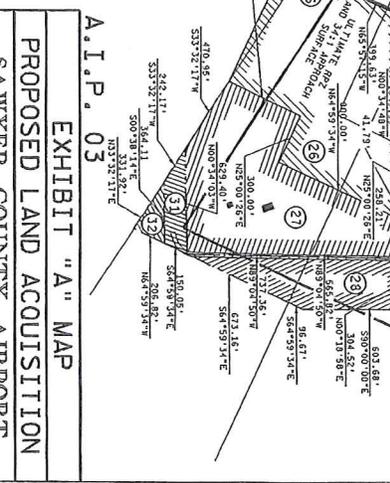
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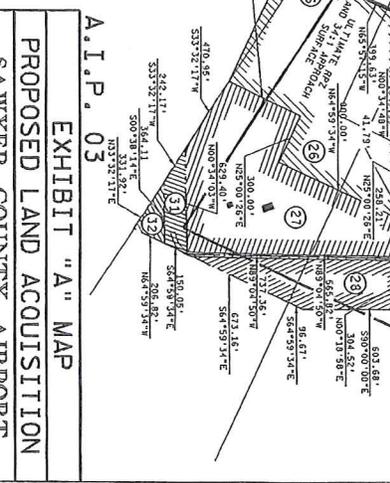
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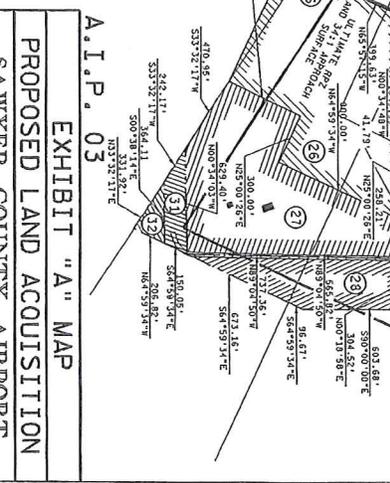
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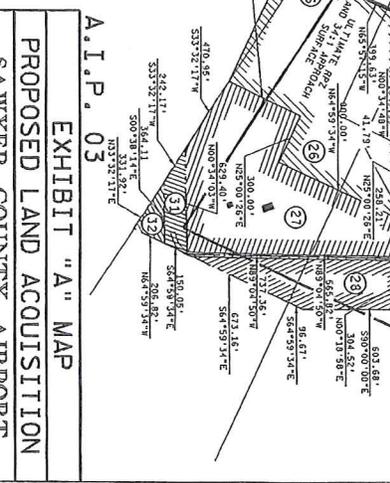
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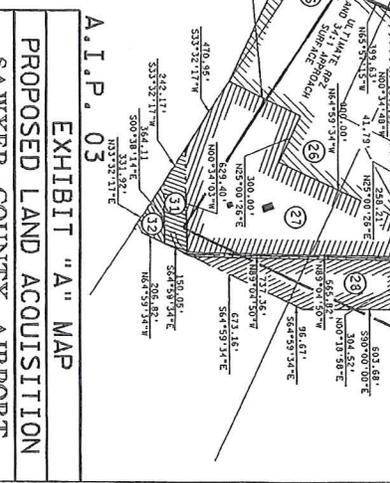
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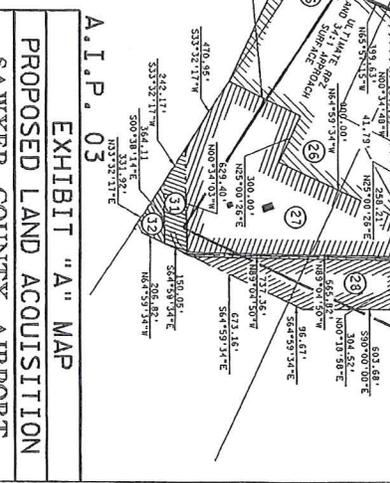
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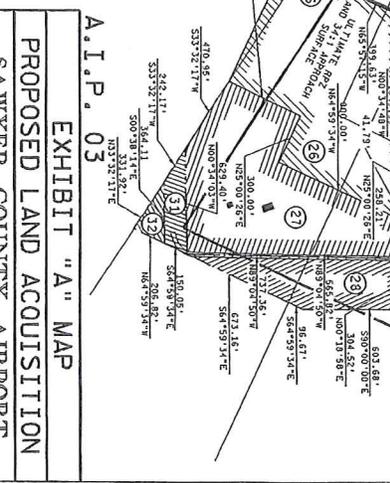
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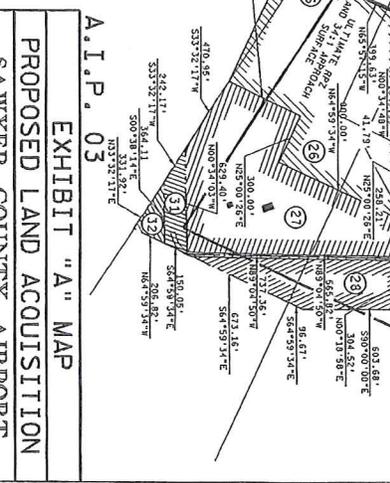
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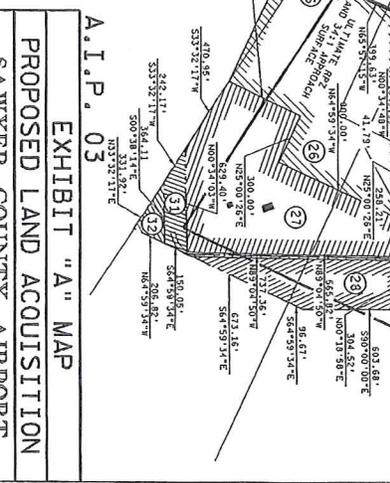
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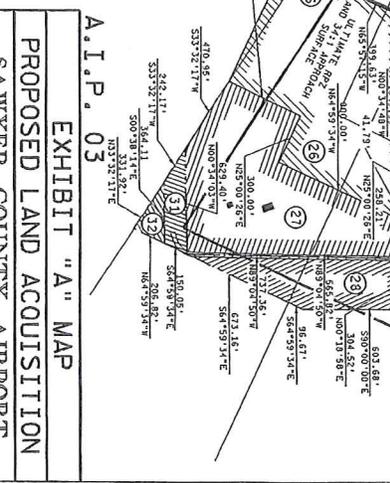
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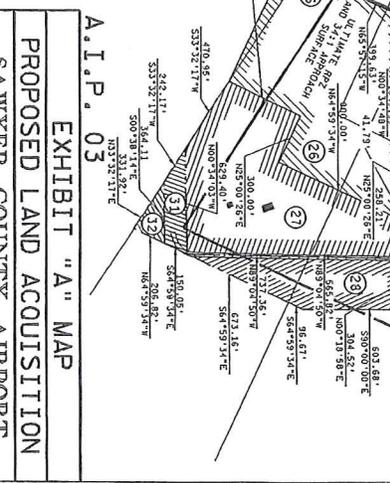
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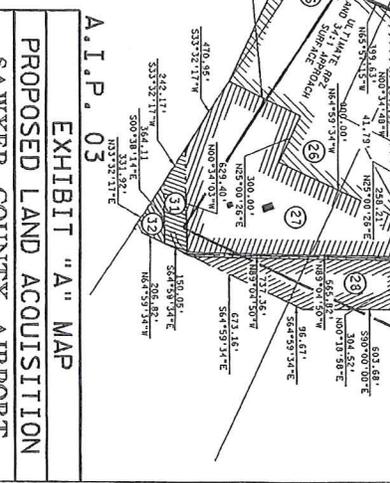
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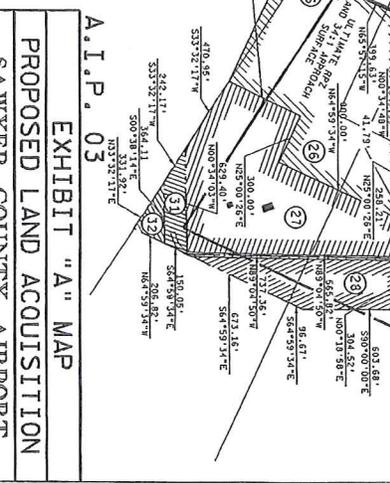
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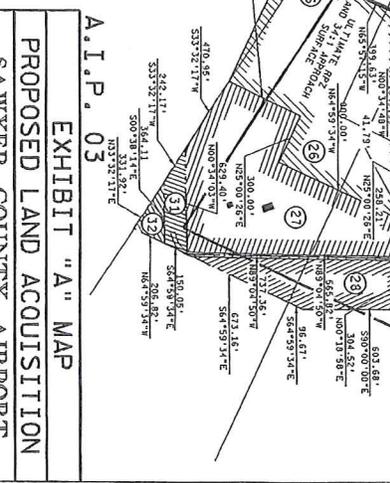
