Kris Glenn Mayberry, Sawyer County Clerk
Sawyer County Courthouse
10610 Main Street, Suite 10; Hayward, Wisconsin 54843
email address – county.clerk@sawyercountygov.org
telephone numbers 715.634.4866 and toll free 877.699.4110

September 11, 2015

Note: The Board may take action on any or all items listed on the following agenda.

AGENDA
Sawyer County Board of Supervisors meeting
Thursday; September 17, 2015; 6:30 p.m.; Large Courtroom; Sawyer County Courthouse

01. Call to order, roll call, Pledge of Allegiance, meeting agenda, recognition – Sawyer County Tactical Team, and audience recognition
02. Minutes of the August 20, 2015 16, 2015 meeting
03. Zoning Committee report, including recommendation to approve rezoning:
- Wagner parcel in Town of Hayward (part of SW1/4NE1/4 and part of NW1/4SE1/4; Section 32, T 41 N, R 9 W)
- Suzan parcel in Town of Weirgor (part of Government Lots 4 and 5; Section 23, T 37 N, R 7 W)

04. Health and Human Services Board recommendations, including:
- transport alternatives – AODA/Mental Health proposal to purchase video equipment to reduce the need for transporting clients from various facilities around the state for court appearances
- on-call compensation increase for Health and Human Services Department employees

05. Land, Water, and Forest Resources Committee report, including proposal to purchase S1/2SE1/4 of Section 15, T 38 N, R 8 W (approximately 80 acres) in Town of Couderay for inclusion in Sawyer County Forest [The Board may convene into **closed session**, pursuant to section 19.85(1)(e), Wisconsin Statutes, to discuss negotiations for the purchase of the property, and may announce or take action on matters discussed in the closed session upon reconvening into open session at the end of the closed session.]
06. Public Works Committee report, including amending Section 1.190 (Prohibited Activities on Airport Property) of the Sawyer County Airport Minimum Standards and Procedures Ordinance to delete prohibition of free-fall skydiving, parachuting, hot air balloon flights, and operation of ultralight aircraft
07. Administration Committee report, including:
- recommendation for appointment (not special election) to fill retiring County Clerk position on an interim basis
- recommendation for Interim County Clerk appointment [The Board may convene into **closed session**, pursuant to section 19.85(1)(c), Wisconsin Statutes, for employee evaluation relating to the appointment for the Interim County Clerk position, and may announce or take action on matters discussed in the closed session upon reconvening into open session at the end of the closed session.]

08. Correspondence, reports from conferences and meetings, other matters for discussion only

KM

Kris Mayberry
Sawyer County Clerk

copies: Sawyer County Record, Sawyer County Gazette, WRLS, WHSM, AND WOJB

minutes of the meeting of the Sawyer County Board of Supervisors
Thursday; August 20, 2015; 6:30 p.m.; Large Courtroom; Sawyer County Courthouse

County Board Chair Hal Helwig called the August meeting of the Sawyer County Board of Supervisors to order. Roll call was as follows (x indicates present):

district - supervisor - T = Town, V = Village, C = City, W = Ward

x 01 - Dale Schleeter – T Lenroot W 1, T Hayward W 7, C Hayward W 5 and 6
x 02 - Kathy McCoy – T Lenroot W 2, T Round Lake W 1
x 03 - Tweed Shuman – T Hayward W 1 and 2
x 04 - Iras Humphreys – T Hayward W 3 and 4
  05 - Fred Zietlow – T Hayward W 5 and 6
x 06 - Dean Pearson – C Hayward W 1 and 2
x 07 - Thomas W. Duffy – C Hayward W 3 and 4
x 08 - Bruce Paulsen – T Bass Lake W 1 and 2
x 09 - Brian Bisonette – T Bass Lake W 3 and 4
  10 - Hal Helwig – T Sand Lake, T Edgewater W 1
x 11 - Jim Bassett – T Edgewater W 2, T Bass Lake W 5, T Hayward W 8, T Meteor, T Couderay, V Couderay
x 12 - William Voight – T Spider Lake, T Round Lake W 2, T Winter W 1
x 13 - Ron Kinsley – T Hunter, T Radisson W 1, T Ojibwa W 1, V Radisson
x 14 - Dale Thompson – T Radisson W 2, T Ojibwa W 2, T Weirgor, V Exeland, T Meadowbrook
x 15 - Warren Johnson – T Winter W 2, T Draper, V Winter

The agenda for the meeting was presented as follows:

01. Call to order, roll call, Pledge of Allegiance, meeting agenda, and audience recognition
02. Minutes of the July 16, 2015 meeting
03. Zoning Committee report, including recommendation to approve rezoning Filand parcel in Town of Sand Lake (part of SW1/4SW1/4; Section 15, T 39 N, R 9 W)
04. Public Safety Committee report, including Staffing Agreement for Double-Celling – Sawyer County Jail
05. Administration Committee recommendations, including:
    - side letter of agreement with law enforcement employee bargaining unit
    - proposed revisions to employee travel and expense reimbursement policy (POLICY 411)
    - County Clerk's retirement and options for filling position
06. Correspondence, reports from conferences and meetings, other matters for discussion only

Motion by Duffy, 2nd by Schleeter, to approve the meeting agenda as presented. Motion carried.

Loretta Lake property owner Michael Lynch addressed the Board to express his concern with the changes made to local zoning laws by the recently enacted State of Wisconsin Budget Bill. Mr. Lynch requested that the Board express their opposition to the changes.

Motion by Johnson, 2nd by Shuman, to approve the minutes of the July 16, 2015 County Board meeting. Motion carried.

Zoning and Conservation Department Director Dale Olson presented the following report of the Zoning Committee

The Sawyer County Zoning Committee, having held a public hearing on July 17, 2015, pursuant to Section 59.69 (5) (e), Wisconsin Statutes, notice thereof having been given as provided by law and being duly informed of the facts pertinent to the proposed change, hereby recommends that the petition described as follows be approved:

Town of Sand Lake -Troy Filand. Lot A, being part of the SW 1/4 SW 1/4, S15, T 39N, R 9W; Parcel 11.2. Site address: 15697W State Hwy 27/70. Volume & Page of Deed: Doc #393597; CSM Volume 1 Page 56. Property has 2.51 acres. Change from District Residential/Recreational One to District Commercial One. Purpose of request is for the location/operation of a live bait and tackle shop including sporting goods, grocery and off sale liquor. Findings of Fact of the Zoning Committee: It would not be damaging to the rights of others or property values; it is consistent with other commercial uses in the area.

Motion by Paulsen, 2nd by Bassett, to approve the Zoning Committee recommendation. Motion carried.

Public Safety Committee Vice-Chair Bill Voight presented the Committee recommendation to approve a proposed Staffing Agreement for Double-Celling at the Sawyer County Jail. Motion by Bassett, 2nd by Voight, to approve the recommendation. Motion carried.

The Board reviewed the Administration Committee recommendation to approve a proposed Side Letter of Agreement between Sawyer County and the Sawyer County law enforcement employee bargaining unit. Motion by Schleeter, 2nd by Pearson, to approve the recommendation. Motion carried.

County Administrator Tom Hoff presented 2 options (version 1 and version 2) for proposed revisions to the County's policy for employee travel and expense reimbursement (Policy 411). The Administration Committee recommends approval of version 2 of the options. Motion by Paulsen, 2nd by Johnson, to approve the recommendation, to be effective immediately. Motion carried.

The Board discussed that County Clerk Kris Mayberry submitted a letter of notification, pursuant to section 17.01(7) of the Wisconsin Statutes, of his retirement from the office of Sawyer County Clerk effective at the end of January of 2016. The Administration Committee reviewed section 17.21(3) of the Wisconsin Statutes which provides for either appointment or a special election to fill the balance of the term (through the end of 2016) and recommends that the position be filled by appointment. Motion by McCoy, 2nd by Shuman, to table consideration of the recommendation until the September County Board meeting. Motion carried.

Motion by Johnson, 2nd by Thompson, to adjourn the meeting. Motion carried.

minutes prepared by Sawyer County Clerk Kris Mayberry

September 17, 2015
REPORT OF THE SAWYER COUNTY ZONING COMMMITEE

To: The Sawyer County Board of Supervisors

Re: Public Hearing
August 21, 2015

The Sawyer County Zoning Committee, having held a public hearing pursuant to Section 59.69 (5) (e), Wisconsin Statutes, notice thereof having been given as provided by law and being duly informed of the facts pertinent to the proposed changes, hereby recommends that the petitions described as follows be **approved:**

1) Town of Hayward - Guy O. Wagner III. Part of the SW 1/4 NE 1/4 and part of the NW 1/4 SE 1/4, S32, T 41N, R 9W; Part of Parcel 3.8. Site address: 16445W Nursery Road. Doc #376410. Property has 2.15 acres. Change from District Forestry One to District Commercial One. Purpose of request is for the location/operation of a seasonal (summer months) indoor flea market/garage sale business in a proposed building, with owner living on the premises in the existing home. Note: the southern part of this property is currently zoned commercial. The Town Board approved the application.

Motion made by Paulsen, second by Zietlow to approve the request. Findings of Fact: It would not be damaging to the rights of others or property values; It is by the recommendation of the Town Board.

2) Town of Weirgor - Dennis Suzan et ux. Part of Lot #1 of CSM #7237, being part of Gov't lots 4 & 5, S23, T 37N, R 7W; Part of Parcel 5508. Doc #386039. Proposed lot has approximately 1 acre. Change from District Agricultural One to District Residential/Recreational Two. Purpose of request is to create a lot for the purpose of selling the existing home and garage and to bring that parcel into conformity with the residential use. The remaining parcel of land is to remain zoned agricultural and will be combined with the adjoining property to the north. The Town Board approved the application with additional comments.

