

Kris Glenn Mayberry, Sawyer County Clerk
Sawyer County Courthouse
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July 1, 2015

Agenda
Economic Development and UW-Extension Committee meeting
July 6, 2015; 8:30 a.m.
Assembly Room, Sawyer County Courthouse

01. Meeting agenda
02. Minutes of the meeting of June 8, 2015
03. Audience recognition
04. Sawyer County Agricultural Fair Association report
05. University of Wisconsin-Extension Department report, including vacant half-time Administrative Assistant position
06. LCO Development (David Fleming)
07. Northwest Regional Planning Commission report, including Community Development Block Grant housing program cooperative agreement resolution
08. Hayward Area Visitor and Convention Bureau report
09. Recreation trails report
10. Monthly expense vouchers
11. Other matters for discussion only

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Kris Mayberry
Sawyer County Clerk

minutes of the meeting of the Economic Development and UW-Extension Committee
Sawyer County Board of Supervisors
June 8, 2015; 8:30 a.m.; Assembly Room; Sawyer County Courthouse

members present: Tom Duffy, Bill Voight, Tweed Shuman, Warren Johnson, Dean Pearson

others present: Linda Zillmer; Sawyer County Record Reporter Frank Zufall; Northwest Regional Director Julie Keown-Bomar, Lori Laberee, and Ariga Grigoryan (UW-Extension); Hayward Lakes Visitor & Convention Bureau Executive Director Sherry Beckman; County Administrator Tom Hoff; County Board Chair Hal Helwig; County Clerk Kris Mayberry

Motion by Johnson, 2nd by Shuman, to approve the meeting agenda. Motion carried.

Motion by Johnson, 2nd by Shuman, to approve the May 11, 2015 meeting minutes. Motion Carried.

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Comm
and
Co Bd

County Clerk Kris Mayberry reported that he requested that representatives of the Friends of the Tuscobia, the Wisconsin Department of Natural Resources, and the Wisconsin Department of Transportation be present at the June 11th meeting of the Administration Committee to update the Committee on progress with the redesign and rebidding of the Winter Depot Restoration Project, the financial elements of the project, and the County's commitments in funding the project, including the proposed revisions to the project's state/municipal agreement. The Committee reviewed an email from Wisconsin Department of Transportation Local Program Manager Bill Zimmer reviewing the project's recent history.

Sawyer County Agricultural Fair Association President Ron Kubarek presented information and answered questions about a proposed memorandum of understanding between the Sawyer County Agricultural Fair Association and the Sawyer County University of Wisconsin-Extension regarding the Fair program and provided a report on preparations for the 2015 Sawyer County Fair. Motion by Shuman, 2nd by Johnson, to approve the memorandum of understanding. Motion carried.

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University of Wisconsin-Extension Community Natural Resource Economic Development Agent Ariga Grigoryan requested approval to expend \$350 from the advertising and promotions line of the 2015 Clean Sweep Program budget to pay for a pharmacist and a law enforcement officer to be present at the 2015 Hazardous Waste and Medication Collection event scheduled for Saturday, July 25th, at the Sawyer County Highway Department facility near Hayward. Motion by Shuman, 2nd by Pearson, to approve the request. Motion carried.

University of Wisconsin-Extension 4-H Youth Development Agent Lori Laberee presented and reviewed with the Committee an Extension publication entitled Educational Roles of County Extension Educators at County Fairs.

University of Wisconsin-Extension Northwest Regional Director Julie Keown-Bomar introduced herself and discussed her fiscal and human resources role with the Extension. Ms. Keown-Bomar reviewed the role and history of county extension offices and addressed the current State of Wisconsin budget development and its effect on county extension offices, including the option of consolidating/sharing some extension services between counties.

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University of Wisconsin-Extension 4-H Youth Development Agent Lori Laberee requested approval to fill a one-half time Administrative Assistant position in the Sawyer County University of Wisconsin-Extension Office left vacant due to a recent employee resignation. Motion by Voight, 2nd by Shuman, to recommend Administrative Committee and County Board approval of the request. Motion carried. Mr. Johnson voted no.

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and
Co Bd
University of Wisconsin-Extension 4-H Youth Development Agent Lori Laberee requested approval to hire a former Sawyer County University of Wisconsin-Extension Office employee to work 5 hours a week in the Extension Office to perform the duties of the Administrative Assistant until the position is filled. Motion by Johnson, 2nd by Shuman, to recommend Administrative Committee and County Board approval of the request. Motion carried.