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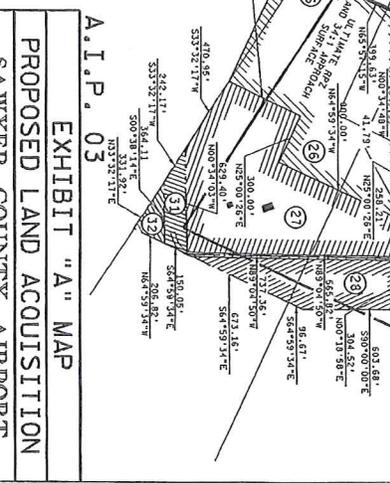
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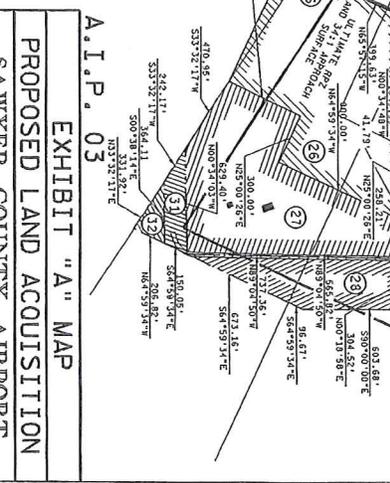
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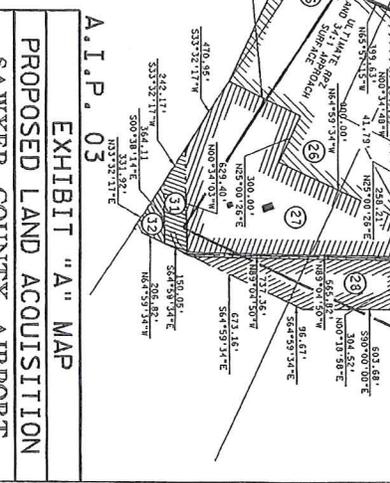
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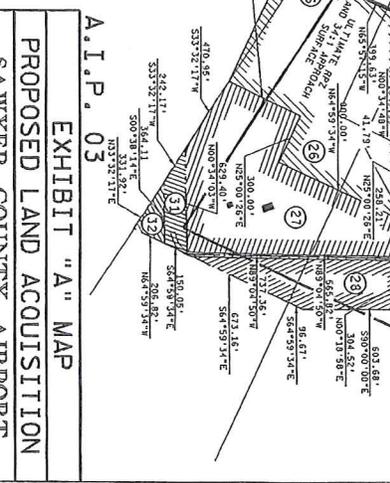
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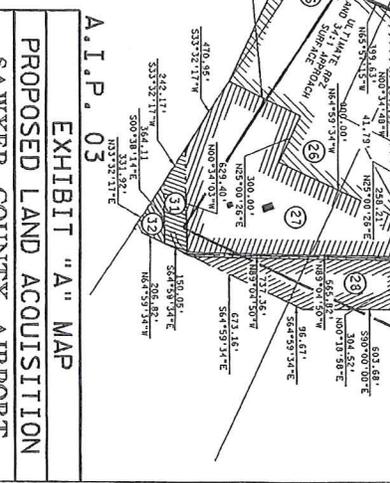
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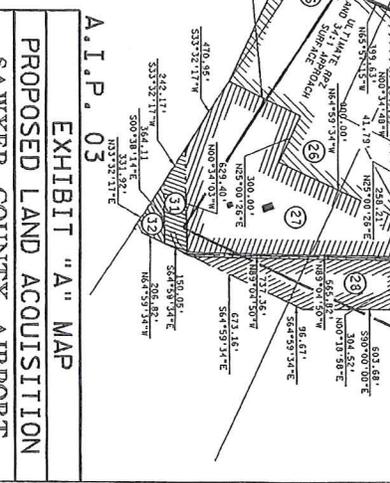
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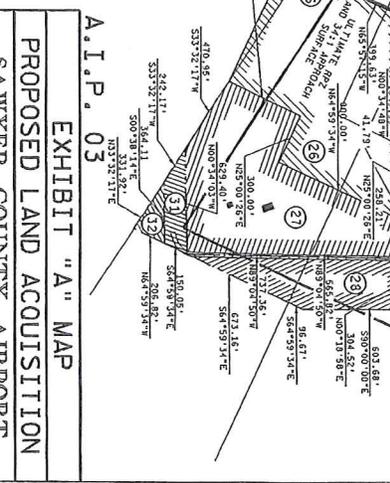
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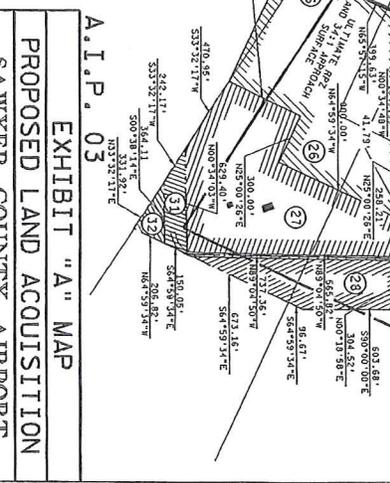
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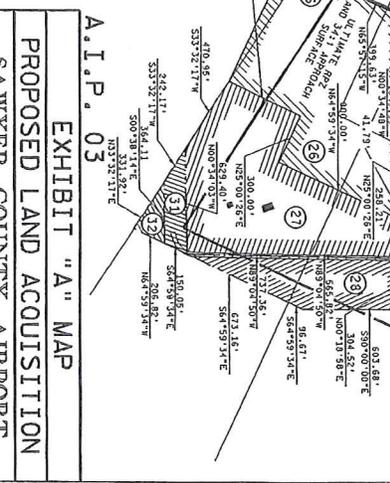
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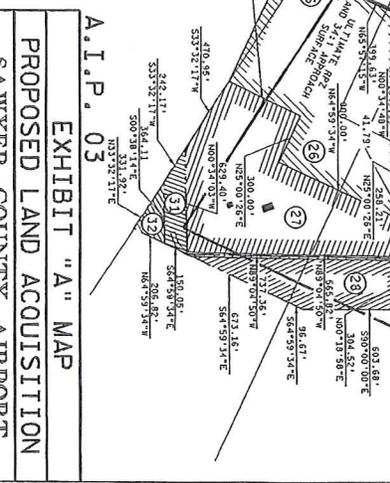
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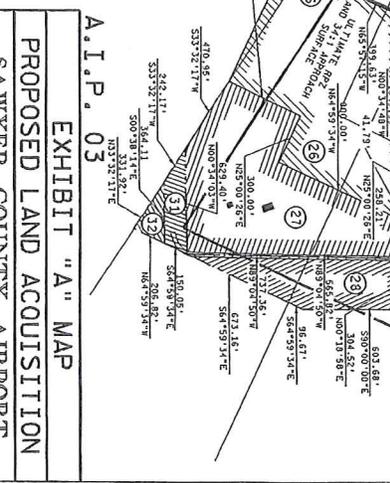
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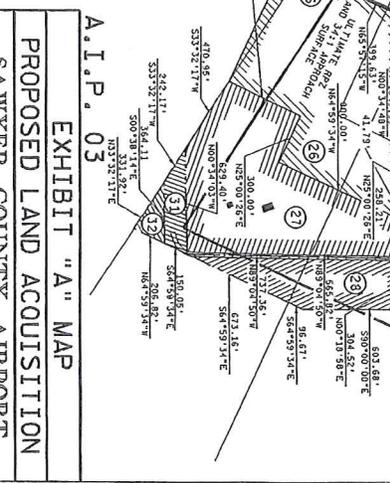
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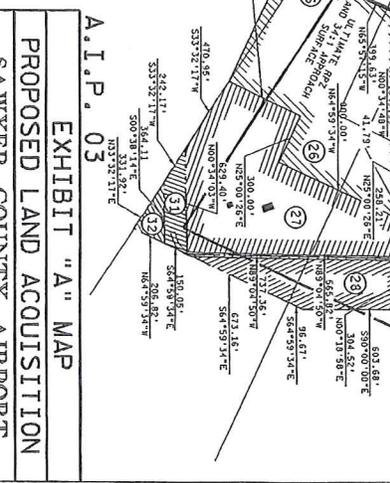
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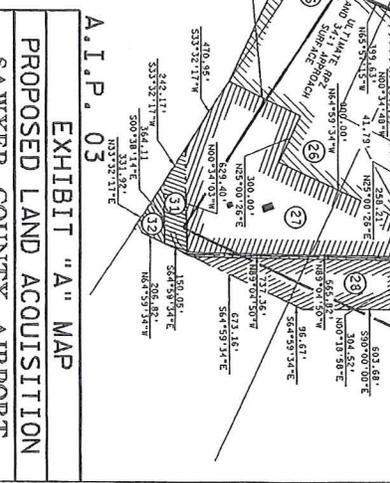
