

Kris Glenn Mayberry, Sawyer County Clerk
Sawyer County Courthouse
10610 Main Street, Suite 10; Hayward, Wisconsin 54843
email address – county.clerk@sawyercountygov.org
telephone numbers 715.634.4866 and toll free 877.699.4110



September 4, 2015

AGENDA

meeting of the Administration Committee
Sawyer County Board of Supervisors
Assembly Room, Sawyer County Courthouse
September 10, 2015, 8:30 a.m.

01. Meeting agenda
02. Minutes of August 13, 2015 meeting
03. Audience recognition
04. Veterans Service Department report
05. Appointment or election for County Clerk position
06. County Administrator's report, including:
 - year to date expense and revenue reports
 - development of 2016 Sawyer County Budget
07. County Clerk's report, including 2016 Sawyer County Platbook
08. County Treasurer's report
09. Information Technology Department report
10. 2016 department budgets
11. Monthly department expense vouchers
12. Other matters for discussion only
13. **Closed session**, pursuant to section 19.85(1)(g), Wisconsin Statutes, to review litigation involving Sawyer County

KM

Sawyer County Clerk Kris Mayberry



minutes of the meeting of the Administration Committee
 Sawyer County Board of Supervisors
 August 13, 2015; 8:30 a.m.; Assembly Room; Sawyer County Courthouse

members present: Hal Helwig (Chair), Ron Kinsley, Jim Bassett, Dean Pearson, Brian Bisonette, Dale Schleeter

also present: County Board members Iras Humphreys, Bill Voight, and Warren Johnson, Linda Zillmer, Melvin and Brenda Adler, Marie Ellickson, Sue Johnston (Sawyer County Gazette), Frank Zufall (Sawyer County Record), Veterans Service Department Director Renee Brown, Zoning and Conservation Department Director Dale Olson, County Surveyor and Land Records Department Director Dan Pleoger, Ambulance Department Administrator Eric Nilson, Information Technology Department Director Mike Coleson, County Treasurer Dianne Ince, County Administrator Tom Hoff, County Clerk Kris Mayberry

Motion by Kinsley, 2nd by Bisonette, to approve the meeting agenda. Motion carried.

Motion by Schleeter, 2nd by Bassett, to approve the July 9, 2015 meeting minutes. Motion carried.

Village of Birchwood resident Linda Zillmer addressed the Committee regarding the proposal for Sawyer County to take over maintenance of the Tuscobia Trail in Sawyer County and ATV routes on town roads.

County Board member Warren Johnson expressed his concern for Ambulance Service Department cost overruns.

Veterans Service Department Director Renee Brown presented a written monthly department report (copy in meeting file).

✓
Co Bd

The Committee reviewed a proposed Side Letter of Agreement between Sawyer County and the Sawyer County law enforcement employee bargaining unit. Motion by Kinsley, 2nd by Schleeter, to recommend County Board approval of the agreement. Motion carried.

Ambulance Service Department Director Eric Nilson discussed with the Committee:

- staffing issues related to the assignment of ambulance crews (including compliance with labor laws)
- Ambulance Service expenses and revenues
- requests for financial contributions from towns outside Sawyer County now served by the Sawyer County Ambulance Service
- options being considered for the location of Ambulance Service Department facilities in southern Sawyer County
- that the facilities now being used to house Ambulance Service Department employees in the former Radisson school building are not adequate to house those employees (Director Nilson reviewed the options for temporary facilities to house those employees)

The Committee discussed the option of additional full-time employees for the Ambulance Service to address some of the issues related to staffing and facilities. Motion by Schleeter, 2nd by Kinsley, to have County Administrator Tom Hoff work with Ambulance Service Department Director Eric Nilson and others to review this option (including a financial comparison with the current operation) and the options for the location of Ambulance Service facilities. Motion carried.

County Administrator Tom Hoff presented a written monthly report (copy in meeting file), including working with Certified Public Accountants Anderson, Hager & Moe on the 2014 Sawyer County Financial Statement and Audit; working with department heads on development of the 2016 Sawyer County Budget; property and workers compensation claims; employee hiring; employee personnel policies and training; and year-to-date expense and revenue reports.

✓
Co Bd
County Administrator Tom Hoff presented 2 options (version 1 and version 2) for proposed revisions to the County's policy for employee travel and expense reimbursement (Policy 411). Motion by Kinsley, 2nd by Schleeter, to recommend County Board approval of version 2 of the options. Motion carried.