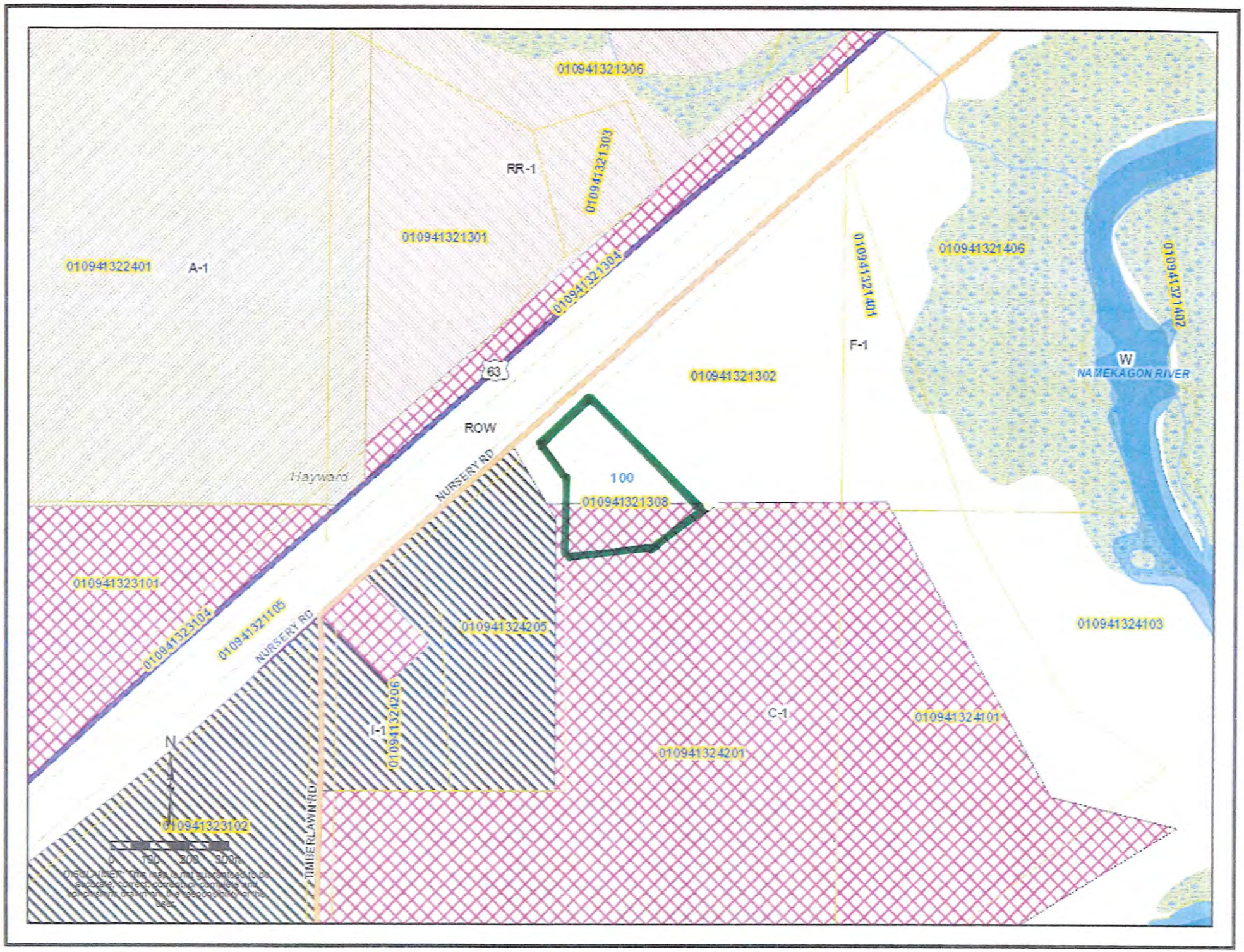
Motion made by Bisonette, second by Voight to approve the request subject to the rest of the parcel remaining in agriculture and it is to be combined with the property to the north by deed.

Dated this 21st day of August, 2015

Sawyer County Zoning Committee

_____

James Bassett, Chairman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RR-1
010941321303
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A-1
010941321304
010941321406
010941321402
010941321401
F-1
63
W
NAMEKAGON RIVER
010941321302
ROW
NURSERY RD
Hayward
100
010941321308
010941323101
010941323104
010941321105
NURSERY RD
010941324205
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I-1
C-1
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N
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TIMBERLAWN RD
0 100 200 300ft

"CYRESS RD"
SHOWN AS 66' WIDTH FOR
MAPPING PURPOSES
-2109
NW-NW
40.16AC
010-941-32 2201
NE-NW
35.11AC.
010-941-32 2101
-2104
-2105
5.62AC.
010-941-32
2102
NW-NE
30.14AC.
010-941-32 1201
9.93AC.
010-941-32
1203
23.27AC
010-941-32 1101
NE-NE
5.24AC.
1.20AC.
010-941
-32 1102
WIS DOT ND DEED
010-941-32 1202
010-941-32 1103 WIS DOT NO DEED
010-941-32 1104 HWY 2.09AC. WIS CENTRAL RR
3.61AC.
010-941-32 1102
north
"OOREN RD"
SHOWN AS 66' WIDTH FOR
MAPPING PURPOSES.
NOTE: PARCEL 3 & DEED 317/601 HAS A
MINIMUM CLOSURE ERROR OF 126.12 FEET.
ADDITIONAL DEED OR SURVEY WORK MAY BE
REQUIRED.
7.47AC.
010-941-32 1306
1.62AC.
010-941-32
1303
010-941-32
1405
1.99AC.
010-941-32
1405
SW-NW
35.98AC.
010-941-32 2301
-2302
-2303
SE-NW
38.53AC.
010-941-32 2401
Ledbetter
Hwy 63
Sawyer Co.
"NURSERY RD"
SE-NE
17.12AC.
010-941-32 1406
10.78AC.
010-941-32 1402
NAMEKAGON
RIVER
3.29AC.
010-941-32
1401
010-941-32 4102
2.08AC.
"TRAILER PARK RD"
SHOWN AS 66' WIDTH FOR
MAPPING PURPOSES
Watts
Longton
010-941-32 3206
.05AC.
13.88AC.
010-941-32 3101
16.25AC.
010-941-32 3201
"U.S. HIGHWAY 63"
WIDTH VARIES
4.21AC.
3.99AC.
010-941-32 3104
010-941-32 3105
1.02AC.
010-941-32
3103
1.27AC.
2.57AC.
010-941-32
3205
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010-941-32
3106
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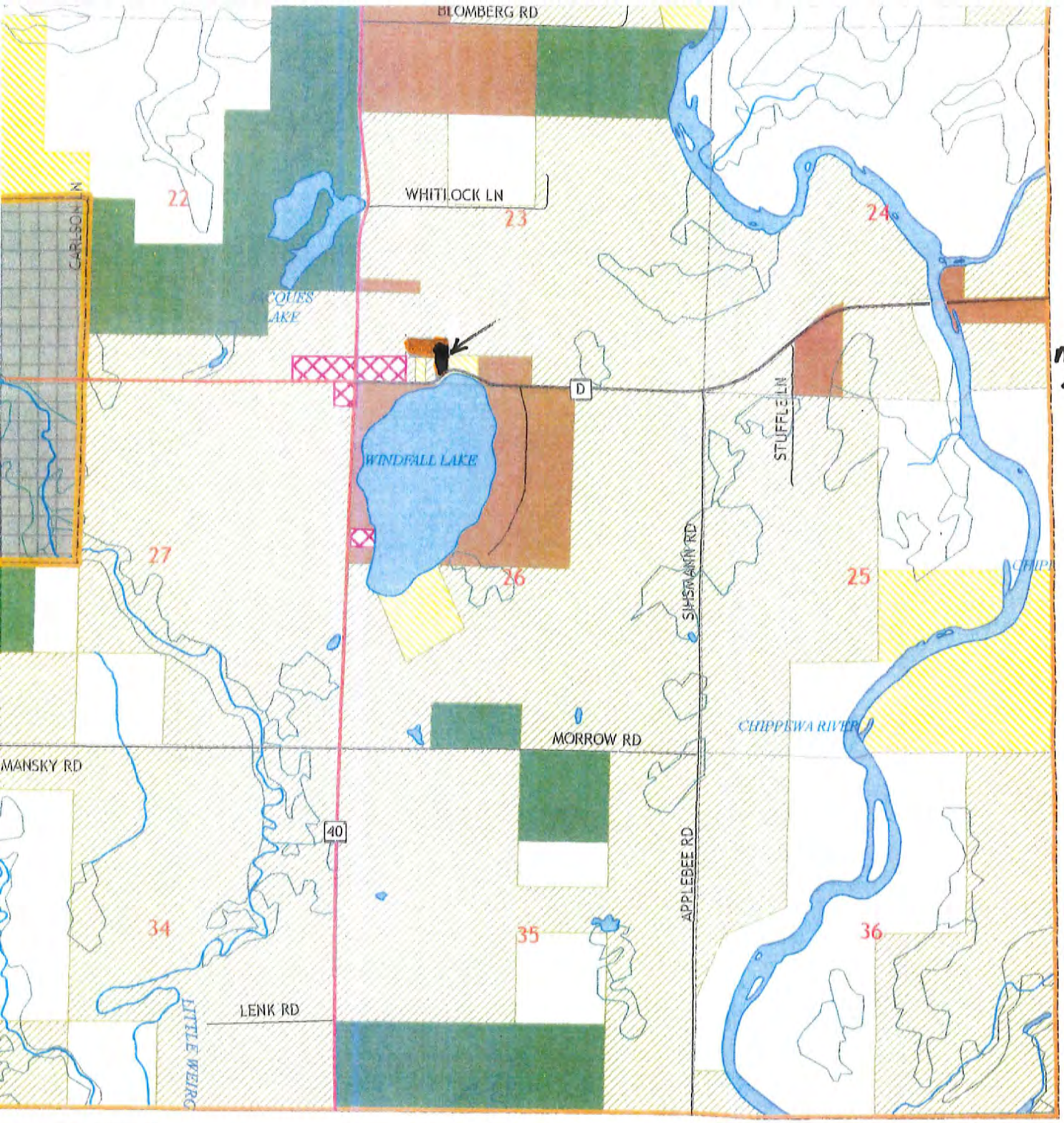
NE-SW
010-941-32 3102
12.71AC.
1.06AC.
010-941-32
4204
1.10AC.
010-941-32
3202
NE-SE
14.25AC.
010-941-32 4101
17.36AC.
010-941-32 4103
3.01AC.
010-941-32 4103

north
N
0 100 200 300ft
DISCLAIMER: This map is not guaranteed to be accurate, correct, current, or complete and conclusions drawn are the responsibility of the user.