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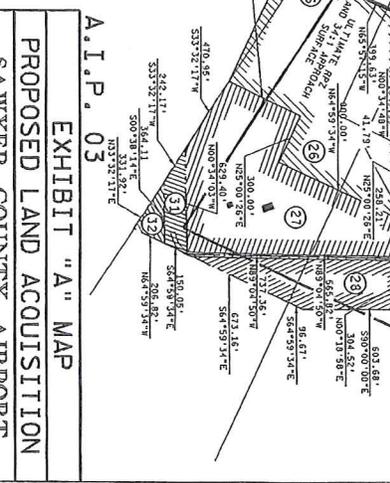
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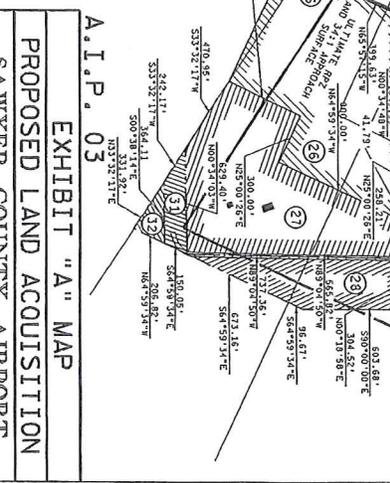
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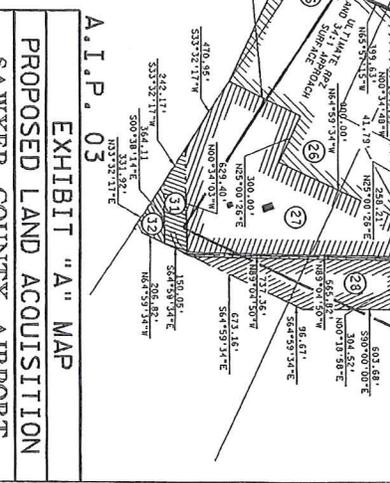
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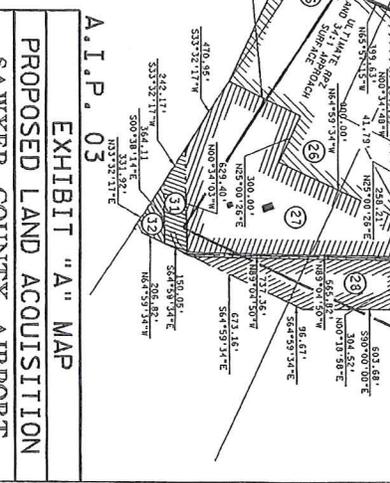
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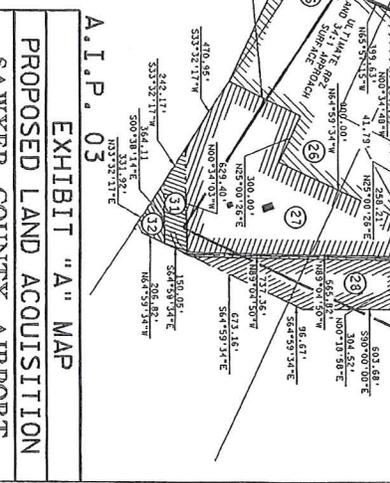
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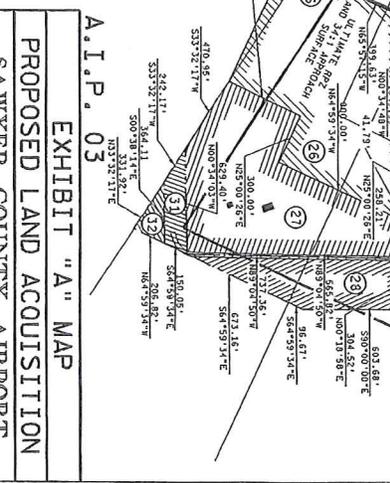
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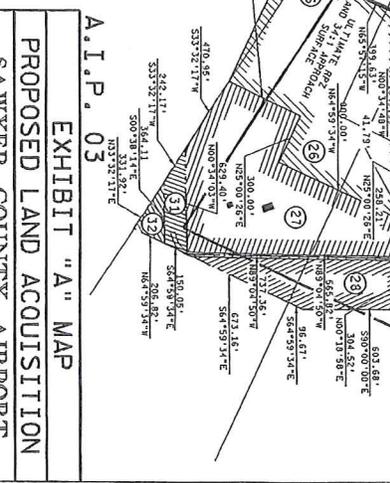
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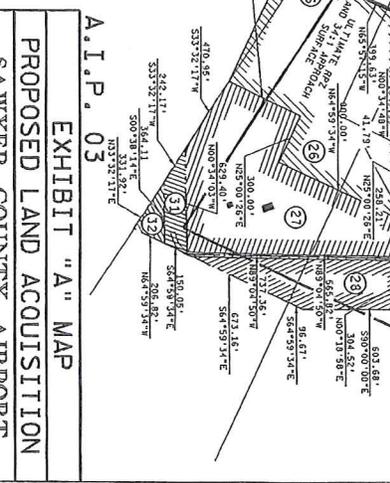
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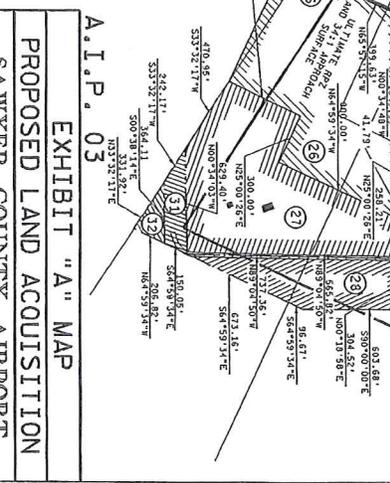
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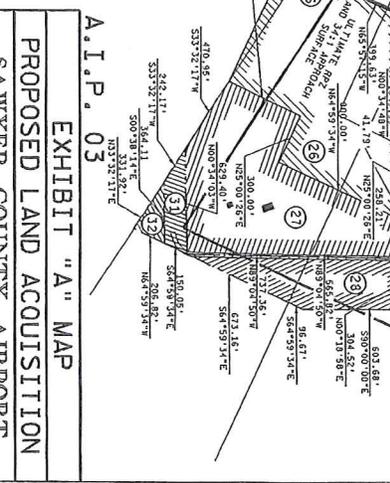
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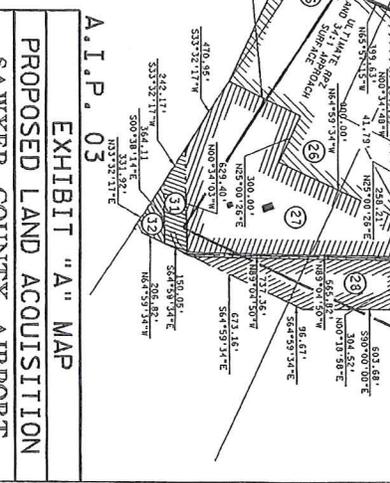
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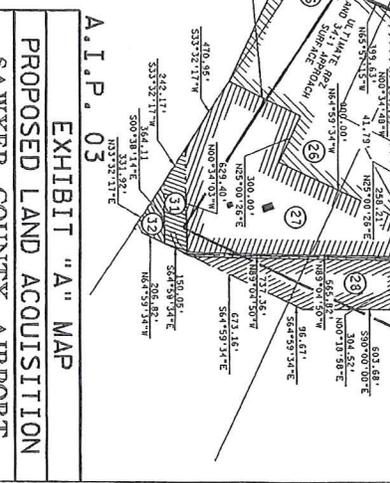
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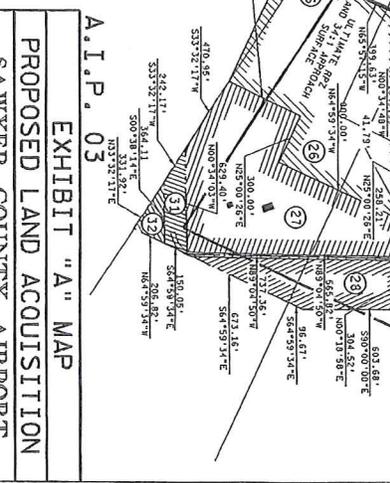
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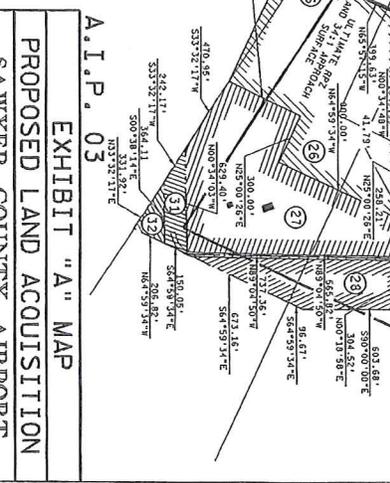
