Kris Glenn Mayberry, Sawyer County Clerk
Sawyer County Courthouse
10610 Main Street, Suite 10; Hayward, Wisconsin 54843
email address – county.clerk@sawyercountygov.org
telephone numbers 715.634.4866 and toll free 877.699.4110

October 29, 2015

Agenda
Public Works Committee meeting
November 4, 2015; 6:30 p.m.
Assembly Room, Sawyer County Courthouse

01. Meeting agenda
02. Minutes of October 7, 2015 meeting
03. Audience recognition
04. Highway Department report, including:
- Loretta Trailblazers request for ATV route on County Highway W from County Highway M to Price County line
- Town of Edgewater request for speed limit on County Highway F from Wisconsin Highway 48 to the north limits of Edgewater
- 2016 Routine Maintenance Agreements with Wisconsin Department of Transportation
- Highway Commissioner's report
- monthly department expense vouchers

05. Maintenance Department report, including:
- project report
- monthly department expense vouchers

06. Sawyer County Airport report, including:
- L & L Aviation (contracted Airport management) report
- Airport Layout Plan
- Airport area zoning height restrictions
- Airport improvement projects (including nearly completed instrument landing system, expanded aprons, and parallel taxiway project, snow removal equipment purchase, and perimeter fencing project)
- monthly Airport expense vouchers

07. Other matters for discussion

KM

Kris Mayberry
Sawyer County Clerk

minutes of the meeting of the Public Works Committee
Sawyer County Board of Supervisors
October 7, 2015; 6:30 p.m.; Assembly Room; Sawyer County Courthouse

members present: Ron Kinsley (Chair), Tweed Shuman, Dale Schleeter, Dale Thompson

also present: Patty Leslie (L & L Aviation – fixed based operator and contracted Airport management); Maintenance Department Supervisor Tim Hagberg; Highway Commissioner Gary Gedart; County Administrator Tom Hoff; County Clerk Kris Mayberry

Motion by Shuman, 2nd by Thompson, to approve the meeting agenda as presented. Motion carried.

Motion by Shuman, 2nd by Thompson, to approve the September 9, 2015 Public Works Committee meeting minutes. Motion carried.

✓ Airport Layout Plan Nov mtg

Patty Leslie, of L & L Aviation (fixed-base operator and contracted Airport management at the Sawyer County Airport), presented and reviewed with the Committee a written monthly report (copy in meeting file), including projects, operations, and conditions at the Sawyer County Airport; updating the Committee regarding Airport improvement projects; providing a fuel flowage fee report; and discussing the need to update the Sawyer County Airport Layout Plan and Airport zoning height limitations.

✓ T.H. review miller contract w/ TJD

The Committee discussed that the Maintenance Department will do some of the snow removal with the snow removal equipment purchased from the City of Hayward, that this winter will be a trial to determine how much of the Airport snow removal will be done by the Maintenance Department, that it will be necessary for some of the snow removal to be done by a contractor, and viewed a proposed snowplow contract received from Jim Miller Excavating for snow removal at the Sawyer County Airport for the winter of 2015-2016. The Committee discussed the language in the proposed contract regarding liability for damages caused by the contractor to Airport property during snow removal operations. Motion by Shuman, 2nd by Schleeter, to refer the contract to Sawyer County Corporation Counsel Thomas J. Duffy for review. Motion carried.

Maintenance Department Supervisor Tim Hagberg presented and reviewed with the Committee a written monthly department report (copy in meeting file) including a report on projects completed, in progress, and planned by the Maintenance Department; providing an update on the replacement of roofing, siding, and paint of County buildings (from storm damage); the acquisition of snow removal equipment from the City of Hayward; and an update on hiring a Maintenance Department Mechanic.

Highway Commissioner Gary Gedart presented and reviewed with the Committee written monthly Highway Commissioner and Office Manager reports (copy in meeting file), including Sawyer County Highway Department fund balance reports and an employee overtime report (copies in meeting file). Motion by Shuman, 2nd by Thompson, to accept the Highway Department reports. Motion carried.

The Committee reviewed monthly department expense vouchers. Motion by Thompson, 2nd by Shuman, to approve the vouchers. Motion carried.

Motion by Thompson, 2nd by Shuman, to adjourn the meeting. Motion carried.

minutes prepared by Sawyer County Clerk Kris Mayberry

P.O. Box 338
Birchwood, WI 54817
Town Hall Phone 715-354-7747
Email: townofedgewater@ymail.com

Town of Edgewater

October 14, 2015

Mr. Gary Gedart, Commissioner
Sawyer County Highway Department
14688 West County Road B
Hayward, WI 54843

Dear Mr. Gedart,

Last night, the Town of Edgewater Town Board acted to recommend reducing the speed limit on County Hwy F to 45 mph between State Hwy 48 and Edgewater. Residents attended this meeting to speak in favor of this and sited that there are 88 driveways located on this stretch of Cty Hwy F and that with the recent blacktopping this has become a freeway that should be monitored by law enforcement.

Attached are the minutes from the Board meeting and we appreciate your consideration of this change for safer roads in our town and county.

Respectfully,

Pete Baribeau
Town Chairman

Division of Transportation System Development
Northwest Region-Superior Office
1701 North 4th Street
Superior, WI 54880-1068

Scott Walker, Governor
Mark Gottlieb, P.E., Secretary
Internet: www.dot.wisconsin.gov

Telephone: 715-392-7925
Facsimile (FAX): 715-392-7863

E-mail: superior.dtd@dot.wi.oov

October 19, 2015

GARY GEDART
SAWYER COUNTY HIGHWAY COMMISSIONER
14688 W CTY RD B
HAYWARD, WI 54843

RE: 2016 Routine Maintenance Agreements

Dear County Highway Commissioner:

Enclosed you will find two Routine Maintenance Agreements for your respective county.

The first three pages of both documents will need to be signed by you, the County Highway Commissioner. Once signed, please return both originals to our office as soon as possible. After all signatures have been applied, I will send you a completed, original Routine Maintenance Agreement.