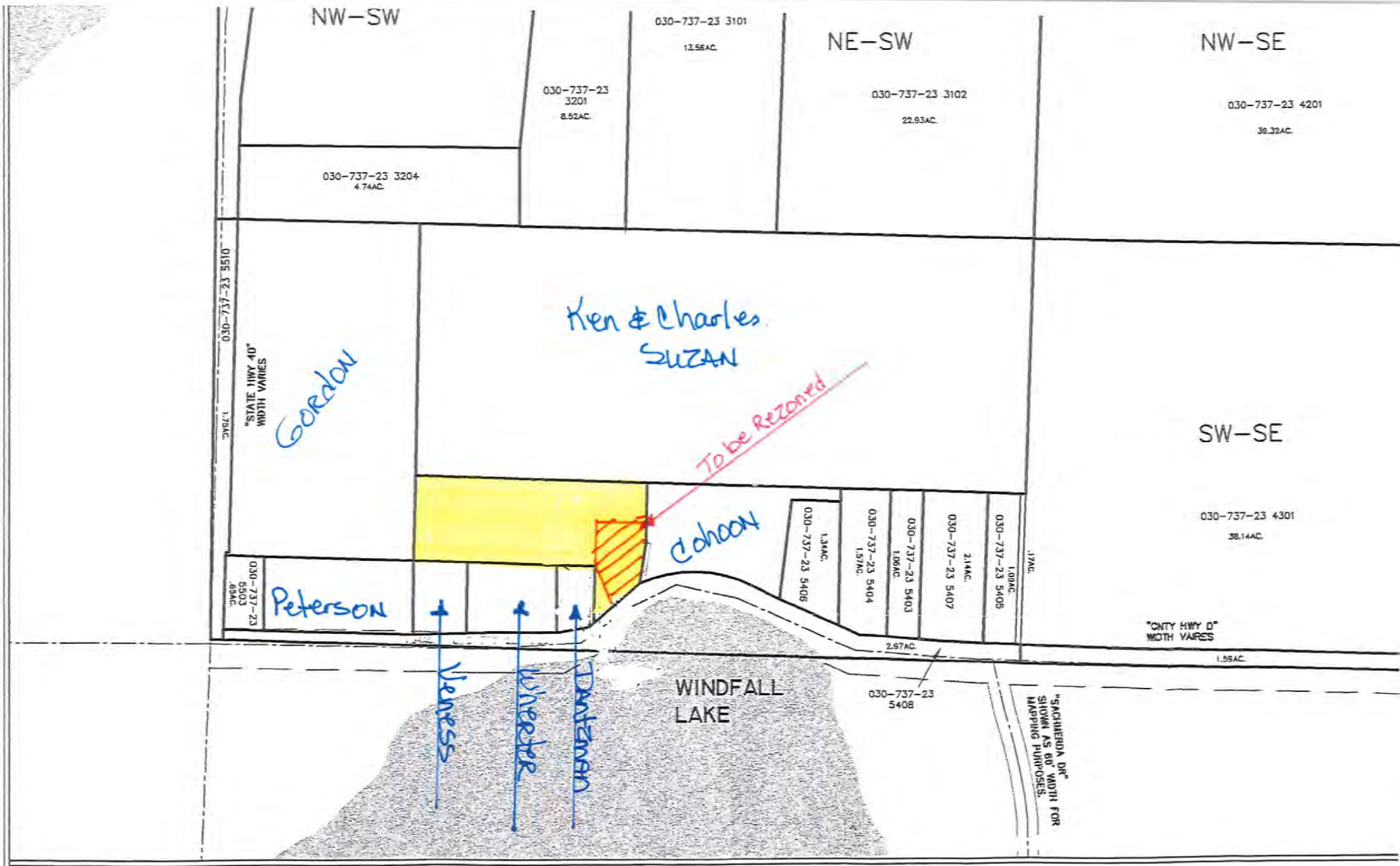


tricts

- RR-1
- RR-2
- Village
- Water

updated 1/8/09

WEIGOR TOWNSHIP ZONING UPDATED: 10/2/06



Point North Mapping Inc.
GIS/GPS Applications, Consulting, Custom Maps & Site Planning - services
WI - RLS #2489
14048W Poplar Ave. - Hayward, WI 54843 - 715/634-9422
Email goold@cheqnet.net

NORTH

GRAPHIC SCALE

400 0 200 400 800

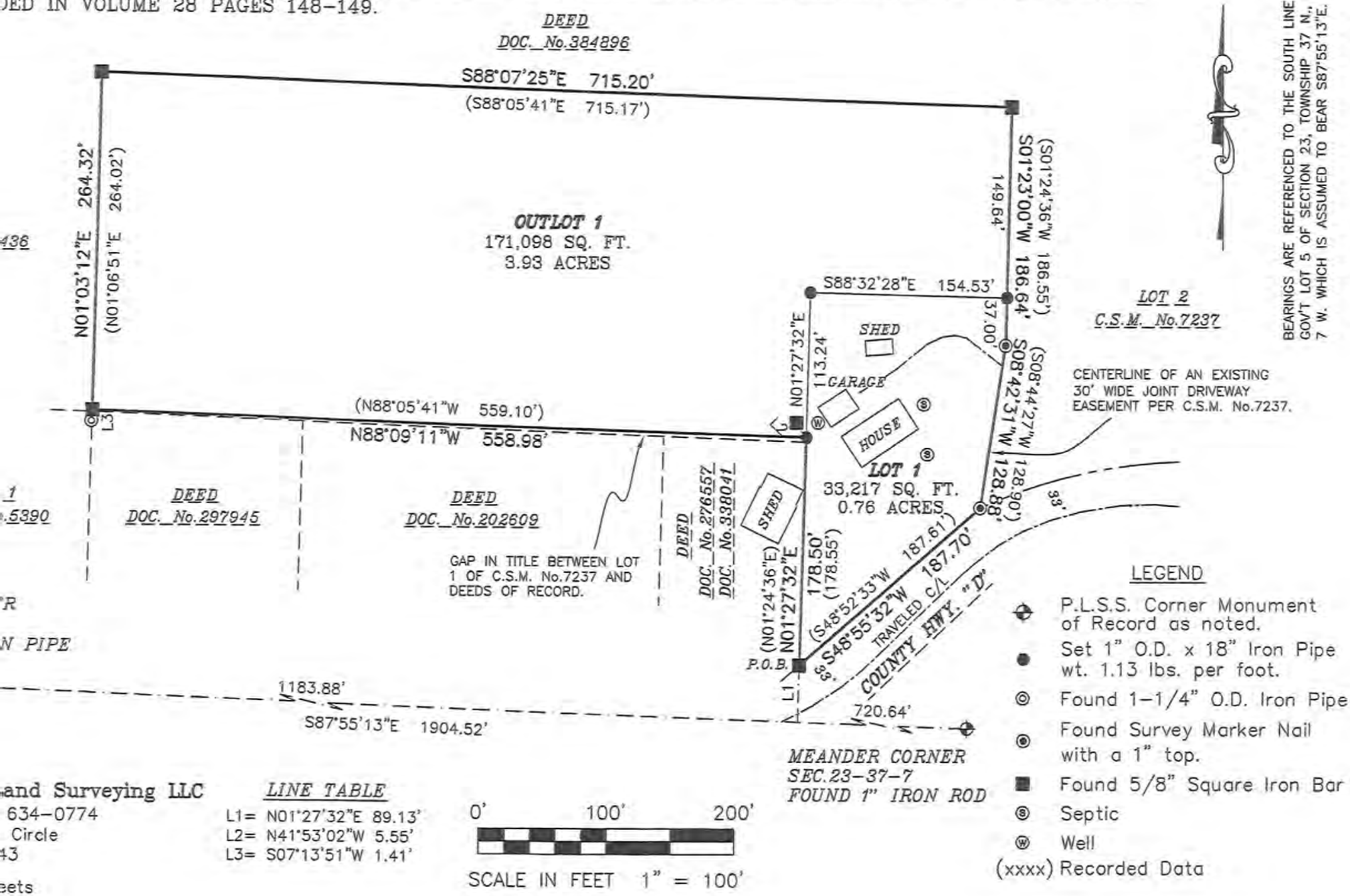
(IN FEET)

1 inch = 400 ft.

Proposed LOT 1 to be rezoned.

SAWYER COUNTY CERTIFIED SURVEY MAP

D IN PART OF GOVERNMENT LOTS 4 AND 5, OF SECTION 23, TOWNSHIP 37 NORTH, RANGE 7 WEST, IN THE
OF WEIRGOR, SAWYER COUNTY, WISCONSIN. BEING A DIVISION OF LOT 1 OF CERTIFIED SURVEY MAP No.7237,
DED IN VOLUME 28 PAGES 148–149.



LEGEND

- P.L.S.S. Corner Monument of Record as noted.
- Set 1" O.D. x 18" Iron Pipe wt. 1.13 lbs. per foot.
- Found 1–1/4" O.D. Iron Pipe
- Found Survey Marker Nail with a 1" top.
- Found 5/8" Square Iron Bar
- Septic
- Well
- (xxxx) Recorded Data

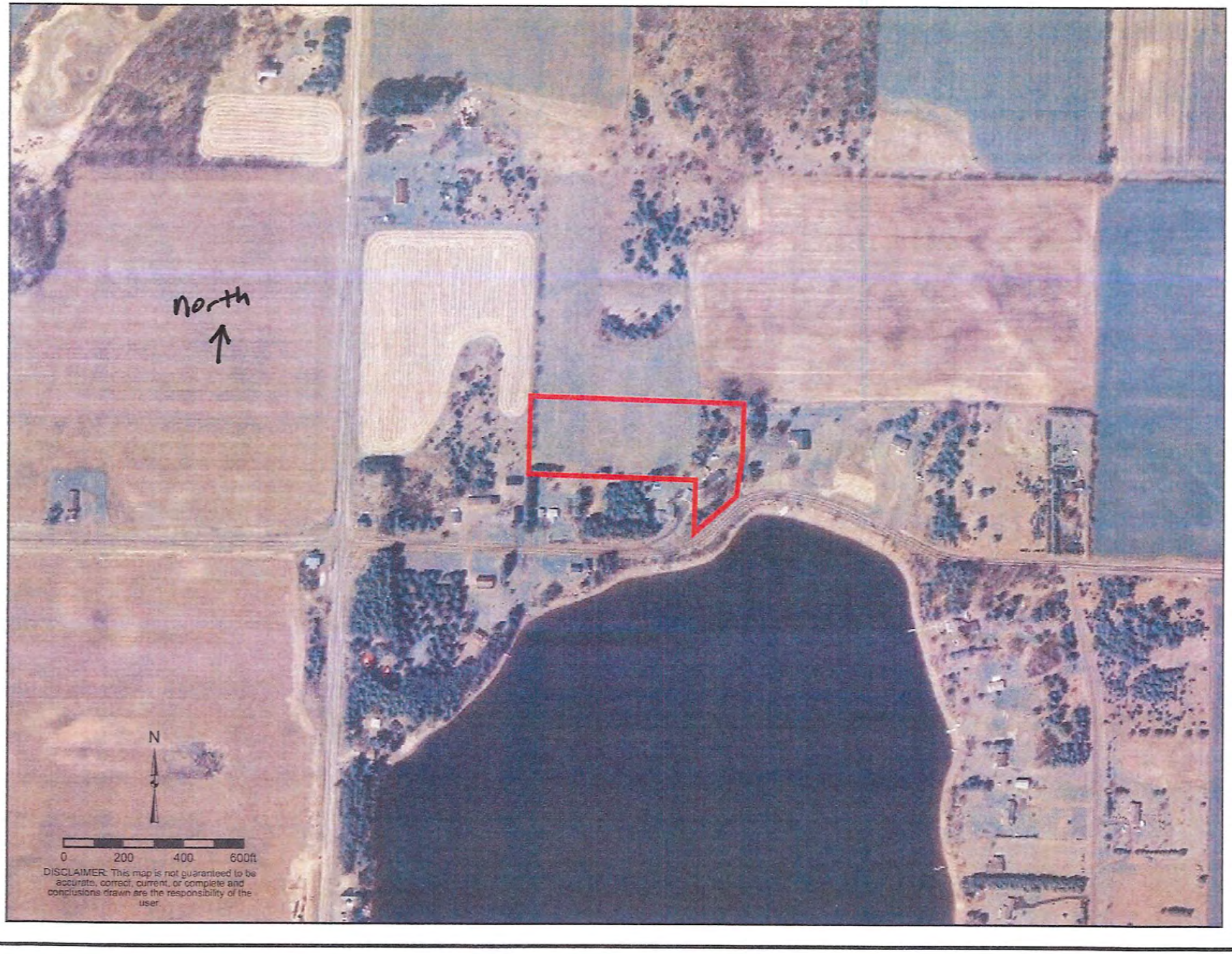
LINE TABLE

L1=	N01°27'32"E 89.13'
L2=	N41°53'02"W 5.55'
L3=	S07°13'51"W 1.41'