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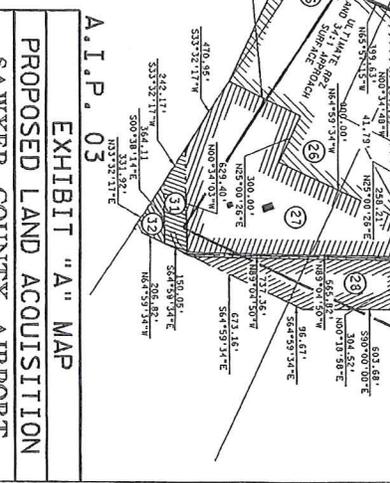
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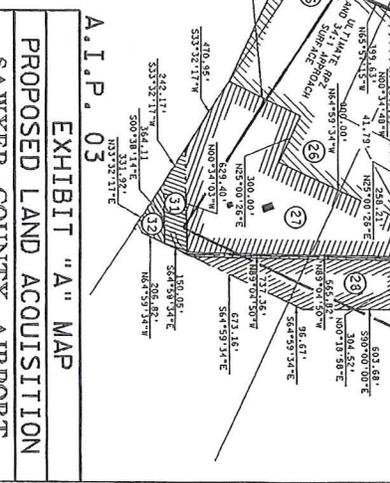
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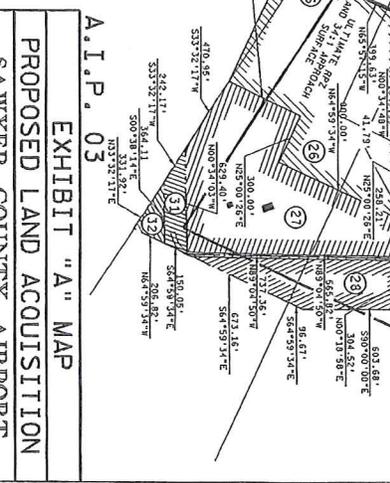
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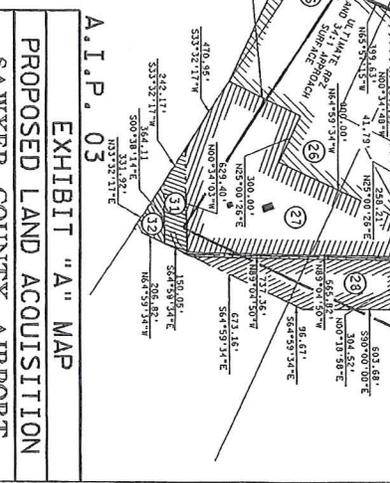
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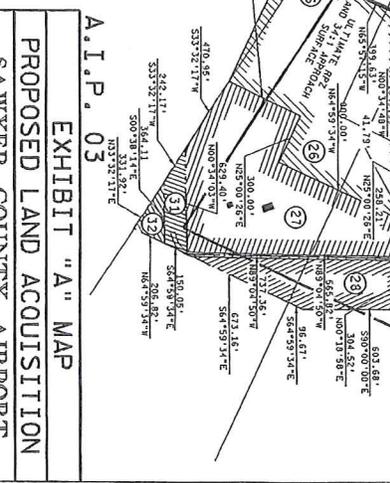
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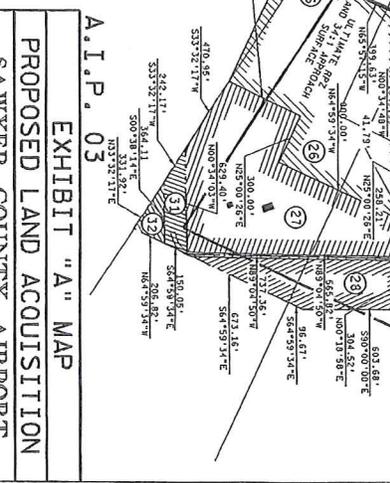
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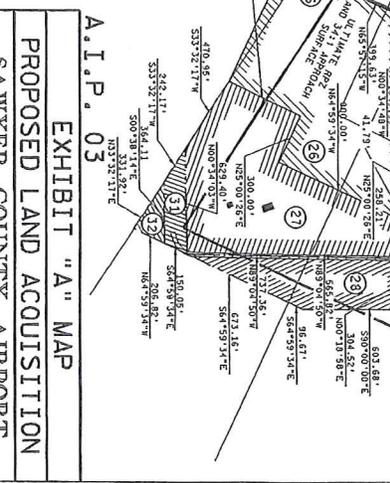
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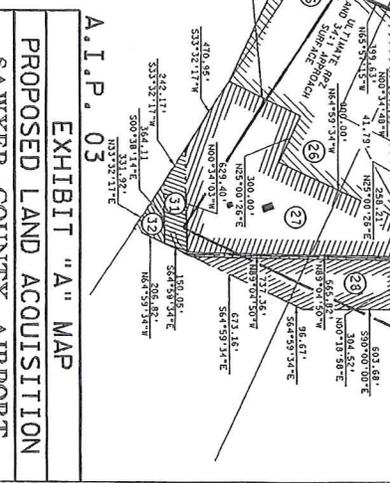
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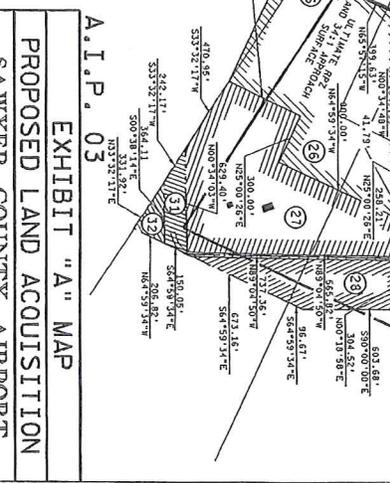
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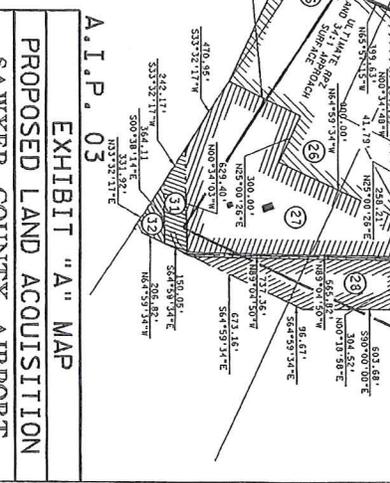
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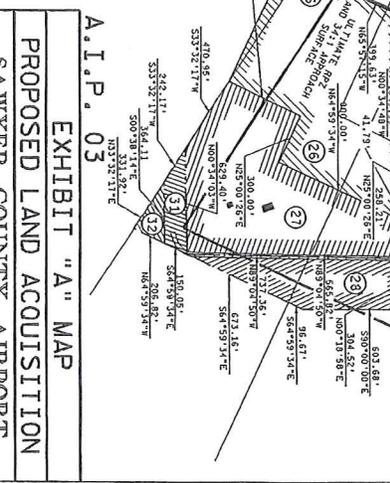
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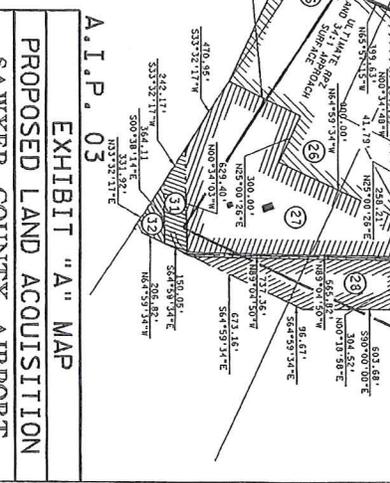
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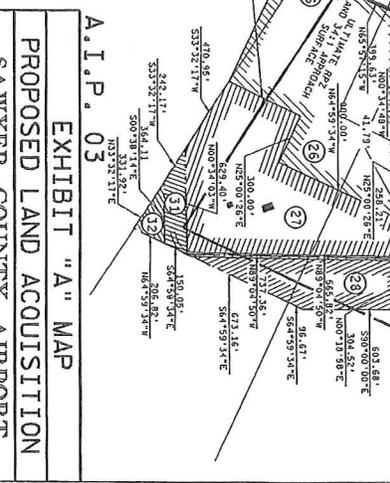
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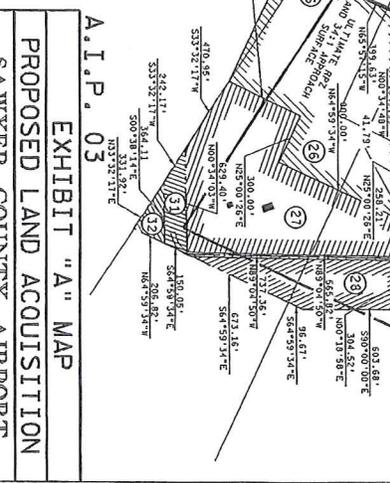
