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December 10, 2014

AGENDA  
meeting of the Administration Committee  
Sawyer County Board of Supervisors  
Assembly Room, Sawyer County Courthouse  
December 11, 2014, 8:30 a.m.

01. Meeting agenda
02. Minutes of November 6, 2014 and November 20, 2014 meetings
03. Approval to fill vacant ADRC Secretary position Clerk of Court's Office request for additional part-time deputy
04. Sheriff's Department request to fill vacant Jailer position and Patrol Deputy position
05. Appointment of Medical Director for Ambulance Service Department
06. Extension of interim Ambulance Service Department Director appointment until position filled
07. EMT compensation, including task rate, holiday pay, and overtime payout
08. Namekagon Transit payout/holdback issues referred from County Board
09. Conversion of Highway Department employee from paid time off to vacation and sick leave
10. Land Records Department – funds for aerial photography
11. Renewal of workers compensation insurance for 2015
12. Accounting Manager's report, including:
  - longevity pay
  - EMT compensation
  - Affordable Care Act
  - year-to-date 2014 budget report
13. 2016 Superior Days participation
14. County Clerk's report
15. County Treasurer's report, including:
  - County banking services
  - change of authorized signatories for Clerk of Courts Office accounts
  - sales and use tax revenue report, an
  - Ambulance Service Department revenue report
16. Information Technology Department report, including Novus System request for proposals, vendor selection, and budget
17. Organizational Study Committee report, including:
  - agreement for services of Northwest Regional Planning Commission for recruitment of County Administrator
  - recruitment of County Administrator
  - development of a position description for a County Administrator and for County Board members
  - development of County Board policies (including defining the functions of and relationship between the County Administrator position and members of the County Board)
18. Monthly department expense vouchers
19. Other matters for discussion only
20. **Closed session**, pursuant to sections 19.85(1)(e) and (g), Wisconsin Statutes, to discuss a proposal for settlement of an employee grievance and to hear advise from legal counsel regarding same

KM

minutes of the meeting of the Administration Committee  
Sawyer County Board of Supervisors  
November 6, 2014; 8:30 a.m.; Assembly Room; Sawyer County Courthouse

members present: Hal Helwig (Chair), Ron Kinsley, Dale Schleeter, Dean Pearson; Jim Bassett; Dale Thompson

also present: County Board member Warren Johnson; Karen Melasecca and Julie Hofer (Namekagon Transit); Highway Commissioner Gary Gedart; Maintenance Department Supervisor Tim Hagberg; Emergency Management Department Director Pat Sanchez; Chief Deputy Sheriff Brigitte Kornbroke; Sheriff's Secretary Margie Schull; Dispatcher Lynette Poppe; Health and Human Services Department Director Paul Grahovac and Financial Manager Patty Dujardin; Child Support Department Director Sandy Okamoto; Interim Ambulance Service Department Director Eric Nilson; IT Department Director Mike Coleson; County Treasurer Dianne Ince; Accounting Manager Melissa Roach; Deputy County Clerk (Payroll) Carol Williamson; County Clerk Kris Mayberry

Motion by Schleeter, 2<sup>nd</sup> by Bassett, to approve the meeting agenda. Motion carried.

Motion by Kinsley, second by Bassett, to approve the October 9, 2014 meeting minutes. Motion carried.

✓ CoBd  
The Committee discussed that Child Support Department Director Sandy Okamoto informed the Health and Human Services Board that the Child Support Department's Paternity Specialist terminated her employment. Her last day of work was October 24, 2014. Ms. Okamoto provided an up-to-date position description, recommended a starting wage of \$15 per hour, and requested approval to fill the vacated position. The Health and Human Services Board recommends filling the position at the recommended wage of \$15 per hour and approval of the job description. Motion by Schleeter, 2<sup>nd</sup> by Kinsley, to approve the position description and to recommend County Board approval to fill the position. Motion carried.

✓ CoBd  
The Committee discussed that Clerk of Court Claudia Burgan requested Public Safety Committee approval to begin advertising to fill a Deputy Clerk of Clerk position which is included for funding in the proposed 2015 Sawyer County Budget. Ms. Burgan stated she has funds in her 2014 budget for advertising the position. The Public Safety Committee recommends approval of Ms. Burgan's request, contingent upon funding for the position being included in the 2015 Sawyer County Budget. Motion by Pearson, 2<sup>nd</sup> by Bassett, to recommend County Board approval of the Public Safety Committee recommendation. Motion carried.

✓ CoBd  
The Committee discussed that contracted communications consultant John Kruk advised the Public Safety Committee that Namekagon Transit does not currently meet the definition of a public safety user and therefore cannot use the WISCOM system unless their use of the system is underwritten by the Sawyer County Emergency Management Department. Emergency Management Department Director Pat Sanchez advised that Namekagon Transit is included for utilization in the emergency management plan for Sawyer County. Mr. Kruk advised that Namekagon Transit currently has the necessary radios to use the system. The Public Safety Committee recommends approval of Namekagon Transit's request to be underwritten by Emergency Management so they are able to use the WISCOM system. Motion by Schleeter, 2<sup>nd</sup> by Kinsley, to recommend County Board approval of the Public Safety Committee's recommendation. Motion carried. Bassett abstained from the vote.

✓ CoBd  
Health and Human Services Department Director Paul Grahovac requested approval to hire an employee for a position to work with the Aging and Disability Center- North (ADRC) Call Center. The position would be entirely funded by the ADRC. A current employee of the Health and Human Services Department may be hired to fill the position. Motion by Bassett, 2<sup>nd</sup> by Pearson, to recommend County Board approval of the request providing that the position is eliminated if the ADRC funding for the position ends. Motion carried.