Sincerely,

Sara N. Flagstad
Operations Financial Specialist
DTSD – NW Region – Superior

ROUTINE MAINTENANCE AGREEMENT

SAWYER COUNTY

CALENDAR YEAR 2016

The State of Wisconsin Department of Transportation (hereafter called the Department) authorizes the maintenance project herein described, and the above designated County, represented by its County Highway Committee and Highway Commissioner, agrees to perform such operations and furnish such materials as listed below. It is understood that the maintenance services authorized under this agreement shall be accomplished in compliance with state and federal law and under the general direction of the Department. Payment for services provided under this agreement shall be made to the County based on actual labor, including fringe benefit costs, machinery allowances as specified in the current MAINTENANCE MANUAL, CHAPTER 2, and material purchases authorized by the Department. Such payment shall be made upon presentation of accounts itemized and verified in accordance with regulations of the Department.

In connection with the services provided under this agreement, the County agrees not to discriminate against any employee or applicant for employment because of sex, age, race, religion, color, handicap, physical condition, developmental disability as defined in s.51.05(5), sexual orientation, or national origin. This provision shall include, but not be limited to the following: employment upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The County further agrees to post in a conspicuous place, available for employees and applicants for employment, notices setting forth these provisions.

The disclaimer language as contained in the State Highway Maintenance Manual is included in this agreement by reference. The County is obligated to provide services under this agreement only to the extent it receives Department funding for the same. The Department recognizes that the County does not warranty that maintenance funds provided by the Department are sufficient to provide for a uniform level of service or standard of state highway maintenance applicable to all situations. Certain factors, including but not limited to, weather restrictions and funding or labor shortages, may make universal, year-round compliance with the goals expressed within this manual impossible to achieve.

PROJECT ID	COUNTY ACCT. NO.	DESCRIPTION		AMOUNT
0057-01-01	53321	ROADWAYS ASPHALT MAINTENANCE	NON INTERSTATE	$ 140,000
0057-01-03	53321	ROADWAYS CONCRETE MAINTENANCE	NON INTERSTATE	$ 40,000
0057-01-05	53321	ROADWAYS SHOULDERS	NON INTERSTATE	$ 100,000
0057-01-07	53321	RMN ROUTINE MISCELLANEOUS	NON INTERSTATE	$ 90,000
0057-01-11	53321	WINTER MAINTENANCE	NON INTERSTATE	$ 450,000
0057-01-21	53321	ROUTINE STRUCTURES	NON INTERSTATE	$ 35,000
0057-01-31	53321	ROADSIDES FACILITY MAINTENANCE	NON INTERSTATE	$ 62,800
0057-01-33	53321	ROADSIDES VEGETATION	NON INTERSTATE	$ 90,000
0057-01-40	53321	ADMIN NON PATROL SUPERVISION	BOTH	$ 85,000
0057-01-41	53321	ADMIN PATROL SUPERVISION	BOTH	$ 75,000
0057-01-61	53321	SIGN REPAIR	NON INTERSTATE	$ 20,000
0057-01-65	53321	PERMANENT SIGN REPLACEMENT		$ 7,700
			ESTIMATED COUNTY COSTS	$ 1,195,500

DATE: _____

_____
County Highway Commissioner

_____

_____

_____

_____

_____

_____
County Highway Committee

ESTIMATED AMOUNT BUDGETED

COUNTY LABOR	$	473,298
COUNTY EQUIPMENT	$	451,117
COUNTY MATERIALS	$	204,721
ADMINISTRATIVE SUPPORT	$	66,364

TOTAL COUNTY COST $ 1,195,500

Approved for DEPARTMENT OF TRANSPORTATION

_____ _____
DTSD Regional Director Date

_____ _____
Director, Bureau of Highway Maintenance Date

ADDENDUM TO ROUTINE MAINTENANCE AGREEMENT – Calendar Year 2016

(1) In the event that County makes a good faith determination that County's adherence to the guidelines, procedures, and standards set forth in the Wisconsin Department of Transportation's ("WisDOT") State Highway Maintenance Manual, as in effect and updated during the term of this Agreement (the "Maintenance Manual") in the maintenance, upkeep, and/or repair of State highways pursuant to this Agreement may, directly or indirectly, expose County to liability for damages related to Section 893.83(1), Stats., County may, in the exercise of County's discretion, contact WisDOT and present it with a written summary of the facts and circumstances concerning County's specific maintenance/repair request (the "Maintenance/Repair Authorization Request").

(2) In the event that County presents WisDOT with a Maintenance Repair Authorization Request, WisDOT shall review the Maintenance Repair Authorization Request and shall provide County with WisDOT's written specifications and decision (the "WisDOT Maintenance Decision") within three (3) business days of its receipt concerning County's execution of any and all work set forth in the Maintenance Repair Authorization Request. WisDOT's Maintenance Decision represents its official, governmental decision and shall be a directive to County, requiring that County's actions shall conform to the written specifications set forth in the WisDOT Maintenance Decision.

(3) WisDOT's Maintenance Decision renders it solely WisDOT's decision for County to proceed or refrain from proceeding with the maintenance work set forth in the Maintenance Repair Authorization Request. County and WisDOT expressly acknowledge that the foregoing procedure is intended to conform to the Wisconsin Court of Appeals' holding in Estate of Lyons v. CNA Insurance Companies and Strand Associates, Inc. and Donna K. Waller, 207 Wis. 2d 446 (1996).

(4) WisDOT shall reimburse County for its Actual Costs (as defined below) incurred in defending any lawsuits initiated against County on or after January 1, 2016, as a result of County's adherence to WisDOT's Maintenance Decision in the following amounts: (a) in an amount not to exceed Fifty Thousand and 00/100 ($50,000.00) Dollars per occurrence (the "Per-Occurrence Cap"), and (b) up to a combined annual amount for all Seventy Two (72) state counties in an amount not to exceed One Million and 00/100 ($1,000,000.00) Dollars (the "Annual Cap"). For purposes of this Addendum, "Actual Costs" are defined as all actual expenses incurred by County for legal representation and investigative services in defending any lawsuits initiated against County on or after January 1, 2016, as a result of County's adherence to WisDOT's Maintenance Decision.

(5) The specific procedures for WisDOT's reimbursement of County pursuant to paragraph (4), including but not limited to County's submission to WisDOT of appropriate documentation of County's legal and/or investigation expenses, shall be set forth in the Maintenance Manual.