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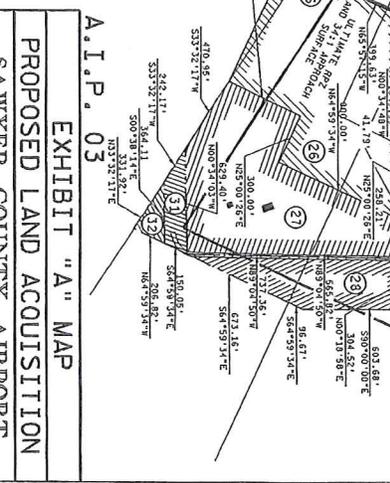
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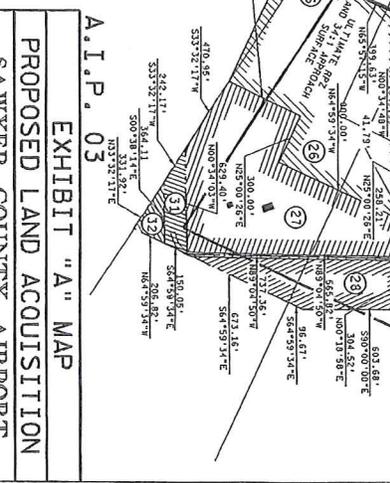
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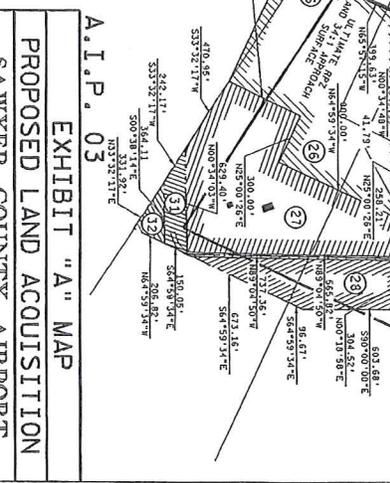
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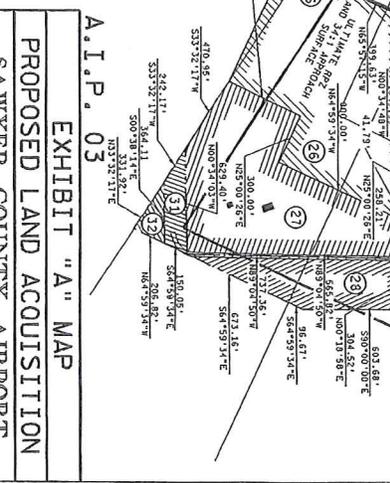
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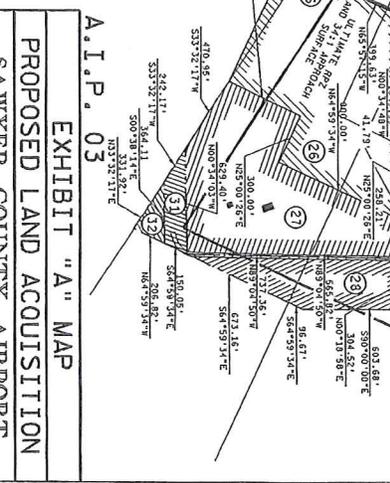
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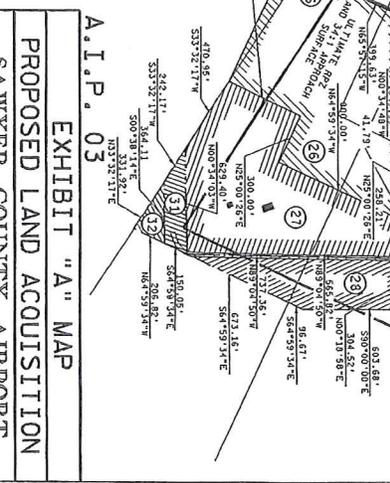
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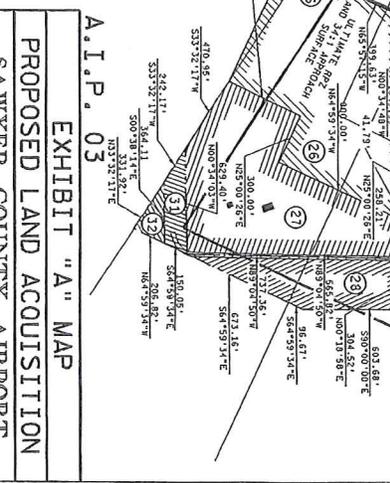
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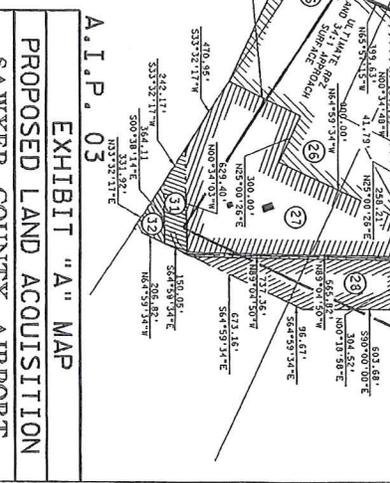
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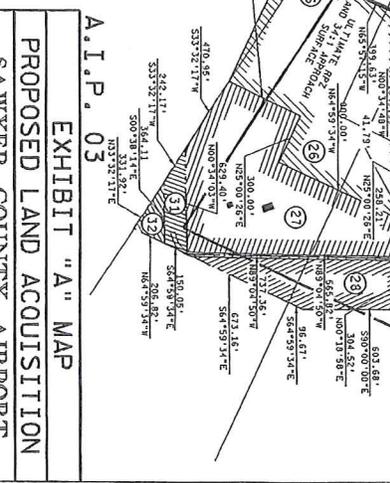
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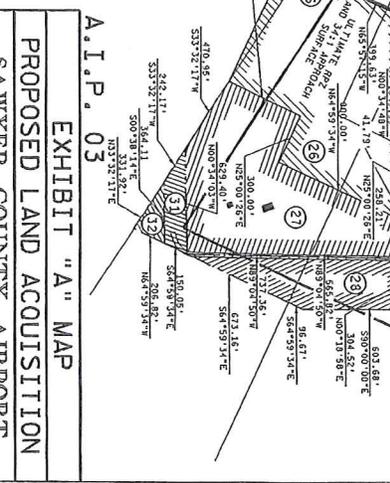
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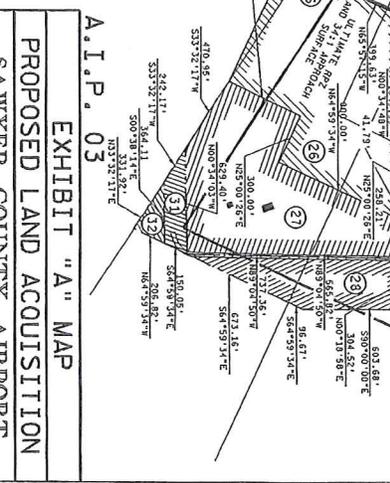
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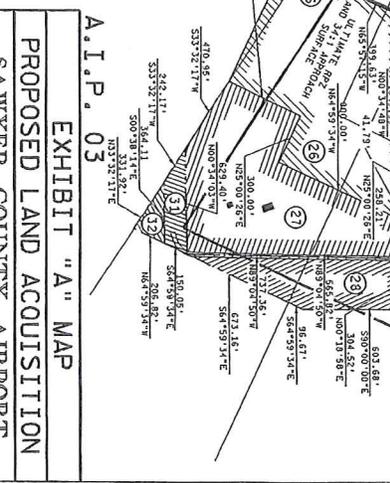
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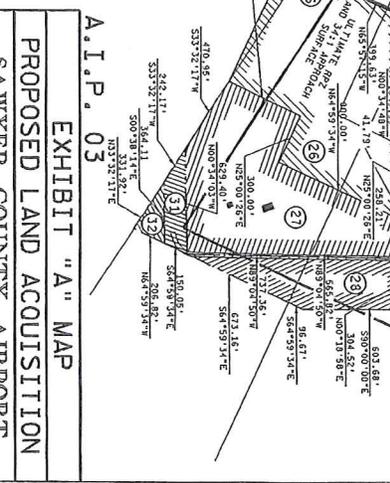
DETAIL FOR PARCEL 34