0' 100' 200'

SCALE IN FEET 1" = 100'

and Surveying LLC
634–0774
Circle
43
eets


north
N
0
200
400
600ft
DISCLAIMER: This map is not guaranteed to be accurate, correct, current, or complete and conclusions drawn are the responsibility of the user.

minutes of the meeting of the Sawyer County Health and Human Services Board
September 8, 2015; 6:30 p.m.; Assembly Room; Sawyer County Courthouse

Board Members in Attendance:
Tweed Shuman, Ron Kinsley, Warren Johnson, Shirley Suhsen, Carol Pearson, Norma Ross, Michelle Lambert, Iras Humphreys, Dale Schleeter

Staff Members in Attendance:
Paul Grahovac, Patty Dujardin, Amy Nigbor, Joe Bodo, Eileen Simak, Tom Hoff, Cindy Hanus, Dave Bauer, Karla Hasart, Alicia Carlson, Nick Raley

The meeting was called to order by Tweed Shuman, noting for the record that Norma Ross was absent.

Approval of Agenda
A motion was made by Ron Kinsley, seconded by Warren Johnson to approve the agenda removing New Business item A) ADRC Report, replacing it with Transport Alternatives which was on the published agenda; motion carried.

Approval of Minutes
A motion was made by Shirley Suhsen, seconded by Iras Humphreys to approve the minutes of the August 11, 2015 meeting as presented; motion carried.

Audience Recognition
There was nothing to report under this item.

Committee Reports
LCO Liaison:
There was nothing to report under this item.

Vouchers
Copies of the August 2015 vouchers, as well as all bills paid since the last board meeting were submitted for approval. A motion was made by Ron Kinsley, seconded by Iras Humphreys to approve the vouchers as submitted; motion carried.

Old Business:

Residential Services Update
The AODA/Mental Health Coordinator recapped his written report on the census at Transitions and crisis on call case management. Two Sawyer County residents who were at Winnebago have been transferred to group homes. He also reported that the new state biennial budget will allow billing AODA and mental health residential services to BadgerCare and Medicaid.

Motor Pool Usage
The board members reviewed the motor pool usage report for the month of July, 2015. A motion was made by Iras Humphreys, seconded by Shirley Suhsen to accept the report as presented; motion carried.

Economic Support Consortium Update
Per the director, the DHS – Income Maintenance Operational Analysis Project Draft Report (102 pages) showed the Northern Income Maintenance Consortium (NIMC), compared to the other consortia, performed near or at the top in various accuracy and timeliness measures. That is impressive because the NIMC is second to Milwaukee Enrollment Services (MiLES) in average cases per ES FTE worker (619 to 633). An all staff meeting is scheduled for September 24 in Fifield.

Recently, the state conducted a review of Sawyer County's Low Income Heating and Energy Assistance Program (LIHEAP.) Of all cases reviewed they had only one question, which was answered satisfactorily, and they commended Barb Weber for her excellent work in the program. They had never before done a review that resulted in only one question with such an excellent outcome.

Juvenile Residential Facility
The Juvenile Justice Coordinator presented his report for Oasis for August 2015. Per the direction of the board, the County Administrator has been working with Northwest Journey on a new three year lease agreement to begin 2016 at $1000.00 per month and increase $100.00 per month each year thereafter. It is also beneficial for the county to have day services available which help to keep kids out of more expensive residential care.

Budget Performance Report
Copies of the June 2015 Budget Performance Report for Health and Human Services were reviewed. A motion was made by Carol Pearson, seconded by Iras Humphreys to accept the report as presented; motion carried.

2016 Budget
The County Administrator has been working on a 2016 budget for every department within the county. The county's new accountant will begin full time work in early November and should make an immediate impact as he is familiar with the county's accounting software.

New Business:

Transport Alternatives
The AODA/Mental Health Coordinator provided the board information regarding transport expenses for 2014 and proposed the purchase of video equipment to reduce the need of transporting clients from various facilities around the state for necessary court appearances. The use of video conferencing would reduce transport expenses, reduce undue stress on clients required to make court appearances and reduce safety risks to both clients and transport personnel during inclement weather or ordinary traffic conditions. The cost of the equipment through the county IT department would be approximately $6000.00, and all departments within the county would be able to utilize the technology when needed. The Judge has approved the use of video conferencing with the proper equipment, and the County Administrator will obtain a written agreement with the court to ensure video conferencing will be utilized whenever possible. A motion was made by Warren Johnson, seconded by Michelle Lambert to recommend the purchase of the necessary equipment to facilitate video conferencing and forward the matter to the administration committee; motion carried.

On Call Increase
The Child Protective Services (CPS) Supervisor presented information to the board regarding on call compensation from neighboring counties and requested an increase in on call compensation from $150.00 per week to $180.00 per week and an increase of holiday on call pay from $12.00 to $24.00. The annual increase to the budget for all on call personnel in Health and Human Services, to include AODA/mental health, would be $3,360.00. After discussion, a motion was made by Warren Johnson, seconded by Dale Schleeter to forward to the administration committee the recommendation to increase the on call pay for HHS professional personnel; motion carried. The County Administrator will provide the administration committee with on call information from other county departments.

Any Items for Discussion Only
Warren Johnson reported speaking with Barb Peterson, ADRC-N Regional Director, who was unable to attend tonight's meeting. Per their discussion, it is possible to re-allocate funds within the consortium to address inequities. Ms. Peterson plans to attend the October 6 meeting to address the board.

The Public Health Officer informed the board of increased lead levels in the village of Radisson's well. She is working with village officials, the Wisconsin DNR and other state offices to mitigate the problem or find alternative water solutions.

Tweed Shuman and Ron Kinsley complimented the Information & Referral Center staff on the advertising campaign regarding drunk driving that was published in a supplement of the Sawyer County Record and the prevention exercise held at the Sawyer County Fair.

Adjourn
A motion to adjourn was made by Warren Johnson, seconded by Michelle Lambert; motion carried. Meeting adjourned at 7:55 P.M.

minutes prepared by Cindy Hanus

minutes of the meeting of the Administration Committee
Sawyer County Board of Supervisors
September 10, 2015; 8:30 a.m.; Assembly Room; Sawyer County Courthouse

members present: Hal Helwig (Chair), Ron Kinsley, Jim Bassett, Dean Pearson, Brian Bisonette, Dale Schleeter, Dale Thompson

also present: County Board members Iras Humphreys and Warren Johnson, Health and Human Services Department Director Paul Grahovac and Child Protective Services Supervisor Karla Hasart, Register of Deeds Paula Chisser, Veterans Service Department Director Renee Brown, Information Technology Department Director Mike Coleson, County Treasurer Dianne Ince, County Administrator Tom Hoff, County Clerk Kris Mayberry

Motion by Kinsley, 2nd by Bassett, to approve the meeting agenda. Motion carried.

Motion by Kinsley, 2nd by Schleeter, to approve the August 13, 2015 meeting minutes. Motion carried.

Health and Human Services Department Director Paul Grahovac provided the Committee with information regarding client transport expenses for 2014 and proposed the purchase of video equipment to reduce the need for transporting clients from various facilities around the state for necessary court appearances. The use of video conferencing would reduce transport expenses, reduce undue stress on clients required to make court appearances, and reduce safety risks to both clients and transport personnel during inclement weather or ordinary traffic conditions. The cost of the equipment purchased through the County Information Technology Department would be approximately $6,000.00, and all departments within the county would be able to utilize the technology when needed. The Judge has approved the use of video conferencing with the proper equipment, and the County Administrator will obtain a written agreement with the court to ensure video conferencing will be utilized whenever possible. Motion by Schleeter, 2nd by Pearson, to recommend to the County Board that the amount needed to purchase the equipment is included in the 2016 Sawyer County Budget. Motion carried.

Child Protective Services Supervisor Karla Hasart presented information to the Committee regarding on call compensation from neighboring counties and requested an increase in on call compensation from $150.00 per week to $180.00 per week and an increase of holiday on call pay from $12.00 to $24.00. The annual increase to the budget for all on call personnel in the Health and Human Services Department, to include Alcohol and Other Drug Abuse and mental health personnel would be $3,360.00. The Health and Human Services Board determined to recommend increasing the on call pay for Health and Human Services Department professional personnel. The County Administrator provided on call information from other county departments. Motion by Schleeter, 2nd by Pearson, to recommend County Board approval of the Health and Human Services Board recommendation, with the increase to be effective immediately upon County Board approval. Motion carried.

Veterans Service Department Director Renee Brown presented a written monthly department report (copy in meeting file).

minutes of the meeting of the Land, Water, and Forest Resources Committee
Sawyer County Board of Supervisors
September 9, 2015; Assembly Room; Sawyer County Courthouse

members present: Dean Pearson (Acting Chair), Bruce Paulsen, Brian Bisonette

also present: Don Mrotek (Sawyer County Snowmobile and ATV Alliance), Dick Dewhurst (Town of Hayward Planning Commission), Terrell Boettcher (Sawyer County Record), County Board member Warren Johnson, Register of Deeds Paula Chisser, County Forest Administrator Greg Peterson, County Surveyor and Land Records Department Director Dan Pleoger, County Board Chair Hal Helwig, County Treasurer Dianne Ince, County Administrator Tom Hoff, County Clerk Kris Mayberry

Motion by Paulsen, 2nd by Bisonette, to approve the meeting agenda. Motion carried.

Motion by Paulsen, 2nd by Bisonette, to approve the August 12, 2015 meeting minutes. Motion carried.