✓
Co Bd
County Clerk Kris Mayberry provided a department report, including submitting a letter of notification, pursuant to section 17.01(7) of the Wisconsin Statutes, of his retirement from the office of Sawyer County Clerk effective at the end of January of 2016. The Committee reviewed section 17.21(3) of the Wisconsin Statutes which provides for either appointment or a special election to fill the balance of the term (through the end of 2016). Motion by Schleeter, 2nd by Pearson, to recommend to the County Board that the position be filled by appointment. Motion carried.

County Treasurer Dianne Ince presented a financial report (copy in meeting file) through July of 2015 and the Wisconsin Department of Revenue monthly report on county sales and use tax distribution to Sawyer County which included the following information:

- distributed to Sawyer County in July of 2015 - \$170,873.25
- distributed to Sawyer County in 2015 through July - \$980,800.40
- distributed to Sawyer County through same month in 2014 - \$800,489.19
- 2015 Sawyer County Budget sales and use tax revenue forecast - \$1,600,000

Information Technology Department Director Mike Coleson provided a written department report (copy in meeting file). Motion carried.

The Committee reviewed the monthly department expense vouchers. Motion by Kinsley, 2nd by Pearson, to approve the vouchers. Motion carried.

Motion by Kinsley, 2nd by Bassett, to adjourn the meeting. Motion carried.

Minutes prepared by Sawyer County Clerk Kris Mayberry

Renee Brown
Veteran Service Officer
Gary Elliott, Asst. CVSO
OFFICE: (715) 634-2770
FAX: (715) 638-3213

Sawyer County
Veteran Service Office
15872 E. Fifth Street
Hayward, WI 54843



Administrative Committee Meeting, September 10, 2015

- A. **Vouchers:** Submitted for approval.
- B. **Budget Performance Report:** Submitted for review.
- C. **Office Report:**

VA Disability Compensation and Pension Claims:

	Total Disability/Pension Claims	Retroactive Payment for Claims decided in Veteran's Favor (YTD)
As of September 1, 2015:	163	\$407,554

Monthly contacts:

	Calls	Letters/Emails/Faxes	Office Visits (Outreach)
August 2015	1183	439	428

Vet Center Counseling:

La Crosse Vet Center Counselor held 42 appointments within the month of August (on Fridays).

August 2015 Community Outreach:

Veterans on the River event for 20+ Veterans/Family on the Namekagon River.
LCO Boys & Girls Club and Veterans interviews for upcoming Field of Honor ceremony
Visited/provided dinner for combat Veterans participating in Rivers of Recovery Program.
Outreach booth at the Hayward Hurricanes Military Appreciation Night-National Guard Game

Hayward VA Clinic: Update

Respectfully Submitted,

A handwritten signature in cursive script that reads "Renee Brown".