(6) County shall not be eligible for reimbursement of its Actual Costs until such time as (a) legal proceedings have been instituted against County in the form of County being served with a Summons and Complaint, and (b) notice of such legal proceedings and a copy of the Summons and Complaint has been delivered by certified mail to WisDOT, Office of General Counsel, 4802 Sheboygan Avenue, Room 115B, P.O. Box 7910, Madison, Wisconsin 53707-7910. In the event that County is served with a Summons and Complaint and WisDOT has been properly notified in accordance with this paragraph, County shall be eligible for reimbursement of Actual Costs incurred retroactive to the date of the filing of any formal Notice of Claim which preceded service of the Summons and Complaint.

(7) The reference to Section 893.83(1) of this Addendum notwithstanding, it is WisDOT's position that the provisions of Section 893.83(1) are not applicable to the County's performance of maintenance on the Wisconsin state trunk highway system pursuant to the Routine Maintenance Agreement, entered into between WisDOT and County pursuant to Subsection 84.07(1), Stats.

County Highway Commissioner	Date	NW Region Maintenance Manager	Date

#####

ADDENDUM TO 2016 WisDOT ROUTINE MAINTENANCE AGREEMENT

The terms of the Routine Maintenance Agreement, attached hereto, is by virtue of this addendum amended as follows:

Either party may, however, with 90 day written notice unilaterally terminate this agreement, effective if given/served prior to July 1st, 2016. Should the Wisconsin Department of Transportation (DOT) be given due and sufficient notice of the termination of this agreement by Sawyer County, DOT agrees to fulfill all of the contractual duties and responsibilities of Sawyer County prior to termination of this agreement. All other terms and conditions of said agreement unaffected by this amendment shall remain in full force and effect.

WisDOT agrees, in the event of such termination of services by the county, to strive to replace those services as expeditiously as possible. It is mutually understood that replacing the services that have been achieved through the long standing and effective business relationship between the state and the county would likely result in service gaps or interruptions that may be unavoidable as part of such transition. The County is not, however, responsible for any such service gaps or interruptions beyond the termination date of its RMA with the WisDOT.

Any written notice of termination shall be served upon the following representatives by certified mail, return receipt requested:

On Behalf of Sawyer County:

Gary Gedart

Sawyer County Highway Commissioner

14688 W Cty Rd B

Hayward, WI 54843

On Behalf of Wisconsin Department of Transportaion

Secretary Mark Gottlieb, P.E.

Wisconsin Department of Transportation

120 B Hill Farms State Office Building

4802 Sheboygan Avenue

Madison, WI 53702

_____

County Highway Commissioner Date

_____

Rose Phetteplace, Bureau Director, Hwy. Maintenance Date

ROUTINE ROADWAY MAINTENANCE AGREEMENT

SAWYER COUNTY
CALENDAR YEAR 2016 PROJECT ID: 0057-01-01 (NON INTERSTATE)

The Routine Maintenance program on the State Trunk Highway System in SAWYER County shall be performed as indicated below:

SAWYER COUNTY HIGHWAY DEPARTMENT

The county highway department shall provide the labor, equipment and authorized materials needed to perform routine maintenance activities on the State Trunk Highway System in SAWYER County with the following exceptions:

STATE FURNISHED MATERIALS

COUNTY FURNISHED MATERIALS $ 34,000

Quantity	Measure	Description
200.00	TON	BITUMINOUS, AC MIXES, ROUTINE MAINT.
300.00	TON	BITUMINOUS, COLD PATCH MIX, ROUTINE
200.00	100 WT (CWT	BITUMINOUS, OTHER CRACKFILLERS

COUNTY LABOR $ 59,511

SALARY $ 32,000

FRINGE $ 27,511

OVERTIME

COUNTY EQUIPMENT $ 40,357

ADMINISTRATIVE SUPPORT $ 6,132

TOTAL PROJECT COSTS $ 140,000

CHARGES FOR THIS WORK SHALL BE SUMMARIZED BY THE FOLLOWING ACTIVITY CODES:

1 SPOT REPAIR/POT HOLE REPAIR
2 CRACK SEALING/FILLING
3 SEALCOATING
4 WEDGING/RUT FILLING
5 MILLING/BUMP REMOVAL
8 THIN RESURFACING

ROUTINE ROADWAY MAINTENANCE AGREEMENT

SAWYER COUNTY
CALENDAR YEAR 2016

PROJECT ID: 0057-01-03 (NON INTERSTATE)

The Routine Maintenance program on the State Trunk Highway System in SAWYER County shall be performed as indicated below:

SAWYER COUNTY HIGHWAY DEPARTMENT

The county highway department shall provide the labor, equipment and authorized materials needed to perform routine maintenance activities on the State Trunk Highway System in SAWYER County with the following exceptions:

STATE FURNISHED MATERIALS

COUNTY FURNISHED MATERIALS $ 13,000

Quantity	Measure	Description
100.00	TON	BITUMINOUS, COLD PATCH MIX, ROUTINE
100.00	100 WGT(CWT	BITUMINOUS, OTHER CRACKFILLERS
20.00	CUBIC YARD	CONCRETE, PORTLAND CEMENT
1.00	LUMP SUM	UNLISTED HIGHWAY MATERIALS

COUNTY LABOR $ 14,878

SALARY $ 8,000

FRINGE $ 6,878

OVERTIME

COUNTY EQUIPMENT $ 10,370

ADMINISTRATIVE SUPPORT $ 1,752

TOTAL PROJECT COSTS $ 40,000

CHARGES FOR THIS WORK SHALL BE SUMMARIZED BY THE FOLLOWING ACTIVITY CODES:

11 EMERGENCY REPAIR OF CONCRETE PAVEMENT
12 NON-EMERGENCY REPAIR OF CONCRETE PAVEMENT
13 REPAIR OF DISTRESSED PAVEMENT

ROUTINE ROADWAY MAINTENANCE AGREEMENT

SAWYER COUNTY
CALENDAR YEAR 2016

PROJECT ID: 0057-01-05 (NON INTERSTATE)

The Routine Maintenance program on the State Trunk Highway System in SAWYER County shall be performed as indicated below:

SAWYER COUNTY HIGHWAY DEPARTMENT

The county highway department shall provide the labor, equipment and authorized materials needed to perform routine maintenance activities on the State Trunk Highway System in SAWYER County with the following exceptions:

STATE FURNISHED MATERIALS

COUNTY FURNISHED MATERIALS $ 24,000

Quantity	Measure	Description
2000.00	TON	SHOULDER AGGREGATE
100.00	TON	BITUMINOUS, COLD PATCH MIX, ROUTINE