County Clerk Kris Mayberry presented for the Committee's review a proposed 2015 Sawyer County Land Sale. Bids for purchase of parcels of real estate from the list would be due October 2, 2015. Motion by Paulsen, 2nd by Bisonette, to approve the list. Motion carried.

Register of Deeds Paula Chisser presented a department report, including that the 1st electronic document was received for recording in the Register of Deeds Office.

County Surveyor and Land Records Department Director Dan Pleoger provided a written department report (copy in meeting file).

County Forest Administrator Greg Peterson provided a written department report (copy in meeting file), including his recommendation to approve the bid of $4,100 from Select Excavation for the Sissabagama Trail 31 bridge repair project (as the low bid received for the project). Motion by Bisonette, 2nd by Paulsen, to approve the recommendation. Motion carried.

County Forest Administrator Greg Peterson presented information about the Great Lakes Timber Professionals Association event entitled "Log a Load for Kids" being hosted this year in Sawyer County during the 1st week in October. Administrator Peterson requested approval for the direct sale of 150 cords of timber to Rich Good as part of a demonstration project (introducing participating children to forestry science, history, and modern-day harvesting practices); and that the proceeds from the sale are donated as a charitable donation to Children's Miracle Network affiliated hospitals to be used in treating ill and injured children. Motion by Pearson, 2nd by Paulsen, to approve the recommendation. Motion carried.

The Committee determined to refer the option for the County to purchase the South Half of the Southeast Quarter (S1/2SE1/4) of Section 15, Township 38 North, Range 8 West (approximately 80 acres located in the Town of Couderay) to the closed session at the end of the meeting to discuss negotiations and terms for the purchase. The parcel of real estate has been used as an essential access into the Couderay Block of the Sawyer County Forest. The list price for the parcel is $122,560.

Don Mrotek (Sawyer County Snowmobile & ATV Alliance) provided a report, including the results of the State of Wisconsin's annual grant funding for ATV and snowmobile trail projects and Representative Edming's participation in a trail ride on the Tuscobia Trail.

County Forest Administrator Greg Peterson reported that Forester Roy Zubrod submitted his resignation to take a position with the State of Wisconsin. Director Peterson will be working with County Administrator Tom Hoff to fill the vacant Forester position.

Zoning and Conservation Department Director Dale Olson presented a written department report (copy in meeting file), including an increase conservation funding by the State of Wisconsin; the fall tour scheduled for Friday, September 11th; a proposal for revisions to the shoreland land use permit fee schedule; a report on County-owned dams; the Wisconsin Department of Natural Resources (DNR) representatives proposal to remove the Totagatic Dam in the Washburn County Town of Frog Creek; and the proposal by the State of Wisconsin to sell parcels of State-owned property throughout the State, including those on the Big Island in Nelson Lake.

The Committee reviewed the monthly department expense vouchers. Motion by Paulsen, 2nd by Bisonette, to approve the vouchers. Motion carried.

Motion by Pearson, 2nd by Paulsen, to convene into **closed session**, pursuant to section 19.85(1)(e), Wisconsin Statutes, to discuss negotiations for the purchase of the property noted above. Motion carried. By unanimous voice vote.
[Minutes of closed session are kept in a confidential file in the County Clerk's Office.]
Motion by Paulsen, 2nd by Bisonette, to reconvene into open session. Motion carried.

Motion by Paulsen, 2nd by Bisonette, to adjourn the meeting. Motion carried.

minutes prepared by Sawyer County Clerk Kris Mayberry

Sawyer County Forestry Department

Sawyer County Courthouse
10610 Main Street, Suite 100
Hayward, WI 54843
Phone: (715) 634-4846
Fax: (715) 638-3234

Land Purchase Proposal S1/2 SE1/4, Section 15, T38N R8W, Town of Couderay.

Current owner is Northwoods ATP, L.P. property is being offered for sale through Steigerwaldt Land Services.

List price is $182,000 for 118.73 acre tract. Tract comprises 3 individual parcels, averaging $1533/ acre. Sawyer County purchase proposal would include only two of the three tracts for total acreage of 78.73 acres.

Based on average price per acre of entire tract for sale asking price for 78.73 acres would be $120,693.

Timber Value Appraisal

14 acres of Red Pine plantation
Timber Value = $2990/acre
Total = $14,860

64 acres of Aspen 30 years old
Timber Value = $820/acre
Total = $52,480

Total timber value on 78.73 acres = $67,340

Red pine plantation ready for harvest now estimate sale value = $17,411
Aspen stand ready for harvest in 10-15 years.

Purchase of the parcels provides 2,000 feet of road for primary access from western Weirgor block to town road, both for timber sale harvests as well as public access to 900+ acres of County Forest lands.

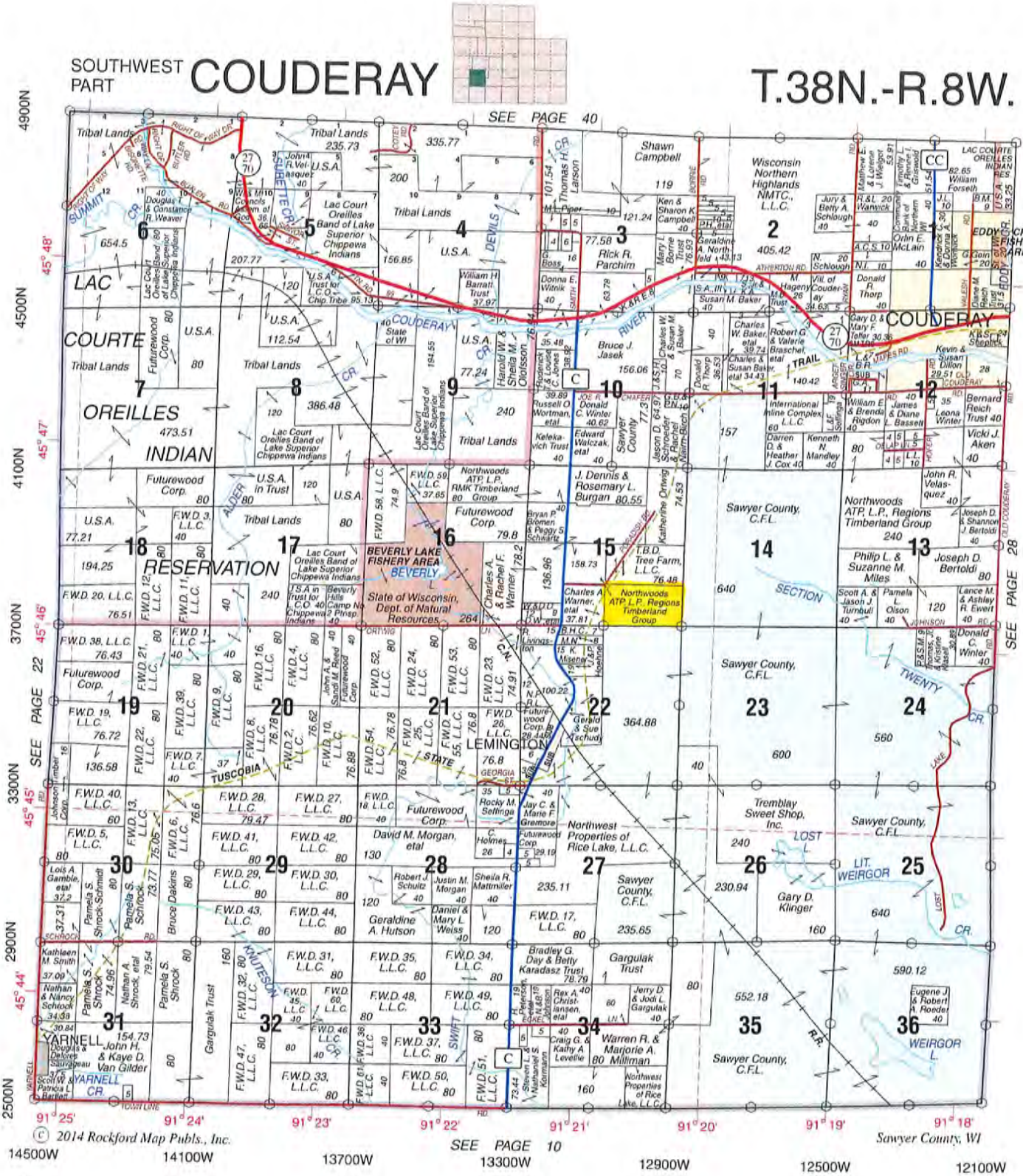
FSC
#SCS-FM/COC-083G-m
©1996 Forest Stewardship Council
FSC 100%