✓ CoBd  
The Committee discussed that Becher Hoppe Associates representatives Karl Kemper (Staff Engineer) and Steve Opatik presented the Public Works Committee with information about the Sawyer County Airport perimeter fencing project and indicated that the engineering portion of the project would be funded with the Federal Aviation Administration paying 90%, the Wisconsin Department of Transportation Bureau of Aeronautics paying 5%, and the County paying 5% (estimated at \$3,000). The Public Works Committee discussed that a significant portion of the expense for the project was compliance with federal specifications, including wage rates. The Public Works Committee recommends approval to expend an amount not to exceed \$3,000 from the Sawyer County Resource Development Fund for the County's share of the engineering portion of the Sawyer County Airport perimeter fencing project. Motion by Bassett, 2<sup>nd</sup> by Pearson, to recommend County Board approval of the Public Works Committee recommendation. Motion carried.

The Committee determined to table consideration of a Health and Human Services Department employee's request for reclassification and discussion of an employee exit interview procedure pending completion of a wage study report and a personnel policy review being done by consultants Carlson Dettmann.

Organizational Development Committee Chair Ron Kinsley reported that after meeting with Northwest Regional Planning Commission Executive Director Myron Schuster to review his experiences with county organization and administration the Committee determined to focus on developing a position description for a County Administrator instead of an Administrative Coordinator/Human Resource Manager.

✓ Schuster mtg  
Carlson Dettmann representative Barb Petkovsek presented a draft of personnel policies developed for Sawyer County and information about employee compensation and benefits. The Committee determined to schedule a special meeting to review these issues with Ms. Petkovsek.

Anderson Hager & Moe Accountant Michael J. Hager presented and reviewed with the Committee a summary of the audited financial information for Sawyer County's operation for the calendar year 2013. Mr. Hager also reviewed with the Committee the amount of reserve funds currently available to the County, confirmed that the County has a minimum unassigned fund balance policy in the General Fund equal to 20 to 30 percent of expenditures, that the 2014 Sawyer County Budget includes expenditures of \$26,806,917, and that it therefore appears that the unassigned General Fund balance of \$5,441,477 is approximately 20% of anticipated 2014 expenditures.

✓ CoBd  
The Committee reviewed information from the audited financial information for Sawyer County's operation for the calendar year 2013 regarding the settlement of financial issues between Sawyer County and Namekagon Transit with Karen Melasecca and Julie Hofer (Namekagon Transit). Accounting Manager Melissa Roach had reviewed the information with Anderson Hager & Moe Accountant Michael J. Hager and determined that Sawyer County's payout to Namekagon Transit from the Sawyer County/LCO Transit Special Revenue Fund and the Namekagon Transit Facilities Fund would total \$347,647.25. Motion by Schleeter, 2<sup>nd</sup> by Thompson, to recommend County Board approval of that payout. Motion carried. Mr. Bassett abstained from voting.

✓  
Co Bd The Committee discussed that Sheriff Mark Kelsey and Chief Deputy Brigette Kornbroke requested Public Safety Committee approval to fill an Investigator position in the Sheriff's Department due to the retirement of Investigator Gary Gillis effective December 31, 2014. Chief Deputy Kornbroke advised that per union contract the vacancy would be filled with a Patrol Deputy and requested permission to fill the resulting vacant Patrol Deputy position as well. The Public Safety Committee recommends approval to fill the Investigator position and the resulting Patrol Deputy position. The Committee discussed that, in addition to this recommendation, Sheriff Kelsey and Chief Deputy Kornbroke requested permission to fill an additional Patrol Deputy position vacant due to the resignation of a Patrol Deputy. Chief Deputy Kornbroke advised that the position would be filled from the current eligibility list, and the Patrol Deputy position would be filled with one of the current Jailers effective November 16, 2014. She requested approval to then fill the vacant Jailer position from the current eligibility list. The Public Safety Committee recommends approval to fill the additional vacant Patrol Deputy position and resulting vacant Jailer position. Motion by Thompson, 2<sup>nd</sup> by Schleeter, to recommend County Board approval of the Public Safety Committee recommendations. Motion carried.

✓  
Co Bd The Committee discussed that Chief Deputy Brigette Kornbroke presented information and a recommendation regarding repeaters for use in the Sheriff's Department squad cars to assist with ongoing radio issues. She recommends that 27 squad cars be outfitted with Pyramid repeaters at a total cost of \$64,773.00, or \$2,399.00 per squad car installed. The Public Safety Committee recommends approval of Chief Deputy Kornbroke's recommendation to purchase the Pyramid repeaters for 27 squads at a total cost of \$64,773.00. Motion by Thompson, 2<sup>nd</sup> by Bassett, to recommend County Board approval of the Public Safety Committee recommendation, with the funds to come from the 2014 Sheriff's Department budget. Motion carried.

✓  
Co Bd The Committee reviewed options for renewal of employee health insurance coverage for 2015 with the WCA Group Health Trust. Motion by Bassett, 2<sup>nd</sup> by Pearson, to recommend that the County Board selects Renewal Option 3 (an increase in the amount of the deductible by \$1,000 over the 2014 deductible) and approves that employees may select a plan that is the same as 2014 coverage (Renewal Option 1) or with a \$500 increase in the deductible (Renewal Option 2) with the employee paying the additional premium for Options 1 and 2. Motion carried.

✓  
Co Bd The Committee discussed a proposal to amend the Sawyer County Employee Flexible Spending Account Plan to provide that only employees working a minimum of 30 hours a week are eligible to participate in the plan and to increase the amount of the annual employee contribution by \$50 to \$2,550. Motion by Schleeter, 2<sup>nd</sup> by Kinsley, to recommend County Board approval of the proposal. Motion carried.

Accounting Manager Melissa Roach provided and reviewed with the Committee a written department report (copy in meeting file), including that the Ambulance Billing Clerk would begin processing billing for the Ambulance Service Department on December 1, 2014.

Accounting Manager Melissa Roach presented a proposed questionnaire and other forms to complete for employees leaving Sawyer County's employment. Motion by Kinsley, 2<sup>nd</sup> by Thompson, to approve use of the questionnaire and forms. Motion carried.

✓  
Dec agenda The Committee determined to discuss non-represented employee compensation issues at the December meeting of the Committee.

Accounting Manager Melissa Roach presented and the Committee approved use of a proposed personnel change form to be completed for the employment, termination, or change of employee status.