Renee Brown
Sawyer County CVSO



Budget Performance Report

Fiscal Year to Date 09/01/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 100 - General Fund										
REVENUE										
Department: 57 - Veteran's Administration										
46250	Veterans' Trans. Fees	10,000.00	.00	10,000.00	.00	.00	6,270.00	3,730.00	53	10,225.00
49220	Transfer from Spec. Rev. Fund	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	.00
Department: 57 - Veteran's Administration Totals:		<u>\$14,000.00</u>	<u>\$0.00</u>	<u>\$14,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$6,270.00</u>	<u>\$7,730.00</u>	<u>45%</u>	<u>\$10,225.00</u>
REVENUE TOTALS		<u>\$14,000.00</u>	<u>\$0.00</u>	<u>\$14,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$6,270.00</u>	<u>\$7,730.00</u>	<u>45%</u>	<u>\$10,225.00</u>
EXPENSE										
Department: 57 - Veteran's Administration										
State Account: 54710 - Veteran's Relief										
50322	Veterans' Relief Expenses	2,000.00	.00	2,000.00	.00	.00	1,205.00	795.00	60	1,152.36
State Account: 54710 - Veteran's Relief Totals:		<u>\$2,000.00</u>	<u>\$0.00</u>	<u>\$2,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$1,205.00</u>	<u>\$795.00</u>	<u>60%</u>	<u>\$1,152.36</u>
State Account: 54720 - Veteran's Office										
50111	Regular Salaries	102,031.00	.00	102,031.00	.00	.00	65,828.20	36,202.80	65	116,121.90
50112	Salaries Overtime	.00	.00	.00	.00	.00	45.00	(45.00)	+++	.00
50144	Term Life Ins./Employer's Share	.00	.00	.00	.00	.00	.00	.00	+++	15.19
50147	Workers Comp	1,038.00	.00	1,038.00	.00	.00	15.93	1,022.07	2	4,300.13
50151	FICA-Employer's Share	7,806.00	.00	7,806.00	.00	.00	4,940.52	2,865.48	63	8,700.28
50152	Retirement-Employer's Share	5,437.00	.00	5,437.00	.00	.00	3,611.21	1,825.79	66	5,696.72
50154	Hospital and Health Insurance	8,072.00	.00	8,072.00	.00	.00	5,714.87	2,357.13	71	16,067.21
50155	Flex Administration Fees	130.00	.00	130.00	.00	.00	98.00	32.00	75	143.38
50225	Telephone	600.00	.00	600.00	.00	.00	173.09	426.91	29	413.51
50270	Insurance Claim	.00	.00	.00	.00	.00	25,324.39	(25,324.39)	+++	(24,551.00)
50311	Postage	400.00	.00	400.00	.00	.00	206.87	193.13	52	209.08
50312	Office Supplies	1,200.00	.00	1,200.00	.00	.00	597.77	602.23	50	404.05
50313	Printing	250.00	.00	250.00	.00	.00	.00	250.00	0	348.53
50315	Copy Machine Expenses	.00	.00	.00	.00	.00	98.34	(98.34)	+++	32.17
50325	Registration Fees	200.00	.00	200.00	.00	.00	65.00	135.00	32	.00
50329	Dues/Subscriptions	300.00	.00	300.00	.00	.00	179.00	121.00	60	99.00
50335	Meal Expenses	.00	.00	.00	.00	.00	154.73	(154.73)	+++	.00
50339	Travel	.00	.00	.00	.00	.00	43.49	(43.49)	+++	.00
50343	Boards & Commissions	340.00	.00	340.00	.00	.00	.00	340.00	0	.00
50351	Vehicle Fuel	7,000.00	.00	7,000.00	.00	.00	1,878.98	5,121.02	27	6,844.76
State Account: 54720 - Veteran's Office Totals:		<u>\$134,804.00</u>	<u>\$0.00</u>	<u>\$134,804.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$108,975.39</u>	<u>\$25,828.61</u>	<u>81%</u>	<u>\$134,844.91</u>
State Account: 54730 - Care of Veteran's Graves										
50000	Miscellaneous Expense	6,000.00	.00	6,000.00	.00	.00	4,044.00	1,956.00	67	4,944.00
State Account: 54730 - Care of Veteran's Graves Totals:		<u>\$6,000.00</u>	<u>\$0.00</u>	<u>\$6,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$4,044.00</u>	<u>\$1,956.00</u>	<u>67%</u>	<u>\$4,944.00</u>
Department: 57 - Veteran's Administration Totals:		<u>\$142,804.00</u>	<u>\$0.00</u>	<u>\$142,804.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$114,224.39</u>	<u>\$28,579.61</u>	<u>80%</u>	<u>\$140,941.27</u>
EXPENSE TOTALS		<u>\$142,804.00</u>	<u>\$0.00</u>	<u>\$142,804.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$114,224.39</u>	<u>\$28,579.61</u>	<u>80%</u>	<u>\$140,941.27</u>

Fund 100 - General Fund Totals



Budget Performance Report

Fiscal Year to Date 09/01/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	REVENUE TOTALS	14,000.00	.00	14,000.00	.00	.00	6,270.00	7,730.00	45	10,225.00
	EXPENSE TOTALS	142,804.00	.00	142,804.00	.00	.00	114,224.39	28,579.61	80	140,941.27
	100 - General Fund Total	(\$128,804.00)	\$0.00	(\$128,804.00)	\$0.00	\$0.00	(\$107,954.39)	(\$20,849.61)		(\$130,716.27)
	Grand Totals									
	REVENUE TOTALS	14,000.00	.00	14,000.00	.00	.00	6,270.00	7,730.00	45	10,225.00
	EXPENSE TOTALS	142,804.00	.00	142,804.00	.00	.00	114,224.39	28,579.61	80	140,941.27
	Grand Totals	(\$128,804.00)	\$0.00	(\$128,804.00)	\$0.00	\$0.00	(\$107,954.39)	(\$20,849.61)		(\$130,716.27)

County Administrator
Work Report September 10, 2015 Admin Committee Meeting

Audit – Financial audit of 2014 continues. Julie Hofer has offered to help compile detailed data for reconciling A/R & A/P for all funds.

Budgets – I met with each Department Director and staff members to review their 2016 budget requests. I am in the process of assembling this information to generate the bottom line.

Property Insurance Claims – Maintenance and I have negotiated the contract the contract with the general contractor that will be repairing the 2014 hail damage to our buildings. Work will commence in mid-September.

All vehicles damaged in the 2014 hail storm have been repaired. A new claim has been established to begin repairs on the recent 2015 hail storm.

Citizen Contact – Discussions with Cheryl Treland regarding scheduling the change in definition of a “park model”. The Zoning Director will determine when the steps for change will occur and will provide that information to her.