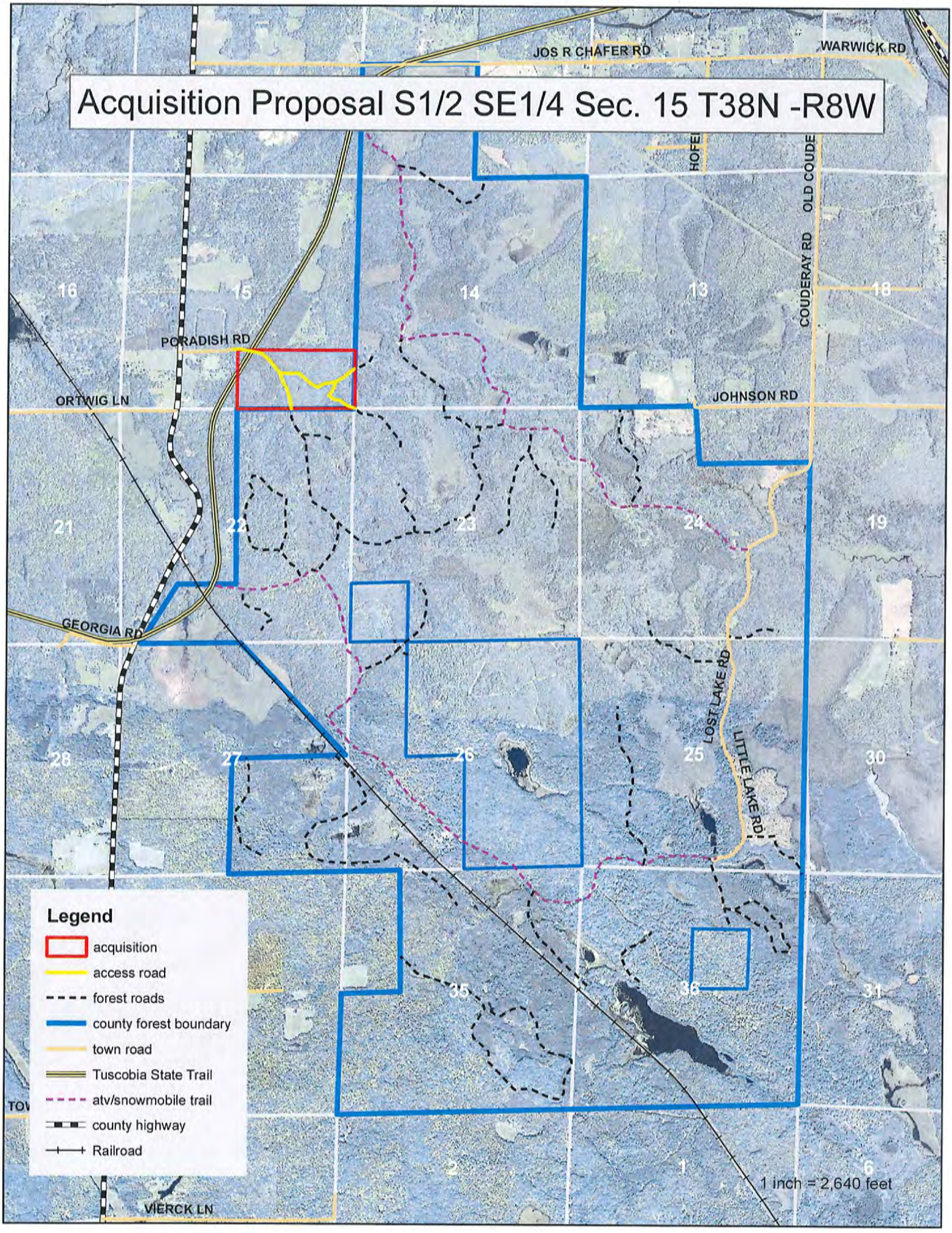
SFI
NSF-SFIS-1Y943

SOUTHWEST PART

COUDERAY

T.38N.-R.8W.




Acquisition Proposal S1/2 SE1/4 Sec. 15 T38N -R8W
JOS R CHAFER RD
WARWICK RD
HOFEL
OLD COUDE
COUDERAY RD
16
15
14
13
18
PORADISH RD
ORTWIG LN
JOHNSON RD
21
22
23
24
19
GEORGIA RD
LOST LAKE RD
LITTLE LAKE RD
28
27
26
25
30
35
36
31
2
1
6
VIERCK LN
Legend
acquisition
access road
forest roads
county forest boundary
town road
Tuscobia State Trail
atv/snowmobile trail
county highway
Railroad
1 inch = 2,640 feet

118.73 Acres

Tract(s) - 12714

Sale 1513 - Northwoods ATP, L.P.

T38-R8W-S15

List Price - $182,000

N

STEIGERWALDT

A - Aspen
FB - Balsam Fir
G, OP, UB - Upland Non-Forest
KEV, LB, M, SX - Lowland Non-Forest
NH - Northern Hardwood
O, OX - Scrub Oak/Mixed Oak
PJ, PJP - Jack Pine
PR, PRP - Red Pine
ROW - Right-of-Way
SB, SC, T - Swamp Conifer
SH - Swamp Hardwood
W - Water

Sale Parcel

Other Available Parcels

Map Disclaimer:
This map is intended to provide a visual representation of property and geographic features. It is not a legal survey but a depiction of the property based on reasonably available information suitable for the intended purposes. This map shows the approximate relative location of property boundaries but was not prepared by a professional land surveyor. The use of this map is limited to applications consistent with the intent and accuracy of the map and source data. It may not be sufficient or appropriate for legal, engineering, or surveying purposes. No guarantees or warranties are expressed.

0 0.125 0.25 Miles

June, 2015

minutes of the meeting of the Public Works Committee
Sawyer County Board of Supervisors
September 9, 2015; 6:30 p.m.; Assembly Room; Sawyer County Courthouse

members present: Ron Kinsley (Chair), Tweed Shuman, Kathy McCoy, Dale Schleeter

also present: County Board member Warren Johnson, Patty and Derek Leslie (L & L Aviation – fixed based operator and contracted Airport management); Maintenance Department Supervisor Tim Hagberg; Highway Commissioner Gary Gedart; County Administrator Tom Hoff; County Clerk Kris Mayberry

Motion by McCoy, 2nd by Schleeter, to approve the meeting agenda as presented. Motion carried.

Motion by Shuman, 2nd by McCoy, to approve the August 12, 2015 Public Works Committee meeting minutes. Motion carried.

Highway Commissioner Gary Gedart presented and reviewed with the Committee the bids received for two ¾-ton crew cab pickup trucks and Highway Department Shop Foreman Jay Sand's recommendation to award the bid to Hayward Chrysler. Motion by Shuman, 2nd by Schleeter, to approve the recommendation. Motion carried.

Highway Commissioner Gary Gedart presented and reviewed with the Committee written monthly Highway Commissioner and Office Manager reports (copy in meeting file), including Sawyer County Highway Department fund balance reports and an employee overtime report (copies in meeting file). Commissioner Gedart reported that he is working with County Administrator Tom Hoff to fill the Highway Department Patrol Superintendent position. Motion by Shuman, 2nd by McCoy, to accept the Highway Department reports. Motion carried.

Highway Commissioner Gary Gedart presented and reviewed with the Committee a proposed 2016 Highway Department budget.

Patty Leslie, of L & L Aviation (fixed-base operator and contracted Airport management at the Sawyer County Airport), presented and reviewed with the Committee a written monthly report (copy in meeting file), including projects, operations, and conditions at the Sawyer County Airport (including working with Maintenance Department Supervisor Tim Hagberg in obtaining an estimated cost for providing a pilot weather briefing system in the terminal building at the Sawyer County Airport and installing a keypad entry system for pilots to access the building when the building is closed and other security measures). Ms. Leslie discussed with the Committee extending L & L Aviation's fixed-base operator's agreement with Sawyer County beyond its expiration on November 1, 2019.

The Committee discussed a July 15, 2015 compliance review letter from Federal Aviation Administration (FAA) Airport Compliance Manager Hal Davis and that County Administrator Tom Hoff provided a timely response to that letter. The Committee reviewed proposed revisions (requested in the compliance review letter) to the County's Airport Minimum Standards and Procedures Ordinance amending Section 1.190 (Prohibited Activities on Airport Property) to delete the prohibition of free-fall skydiving, parachuting, hot air balloon flights, and the operation of ultralight aircraft. Motion by McCoy, 2nd by Shuman, to recommend County Board approval of the revisions. Motion carried.

The Committee reviewed copies of the fixed-base operator's agreement and Airport management agreement with L & L Aviation, the standard Airport hangar area lease, and the Airport Minimum Standards and Procedures Ordinance provided by County Clerk Kris Mayberry and resolved to review and update these as needed.

Maintenance Department Supervisor Tim Hagberg presented and reviewed with the Committee a written monthly department report (copy in meeting file) including a report on projects completed, in progress, and planned by the Maintenance Department. Motion by Shuman, 2nd by Schleeter, to accept the Maintenance Department report. Motion carried.

Motion by Shuman, 2nd by Schleeter, to adjourn the meeting. Motion carried.

minutes prepared by Sawyer County Clerk Kris Mayberry

L & L Aviation, INC.

10930 N. Airport Road

Hayward, WI 54843

Sawyer County Board of Supervisors,

The Wisconsin Bureau of Aeronautics has requested that we change wording in our Minimum Standards Ordinance for the Sawyer County Airport.

The Wording now reads-

Section 1.190 Prohibited Activities on Airport Property

A. No individual, individuals, corporation, company or business may engage in any of the following activities on the premises of the Sawyer County Airport:

-Free-fall skydiving

- Parachuting

- Hot air balloon flights

-Operation of ultralight aircraft

-Model or radio-controlled airplane flights

The wording now needs to read-

A. No Individual, individuals, corporation, Company or business may engage in the following activity on the premise of the Sawyer County Airport:

- Model or radio-controlled airplane flights

We are simply removing the wording that the FAA and BOA recommends.

Thank You,

Patty Leslie

Sawyer County Airport Manager

Sep. 8. 2015 1:14PM No. 2387 P. 1

minutes of the meeting of the Administration Committee
Sawyer County Board of Supervisors
September 10, 2015; 8:30 a.m.; Assembly Room; Sawyer County Courthouse

members present: Hal Helwig (Chair), Ron Kinsley, Jim Bassett, Dean Pearson, Brian Bisonette, Dale Schleeter, Dale Thompson

also present: County Board members Iras Humphreys and Warren Johnson, Health and Human Services Department Director Paul Grahovac and Child Protective Services Supervisor Karla Hasart, Register of Deeds Paula Chisser, Veterans Service Department Director Renee Brown, Information Technology Department Director Mike Coleson, County Treasurer Dianne Ince, County Administrator Tom Hoff, County Clerk Kris Mayberry

Motion by Kinsley, 2nd by Bassett, to approve the meeting agenda. Motion carried.

Motion by Kinsley, 2nd by Schleeter, to approve the August 13, 2015 meeting minutes. Motion carried.

Health and Human Services Department Director Paul Grahovac provided the Committee with information regarding client transport expenses for 2014 and proposed the purchase of video equipment to reduce the need for transporting clients from various facilities around the state for necessary court appearances. The use of video conferencing would reduce transport expenses, reduce undue stress on clients required to make court appearances, and reduce safety risks to both clients and transport personnel during inclement weather or ordinary traffic conditions. The cost of the equipment purchased through the County Information Technology Department would be approximately $6,000.00, and all departments within the county would be able to utilize the technology when needed. The Judge has approved the use of video conferencing with the proper equipment, and the County Administrator will obtain a written agreement with the court to ensure video conferencing will be utilized whenever possible. Motion by Schleeter, 2nd by Pearson, to recommend to the County Board that the amount needed to purchase the equipment is included in the 2016 Sawyer County Budget. Motion carried.

Child Protective Services Supervisor Karla Hasart presented information to the Committee regarding on call compensation from neighboring counties and requested an increase in on call compensation from $150.00 per week to $180.00 per week and an increase of holiday on call pay from $12.00 to $24.00. The annual increase to the budget for all on call personnel in the Health and Human Services Department, to include Alcohol and Other Drug Abuse and mental health personnel would be $3,360.00. The Health and Human Services Board determined to recommend increasing the on call pay for Health and Human Services Department professional personnel. The County Administrator provided on call information from other county departments. Motion by Schleeter, 2nd by Pearson, to recommend County Board approval of the Health and Human Services Board recommendation, with the increase to be effective immediately upon County Board approval. Motion carried.

Veterans Service Department Director Renee Brown presented a written monthly department report (copy in meeting file).

County Administrator Tom Hoff presented a written monthly report (copy in meeting file), including working with Certified Public Accountants Anderson, Hager & Moe on the 2014 Sawyer County Financial Statement and Audit; arranging for the assistance of former Deputy County Clerk Julie Hofer in compiling detailed data for reconciling accounts receivable and accounts payable records for all County funds; working with department heads on development of the 2016 Sawyer County Budget; property and workers compensation claims; employee hiring; and year-to-date expense and revenue reports.