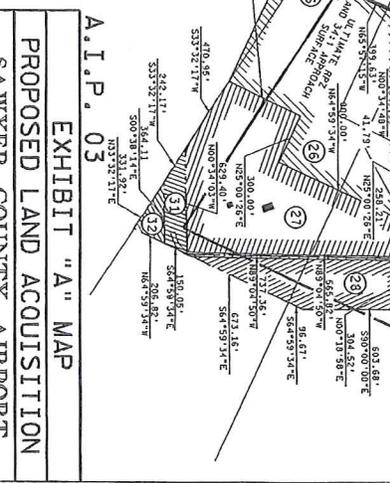
DETAIL FOR PARCEL 22



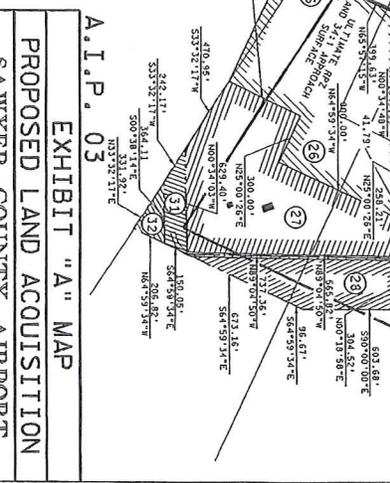
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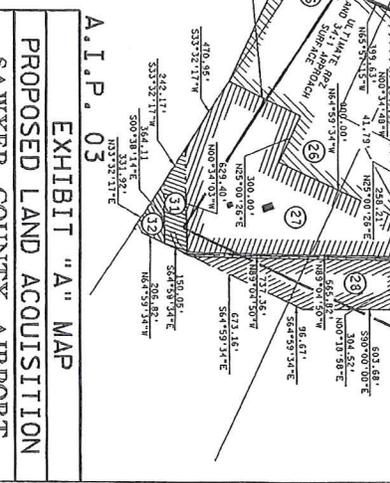
DETAIL FOR PARCEL 34



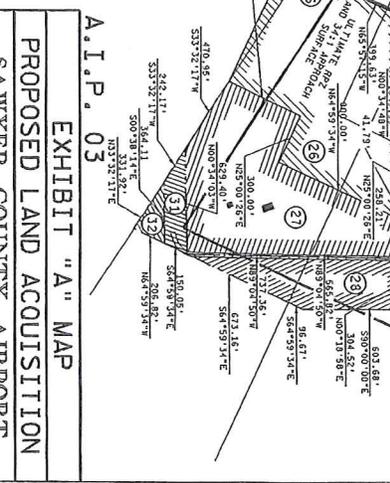
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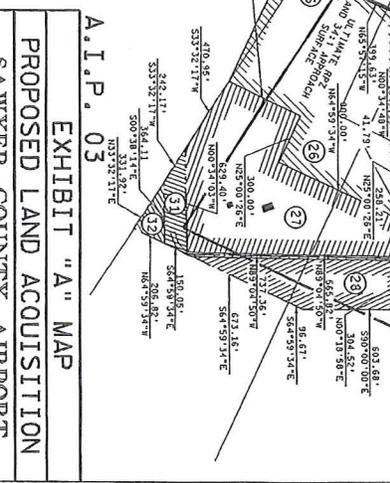
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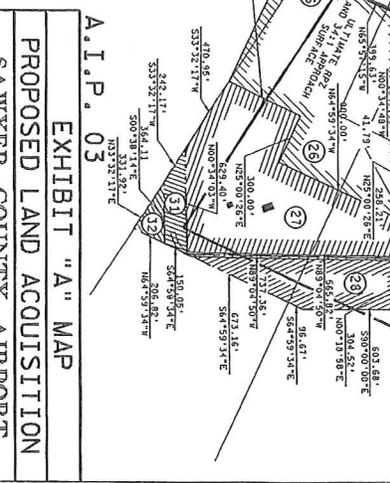
DETAIL FOR PARCEL 34