Mark Rosenow and others have concerns about early morning noise from the Kraemer gravel pit. Mr Rosenow also spoke with Representative Edming and they have placed this topic on the agenda for the September 10th meeting of the Town of Round Lake Board.

LCO Memorandum of Agreement (MOA) – We have received \$50,000 payment from LCO per the 2015 MOA. However, we have not received the \$50,000 for the 2014 payment. Board Member Brian Bisonette is attempting to get verification from the state regarding the status.

Employment Update – Recruitment is underway for:

- AODA Counselor
- Forestry Secretary/Receptionist
- Highway Patrol Superintendent
- Deputy Register of Deeds
- Forester

Other employee issues will be discussed in closed session.

Senator Ron Johnson - The following email was received from the Senator's office. Do we have issues we would like to discuss with the Senator's Senior Advisor?

Ladies and Gentlemen of WCEA,

Joe Dean, is the Senior Advisor to Senator Ron Johnson. Over the next several months and into 2016, Joe will be visiting all 72 WI Counties to meet with key leaders such as yourself. These 30-45 minute meetings are designed as listening sessions; official business meetings, not campaign related.

Joe is former Mayor of Port Washington, Ozaukee County Board Supervisor, and Chairman of Honor Flight.

If you would like to provide an avenue to share your thoughts and concerns directly with Senator Johnson, please contact Joe directly and set up a meeting.

Ideally these meetings would be with you and your County leadership team at the Board and Executive level.

Joe Dean

Senior Advisor to Senator Ron Johnson

CELL PHONE: 202-695-5824

United States Senate, Office of Senator Ron Johnson

517 E. Wisconsin Ave. #408 | Milwaukee, WI 53202

E-Mail: Joe_Dean@ronjohnson.senate.gov

September – The schedule for the remaining weeks in September will be:

- Week of 9/7 - is a short week with the Labor Day holiday. The remainder of the week is filled with Committee meetings and recruitment interviews.
- Week of 9/14 – I will be attending the New World conference Sunday through Wednesday to learn the features of the financial system. Thursday: Board meeting. Friday: HR regional meeting in Spooner.
- Week of 9/21 – Wisconsin County Association Annual Conference Sunday through Tuesday. Wednesday: Meeting with outside agencies regarding budget requests. Friday: Mediation hearing on HR issue.

In between will be filled with budget preparation, HR recruitments and issues, daily accounting tasks, etc...



COUNTY ADMINISTRATOR UPDATE

September 4, 2015

Employment News

It is with great pleasure that I announce the hiring of our new Accounting Manager! Mike Keefe, currently with Washburn County, has agreed to come over and bail me out. Mike has many years of County accounting experience and will be able to come in and hit the ground running. Although his 60-day notice requirement means he will not start here until early November, his education and experience make it worth the wait.

Robert Hill will retire from the Highway department on September 17, 2015. He started with the County way back on April 10, 1972. Recruitment is underway for Robert's replacement, although Gary has stated it will be difficult to replace someone with so much knowledge and history of the County's highway system.

Town and Village Workshops including Budget and Finance - September 15, 2015, Cable WI

Ariga in UWEX reminds Board members of an upcoming event. Although geared towards towns & villages, the information presented is also pertinent for County officials: UW-Extension Local Government Center and the Wisconsin Towns Association. 8:00 am – 3:15 pm. Cost: \$65; late registrations \$75, includes lunch. Topics include: Budgeting Fundamentals, Basic Financial Administration, Dept. of Revenue Update and Levy Limits, Legislative Update, Comprehensive Planning Update; Public Engagement Tools and Techniques, Stump the Chump—Your Open Meetings Law, Parliamentary Procedure, and other Meeting Management Questions; Top 10 Need to Know Town and Village Law Topics. *Presenters: Carol Doran, Wis. Dept. of Revenue, retired; Valeah Foy, Claude Lois, and Julie Raes, Wis. Dept. of Revenue; Rebecca Roberts, UW-Stevens Point Land Use Information Center; Mike Koles, Carol Nawrocki and Lee Turonie, Wisconsin Towns Association; Philip Freeburg, Dan Hill and Bill Rizzo, UW-Extension's Local Government Center.* Registration form available at <http://lgc.uwex.edu>

Roof Project

The contract with the general contractor who will be doing the repairs to the County buildings damaged in the 2014 hail storm is being finalized. Materials are being purchased locally. Work is being planned to begin in mid-September.

Thomas R. Hoff

Sawyer County Administrator

Kris Mayberry

From: Marcy Burke <marcy@mappingsolutionsgis.com>
Sent: Tuesday, September 01, 2015 3:21 PM
To: Kris Mayberry
Subject: Re: 2015 Sawyer County Plat Book

Kris -
Following up on information needed for your new 2015 Plat Book. Can you give me an update on gov't directory and cover photo(s)?