County Clerk Kris Mayberry provided a department report, including reviewing with the Committee a selection of photographs taken by County employee Kelly Nechuta for possible use on the cover of an updated Sawyer County Platbook.

County Treasurer Dianne Ince presented a financial report (copy in meeting file) through August of 2015 and the Wisconsin Department of Revenue monthly report on county sales and use tax distribution to Sawyer County which included the following information:

- distributed to Sawyer County in August of 2015 - $219,492.36
- distributed to Sawyer County in 2015 through August - $1,200,292.76
- distributed to Sawyer County through same month in 2014 – $1,020,216.12
- 2015 Sawyer County Budget sales and use tax revenue forecast - $1,600,000

Information Technology Department Director Mike Coleson provided a written department report (copy in meeting file). Motion carried.

The Committee reviewed section 17.21(3) of the Wisconsin Statutes which provides for either appointment or a special election to fill the balance of the term (through the end of 2016). Sawyer County Corporation Counsel Thomas J. Duffy confirmed that a special election could be held to coincide with the spring of 2016 elections to fill the position until the end of the term of office. Motion by Pearson, 2nd by Kinsley, to recommend to the County Board that the position be filled by appointment. Motion carried.

The Committee reviewed the monthly department expense vouchers. Motion by Kinsley, 2nd by Bassett, to approve the vouchers. Motion carried.

Motion by Bassett, 2nd by Thompson, to convene into **closed session**, pursuant to sections 19.85(1)(c) and (g), Wisconsin Statutes, for employee evaluation relating to the appointment for the County Clerk position and to review litigation involving Sawyer County. Motion carried by unanimous voice vote.
[Minutes of closed sessions are kept in a confidential file in the County Clerk's Office.]
Motion by Thompson, 2nd by Bassett, to reconvene into open session. Motion carried.

Motion by Kinsley, 2nd by Pearson, to adjourn the meeting. Motion carried.

Minutes prepared by Sawyer County Clerk Kris Mayberry

the county clerk of the county wherein such officer resided at the time of election, to the government accountability board.

(3) VACANCIES BY JUDGMENTS. In any office occurring by virtue of a judgment of a court of this state convicting the incumbent of and sentencing the incumbent for treason, felony or other crime of whatsoever nature punishable by imprisonment in any jail or prison for one year or more, or convicting the incumbent of and sentencing the incumbent for any offense involving a violation of the incumbent's official oath; or declaring the election or appointment of any officer to be void or that the office of any officer has been forfeited, or become vacant; or adjudging any officer to be insane, by the clerk of such court to the officer or body authorized to fill such vacancies, or if such vacancies are required to be filled only by election, then to the officer authorized to give notice thereof.

(4) JUSTICES AND JUDGES. In the office of justice of the supreme court, court of appeals judge, or judge of a circuit court, by the director of state courts to the governor and the government accountability board.

(5) OTHER VACANCIES. In city, village, town or school district offices, other than those of which notice is required by sub. (3), by the clerk or in the clerk's absence by the treasurer thereof, and in state, county and other offices other than those of which notice is required by sub. (3), by the county clerk of the county wherein the officer resided at the time of election or appointment, or in the clerk's absence by the sheriff, to the officer or body authorized to fill such vacancies, or if such vacancies are required to be filled only by election, then to the officer authorized to give notice thereof.

History: 1973 c. 334 s. 57; 1977 c. 187, 449; Sup. Ct. Order, 88 Wis. 2d xiii (1979); 1991 a. 316; 2007 a. 1.

17.18 Vacancies, U.S. senator and representative in congress; how filled. Vacancies in the office of U.S. senator or representative in congress from this state shall be filled by election, as provided in s. 8.50 (4) (b), for the residue of the unexpired term.

History: 1977 c. 22; 1979 c. 260; 1983 a. 484; 1985 a. 304.

17.19 Vacancies, elective state offices; how filled. Vacancies in elective state offices shall be filled as follows:

(1) MEMBERS OF LEGISLATURE. In the office of state senator or representative to the assembly, by election, as provided in s. 8.50, for the residue of the unexpired term. In addition, an anticipated vacancy in the office of state senator or representative to the assembly may be filled as provided in s. 8.50 (4) (e).

(2) JUDICIAL. In the office of justice of the supreme court, court of appeals judge or circuit judge, by temporary appointment by the governor, which shall continue until a successor is elected, as provided in s. 8.50 (4) (f), and qualifies. When so elected the successor shall hold the office for a full term and shall take office on August 1 succeeding the election.

(3) PRESIDENTIAL ELECTORS. In the office of presidential elector, by the remaining electors present in the manner prescribed by s. 7.75.

(3m) GOVERNOR. In the office of governor, by the lieutenant governor.

(3s) DISTRICT ATTORNEY. In the office of district attorney, by appointment of the governor for the residue of the unexpired term and until a successor is elected and qualified.

(4) OTHER ELECTIVE STATE OFFICERS. In the office of secretary of state, treasurer, attorney general or state superintendent, by appointment by the governor, and a person so appointed shall hold office until a successor is elected, as provided in s. 8.50, and qualifies, but if no such election is held, the person so appointed shall hold office for the residue of the unexpired term.

History: 1977 c. 187; 1979 c. 27; 1985 a. 304; 1987 a. 391; 1989 a. 31; 1991 a. 316.

17.20 Vacancies in appointive state offices; how filled; terms. (1) GENERAL. Vacancies in appointive state offices shall be filled by appointment by the appointing power and in the manner prescribed by law for making regular full term appointments thereto, and appointees to fill vacancies therein shall hold office for the residue of the unexpired term or, if no definite term of office is fixed by law, until their successors are appointed and qualify.

(2) INTERIM VACANCIES; TERMS. (a) Vacancies occurring in the office of any officer normally nominated by the governor, and with the advice and consent of the senate appointed, may be filled by a provisional appointment by the governor for the residue of the unexpired term, if any, subject to confirmation by the senate. Any such appointment shall be in full force until acted upon by the senate, and when confirmed by the senate shall continue for the residue of the unexpired term, if any, or until a successor is chosen and qualifies. A provisional appointee may exercise all of the powers and duties of the office to which such person is appointed during the time in which the appointee qualifies. Any appointment made under this paragraph which is withdrawn or rejected by the senate shall lapse. When a provisional appointment lapses, a vacancy occurs. Whenever a new legislature is organized, any appointments then pending before the senate shall be referred by the president to the appropriate standing committee of the newly organized senate.

(b) A vacancy occurring in the membership of the professional standards council for teachers may be filled by a provisional appointment by the state superintendent of public instruction for the residue of the unexpired term, if any, subject to confirmation by the senate. Any such appointment shall be in full force until acted upon by the senate, and when confirmed by the senate shall continue for the residue of the unexpired term, if any, or until a successor is chosen and qualifies. A provisional appointee may exercise all of the powers and duties of the office to which the person is appointed during the time in which the appointee qualifies. Any appointment made under this paragraph that is withdrawn or rejected by the senate shall lapse. When a provisional appointment lapses, a vacancy occurs. Whenever a new legislature is organized, any appointments then pending before the senate shall be referred by the president to the appropriate standing committee of the newly organized senate.

History: 1973 c. 24; 1977 c. 29 s. 1649; 1977 c. 418; 1997 a. 298.

Provisional appointees under sub. (2) need not be confirmed by the senate before they can begin to serve. 69 Atty. Gen. 136.

The senate may not fill a vacancy that will not occur during that senate session. 76 Atty. Gen. 272.

17.21 Vacancies in elective county offices; how filled; term. Vacancies in elective county offices shall be filled in the manner and for terms as follows:

(1) SHERIFF, CORONER, REGISTER OF DEEDS. In the office of sheriff, coroner or register of deeds, by appointment by the governor for the residue of the unexpired term.

(3) COUNTY CLERK, TREASURER, AND SURVEYOR. In the office of county clerk, treasurer, or surveyor, by appointment by the county board for the residue of the unexpired term unless a special election is ordered by the county board, in which case the person appointed shall serve until his or her successor is elected and qualified. The county board may, if a vacancy occurs before June 1 in the year preceding expiration of the term of office, order a special election to fill the vacancy. If the county board orders a special election during the period beginning on June 1 and ending on November 30 of any year, the special election shall be held concurrently with the succeeding spring election. If the county board orders a special election during the period beginning on December 1 and ending on May 31 of the succeeding year, the special election shall be held on the Tuesday after the first Monday in November following the date of the order. A person so elected shall serve for the residue of the unexpired term.

(4m) CLERK OF COURT. In the office of clerk of circuit court, by appointment of the judge, or by a majority of the judges of the circuit court for the county, for the residue of the unexpired term of the clerk.

CHAPTER 17

RESIGNATIONS, VACANCIES, AND REMOVALS FROM OFFICE

17.001 Definition.
17.01 Resignations to whom made; when effective.
17.015 Municipal judge: multiple resignations.
17.02 Notice of resignations.
17.025 Temporary vacancies.
17.03 Vacancies, how caused.
17.035 Vacancies; military leaves.
17.05 Governor may declare vacancies.
17.06 Removal of state officers; impeachment; address.
17.07 Removals; legislative and appointive state officers.
17.08 Suspension of receiver of moneys.
17.09 Removal of elective county officers.
17.10 Removal of appointive county officers.
17.11 Suspension of district attorney or sheriff.
17.12 Removal and suspension of city officers.
17.13 Removal of village, town, town sanitary district, school district, and technical college officers.
17.14 Removal; assessors; boards of review; county boards; procedure.
17.15 Removals; other officers.
17.16 Removals; definition; procedure; disqualification.
17.17 Notice of vacancies.
17.18 Vacancies, U.S. senator and representative in congress; how filled.
17.19 Vacancies, elective state offices; how filled.
17.20 Vacancies in appointive state offices; how filled; terms.
17.21 Vacancies in elective county offices; how filled; term.
17.22 Vacancies in appointive county offices; how filled.
17.23 Vacancies in city offices; how filled.
17.24 Vacancies in village offices.
17.245 New city, village or town office, filling.
17.25 Vacancies in town offices; how filled.
17.26 Vacancies in school boards; how filled.
17.27 Vacancies in other offices; how filled.
17.275 Records of applicants for elective positions.
17.28 When officers may hold office.
17.285 Temporary vacancies; elections.
17.29 Effect of chapter.

17.001 Definition. In this chapter, unless qualified, "cause" means inefficiency, neglect of duty, official misconduct, or malfeasance in office.

History: 2001 a. 103 s. 21.