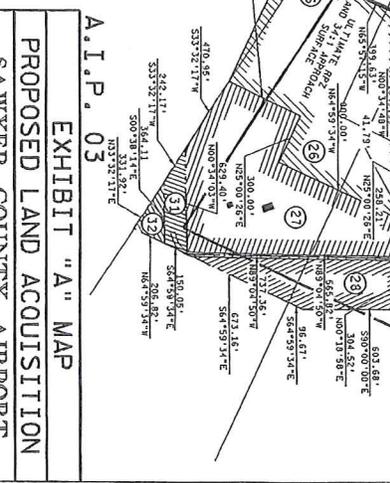
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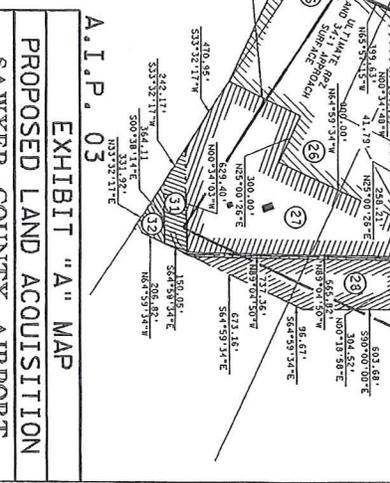
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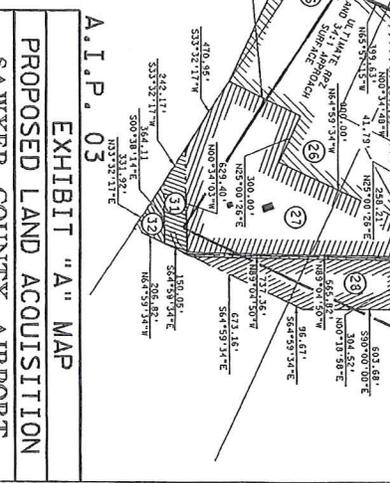
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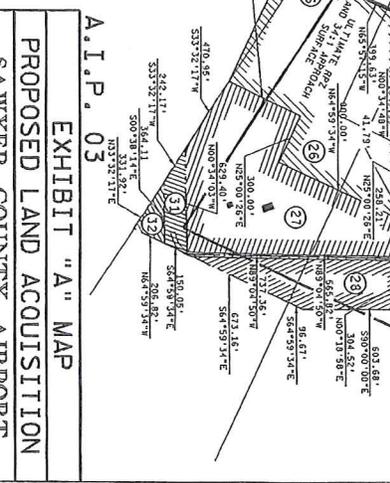
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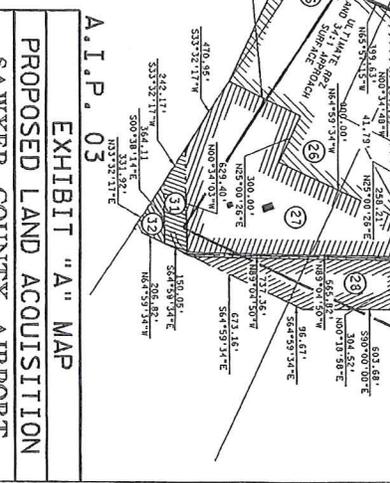
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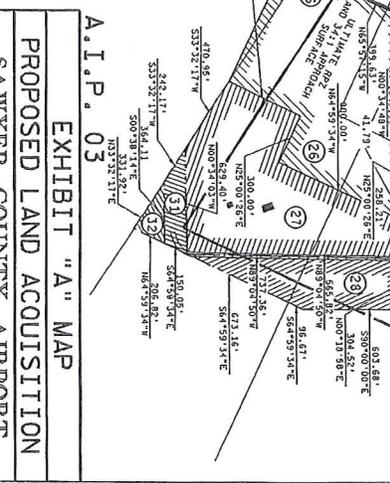
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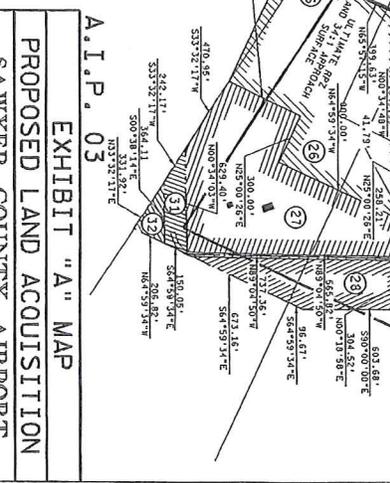
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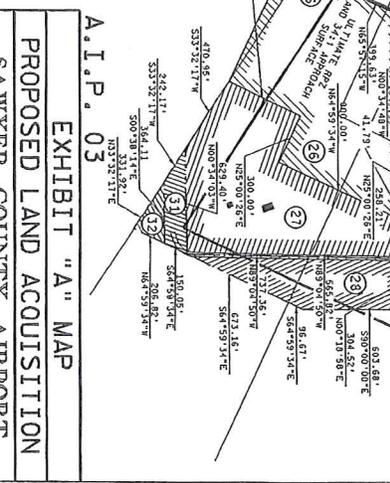
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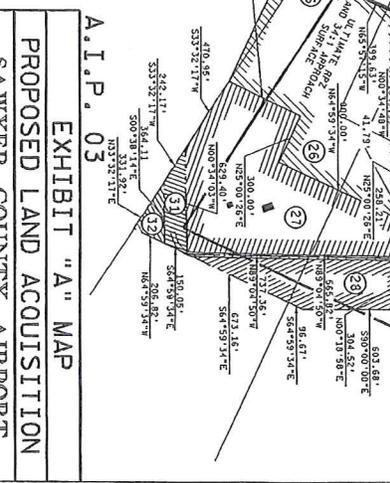
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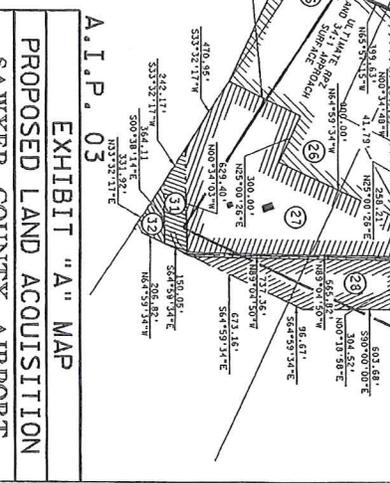
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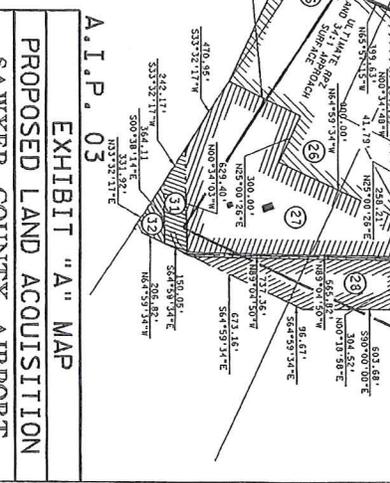
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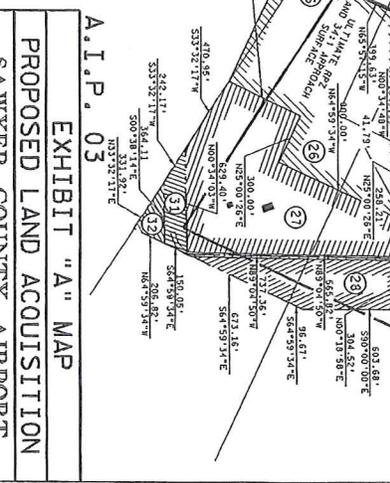
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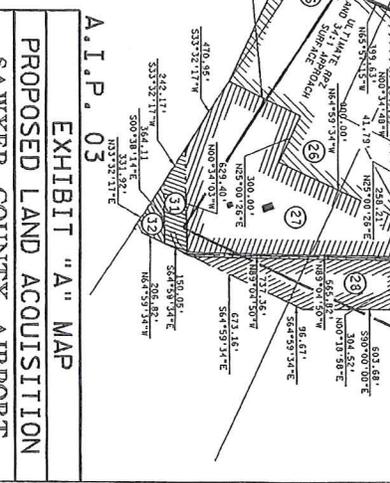
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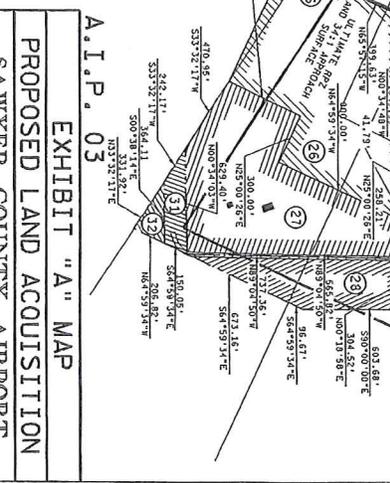
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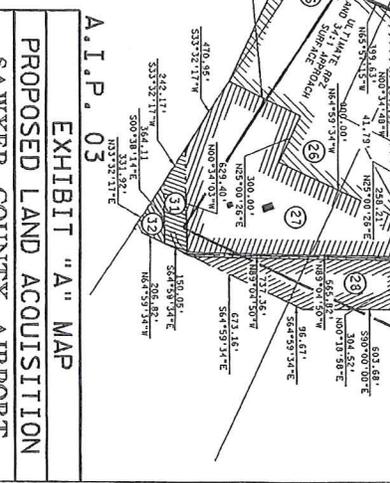
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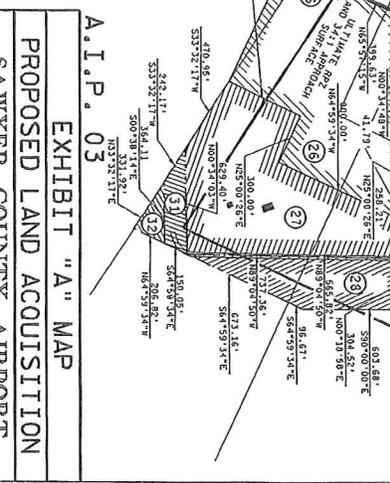
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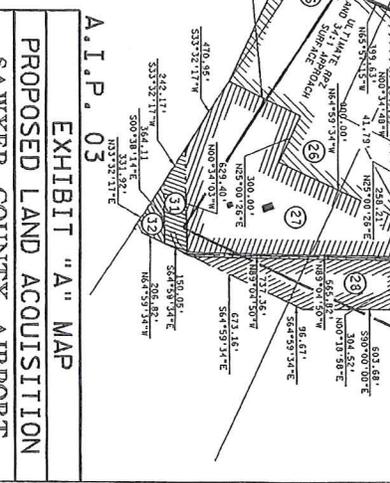
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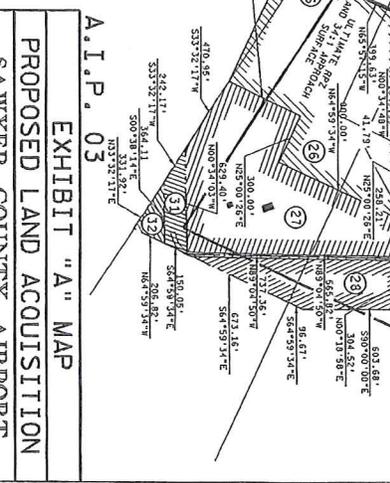
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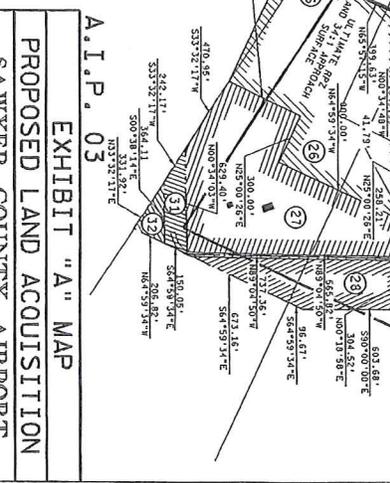
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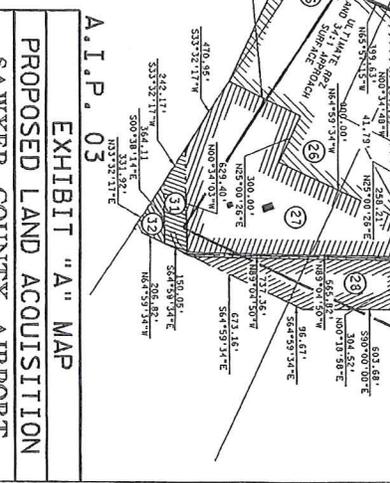
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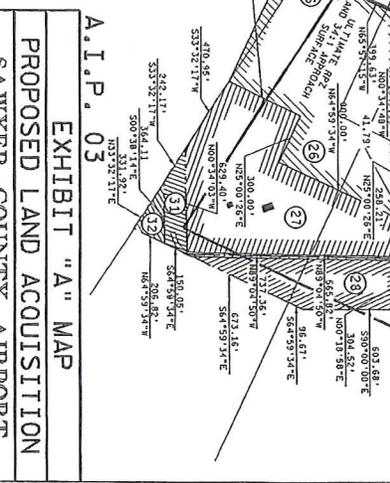
DETAIL FOR PARCEL 34