Thanks,
Marcy

Kindest regards,

Marcy Burke
Customer Relations Manager
Mapping Solutions
PO Box 332
621 Oak Street
Lathrop, MO 64465
816.528.4336
816.528.4338 fax
marcy@mappingsolutionsGIS.com

On Thu, Aug 13, 2015 at 3:15 PM, Marcy Burke <marcy@mappingsolutionsgis.com> wrote:
Kris -

Thank you for again choosing Mapping Solutions to publish your new edition plat book and for taking the time to speak with me this afternoon, it was a pleasure.

Just to recap the information you will be providing:

1. Cover photo(s), high resolutions at least 300-400 dpi. However, if you choose a cover layout with one large photo we like to have at least 600 dpi as this higher resolutions makes an amazing cover. *We do have an extensive library of professional photographs, so we can help with that also if you get stuck. You give me a theme and we will pull some photos for you.
2. One government official page.

I have attached a covers sample flyer for you to review. If you like a particular layout/font/color, let me know. We can mix and match also, so if you like one layout but another font, no problem. We will then work up 2-3 covers and we can tweak as needed. Please contact me with any questions and/or concerns you may have, I am here to help and look forward to working with you on this important project!

I will follow up with you in about 2 weeks. Have a great weekend!

Kindest regards,

Marcy Burke

Customer Relations Manager

Mapping Solutions

PO Box 332

621 Oak Street

Lathrop, MO 64465

816.528.4336

816.528.4338 fax

marcy@mappingsolutionsGIS.com

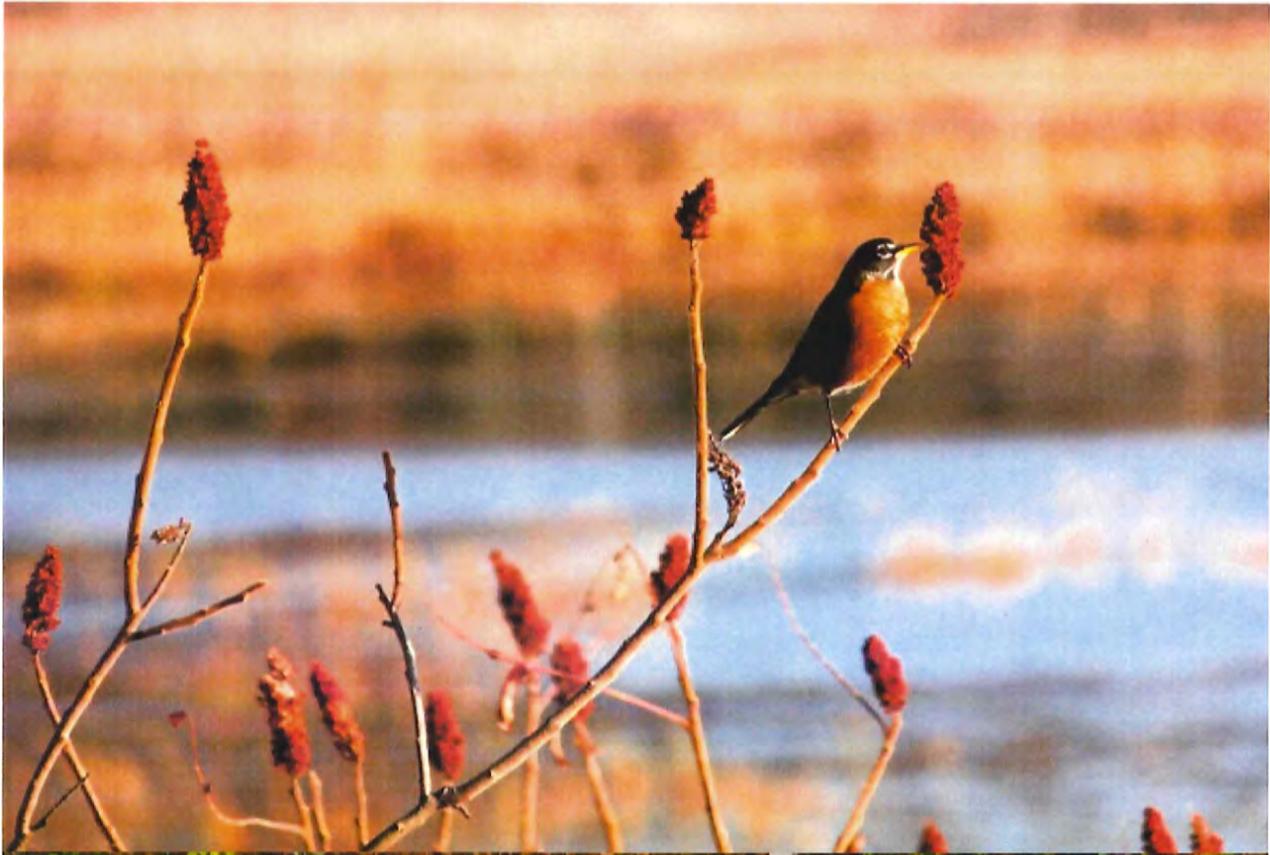
Kris Mayberry

From: Kelly Nechuta
Sent: Tuesday, September 01, 2015 8:04 AM
To: Kris Mayberry
Subject: FW: 2