COUNTY LABOR $ 31,615

SALARY $ 17,000

FRINGE $ 14,615

OVERTIME

COUNTY EQUIPMENT $ 40,005

ADMINISTRATIVE SUPPORT $ 4,380

TOTAL PROJECT COSTS $ 100,000

CHARGES FOR THIS WORK SHALL BE SUMMARIZED BY THE FOLLOWING ACTIVITY CODES:
21 GRAVEL SHOULDERS 22 PAVED SHOULDERS

ROUTINE MISC MAINTENANCE AGREEMENT

SAWYER COUNTY
CALENDAR YEAR 2016

PROJECT ID: 0057-01-07 (NON INTERSTATE)

The Routine Maintenance program on the State Trunk Highway System in SAWYER County shall be performed as indicated below:

SAWYER COUNTY HIGHWAY DEPARTMENT

The county highway department shall provide the labor, equipment and authorized materials needed to perform routine maintenance activities on the State Trunk Highway System in SAWYER County with the following exceptions:

STATE FURNISHED MATERIALS

COUNTY FURNISHED MATERIALS

COUNTY LABOR		$ 46,493
SALARY	$ 23,000	
FRINGE	$ 21,493	
OVERTIME	$ 2,000	
COUNTY EQUIPMENT		$ 39,565
ADMINISTRATIVE SUPPORT		$ 3,942
	TOTAL PROJECT COSTS	$ 90,000

CHARGES FOR THIS WORK SHALL BE SUMMARIZED BY THE FOLLOWING ACTIVITY CODES:

31 SWEEPING PAVEMENT
32 TRAFFIC CONTROL
33 SURVEILLANCE
34 STANDBY(EQUIP CGH NON-WORK)DELETED IN 2005
35 HAZARDOUS DEBRIS REMOVAL

ROUTINE WINTER MAINTENANCE AGREEMENT

SAWYER COUNTY
CALENDAR YEAR 2016 PROJECT ID: 0057-01-11 (NON INTERSTATE)

The Winter Maintenance program on the State Trunk Highway System in SAWYER County shall be performed as indicated below:

SAWYER COUNTY HIGHWAY DEPARTMENT

The county highway department shall provide the labor, equipment and authorized materials needed to perform winter maintenance activities on the State Trunk Highway System in SAWYER County with the following exceptions:

SAWYER COUNTY WILL MAINTAIN STH 27 IN BAYFIELD COUNTY FROM THE SAWYER/BAYFIELD COUNTY LINE NORTHERLY TO LAKE ROAD.

OTHER LIQUID ANTI-ICER/DE-ICER IS FOR M95 (ICE BAN)

STATE FURNISHED MATERIALS

Quantity	Measure	Description
4224.00	TON	SODIUM CHLORIDE

COUNTY FURNISHED MATERIALS $ 25,600

Quantity	Measure	Description
5000.00	GALLON	OTHER LIQUID ANTI-ICER/DE-ICER
1000.00	TON	SAND MIXTURE
1.00	12 LUMP SUM	WW BILLINGS
1.00	LUM SUM	CHLORIDE STORAGE COSTS

COUNTY LABOR $ 167,373

SALARY $ 80,000

FRINGE $ 77,373

OVERTIME $ 10,000

COUNTY EQUIPMENT $ 237,317

ADMINISTRATIVE SUPPORT $ 19,710

TOTAL PROJECT COSTS $ 450,000

CHARGES FOR THIS WORK SHALL BE SUMMARIZED BY THE FOLLOWING ACTIVITY CODES:

71 PLOW & APPLY CHEMICALS
72 NON-STORM RELATED WINTER ACTIVITIES
73 APPLY LIQUID ANTI-ICING CHEMICALS
78 TRUCKING SALT - SHED TO SHED WITHIN COUNTY
79 TRUCKING SALT FROM DEPOT INTO USER COUNTY SHED (S)

ROUTINE BRIDGE & FERRY MAINTENANCE AND OPERATION AGREEMENT

SAWYER COUNTY
CALENDAR YEAR 2016

PROJECT ID: 0057-01-21 (NON INTERSTATE)

The routine bridge and ferry maintenance and operation program on the State Trunk Highway System in SAWYER County shall be performed as indicated below:

SAWYER COUNTY HIGHWAY DEPARTMENT

The SAWYER County Highway Department shall provide the labor, equipment and authorized materials needed to perform routine maintenance and/or operation of bridges and ferry located on the State Trunk Highway System in SAWYER County with the following exceptions:

$10,000 IS ESTIMATED FOR WASHING BRIDGE STRUCTURES AT VARIOUS LOCATIONS IN SAWYER COUNTY.

A list of the bridges needing routine maintenance and a description of the type of work needed together with an estimated cost for each bridge is attached.

The estimated cost of the total Routine Bridge and Ferry Maintenance Operation program is listed below:

STATE FURNISHED MATERIALS

COUNTY FURNISHED MATERIALS $ 8,000

Quantity	Measure	Description
100.00	CUBIC YARD	AGGREGATE, RIP RAP
60.00	BAG	CONCRETE, RAPID SETTING PRODUCTS
1.00	LUMP SUM	UNLISTED HIGHWAY MATERIALS

COUNTY LABOR $ 13,018

SALARY $ 7,000

FRINGE $ 6,018

OVERTIME

COUNTY EQUIPMENT $ 12,449

ADMINISTRATIVE SUPPORT $ 1,533

TOTAL PROJECT COSTS $ 35,000

CHARGES FOR THIS WORK SHALL BE SUMMARIZED BY THE FOLLOWING ACTIVITY CODES:

61 MAINTAIN/REPAIR SUPERSTRUCTURE
62 MAINTAIN/REPAIR SUBSTRUCTURE
63 WATERWAY/SLOPE REPAIR
65 TRAFFIC CONTROL FOR STRUCTURES/BRIDGE INSPECTIONS

ROUTINE BRIDGE MAINTENANCE AGREEMENT

SAWYER County Project ID: 0057-01-21

HIGHWAY	BRIDGE NUMBER	LOCATION & TYPE OF WORK	ESTIMATED FINAL COST	FINAL ACTUAL COST
VARIOUS	B-9999-	ALL STRUCTURES VARIOUS LOCATIONS VAR. BRIDGE MAINT. ITEMS AS DIRECTED BY BRIDGE ENG., EXCL. BRIDGE CLEANING	$ 25,000	