Hayward Lakes Visitor & Convention Bureau Executive Director Sherry Beckman presented a written report, including the positive promotion of the area from having the Governor's fishing season opener in Sawyer County and that the 1st quarter of 2015 room tax revenue was the best ever.

The Committee reviewed the year-to-date Sawyer County sales and use tax report which reflected an increase in revenues each month so far in 2015 over those revenues in 2014.

The Committee reviewed the monthly department expense vouchers. Motion by Shuman, 2nd by Johnson, to approve the vouchers. Motion carried.

Motion by Shuman, 2nd by Johnson, to adjourn the meeting. Motion carried.

minutes prepared by Sawyer County Clerk Kris Mayberry

RESOLUTION # -2015

Cooperation Agreement for Community Development Block Grant Program

This agreement entered into on this ____ day of _____, 2015 by and between Sawyer County and the Counties of Ashland, Bayfield, Burnett, Douglas, Iron, Price, Rusk, Taylor, and Washburn.

WITNESSED:

WHEREAS, Sawyer County has an identified need in the Northwest Regional Housing Program area to provide decent housing and the Wisconsin Division of Housing is making available housing funds to regions with a lead county agency, and

WHEREAS Sawyer County contemplates submitting jointly with the Counties of Ashland, Bayfield, Burnett, Douglas, Iron, Price, Rusk, Taylor, and Washburn an application for funds under the Community Development Block Grant - (CDBG) housing program of the Wisconsin Division of Housing (DOH) for the purpose of meeting those needs, and

WHEREAS, Sawyer County and the Counties of Ashland, Bayfield, Burnett, Douglas, Iron, Price, Rusk, Taylor, and Washburn desire to and are required to, enter into a written cooperative agreement with each other to participate in such CDBG program, and

WHEREAS, Sawyer County and the Counties of Ashland, Bayfield, Burnett, Douglas, Iron, Price, Rusk, Taylor, and Washburn understand that Douglas County will act as the applicant and will have the ultimate responsibility to assume all obligations under the terms of the grant including assuring compliance with all applicable laws and program regulations and performance of all work in accordance with the grant contract.

WHEREAS, it is understood that the Department of Housing and Urban Development and DOH has access to all participants' grant records and authority to monitor all activities,

NOW, THEREFORE, pursuant to Wisconsin Statutes 66.0301, the Counties of Ashland, Bayfield, Burnett, Douglas, Iron, Price, Rusk, Sawyer, Taylor, and Washburn agree to cooperate in the submission of an application for such funds, and agree to cooperate in the implementation of the submitted CDBG program, as approved by the Department of Administration. Nothing contained in this agreement shall deprive any municipality of any power or zoning, development control or other lawful authority which it presently possesses.



**Northwest Regional
Planning Commission**
an economic development district

Serving communities within and counties of
ASHLAND • BAYFIELD • BURNETT
DOUGLAS • IRON • PRICE • RUSK
SAWYER • TAYLOR • WASHBURN
And the Tribal Nations of
BAD RIVER • LAC COURTE OREILLES
LAC DU FLAMBEAU • RED CLIFF • ST. CROIX

June 26, 2015

Kris Mayberry
10610 Main Street
Suite 10
Hayward, WI 54843

Dear Mr. Mayberry:

The Northwest Regional Housing Program, representing the Counties of Ashland, Bayfield, Burnett, Douglas, Iron, Price, Rusk, Sawyer, and Washburn is pleased to announce the addition of Taylor County to the regional housing program!

As a result of Taylor County joining the Northwest Regional Housing Program, it is necessary to modify documents previously adopted by the original nine counties.

The Wisconsin Department of Administration, Division of Housing has recently announced the availability of a new CDBG housing program application specifically for regions. Because Taylor County was not listed in the "Cooperation Agreement for CDBG Programs" adopted by the original nine counties in 2012, it is now necessary for each county board to approve a new cooperation agreement as soon as possible.

Enclosed is a new resolution needing to be approved at your next county board meeting. I will need an original approved document for the housing administration file. If you have any questions please call me at 715-635-2197 or email me at sjohnson@nwrpc.com.

Sincerely,

Sheldon Johnson

Enclosure

cc: Thomas W. Duffy