[A couple more...](#)

From: Kelly Nechuta [<mailto:kelly.nechuta@gmail.com>]
Sent: Monday, August 31, 2015 11:30 PM
To: Kelly Nechuta
Subject: 2





Kris Mayberry

From: Kelly Nechuta
Sent: Tuesday, September 01, 2015 8:04 AM
To: Kris Mayberry
Subject: FW: 1

Couple of ideas for a photo?

From: Kelly [<mailto:kelly.nechuta@gmail.com>]
Sent: Monday, August 31, 2015 11:18 PM
To: Kelly Nechuta
Subject: 1



**FINANCIAL REPORT
AUGUST 2015**

DRAFT

			Current Month	Previous Month	Previous Year
Certificates of Deposit					
Peoples Bank WI	0.40%	11/18/2015	\$501,497	\$500,992	
Peoples Bank WI	0.50%	5/18/2016	\$501,872	\$501,241	
Savings Account					
Govt Invest Pool	0.12%		\$4,977	\$8,004,977	\$4,541
Checking Account					
Peoples Bank WI	0.25%		\$10,325,924	\$12,771,043	\$8,931,775
Chippewa Valley Bank	0.05%		\$43,931	\$137,444	\$278,913
CVB Debt Service Fund	0.05%		\$3,358	\$3,358	\$3,356
Johnson Bank			\$262,996	\$133,498	\$349,977
Johnson Bank-COP			\$5,751	\$5,751	\$5,749
Johnson Bank Flex/HRA			\$1	\$1	\$1
Wells Fargo			\$3,000	\$3,000	\$3,000
Total			\$11,653,307	\$22,061,304	\$9,577,312
Receipts					
Delinquent			\$56,017	\$89,467	\$68,399
Current			\$1,188,800	\$6,261,720	\$1,142,173
General			\$1,120,957	\$1,326,766	\$1,307,310
Highway Dept.			\$71,112	\$505,814	\$110,769
Tax Settlement			\$0	\$4,274,578	\$0
Total Receipts			\$2,436,885	\$12,458,345	\$2,628,651
Total Disbursement			\$12,844,891	\$2,085,895	\$15,042,703
Income					
Tax Deed Expense			\$180	\$2,950	\$420
Ad Fee Expense			\$340	\$799	\$309
Interest Received			\$3,866	\$2,604	\$2,691
YTD Interest Received			\$20,815	\$16,949	\$17,676



**PEOPLES
BANK MIDWEST**

People You Know. People You Trust.

10583 Main Street, P.O. Box 391, Hayward, WI 54843 (715) 634-2674

August 31, 2015

**Dianne Ince Treasurer
Sawyer County
P. O. Box 935
Hayward, WI 54843**

Re: Market value of assets pledged to Sawyer County Deposits

As of August 31, 2015, Peoples Bank of Wisconsin has pledged the attached list of securities to cover deposits that exceed the State of Wisconsin and FDIC insurance limits.

Sawyer County's General Account is covered by FDIC insurance in the amount of \$100,000.00 and the State of Wisconsin Trust Fund for \$400,000.00, and the pledged securities' market value totaling \$13,292,701.95. Additional securities will be pledged if the market value of these securities falls below the amount required to satisfy this pledge.

Sincerely,

A handwritten signature in cursive script that reads 'Deena'.