ROUTINE ROADSIDE MAINTENANCE AGREEMENT

SAWYER COUNTY
CALENDAR YEAR 2016

PROJECT ID: 0057-01-31 (NON INTERSTATE)

The Routine Maintenance program on the State Trunk Highway System in SAWYER County shall be performed as indicated below:

SAWYER COUNTY HIGHWAY DEPARTMENT

The county highway department shall provide the labor, equipment and authorized materials needed to perform routine maintenance activities on the State Trunk Highway System in SAWYER County with the following exceptions:

STATE FURNISHED MATERIALS

COUNTY FURNISHED MATERIALS $ 20,000

Quantity	Measure	Description
100.00	TON	BITUMINOUS, AC MIXES, ROUTINE MAINT.
100.00	CUBIC YARD	AGGREGATE, RIP RAP
4.00	EACH	CULVERT, CMCP ALUMINUM
1.00	LUMP SUM	UNLISTED HIGHWAY MATERIALS

COUNTY LABOR $ 14,878

SALARY $ 8,000

FRINGE $ 6,878

OVERTIME

COUNTY EQUIPMENT $ 25,171

ADMINISTRATIVE SUPPORT $ 2,751

TOTAL PROJECT COSTS $ 62,800

CHARGES FOR THIS WORK SHALL BE SUMMARIZED BY THE FOLLOWING ACTIVITY CODES:

51 CLEAN/REPAIR DRAINAGE STRUCTURE
52 MAINTAIN ROADSIDE DRAINAGE
53 MAINTAIN/REPAIR BUILDINGS
54 MAINTAIN FACILITY GROUNDS
55 MAINTAIN SAFETY APPURTENANCES

ROUTINE ROADSIDE MAINTENANCE AGREEMENT

SAWYER COUNTY
CALENDAR YEAR 2016

PROJECT ID: 0057-01-33 (NON INTERSTATE)

The Routine Maintenance program on the State Trunk Highway System in SAWYER County shall be performed as indicated below:

SAWYER COUNTY HIGHWAY DEPARTMENT

The county highway department shall provide the labor, equipment and authorized materials needed to perform routine maintenance activities on the State Trunk Highway System in SAWYER County with the following exceptions:

STATE FURNISHED MATERIALS			
COUNTY FURNISHED MATERIALS			
COUNTY LABOR		$ 52,072	
SALARY	$ 28,000		
FRINGE	$ 24,072		
OVERTIME			
COUNTY EQUIPMENT		$ 33,986	
ADMINISTRATIVE SUPPORT		$ 3,942	
		TOTAL PROJECT COSTS	$ 90,000

CHARGES FOR THIS WORK SHALL BE SUMMARIZED BY THE FOLLOWING ACTIVITY CODES:

41 MOWING
42 LITTER PICKUP
43 WOODY VEGETATION
44 CONTROL OF UNWANTED VEGETATION
45 URBAN MOWING

ROUTINE ADMIN MAINTENANCE AGREEMENT

SAWYER COUNTY
CALENDAR YEAR 2016

PROJECT ID: 0057-01-40 (BOTH)

The Routine Maintenance program on the State Trunk Highway System in SAWYER County shall be performed as indicated below:

SAWYER COUNTY HIGHWAY DEPARTMENT

The county highway department shall provide the labor, equipment and authorized materials needed to perform routine maintenance activities on the State Trunk Highway System in SAWYER County with the following exceptions:

STATE FURNISHED MATERIALS

COUNTY FURNISHED MATERIALS $ 59,838

Quantity	Measure	Description
1.00	LUMP SUM	TRAINING EXPENSES
1.00	LUMP SUM	CO. MACHINERY STORAGE SPACE

COUNTY LABOR $ 7,439

SALARY $ 4,000

FRINGE $ 3,439

OVERTIME

COUNTY EQUIPMENT

ADMINISTRATIVE SUPPORT $ 17,723

LIABILITY INSURANCE $ 12,300

RADIO $ 1,700

EQUIPMENT STORAGE

OTHER $ 3,723

TOTAL PROJECT COSTS $ 85,000

CHARGES FOR THIS WORK SHALL BE SUMMARIZED BY THE FOLLOWING ACTIVITY CODES:

91 FIX COST REIMBURSEMENTS
94 TRAINING
95 BACK PAY
96 COMPASS (ASSOCIATED COSTS)

MAINTENANCE SUPERVISION AGREEMENT

SAWYER COUNTY
CALENDAR YEAR 2016 PROJECT ID: 0057-01-41

The supervision and direction of SAWYER County Highway Department personnel performing maintenance on the State Trunk Highway System in SAWYER County shall be the Patrol Superintendent(s) responsibility under the supervision of the County Highway Commissioner and the overall direction of the Wisconsin Department of Transportation. Reimbursement for the Patrol Superintendent(s) time, travel, and other incidentals shall be outlined below:

Since the State requires approximately 50.0 percent of 1 Patrol Superintendent(s) time to supervise and direct the county maintenance forces performing work for the State, the State agrees to pay 50.0 percent of the county's cost for the following items:

1. Salary and fringe Benefits
2. Transportation Costs at $.580 per mile
3. Meals & Lodging, if appropriate
4. Training or Conferences, if approved by the DTSD Regional Director

THE ESTIMATED COST OF THIS PROGRAM IS LISTED BELOW:

COUNTY LABOR			
SALARIES	$ 26,000		
FRINGE BENEFITS	$ 24,932		
OVERTIME	$ 3,000		
		TOTAL LABOR	$ 53,932
OTHER MISCELLANEOUS EXPENDITURES			
FOOD, LODGING & TRAINING	$ 17,783		
TRAVEL			
		TOTAL MISCELLANEOUS (MATERIALS) COSTS	$ 17,783
		ADMINISTRATIVE SUPPORT	$ 3,285
		TOTAL PROJECT COSTS	$ 75,000

CHARGES FOR THIS WORK SHALL BE SUMMARIZED BY THE FOLLOWING ACTIVITY CODES:

91 FIX COST REIMBURSEMENTS
96 COMPASS (ASSOCIATED COSTS)
93 SUPERVISION/ENGINEERING
94 TRAINING

ROUTINE SIGN MAINTENANCE AGREEMENT

SAWYER COUNTY
CALENDAR YEAR 2016

PROJECT ID: 0057-01-61 (NON INTERSTATE)

The Routine Maintenance program on the State Trunk Highway System in SAWYER County shall be performed as indicated below:

SAWYER COUNTY HIGHWAY DEPARTMENT

The county highway department shall provide the labor, equipment and authorized materials needed to perform routine maintenance activities on the State Trunk Highway System in SAWYER County with the following exceptions:

STATE FURNISHED MATERIALS

COUNTY FURNISHED MATERIALS $ 2,000

Quantity	Measure	Description
1.00	LUMP SUM	UNLISTED HIGHWAY MATERIALS

COUNTY LABOR $ 9,299

SALARY	$	4,000
FRINGE	$	4,299
OVERTIME	$	1,000

COUNTY EQUIPMENT $ 7,825

ADMINISTRATIVE SUPPORT $ 876

TOTAL PROJECT COSTS $ 20,000

CHARGES FOR THIS WORK SHALL BE SUMMARIZED BY THE FOLLOWING ACTIVITY CODES:
81 PERMANENT SIGN REPAIR
85 TEMPORARY/EMERGENCY SIGN REPAIR

ROUTINE PERMANENT SIGN REPLACEMENT AGREEMEN

SAWYER COUNTY
CALENDAR YEAR 2016 PROJECT ID: 0057-01-65

The Routine Maintenance program on the State Trunk Highway System in SAWYER County shall be performed as indicated below:

SAWYER COUNTY HIGHWAY DEPARTMENT

The county highway department shall provide the labor, equipment and authorized materials needed to perform routine maintenance activities on the State Trunk Highway System in SAWYER County with the following exceptions:

PROVIDE FOR YEAR AROUND INSTALLATION OF PLYWOOD AND ALUMINUM SIGNS AT LOCATIONS ON THE STATE TRUNK HIGHWAY SYSTEM IN THE COUNTY.

STATE FURNISHED MATERIALS

COUNTY FURNISHED MATERIALS $ 500

Quantity	Measure	Description
1.00	LUMP SUM	UNLISTED HIGHWAY MATERIALS

COUNTY LABOR $ 2,790

SALARY $ 1,500

FRINGE $ 1,290

OVERTIME

COUNTY EQUIPMENT $ 4,072

ADMINISTRATIVE SUPPORT $ 338

TOTAL PROJECT COSTS $ 7,700

CHARGES FOR THIS WORK SHALL BE SUMMARIZED BY THE FOLLOWING ACTIVITY CODES:
81 PERMANENT SIGN REPAIR
85 TEMPORARY/EMERGENCY SIGN REPAIR
86 PERMANENT SIGN REPLACEMENT

ROUTINE MAINTENANCE AGREEMENT

COUNTY FURNISHED MATERIALS

SAWYER COUNTY

Project Id	Description	Quantity	Unit	Estimated Unit Price	Budget Amount
0057-01-05	SHOULDER AGGREGATE	2,000.000	TON	$ 9.0000	$ 18,000.0000
0057-01-01	BITUMINOUS, AC MIXES, ROUTINE MAINT.	200.000	TON	$ 50.0000	$ 10,000.0000
0057-01-31	BITUMINOUS, AC MIXES, ROUTINE MAINT.	100.000	TON	$ 50.0000	$ 5,000.0000
0057-01-01	BITUMINOUS, COLD PATCH MIX, ROUTINE	300.000	TON	$ 60.0000	$ 18,000.0000
0057-01-03	BITUMINOUS, COLD PATCH MIX, ROUTINE	100.000	TON	$ 60.0000	$ 6,000.0000
0057-01-05	BITUMINOUS, COLD PATCH MIX, ROUTINE	100.000	TON	$ 60.0000	$ 6,000.0000
0057-01-01	BITUMINOUS, OTHER CRACKFILLERS	200.000	100 WT (CWT)	$ 30.0000	$ 6,000.0000
0057-01-11	OTHER LIQUID ANTI-ICER/DE-ICER	5,000.000	GALLON	$ 1.2000	$ 6,000.0000
0057-01-21	AGGREGATE, RIP RAP	100.000	CUBIC YARD	$ 35.0000	$ 3,500.0000
0057-01-31	AGGREGATE, RIP RAP	100.000	CUBIC YARD	$ 50.0000	$ 5,000.0000
0057-01-03	BITUMINOUS, OTHER CRACKFILLERS	100.000	100 WGT(CWT)	$ 30.0000	$ 3,000.0000
0057-01-03	CONCRETE, PORTLAND CEMENT	20.000	CUBIC YARD	$ 120.0000	$ 2,400.0000
0057-01-21	CONCRETE, RAPID SETTING PRODUCTS	60.000	BAG	$ 25.0000	$ 1,500.0000
0057-01-31	CULVERT, CMCP ALUMINUM	4.000	EACH	$ 2,000.0000	$ 8,000.0000
0057-01-11	SAND MIXTURE	1,000.000	TON	$ 16.0000	$ 16,000.0000
0057-01-40	TRAINING EXPENSES	1.000	LUMP SUM	$24,538.0000	$ 24,538.0000
0057-01-03	UNLISTED HIGHWAY MATERIALS	1.000	LUMP SUM	$ 1,600.0000	$ 1,600.0000
0057-01-21	UNLISTED HIGHWAY MATERIALS	1.000	LUMP SUM	$ 3,000.0000	$ 3,000.0000
0057-01-31	UNLISTED HIGHWAY MATERIALS	1.000	LUMP SUM	$ 2,000.0000	$ 2,000.0000
0057-01-61	UNLISTED HIGHWAY MATERIALS	1.000	LUMP SUM	$ 2,000.0000	$ 2,000.0000
0057-01-65	UNLISTED HIGHWAY MATERIALS	1.000	LUMP SUM	$ 500.0000	$ 500.0000
0057-01-40	CO. MACHINERY STORAGE SPACE	1.000	LUMP SUM	$35,300.0000	$ 35,300.0000
0057-01-11	WW BILLINGS	1.000	12 LUMP SUM	$ 3,000.0000	$ 3,000.0000
0057-01-11	CHLORIDE STORAGE COSTS	1.000	LUM SUM	$ 600.0000	$ 600.0000