Accounting Manager Melissa Roach discussed with the Committee whether the University of Wisconsin-Extension part-time employee was 20 hours a week or ½ of 35 hours a week for purposes of employee benefits.

Accounting Manager Melissa Roach requested approval to work a flexible 40 hour a week (Monday through Thursday) schedule. Motion by Pearson, 2<sup>nd</sup> by Schleeter, to approve the request. There were 3 yes votes and 3 no votes. The motion failed.

Accounting Manager Melissa Roach requested approval to attend the Winter Wisconsin Government Finance Officers Association Conference being held December 4<sup>th</sup> and 5<sup>th</sup> in Green Bay, and to attend the Wisconsin Counties Association educational seminar entitled "County Guide to the Fair Labor Standards Act" being held in Stevens Point November 17<sup>th</sup>. Motion by Kinsley, 2<sup>nd</sup> by Schleeter, to approve the request. Motion carried.

County Treasurer Dianne Ince presented a financial report through October of 2014 and the Wisconsin Department of Revenue monthly report on county sales and use tax distribution to Sawyer County which included the following information:

- distributed to Sawyer County in October of 2014 - \$250,330.41
- distributed to Sawyer County in 2014 through October - \$1,422,406.69
- distributed to Sawyer County through same month in 2013 - \$1,248,450.30
- 2014 Sawyer County Budget sales and use tax revenue forecast - \$1,500,000

✓  
Dec agenda County Treasurer Dianne Ince presented and the Committee reviewed a proposed request for proposals for the banking services for Sawyer County for the period commencing January 1, 2015, and ending December 31, 2018, with an extension option of one year. Motion by Schleeter, 2<sup>nd</sup> by Thompson, to approve the request for proposals. Motion carried.

✓  
Co Bd County Treasurer Dianne Ince presented the authorized signature change for the Sheriff's Department Drug Enforcement Account designating Sheriff Mark Kelsey, Chief Deputy Brigette Kornbroke, and Investigator Gregory Thorhaug. Motion by Thompson, 2<sup>nd</sup> by Kinsley, to recommend County Board approval of the authorization. Motion carried.

Information Technology Department Director Mike Coleson provided a written department report (copy in meeting file).

The Committee reviewed the monthly department expense vouchers. Motion by Schleeter, 2<sup>nd</sup> by Thompson, to approve the vouchers. Motion carried.

Motion by Bassett, 2<sup>nd</sup> by Thompson to convene into **closed session**, pursuant to section 19.85(1)(f), Wisconsin Statutes, for preliminary discussion of a specific personnel matter.

[Minutes of closed sessions are kept in a confidential file in the County Clerk's Office.]

Motion by Thompson, 2<sup>nd</sup> by Pearson, to reconvene into open session. Motion carried.

Motion by Thompson, 2<sup>nd</sup> by Kinsley, to adjourn the meeting. Motion carried.

Minutes prepared by Sawyer County Clerk Kris Mayberry

minutes of the meeting of the Administration Committee  
Sawyer County Board of Supervisors  
November 20, 2014; 8:30 a.m.; Assembly Room; Sawyer County Courthouse

members present: Hal Helwig (Chair), Ron Kinsley, Dale Schleeter, Dean Pearson; Brian Bisonette, Jim Bassett

also present: County Board member Warren Johnson; Dispatcher Lynette Poppe; Health and Human Services Department Director Paul Grahovac; IT Department Director Mike Coleson; County Treasurer Dianne Ince; Accounting Manager Melissa Roach; Deputy County Clerk (Payroll) Carol Williamson; County Clerk Kris Mayberry

Barbara Petkovsek (Carlson Dettmann Consulting) reviewed with the Committee a draft Personnel Policy Manual for Sawyer County.

The Committee reviewed a proposed vacation accrual schedule to be included in the manual. Motion by Pearson, 2<sup>nd</sup> by Kinsley, to recommend County Board approval of the schedule. After further discussion: Motion by Kinsley, 2<sup>nd</sup> by Pearson, to table consideration of the motion. Motion carried.

Motion by Kinsley, 2<sup>nd</sup> by Schleeter, to include the following vacation accrual schedule in the proposed Personnel Policy Manual for employees hired after January 1, 2015:

- length of service at least 6 months - 5 days
- length of service 1-5 years – 10 days
- length of service 6-10 years – 12 days
- length of service 11-15 years – 15 days
- length of service 16-20 years – 18 days
- length of service 21+ years – 20 days

Motion carried.

The Committee discussed sick leave accrual. Motion by Schleeter, 2<sup>nd</sup> by Kinsley, to include that sick leave will accrue at .75 day per month to a maximum of 90 days for employees hired after January 1, 2015 in the proposed Personnel Policy Manual. Motion carried.

The Committee reviewed with Barbara Petkovsek (Carlson Dettmann Consulting) the employee wage study and pay structure prepared by Carlson Dettmann Consulting.

The Committee discussed whether to have Barbara Petkovsek (Carlson Dettmann Consulting) present the proposed Personnel Administration Manual and employee wage study and pay structure at the December County Board meeting or whether to hold a special meeting and determined to schedule a special County Board meeting on Tuesday, December 16, 2014, for the presentation.

County Clerk Kris Mayberry advised the Committee that Carlson Dettmann will charge Sawyer County for the meeting today and for the December 16, 2014 County Board meeting.

Motion by Kinsley, 2<sup>nd</sup> by Pearson, to adjourn the meeting. Motion carried.

Minutes prepared by Sawyer County Clerk Kris Mayberry

minutes of the meeting of the Public Safety Committee  
Sawyer County Board of Supervisors  
December 9, 2014; 8:30 a.m.; Assembly Room; Sawyer County Courthouse

Members present: Fred Zietlow, Dale Schleeter, Bill Voight, Jim Bassett, Dale Thompson

Others present: County Board Chair Hal Helwig, Clerk of Court Claudia Burgan, Hon. Judge Gerald Wright, Emergency Management Director Pat Sanchez, Interim Ambulance Director Eric Nilson, Sheriff Mark Kelsey, Chief Deputy Brigette Kornbroke, Jail Lt. Joe Sajdera, Animal Control Officer Sherrie Shelton, County Board Member Warren Johnson, John Kruk, Accounting Manager Melissa Roach, Laurie Jacobs/District Attorney's Secretary, Lynette Poppe, Louise Ladenthin, several EMTs, County Clerk Kris Mayberry

Chairman Zietlow called the meeting to order at 8:30 a.m.