DETAIL FOR PARCEL 22



DETAIL FOR PARCELS 21 & 38



DISASTER DAMAGE AIDS PETITION

Wisconsin Department of Transportation
DT2067 10/2013

Office Use Only

Claim No. _____

The Local Government must submit this petition within **60 days** of the disaster event to the appropriate Wisconsin Department of Transportation (WisDOT) Regional Office.

Section 1

CHOOSE GOVERNING BODY

The Town City Village of, _____ Or The Highway Committee/Commissioner of,
Sawyer _____ County,

petitions the Wisconsin Department of Transportation for aid, pursuant to s. 86.34 Wisconsin Statutes, for damage to public highways under its jurisdiction resulting from a disaster which occurred on 9/4/2014 (date – m/d/yyyy).

The location, nature, and extent of the damage to such highway(s) as a result of the disaster event is described below and indicated on the attached map.

Section 2

Site No.	Location (i.e. Road Name, Section Range)	Nature and Extent of Damage	Estimated Repair Cost
1	County Road H T38N R7W Section 3	Water topped roadway and washed out shoulder and undermined the blacktop driving surface.	\$ 2,858.83
2	County Road B T40N R6W Section 5	Water topped roadway and washed out shoulder and undermined the blacktop driving surface	\$ 8,195.64
3	County Road W T38N R5W Section 10	Water topped roadway and washed out shoulder and undermined the blacktop driving surface	\$ 1,953.53
			\$
			\$
Preliminary estimate of the total cost of the damage is			\$ 13,008.00

Section 3

I certify that the foregoing is a true and correct copy of a petition adopted by the municipality/county identified above at its meeting held on 10/8/2014 (date – m/d/yyyy).

Gary Gedart, Highway Commissioner
(Authorized Representative – Please Print)

X
(Signature)

10/8/2014
(Date)

Mailing Address, City, State and ZIP Code 14688 W County Road B Hayward, WI 54843
(Area Code) Telephone Number 715-634-2691
Email Address (If available) highway@sawyercountygov.org

Please Attach a Map Showing Site Location(s) AND Submit At Least One (1) Photo of Damage Per Site