ROUTINE MAINTENANCE AGREEMENT

STATE FURNISHED MATERIALS

SAWYER COUNTY

Project Id	Description	Quantity	Unit
0057-01-11	SODIUM CHLORIDE	4,224.000	TON

ROUTINE MAINTENANCE AGREEMENT

SAWYER COUNTY

CALENDAR YEAR 2016

The State of Wisconsin Department of Transportation (hereafter called the Department) authorizes the maintenance project herein described, and the above designated County, represented by its County Highway Committee and Highway Commissioner, agrees to perform such operations and furnish such materials as listed below. It is understood that the maintenance services authorized under this agreement shall be accomplished in compliance with state and federal law and under the general direction of the Department. Payment for services provided under this agreement shall be made to the County based on actual labor, including fringe benefit costs, machinery allowances as specified in the current MAINTENANCE MANUAL, CHAPTER 2, and material purchases authorized by the Department. Such payment shall be made upon presentation of accounts itemized and verified in accordance with regulations of the Department.

In connection with the services provided under this agreement, the County agrees not to discriminate against any employee or applicant for employment because of sex, age, race, religion, color, handicap, physical condition, developmental disability as defined in s.51.05(5), sexual orientation, or national origin. This provision shall include, but not be limited to the following: employment upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The County further agrees to post in a conspicuous place, available for employees and applicants for employment, notices setting forth these provisions.

The disclaimer language as contained in the State Highway Maintenance Manual is included in this agreement by reference. The County is obligated to provide services under this agreement only to the extent it receives Department funding for the same. The Department recognizes that the County does not warranty that maintenance funds provided by the Department are sufficient to provide for a uniform level of service or standard of state highway maintenance applicable to all situations. Certain factors, including but not limited to, weather restrictions and funding or labor shortages, may make universal, year-round compliance with the goals expressed within this manual impossible to achieve.

PROJECT ID	COUNTY ACCT. NO.	DESCRIPTION		AMOUNT
0057-01-01	53321	ROADWAYS ASPHALT MAINTENANCE	NON INTERSTATE	$ 140,000
0057-01-03	53321	ROADWAYS CONCRETE MAINTENANCE	NON INTERSTATE	$ 40,000
0057-01-05	53321	ROADWAYS SHOULDERS	NON INTERSTATE	$ 100,000
0057-01-07	53321	RMN ROUTINE MISCELLANEOUS	NON INTERSTATE	$ 90,000
0057-01-11	53321	WINTER MAINTENANCE	NON INTERSTATE	$ 450,000
0057-01-21	53321	ROUTINE STRUCTURES	NON INTERSTATE	$ 35,000
0057-01-31	53321	ROADSIDES FACILITY MAINTENANCE	NON INTERSTATE	$ 62,800
0057-01-33	53321	ROADSIDES VEGETATION	NON INTERSTATE	$ 90,000
0057-01-40	53321	ADMIN NON PATROL SUPERVISION	BOTH	$ 85,000
0057-01-41	53321	ADMIN PATROL SUPERVISION	BOTH	$ 75,000
0057-01-61	53321	SIGN REPAIR	NON INTERSTATE	$ 20,000
0057-01-65	53321	PERMANENT SIGN REPLACEMENT		$ 7,700
			ESTIMATED COUNTY COSTS	$ 1,195,500

DATE: _____

_____
County Highway Commissioner

_____

_____

_____

_____

_____

_____
County Highway Committee

ESTIMATED AMOUNT BUDGETED	
COUNTY LABOR	$ 473,298
COUNTY EQUIPMENT	$ 451,117
COUNTY MATERIALS	$ 204,721
ADMINISTRATIVE SUPPORT	$ 66,364
TOTAL COUNTY COST	$ 1,195,500

Approved for DEPARTMENT OF TRANSPORTATION

_____ _____
DTSD Regional Director Date

_____ _____
Director, Bureau of Highway Maintenance Date

ROUTINE MAINTENANCE AGREEMENT

STATE FURNISHED MATERIALS

SAWYER COUNTY

Project Id	Description	Quantity	Unit
0057-01-11	SODIUM CHLORIDE	4,224.000	TON

Maintenance Report
November 2015

Along with routine maintenance, the following maintenance projects were completed or started in October:

I. Courthouse:

- Built and installed shelving in UW Extension Director's office.

II. Sheriff's Department:

- Installed three fixed ladders on jail roof to allow safer access to equipment.

III. Maintenance Garage:

- Installed two new 6 bulb high bay light fixtures in front of mechanic's bay.

IV. Highway:

- New dormer was constructed over two rear exit doors.

V. Veteran Services:

- Installed new window in Assistant Veteran Services Officer's office.
- Installed 75 square feet of porcelain tile in main entrance.

VI. Airport:

- Ran cat6 network cable at airport at the request of the IT Director.

L & L Aviation Nov. Management Report

- Trout steam work almost totally completed. Rip rap in place and should be black topped now. Still need to clear additional sediment out in spring.
- We held a snowplow meeting. All snowplow parties were there and a game plan is being formed by Tim and Jim Miller.
- FAA wants all snow removal equipment on the runway to have aviation radios to hear incoming aircraft. In the past we have always posted a Notice to Airman (NOTAM) and that relieved us from liability.
- Snowplow equipment is on site.
- Struggling to find somewhere to store snowplow equipment indoors.
- Busy end of Oct. One of our customers from Chicago chose to pass away up here and jets flew in from all over the country to be at his side.
- We are preparing for winter. Bringing in tie downs and making sure all equipment is ready.
- We need to update the Airport Layout plan. Map is included.
- We had a major fuel inspection by Phillips 66. We passed with flying colors.
- Our modem totally died and Mike Colson suggested us to call Century Link and have them install a new one.
- We are still hoping to bid the fence project by the end of the year. We are having a conference call on the phasing of it on Mon. or Tues.
- Working with Dale Olson on the Height Limitations zoning ordinance.

Sawyer County Airport Snowplow Meeting

1. Introductions
2. Responsibility of overseeing snowplowing?
   - FAA mandate to maintain airport
   - Signed Government assurances
3. Team work
4. What's important?