Motion by Bassett, second by Voight to approve the agenda as presented and to move the District Attorney after item #3 on the agenda. Motion carried.

Motion by Zietlow, second by Schleeter to approve the November 4, 2014, meeting minutes. Motion carried.

The Committee discussed scheduling interviews for the Deputy Clerk of Courts, District Attorney's Secretary and Ambulance Service Director positions. Interviews for the Deputy Clerk of Courts and District Attorney's Secretary will be held on December 19, 2014, at 1:00 p.m. It was agreed to schedule interviews for the Ambulance Service Director position after the closed session of the Public Safety Committee meeting.

#### Judge's Office/Clerk of Court

Judge Wright informed the committee of a grant applied for by Oakwood Haven Domestic Abuse Shelter for victim services. He advised that if the grant was received, a request would be made for space in the courthouse for outreach. He further advised that it should be known within the next month whether the grant will be received.

Clerk of Court Burgan requested approval to hire an additional part-time Deputy Clerk of Court for 21 hours per week. She advised that due to the retirement of Patsy Aubart at her current rate of pay, an additional part-time employee would result in a difference of \$1813.76 increase to her budget for 2015. Motion by Schleeter, second by Voight to recommend approval of hiring an additional part-time employee in the Clerk of Courts Office for 21 hours per week to the Administration and County Board. Motion carried.

Burgan informed the Committee of an ongoing problem with citations being electronically submitted to her office by the sheriff's department and not being received by her department. Chief Deputy Kornbroke advised that the issue is being worked on by an update to the software system used for submission of the citations.

#### Sheriff's Report

Lt. Sajdera requested permission to fill a vacancy in the jail. Voight moved and Thompson seconded to recommend approval to fill the vacant jailer position to the Administration Committee and County Board. Motion carried.

Lt. Sajdera presented information on wages for part-time jailers in various Wisconsin counties. He advised that Sawyer County currently pays \$13.00 per hour for part-time jailers and that it is becoming increasingly difficult to fill the part-time positions, partly due to the wage being offered. It was agreed that Lt. Sajdera would come to the January meeting with a proposal for the Committee as to suggested wages, incentives and budget impact for hiring part-time jailers.

Voight moved and Schleeter seconded to approve out of county travel for the sheriff's department as presented, to include approval for one year for monthly meetings for Deputy Poplin to attend sniper training and monthly meetings for Deputy Al-Moghrabi to attend Bad Dogs. Motion carried.

Chief Deputy Kornbroke advised the Committee of an upcoming vacant patrol deputy position and requested to have the matter put on the Administration Committee agenda and County Board agenda for approval to fill the vacancy since she did not have the necessary paperwork prior to the Public Safety meeting.

Lt. Sajdera presented the monthly jail report. He advised the Committee that the bunks were not yet completed to begin double-bunking. He advised, however, at this time it wasn't an urgent issue as he does not have sufficient staffing to handle double-bunking in the jail.

Chief Deputy Kornbroke advised the Committee that the new repeaters will start being installed in the squad cars on December 15, 2014.

#### Animal Control Report

Animal Control Officer Shelton presented her monthly report. She advised that the sale of dog licenses was up for 2014, as well as revenues.

#### Coroner

Coroner Dokkestul was not present. It was discussed that his agenda item regarding secure office space in a county-owned building be forwarded to the Public Works Committee.

#### Emergency Management

John Kruk presented a proposed Radio Security Policy for Sawyer County and advised that if approved, it would be forwarded to the State. He reviewed the policy with the Committee and advised that there is currently no policy in effect regarding radio security in Sawyer County. Bassett moved and Schleeter seconded to recommend approval of the proposed Radio Security Policy to the County Board. Motion carried.

Emergency Management Director Pat Sanchez advised that two grants have been applied for. The first is with the fire departments and if received, would require a \$25,000.00 match from the county and is for towers and paging. The second grant was for a bariatric ambulance and would require a \$7,619.00 match from the ambulance department. County Clerk Kris Mayberry inquired as to whether the municipalities could be requested to contribute toward the matching funds if the grants were received.

Sanchez advised that she is currently working on a radio grant which would replace some obsolete radios not currently on the WISCOM system.

The Communications Technician position was discussed. Sanchez advised that the contracted position has been advertised and the deadline for applications is Friday, December 12, 2014. It was discussed that the person receiving the contract would not be a Sawyer County employee and not entitled to benefits. Bassett moved and Zietlow seconded to recommend extending John Kruk's contract as Communication Technician for 30 days to the County Board if necessary. Motion carried.

Sanchez advised the committee that she has been asked to become a member of WICAM – Wisconsin Credentialing Asset Management, which requires approximately four meetings per year and which she could appear at via Skype.

#### Ambulance Report

Medical Director: Eric Nilson advised the committee that Dr. Lang is willing to continue as Medical Director for the Ambulance Department. Bassett moved and Schleeter seconded to recommend continuing the appointment of Dr. Lang as the Medical Director for the Ambulance Service to the County Board. Motion carried.

Ambulance Director: Nilson advised the Committee that he would be willing to continue as Interim Ambulance Department Director until the position is filled. Bassett moved and Voight seconded to recommend approval of Eric Nilson as Interim Ambulance Department Director to the County Board until the position is filled. Motion carried.

EMT Wages: Nilson advised the Committee of an issue that has arisen concerning wages for tasks and holiday pay. Discussion followed as to the current rates of pay which were recently adopted by the County Board for EMT Basic, EMT Advanced and Paramedics. Nilson advised that only paramedics are allowed to restock drugs on the ambulances. Other tasks assigned would be cleaning the ambulances, the ambulance garage, etc. Schleeter moved and Thompson seconded to recommend approval to the Administration Committee and County Board that the EMT/Paramedic Compensation Schedule be amended to include the task rate of \$12.00 per hour, with paramedics to handle the restocking of drugs. Motion carried.