17.01 Resignations to whom made; when effective. Resignations of public officers shall be made as follows:

(1) By the governor, lieutenant governor or any officer appointed by the legislature, to the legislature, if in session; otherwise by the governor or lieutenant governor, to the secretary of state, and by an officer appointed by the legislature, to the governor.

(2) By the secretary of state, treasurer, attorney general, state superintendent, by a district attorney and by all officers appointed by the governor alone or by the governor by and with the advice and consent of the senate, to the governor.

(3) By senators and members of the assembly, to the presiding officers of their respective houses, who shall immediately transmit the same to the governor, and to the governor during the recess of the legislature.

(4) By the justices of the supreme court, court of appeals judges and circuit judges, to the governor.

(5) By a sheriff, to the county clerk, who shall immediately transmit notice thereof to the governor.

(6) By a clerk of the circuit court, to the circuit judge.

(7) By a county supervisor, county clerk, county treasurer, coroner, register of deeds or county surveyor, to the sheriff, who shall immediately transmit a notice thereof, in case of a coroner or register of deeds, to the governor; and in case of a county supervisor, county clerk, county treasurer or surveyor, to the chairperson of the county board; and after such notices the sheriff shall file such resignations with the county clerk.

(8) By the mayor or alderperson or council member of a city, however organized, to the council; by other elective officers thereof, to the mayor; and by other city officers, to the officer or body having power to appoint in their stead.

(9) By a town officer, to the town board.

(10) By officers of a village, however organized, to the village board.

(11) By a school district officer, to the district board.

(12) By all other officers, to the officer or body having power to appoint in their stead.

(13) Resignations shall be made in writing, shall be addressed and delivered to the officer or body prescribed in this section and shall take effect, in the case of an officer who is not a school district officer and whose term of office continues by law until a successor is chosen and qualifies, upon the qualification of the successor; and in the case of other officers including school district officers, at the time indicated in the written resignation, or if no time is therein indicated, then upon delivery of the written resignation. If the governor or the state superintendent of public instruction makes a provisional appointment under s. 17.20 (2) and the appointee files the required oath of office, the appointee qualifies for office, unless the appointment is withdrawn or rejected. Delivery of a resignation shall be made by leaving a copy thereof with the officer to whom it is required to be addressed and delivered at his or her public office or usual place of business, or if required to be addressed and delivered to a body, by leaving a copy with the following officer at his or her public office or usual place of business:

(a) If required to be addressed and delivered to the legislature, with the presiding officer of each house, or if required to be addressed and delivered to but one house, to the presiding officer of that house.

(b) If required to be addressed and delivered to the county board, city council or to the village, town or school board, to the clerk thereof, except the resignation of the county, city, village, town or school district clerk which shall be delivered to the chairperson of the county board, mayor, village president, town chairperson, or president, as the case may be.

(c) If required to be addressed and delivered to any other body, to the secretary or clerk thereof, if any, and if none, to any member of such body.

History: 1977 c. 187, 418, 427, 447, 449; 1983 a. 192 s. 303 (2); 1985 a. 135 s. 83 (1); 1985 a. 218; 1989 a. 31; 1989 a. 56 s. 258; 1989 a. 359; 1993 a. 184; 1997 a. 298.

Conditional resignations are permissible under this section. In sub. (13), "time" refers to the "point when something occurs." Ortin v. Schuett, 157 Wis. 2d 415, 459 N.W.2d 596 (Ct. App. 1990).

17.015 Municipal judge: multiple resignations. If a municipal judge is elected under s. 755.01 (4), the judge shall submit resignations to each applicable officer or board under s. 17.01.

History: 1985 a. 89.

17.02 Notice of resignations. Notice of resignations, in addition to those provided for in s. 17.01, shall be given forthwith as follows:

(1) SENATORS AND MEMBERS OF CONGRESS. Of the resignation of a United States senator or member of congress from this state, by the senator or member of congress to the secretary of state.

(3) MUNICIPAL JUDGES. Of the resignation of municipal judges in any city or village, however organized, or in any town, by the

be given by the board to residence, to nationality, or to political or religious affiliations.

(7) REMOVAL. The board may remove the county administrator at any time that the county administrator's conduct of the county administration becomes unsatisfactory, and engage a successor. The action of the board in removing the county administrator shall be final.

(8) VACANCY, HOW FILLED. A vacancy in the office of the county administrator by reason of removal, resignation or other cause, shall be filled by appointment by majority vote of the board.

History: 1983 a. 192 ss. 118, 303 (2); 1985 a. 29, 176; 1989 a. 273; 1991 a. 316; 1995 a. 201 s. 102; Stats. 1995 s. 59.18.

A county board can abolish the office of county administrator by majority vote. 61 Atty. Gen. 322.

Sub. (2) (b) transfers the authority to supervise the administration of county departments from boards and commissions to department heads appointed by the county administrator. Sub. (2) therefore entirely negates s. 59.70 (2) insofar as it provides that the board may "employ" a system manager. In a county with a county administrator, the solid waste management board is purely an advisory body to the county administrator and to the county board and a policy–making body for the solid waste management department as a whole. OAG 1–12.

59.19 Administrative coordinator. In any county which has not created the office of county executive or county administrator, the board shall designate, no later than January 1, 1987, an elected or appointed official to serve as administrative coordinator of the county. The administrative coordinator shall be responsible for coordinating all administrative and management functions of the county government not otherwise vested by law in boards or commissions, or in other elected officers.

History: 1985 a. 29; 1995 a. 201 s. 103; Stats. s. 59.19.

A sitting member of a county board must resign the office of supervisor before being appointed to the permanent position of county administrative coordinator under this section. OAG 1–11.

59.20 County offices and officers. (1) ELIGIBILITY FOR COUNTY OFFICE. No person may file nomination papers as a candidate for, have his or her name placed on a ballot for election to, or hold a county elective office who is not an elector of the county. No person may file nomination papers as a candidate for, have his or her name placed on a ballot for election to, or hold the office of county supervisor who is not an elector of the supervisory district from which he or she is chosen.

(2) COUNTY OFFICERS; TERMS. (a) Beginning in 2008 and quadrennially thereafter, a register of deeds, county clerk, and county treasurer shall be chosen at the general election by the electors of each county for the term of 4 years. Except as provided in this paragraph, beginning in 2008 and quadrennially thereafter, a surveyor shall be chosen at the general election by the electors of each county in which the office of surveyor is filled by election, for the term of 4 years. No surveyor shall be elected in counties having a population of 500,000 or more. The regular term of office of each register of deeds, county clerk, county treasurer, and county surveyor shall commence on the first Monday of January next succeeding his or her election and shall continue 4 years and until his or her successor qualifies.

(am) Beginning in 2012 and quadrennially thereafter, a comptroller shall be chosen at the spring election by the electors of each county having a population of 750,000 or more for the term of 4 years. The regular term of office of each comptroller shall commence on the 3rd Tuesday in April next succeeding his or her election and shall continue 4 years and until his or her successor qualifies.

(b) Beginning in 2006 and quadrennially thereafter, a sheriff shall be chosen at the general election by the electors of each county for the term of 4 years. Except as provided in this paragraph, beginning in 2006 and quadrennially thereafter, a coroner shall be chosen at the general election by the electors of each county in which there is a coroner, for the term of 4 years. No coroner shall be elected in counties having a population of 500,000 or more or in counties in which a medical examiner system is instituted. The regular term of office of each sheriff and coroner shall commence on the first Monday in January next succeeding his or her election and shall continue 4 years and until his or her successor qualifies.

(bm) Beginning in 2006 and quadrennially thereafter, a clerk of circuit court shall be chosen at the general election for the term of 4 years by the electors of each county, subject to removal as provided by law. The regular term of office of each clerk of circuit court shall commence on the first Monday of January next succeeding his or her election and shall continue 4 years and until his or her successor qualifies.

(c) In counties that elect a surveyor, the surveyor shall be a professional land surveyor. In lieu of electing a surveyor in any county having a population of less than 500,000, the board may, by resolution, designate that the duties under ss. 59.45 (1) and 59.74 (2) be performed by any professional land surveyor employed by the county. Any surveyor employed by a county having a population of 500,000 or more shall be a professional land surveyor.

(d) Except as provided in par. (b), in any county containing one town only, the county board may, by resolution, designate any county office a part–time position, combine 2 or more county offices, and, if concurred in by the town board, combine the offices of county clerk and town clerk and any other county and town offices, provided that the offices combined are not incompatible and the combination is not expressly forbidden by law. If the town board so concurs, the election may be for the combined office and no separate election for the town office shall be held until after the county board has by resolution decided to abandon the combination and the town board has concurred by resolution.

(3) OFFICES WHERE KEPT; WHEN OPEN. (a) Every sheriff, clerk of the circuit court, register of deeds, treasurer, comptroller, register of probate, clerk and county surveyor shall keep his or her office at the county seat in the offices provided by the county or by special provision of law; or if there is none, then at such place as the board directs. The board may also require any elective or appointive county official to keep his or her office at the county seat in an office to be provided by the county. All such officers shall keep their offices open during the usual business hours of any day except Sunday, as the board directs. With proper care, the officers shall open to the examination of any person all books and papers required to be kept in his or her office and permit any person so examining to take notes and copies of such books, records, papers or minutes therefrom except as authorized in par. (c) and ss. 19.36 (10) to (12) and 19.59 (3) (d) or under ch. 69.

(b) If any officer described in par. (a) neglects or refuses to comply with any of the provisions of this subsection, the officer shall forfeit $5 for each day that the noncompliance continues. Actions for the collection of a forfeiture under this paragraph may be brought upon the complaint of the district attorney of the proper county or of any party aggrieved by the officer's refusal or neglect.

(c) Any board may, by ordinance, provide that the cutoff reception time for the filing and recording of documents shall be advanced by one hour in any official business day during which time the register of deeds office is open to the public, in order to complete the processing, recording, and indexing to conform to the day of reception. Any register of deeds may provide in his or her notice under s. 19.34 (1) that requests for inspection or copying of the records of his or her office may be made only during a specified period of not less than 35 hours per week. For all other purposes, the register of deeds office shall remain open to the public during usual business hours.

(d) Any register of deeds who in good faith makes an erroneous determination as to the accessibility of a portion of a record, to members of the public under s. 19.36 (6), is not subject to any penalty for denial of access to the record under s. 19.37 (4).

History: 1995 a. 201 ss. 248, 249, 251, 268; 1995 a. 225 s. 145; 1997 a. 35; 2003 a. 47, 321, 322; 2005 a. 41; 2007 a. 158; 2011 a. 62; 2013 a. 358.

NOTE: 2003 Wis. Act 47, which affects this section, contains extensive explanatory notes.

Section 59.14, [now 59.20 (3)] is a legislative declaration granting those persons who come under its coverage an absolute right of inspection subject only to reason-