   A. Critical Areas

   *Runway, taxiways & Ramp

   B. Important Areas

   *MALSAR access road, Hangar areas, ASOS equipment

   C. Leisure Time

   * Blow out all lights & Push back snow

5. Who? What? Where? When?

6. Communication!!!!

   A. Do you know of a flight scheduled?

   B. Are you shorthanded?

   C. Any issues with equipment?

7. Safety!! Safety!! Safety!!

   A. Watch for aircraft!! Need Radios and cell phone numbers of all drivers

   B. Never go on runway during business hours without talking to airport management

   C. When to sand?

8. When to close airport? Who makes that call? Who is responsible?

Google earth

feet 300
meters 100

Kris Mayberry

From:	Cindy Yackley
Sent:	Thursday, October 22, 2015 10:10 AM
To:	Town of Bass Lake (ericaw@basslakewi.gov); Town of Hayward (townofhayward@cheqnet.net); townoflenroot@centurytel.net; Nita Kemp (Nita.Kemp@lco-nsn.gov); dpty969@centurytel.net
Cc:	Conservation; Kris Mayberry
Subject:	Amendment to ordinance adopting new Airport Height Limitation Map

To: Clerk Erika Warshawsky, Town of Bass Lake; Clerk Bryn Hand, Town of Hayward, Clerk Carol Stone, Town of Lenroot, Clerk Lisa Poppe, City of Hayward and Realty Officer Nita Kemp, LCO Tribal

Please put the following item on your next board meeting agenda.

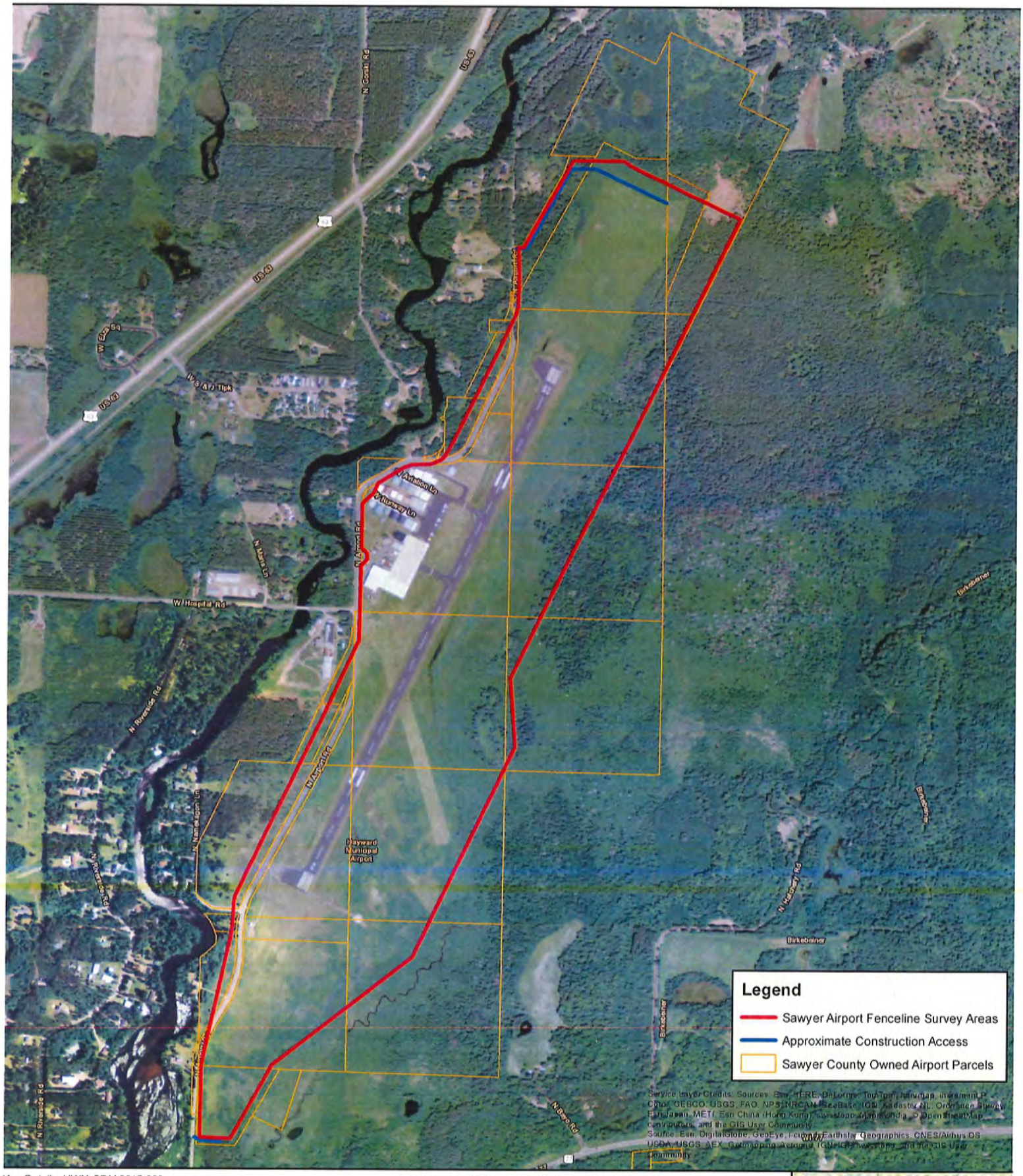
Proposed Amendment to Section 4.42 Airport Zones of the Sawyer County Zoning Ordinance, to adopt the new Airport Height Limitation Map

The amendment is to include the new height limitation map of the Hayward Municipal Airport. I will be sending you by mail, a copy of the map as well as your board's decision form. Public Hearing will be held on November 20th during the regular Zoning Committee Hearing so we would appreciate your towns decision prior to that if at all possible.

If you have questions, feel free in contacting me.

Cindy

Cindy Yackley
Deputy Zoning Administrator
Sawyer County
10610 Main Street, Suite #49
Hayward, WI 54843
715-634-8288
e-mail: zone.deputy@sawyercountygov.org



Map Details: UWM-CRM 2015-363
Coordinate System: NAD 1983 HARN Transverse Mercator
Projection: Transverse Mercator
Datum: North American 1983 HARN
Created by: UWM-CRM 9/10/2015

County Owned Airport Property
Sawyer County Airport Fenceline
AIP 3-55-0027-05
Sawyer County, Wisconsin

0 500 1,000 2,000 3,000 Feet

0 125 250 500 750 Meters

1:12,989