Further discussion followed as to wages paid for various runs and transfers and rate of pay for holidays. Zietlow moved and Thompson seconded to recommend to the Administration Committee and County Board that holiday pay be 1.5 of the regular scheduled wage and that the holidays be amended to include Easter Sunday and to remove the day after Thanksgiving as a holiday. Motion carried.

Nilson advised that gross revenues for the past month were approximately \$124,000.00. He advised that 49 transfers were made in the month of November, with 220 runs being made and 261 transfers in the previous six months. Schleeter requested that Nilson provide the Committee members with paper documentation of budget information at or prior to the Public Safety Committee meetings.

Nilson advised that a used ambulance has been purchased for \$8,500.00. He further advised that the American Birkebeiner is making a donation of equipment.

Nilson distributed information regarding a proposal for fulltime paramedics. The matter will be discussed further at the January Public Safety meeting.

Jim Onarheim advised the Committee that the Town of Round Lake Fire Department Auxiliary has purchased a snowmobile which will be used in conjunction with a Kubota for rapid response for patient care and will be available for use within the county when needed.

Accounting Manager Melissa Roach presented a report on the 2012-2014 estimated pay-out for EMT overtime. The total of the estimated pay-out is approximately \$34,556.16. The information will be presented to the County Board at their next meeting.

Nilson advised the ambulance billing is now being done in-house as of December 1, 2014.

Nilson advised that he will look into the possibility of medics doing blood draws for the sheriff's department and that it is being done in another jurisdiction in the State. The Committee advised Nilson to explore the matter further.

#### Vouchers

Schleeter moved and Voight seconded to approve the department vouchers as presented. Motion carried.

Voight moved and Schleeter seconded to go into closed session at 11:00 a.m. pursuant to Wis. Stat. Section 19.85(1)(c) and (f) to review applications for the Ambulance Service Department Director position and for preliminary discussion of a specific personnel matter. Motion carried unanimously.

(Motions of closed sessions are kept in a confidential file in the County Clerk's Office.)

Minutes recorded by Margie Schull

# SAWYER COUNTY

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2015

## WORKERS COMPENSATION PROPOSAL

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Presented By:

**AEGIS CORPORATION**

General Administrator

Wisconsin County Mutual Insurance Corporation

November 5 2014

**Sawyer County**  
**WISCONSIN COUNTY MUTUAL INSURANCE CORPORATION**

**2015 WORKER'S COMPENSATION PREMIUM DISPLAY**

**Coverage A: Wisconsin Statutory**  
**Coverage B: 100/500/100 Employee Liability**

Proposal is based on the estimated payroll submitted by the County

CLASSIFICATION	CODE	BASIS	RATE	PREMIUM
County Forestry	0108	191,068	2.55	4,872
Street/Road Construction	5507	155,210	7.53	11,687
Street or Road Construction	5508	0	4.51	0
Excavations	6217	0	8.49	0
Civil Defense	7710	923,248	7.29	67,305
Police Officers	7720	2,035,744	4.14	84,280
Aviation	7420	0	15.59	0
Clerical Office Employees	8810	3,097,177	.27	8,362
Municipal Operations	9413	2,651,568	4.37	115,874
		9,054,015		
<b>Standard Premium</b>				292,360
<b>Exp Modification Factor</b>			1.12	327,466
<b>Premium Discount</b>			9.7 %	-31,764
<b>Premium</b>				295,701
<b>Expense Constant</b>				220
<b>TOTAL PREMIUM</b>				<b>295,921</b>

The dividend plan being offered:

- 10% level flat dividend combined with a Loss Sensitive Sliding Scale Dividend – See attached explanation

**The Wisconsin County Mutual is pleased to continue a 5% liability rate credit for the 2015 policy year, for those counties that consolidate the liability and workers compensation coverage**

(Dividends cannot be guaranteed by State Law and is subject to the declaration and approval by the Board of Directors of the Wisconsin County Mutual Insurance Corporation)

**ORDER TO BIND**

Sign, date and return to: Jackie Zarnoth  
 Fax: 262-783-6091 or Email: jackie@aeqis-wi.com

\_\_\_\_\_ Yes, please bind coverage with WCMIC, effective 1/1/15

\_\_\_\_\_ No, cancel coverage with WCMIC, effective 1/1/15 Reason: \_\_\_\_\_

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

**SAWYER COUNTY  
WISCONSIN COUNTY MUTUAL INSURANCE CORPORATION**

The dividend plan being offered

The **10% Level Dividend**, subject to a loss ratio cap of 75%, is payable at completion of final audit.

**The additional Sliding Dividend** is valued and payable 12 months after policy expiration. The Sliding Scale portion is based on **50% of the annual premium for losses under a 50% loss ratio.**

An example of this dividend plan would be premium of \$100,000 with a loss ratio of 25% as of six months after expiration (\$25,000 in losses).  $\$100,000 \times 10\% = \$10,000$  Level Flat Dividend payable at audit. Plus,  $\$100,000 \times 50\%$  (maximum loss) = \$50,000 - \$25,000 (incurred losses) = \$25,000 x 50% = \$12,500 (additional sliding scale dividend)

**MAXIMUM LOSS – ACTUAL LOSS x 50% = SLIDER DIVIDEND**

<b>MAX LOSS</b>	<b>ACTUAL LOSS</b>	<b>SUBJECT LOSS RATIO</b>	<b>FACTOR</b>	<b>SLIDER DIVIDEND</b>
50%	0 %	50 %	50%	25 %
50%	5 %	45 %	50%	22.5 %
50%	10 %	40 %	50%	20 %
50%	15 %	35 %	50%	17.5 %
50%	20 %	30 %	50%	15 %
50%	25 %	25 %	50%	12.5 %
50%	30 %	20 %	50%	10 %
50%	35 %	15 %	50%	7.5 %
50%	40 %	10 %	50%	5 %
50%	45 %	5 %	50%	2.5 %
50%	50 %	0 %	50%	0 %