**Deena Johnson
Operations Officer**

Enclosure

	A	B	C	D	E
1	Peoples Bank Midwest- BONDS PLEDGED FOR SAWYER COUNTY as of August 31, 2015				
2					
3	CUSIP #	DESCRIPTION	PAR AMOUNT	MARKET VALUE	MATURITY DATE
4	020090SD4	ALMA WI GO BOND	\$295,000.00	\$314,939.05	3/1/2026
5	020609DR1	ALPENA MI GO BOND	\$230,000.00	\$225,590.90	10/1/2026
6	030748EC7	AMERY WI GO BOND	\$200,000.00	\$200,672.00	10/1/2020
7	047591CD2	ATKINS IA GO BOND	\$120,000.00	\$123,290.40	6/1/2020
8	048609NY4	ATLANTIC IA GO BOND	\$155,000.00	\$151,222.65	6/1/2027
9	050870CC6	AUDUBON MN GO BOND	\$125,000.00	\$129,393.75	2/1/2023
10	071599AL8	BAUDETTE MN GO BOND	\$120,000.00	\$124,647.60	2/1/2019
11	072077TF7	BAY CITY MI GO BOND	\$170,000.00	\$172,745.50	10/1/2025
12	082653EE2	BENTLEY MI GO BOND	\$275,000.00	\$274,243.75	5/1/2027
13	093805ES4	BLOOMER WI GO BOND	\$200,000.00	\$201,168.00	10/1/2022
14	098027CC7	BONDUEL WI GO BOND	\$100,000.00	\$107,419.00	5/1/2024
15	104575AS4	BRADLEY IL GO BOND	\$305,000.00	\$306,872.70	12/1/2023
16	131753CL7	CAMANCHE IA GO BOND	\$350,000.00	\$347,466.00	6/1/2026
17	139141ES0	CAPAC MI GO BOND	\$250,000.00	\$275,667.50	5/1/2021
18	143744BF4	CAROL STREAM IL REV BOND	\$290,000.00	\$290,249.40	12/30/2017
19	14757PCE8	CASHTON WI GO BOND	\$250,000.00	\$275,540.00	3/1/2024
20	225008ED9	CRAWFORD WI GO BOND	\$190,000.00	\$191,303.40	3/1/2023
21	230831HE2	CUMBERLAND WI GO BOND	\$110,000.00	\$110,101.20	6/1/2023
22	237236CV4	DARIEN WI REV BOND	\$145,000.00	\$153,398.40	4/1/2020
23	237374AQ6	DARLINGTON WI REV BOND	\$150,000.00	\$153,142.50	5/1/2020
24	246442BF3	DELAWARE IN GO BOND	\$215,000.00	\$223,993.45	12/31/2017
25	269850BD4	EAGLE RIVER WI GO BOND	\$105,000.00	\$114,490.95	3/1/2019
26	269850BE2	EAGLE RIVER WI GO BOND	\$105,000.00	\$116,384.10	3/1/2020
27	269850BF9	EAGLE RIVER WI GO BOND	\$110,000.00	\$123,115.30	3/1/2021
28	352421AB7	FRANKLIN & HAMILTON CNTYS IL	\$170,000.00	\$170,187.00	12/1/2024
29	384082CR2	GRACEVILLE MN GO BOND	\$140,000.00	\$141,764.00	2/1/2023
30	393073DX6	GREEN ISLE MN GO BOND	\$120,000.00	\$120,295.20	2/1/2017
31	393100CK6	GREEN LAKE WI GO BOND	\$210,000.00	\$210,207.90	9/1/2019
32	411468FF3	HARBOR BEACH MI GO BOND	\$300,000.00	\$305,352.00	5/1/2020
33	41742NAM8	HARVARD IL GO BOND	\$115,000.00	\$115,127.65	1/1/2017
34	448285KP0	HUTCHINSON MN GO BOND	\$135,000.00	\$137,583.90	2/1/2027
35	462765HL5	IRON COUNTY MI GO BOND	\$300,000.00	\$330,351.00	6/1/2021
36	469167BU3	JACKSON WI REV BOND	\$200,000.00	\$200,396.00	5/1/2017
37	479086CB4	JOHNSON CREEK WI REV BOND	\$100,000.00	\$106,386.00	8/1/2019
38	491800JA7	KENYON MN GO BOND	\$165,000.00	\$165,387.75	2/1/2020
39	505822GY6	LADYSMITH WI GO BOND	\$100,000.00	\$105,867.00	12/1/2024
40	505844AM2	LADYSMITH WI REV BOND	\$105,000.00	\$106,920.45	12/1/2019
41	505844AP5	LADYSMITH WI REV BOND	\$110,000.00	\$111,560.90	12/1/2021
42	536087BM0	LINTON ND GO BOND	\$145,000.00	\$148,828.00	11/1/2018
43	554591BL0	MACKINAC ISLAND MI REV BOND	\$210,000.00	\$212,963.10	3/1/2019
44	559856DA4	MAHNOMEN MN GO BOND	\$110,000.00	\$111,174.80	1/1/2019
45	563333EJ8	MANISTEE MI GO BOND	\$320,000.00	\$350,777.60	10/1/2024
46	59317CAQ0	MFL MARMAC IA REV BOND	\$250,000.00	\$251,062.50	7/1/2027
47	640082Y98	NEENAH WI GO BOND	\$80,000.00	\$80,892.80	3/1/2023
48	640082Z22	NEENAH WI GO BOND	\$80,000.00	\$80,594.40	3/1/2024