**Sawyer County**  
**WISCONSIN COUNTY MUTUAL INSURANCE CORPORATION**

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**2015 WORKER'S COMPENSATION RENEWAL**

**LOSS ANALYSIS**  
**Policy Periods: January 1, 2013 - 2014**  
**(Evaluation through October 9, 2014)**

	<b>2014</b>	<b>2013</b>
<b>Annual Premium</b>	281,317	322,487
	*ESTIMATE	
Total Payroll	8,879,311	8,964,370
Total Paid Losses	7,537.12	73,972.60
Estimated Additional Payments	87,316.18	11,935.16
<b>Total Incurred Losses</b>	94,853.30	75,907.76
# Claims	12	29
# Open	8	4
Exp Mod Factor	1.12	1.31
<b>Loss Ratio</b> *estimate	34 %	24 %

**Accounting Manager**  
**Work Report December 11, 2014 Admin Committee Meeting**

**Audit** – 2013 responses to Management Letter.

**Ambulance Billing**- Live billing as of December 1, 2014. Training with Tri-Tech for billing begins this week December 9-11.

**Budgets** –2015 Apportionment Sheet filed and 2015 Levy Limit worksheet filed. Annual Bond Report filed to EMMA, this was always paid to have someone else do in the past for \$1,500.00.

**Document Management** –Laser Fiche software is installed and up and running.

**Insurance Claims** – Insurance claim for Hwy Department. Work in progress on storm damage claims.

**Workers Comp**- Had two.

**HR**- Ambulance Director position ended November 28. Clerk of Court two full time deputies ended December 5. Currently advertising for DA Legal Secretary position this ends December 12. Interviewed for the ADRC Call Center Position and have offered this position to current employee in ADRC. Wrapped up the 2012 and 2013 Overtime for Ambulance and sent this to Mindy Dale to add to the 2014 Overtime calculations. Worked on personnel issues as they have arised.

**Health Insurance**- I met with the Hwy Department on November 20<sup>th</sup> to go over new deductibles and increased co-pays with employees.

**Policy Handbook**- Worked on formatting and clean-up of the Policy Handbook that Barb Petkovsek from Carlson Dettman will present to County Board on December 16. This is a draft copy of the handbook and Barb will also talk about the wage study and possible implementation.

**Other**-

**Projects in progress:**

- Insurance Billing spreadsheet for liability and workers comp.
- Financial Procedures Manual

Account	Orig Budget	Amend ed Budget	Actual YTD	Amt Remaining	Pct Used	
<b>General Fund</b>						
100-00-*	General	0	0	5,690.95	-5,690.95	0.0
100-01-51110	County Board Expenses	91,300	91,300	77,175.40	14,124.60	84.5
100-03-51210	Circuit Court Expenses	482,848	482,848	380,723.11	102,124.89	78.8
100-03-51250	Law Library	4,076	4,076	3,179.68	896.32	78.0
100-03-51260	Guardian Ad Litem Fees	37,000	37,000	18,807.50	18,192.50	50.8
100-05-51240	Family Court Commissioner	18,000	18,000	15,000.00	3,000.00	83.3
100-09-51270	County Coroner Expenses	36,290	36,290	40,422.08	-4,132.08	111.3
100-10-51511	Accounting Manager Expenses	95,869	95,869	84,056.04	11,812.96	87.6
100-11-51420	County Clerk Expenses	198,402	198,402	193,328.56	5,073.44	97.4
100-11-51440	Election Expenses	45,100	45,100	31,029.85	14,070.15	68.8
100-13-*	Human Resources	0	0	-4,241.74	4,241.74	0.0
100-13-51430	Labor Relations Expenses	78,574	78,574	60,857.61	17,716.39	77.4
100-14-51450	IT Operations	213,787	216,907	180,578.60	36,328.40	83.2
100-17-51520	County Treasurer Expenses	217,722	217,722	179,690.89	38,031.11	82.5
100-17-51910	Tax Deed Expenses	12,600	12,600	16,320.10	-3,720.10	129.5
100-19-51310	District Attorney Expenses	158,405	158,405	130,603.69	27,801.31	82.4
100-23-51710	Register of Deeds Expenses	203,236	203,236	159,858.96	43,377.04	78.6
100-23-51715	Laredo Expense	5,000	5,000	3,848.08	1,151.92	76.9
100-24-51267	Land Records Expenses	255,524	255,524	154,636.27	100,887.73	60.5
100-25-51720	County Surveyor Expenses	233,551	233,551	217,602.01	15,948.99	93.1
100-25-51735	Surveyor Corner Restoration Exp.	6,000	6,000	1,800.00	4,200.00	30.0
100-26-55650	University Extension Office	183,802	183,802	87,608.12	96,193.88	47.6
100-26-56119	UW Extension Program Fund Exp.	1,000	1,000	0.00	1,000.00	0.0
100-27-56400	Zoning Expenses	393,733	393,733	328,479.74	65,253.26	83.4
100-28-56201	Forestry Department	330,619	330,619	280,421.03	50,197.97	84.8
100-29-56120	Fish Hatchery Park Project	3,500	3,500	1,960.15	1,539.85	56.0
100-30-52800	911 System	19,700	19,700	11,834.11	7,865.89	60.0
100-31-51600	Maint./Custodial Expenses	356,852	356,852	328,077.68	28,774.32	91.9
100-33-51430	Labor Relations Expenses	5,828	5,828	35,231.90	-29,403.90	604.5
100-33-51437	Corporation Counsel	25,000	25,000	11,695.00	13,305.00	46.7
100-33-51510	Independent Auditing	42,000	42,000	4,968.00	37,032.00	11.8
100-33-51513	State Assessment-Interest on UC	2,000	2,000	0.00	2,000.00	0.0
100-33-51515	Cost Allocation Audit	3,500	3,500	3,500.00	0.00	100.0
100-33-51518	Financial System	19,120	19,120	19,626.00	-506.00	102.6
100-33-51960	Property Liability Insurance	162,000	162,000	113,703.18	48,296.82	70.1
100-33-51970	Worker's Compensation Ins.	53,855	53,855	437,509.60	-383,654.60	812.3
100-33-55110	Northern Waters Library System	22,264	22,264	22,264.00	0.00	100.0
100-33-55111	Reimb. Out of County Libraries	45,175	45,175	45,174.79	0.21	100.0
100-33-55115	Sherman & Ruth Weiss Community L	139,882	139,882	139,882.00	0.00	100.0
100-33-55116	Winter Public Library	53,358	53,358	53,358.00	0.00	100.0
100-33-55210	Historical Society	5,000	5,000	5,000.00	0.00	100.0
100-33-55460	Sawyer County Fair	26,250	26,250	26,250.00	0.00	100.0
100-33-55470	Courthouse/Sheriff 800 Number	600	600	0.00	600.00	0.0
100-33-56300	Regional Planning Commission	34,615	34,615	34,615.00	0.00	100.0
100-33-56320	Project ITBEC (Economic Devel.)	3,000	3,000	3,000.00	0.00	100.0
100-33-56451	Indianhead Comm. Action Agency	1,200	1,200	300.00	900.00	25.0
100-33-56670	Senior Resource Center	86,464	86,464	86,464.00	0.00	100.0
100-33-56700	Hayward Lakes Visitors & Conv.	43,500	43,500	43,500.00	0.00	100.0
100-33-59102	Color Copier Expenses	5,000	5,000	0.12	4,999.88	0.0
100-33-59105	Contingency Fund	62,942	59,822	0.00	59,822.00	0.0
100-33-59115	Clean Sweep Program	10,087	10,087	9,543.25	543.75	94.6
100-35-52110	Sheriff's Expenses	2,263,254	2,263,254	1,896,892.31	366,361.69	83.8
100-35-52113	Diving Team	2,500	2,500	2,538.70	-38.70	101.5
100-35-52120	Repair/Maintenance-Vehicles	155,750	155,750	110,682.51	45,067.49	71.0
100-35-52700	Jail Expenses	1,943,767	1,954,412	1,446,057.21	508,354.79	73.9
100-35-52705	Dispatchers	660,707	660,707	518,778.82	141,928.18	78.5
100-35-52710	Jail Custodial	79,089	79,089	65,040.70	14,048.30	82.2
100-35-57210	Capital Outlay/Vehicles	115,000	124,126	126,406.42	-2,280.42	101.8

Account		Orig Budget	Amend ed Budget	Actual YTD	Amt Remaining	Pct Used
<b>General Fund</b>	<b>Expense</b>					
100-37-56800	Dog	78,055	78,055	64,884.54	13,170.46	83.1
100-38-52300	Ambulance Expenses	1,218,531	1,218,531	1,335,577.62	-117,046.62	109.6
100-41-52500	Emergency Government Expenses	88,006	88,006	112,936.20	-24,930.20	128.3
100-41-52600	EPCRA Emergency Govt. Exp.	5,250	5,250	52.50	5,197.50	1.0
100-47-53510	Airport Expenses	96,175	96,175	71,088.37	25,086.63	73.9
100-56-54500	Child Support Expenses	304,814	304,814	270,932.15	33,881.85	88.8
100-57-54710	Veteran's Relief	0	0	752.36	-752.36	0.0
100-57-54720	Veteran's Office	165,013	165,013	140,450.25	24,562.75	85.1
100-57-54730	Care of Veteran's Graves	5,000	5,000	4,944.00	56.00	98.8
<b>Expense</b>	<b>TOTAL</b>	<b>11,716,041</b>	<b>11,735,812</b>	<b>10,252,947.97</b>	<b>1,482,864.03</b>	<b>87.3</b>

Account	Orig Budget	Amend ed Budget	Actual YTD	Amt Remaining	Pct Used
<b>General Fund</b>					
<b>Revenue</b>					
100-00-41115	0	0	-330,278.01	330,278	1.0
100-00-41150	2,400	2,400	18,641.39	-16,241	776.7
100-00-41151	18,000	18,000	40,476.55	-22,477	224.8
100-00-41151-125	20,000	20,000	13,233.96	6,766	66.1
100-00-41152	0	0	94.90	-95	1.0
100-00-41801	350,000	350,000	275,566.72	74,433	78.7
100-00-41802	75,000	75,000	68,893.30	6,107	91.8
100-00-41803	6,000	6,000	11,525.11	-5,525	192.0
100-00-41804	4,000	4,000	4,964.75	-965	124.1
100-00-41806	7,000	7,000	5,855.00	1,145	83.6
100-00-41807	12,000	12,000	11,500.00	500	95.8
100-00-43301	2,844	2,844	3,516.74	-673	123.6
100-00-43302	12,000	12,000	17,231.40	-5,231	143.6
100-00-43400	1,500,000	1,500,000	1,430,212.71	69,787	95.3
100-00-43410	174,878	174,878	172,702.94	2,175	98.7
100-00-43415	53,000	53,000	52,328.79	671	98.7
100-00-43594	2,236	2,236	0.00	2,236	0.0
100-00-46810	1,305,000	1,305,000	1,383,114.24	-78,114	105.9
100-00-48100	25,000	25,000	23,013.88	1,986	92.0
100-00-48110	150	150	821.18	-671	547.4
100-00-48200	0	0	2,800.00	-2,800	1.0
100-00-48300	60,000	60,000	181,559.51	-121,560	302.6
100-00-48600	400	400	304.00	96	76.0
100-00-48610	0	0	58.73	-59	1.0
100-00-49210-100	40,000	40,000	0.00	40,000	0.0
100-00-49210-200	50,000	50,000	0.00	50,000	0.0
100-00-49220	0	0	4,000.00	-4,000	1.0
100-03-43596	15,000	15,000	13,937.00	1,063	92.9
100-03-45105	52,000	52,000	52,275.00	-275	100.5
100-03-45106	5,000	5,000	3,007.87	1,992	60.1
100-03-45107	20,000	20,000	18,373.99	1,626	91.8
100-03-45108	32,000	32,000	30,202.28	1,798	94.3
100-03-45120	92,500	92,500	22,119.58	70,380	23.9
100-03-45121	3,000	3,000	279.88	2,720	9.3
100-03-46140	144,000	144,000	136,721.01	7,279	94.9
100-03-46451	20,500	20,500	8,950.84	11,549	43.6
100-09-46128	7,000	7,000	8,200.00	-1,200	117.1
100-09-46129	6,000	6,000	6,000.00	0	100.0
100-11-44200	2,000	2,000	2,450.00	-450	122.5
100-11-46110	200	200	157.50	43	78.7
100-11-46115	4,000	4,000	0.00	4,000	0.0
100-14-46125	500	500	462.95	37	92.5
100-17-46120	50	50	184.84	-135	369.6
100-17-46122	400	400	450.00	-50	112.5
100-23-41230	55,000	55,000	62,590.06	-7,590	113.8
100-23-46130	125,000	125,000	98,684.63	26,315	78.9
100-23-46135	12,000	12,000	12,883.78	-884	107.3
100-24-46170	1,500	1,500	731.70	768	48.7
100-25-46175	9,000	9,000	10,418.00	-1,418	115.7
100-25-49220	40,000	40,000	0.00	40,000	0.0
100-26-43573	1,000	1,000	0.00	1,000	0.0
100-26-46770	0	0	2,500.00	-2,500	1.0
100-26-46771	0	0	10,349.00	-10,349	1.0
100-27-43575	10,000	10,000	0.00	10,000	0.0
100-27-44300	42,000	42,000	24,308.78	17,691	57.8
100-27-44303	9,150	9,150	5,000.00	4,150	54.6
100-27-44304	59,000	59,000	58,325.00	675	98.8
100-27-44401	4,000	4,000	3,500.00	500	87.5