8/31/2015

	A	B	C	D	E
49	640082Z30	NEENAH WI GO BOND	\$85,000.00	\$85,829.60	3/1/2025
50	645359CK4	NEW HOLSTEIN WI GO BOND	\$210,000.00	\$213,330.60	3/1/2023
51	646720GK2	NEW LONDON WI REV BOND	\$300,000.00	\$300,549.00	12/1/2016
52	657776CL2	NORTH BRANCH MN REV BOND	\$210,000.00	\$216,184.50	8/1/2018
53	681079VX4	OLIVIA MN GO BOND	\$220,000.00	\$220,539.00	7/1/2017
54	683448BR4	OOSTBURG WI REV BOND	\$160,000.00	\$167,899.20	5/1/2023
55	687748DF7	OSAKIS MN GO BOND	\$220,000.00	\$224,133.80	2/1/2021
56	696867AL4	PALMER MN GO BOND	\$130,000.00	\$130,306.80	2/1/2018
57	730115HT2	PLYMOUTH WI REV BOND	\$100,000.00	\$108,263.00	5/1/2023
58	733760PC0	PORT CHESTER NY GO BOND	\$220,000.00	\$226,613.20	9/15/2025
59	73954PBT3	PRAIRIE DU SAC WI REV BOND	\$105,000.00	\$105,956.55	12/1/2025
60	795038CR7	SALINE & GALLATIN CNTYS IL	\$225,000.00	\$225,391.50	10/1/2016
61	795068ED3	SALINE COUNTY IL GO BOND	\$250,000.00	\$250,682.50	11/1/2016
62	827793DD9	SILVER LAKE MN GO BOND	\$155,000.00	\$155,365.80	1/1/2017
63	850101AL0	SPRING VALLEY MN REV BOND	\$180,000.00	\$181,576.80	2/1/2020
64	869322BH9	SUSSEX WI REV BOND	\$170,000.00	\$170,732.70	6/1/2028
65	889804CK4	TOMAHAWK WI GO BOND	\$130,000.00	\$136,177.60	9/1/2022
66	89531KAV8	TREYNOR IA GO BOND	\$285,000.00	\$282,834.00	7/1/2024
67	906731AM6	UNION GROVE WI REV BOND	\$160,000.00	\$161,035.20	5/1/2023
68	938119AS3	WASHINGTON COUNTY NE GO BOND	\$120,000.00	\$123,912.00	12/15/2022
69	943232JX7	WAUPACA WI GO BOND	\$90,000.00	\$90,230.40	4/1/2016
70	943245BG4	WAUPACA WI GO BOND	\$305,000.00	\$325,435.00	5/1/2020
71	979426EE9	WOODHAVEN MI GO BOND	\$200,000.00	\$209,520.00	10/1/2020
72	172649AG0	CIRCLE PINES MN CERT OF PART	\$200,000.00	\$204,708.00	2/1/2018
73	604204MU8	MINNETONKA MN CERT OF PART	\$230,000.00	\$238,054.60	2/1/2024
74	151749AJ7	CENTER TOWN MN TAXABLE GO BOND	\$120,000.00	\$130,214.40	2/1/2020
75	418542MP8	HASTINGS MN TAXABLE GO BOND	\$125,000.00	\$136,488.75	2/1/2020
76					
77		TOTAL	\$12,935,000.00	\$13,292,701.95	
78					
79					
80					

Mike Coleson

Sawyer County IT Director



September 10, 2015

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To: Administration Committee

Hal Helwig, Ron Kinsley, Jim Bassett, Dale Schleeter,
Brian Bisonette, Dean Pearson, Dale Thompson, Tom
Hoff

Subject: IT Department Report

August 2015

Agenda items

-

Department Report

Projects completed

Support calls

- o average of 10 calls/day.
- o 5 computer replacements, 5 repairs

Projects underway

Continue working with AllShore & Ken Hebbe on Novus projects.
-preparation for Municipal receipting

HHS - PC refresh for 5 staff

- Working on calendar data lag problem. Updates to the shared calendars are not immediate and is causing issues with staff workflow.
- replace Novell File server with Windows server
- replace Novell Messenger with Skype

Laserfiche - get Brian Devries trained and getting more departments using it.

Phone system: working with CenturyLink for 2016 proposal.

Out-of-county travel:

September 8-9 Fort McCoy: Group Cyber Range Training (IT Security)

October 27-28 Milwaukee: Group Cyber Range Training (IT Security)

A handwritten signature in black ink that reads "Mike Coleson". The signature is fluid and cursive, with a long horizontal line extending to the right.