Account	Orig Budget	Amend ed Budget	Actual YTD	Amt Remaining	Pct Used
<b>General Fund</b>					
<b>Revenue</b>					
100-27-44402 Land use permits	70,000	70,000	74,201.00	-4,201	106.0
100-28-43584-125 Camping Fee Revenues	300	300	889.00	-589	296.3
100-29-43576 Fish Hatchery Park Donations	800	800	400.00	400	50.0
100-29-49220 Transfer from Spec. Rev. Fund	2,700	2,700	0.00	2,700	0.0
100-30-44320 User Collections/New Dwellings	10,000	10,000	12,360.00	-2,360	123.6
100-31-48309 Sale of misc property	700	700	1,714.19	-1,014	244.8
100-33-43516 Proceeds from Fair Association loan	1,000	1,000	1,000.00	0	100.0
100-33-43521 Proceeds from Weiss Library Loan	25,000	25,000	25,000.00	0	100.0
100-33-43522 Environmental Impact Fee	48,809	48,809	48,809.00	0	100.0
100-35-43211 Federal Aid/Campground Patrol	2,000	2,000	2,200.00	-200	110.0
100-35-43518 Truacy Officer Aid	34,200	34,200	34,200.00	0	100.0
100-35-43523 State Aid/Police Training	9,000	9,000	5,600.00	3,400	62.2
100-35-43524 State Aid-Misc.	0	0	440.00	-440	1.0
100-35-43527 State Aid/Bullet Proof Vests	2,000	2,000	4,920.00	-2,920	246.0
100-35-43532 St. Aid-Mobilization Grant	5,000	5,000	0.00	5,000	0.0
100-35-43535 Transport Restitution	0	0	1,046.77	-1,047	1.0
100-35-43536 Squad Car Sales	20,000	20,000	19,246.00	754	96.2
100-35-46180 Dive Team Donations	0	0	600.00	-600	1.0
100-35-46204 Inmate Medical	8,000	8,000	0.00	8,000	0.0
100-35-46210 Sheriff's Fees	44,000	44,000	31,236.12	12,764	70.9
100-35-46240 Board of Prisoners	100,000	100,000	107,620.30	-7,620	107.6
100-35-46241-809 Donations to Project	0	0	2,000.00	-2,000	1.0
100-35-46242 Booking Fees	3,100	3,100	2,191.00	909	70.6
100-35-46243 Vehicle License Plates	6,300	6,300	3,872.75	2,427	61.4
100-35-46245 Reimbursed Wages	8,000	8,000	4,582.18	3,418	57.2
100-35-46246 Impound Fees	0	0	325.00	-325	1.0
100-35-46247 OWI Blood Draws	0	0	22.15	-22	1.0
100-35-47290 Probation & Parole	25,000	25,000	0.00	25,000	0.0
100-37-46800 Rabies Clinic Revenues	0	0	2,834.00	-2,834	1.0
100-37-48510 Dog Pound Revenues	5,000	5,000	10,250.00	-5,250	205.0
100-37-49220 Transfer from Spec. Rev. Fund	25,000	25,000	0.00	25,000	0.0
100-38-46230 Ambulance Fees	1,000,000	1,000,000	780,663.14	219,337	78.0
100-38-46231 Ambulance Fees Other	0	0	4,770.00	-4,770	1.0
100-41-43590 State Aid/Emergency Govt. Revenue	36,502	36,502	18,977.25	17,525	51.9
100-41-43592 State Aid/LEPC	5,434	5,434	2,907.00	2,527	53.5
100-41-43613 State Aid/Hazmat	0	0	5,303.00	-5,303	1.0
100-41-46600 Public Charges for Services	0	0	1,330.50	-1,331	1.0
100-41-47410 Chrgs to Depts	0	0	300.90	-301	1.0
100-41-48506 Donations-Hazmat	0	0	1,000.00	-1,000	1.0
100-41-48507 Donations-Search and Rescue	0	0	16,315.00	-16,315	1.0
100-41-48600 Misc. General Revenue	0	0	7,199.00	-7,199	1.0
100-47-46340 Airport Fuel Flowage Fees	12,000	12,000	5,514.20	6,486	45.9
100-47-46345 Hangar Leases/Septic Easements	21,500	21,500	14,186.10	7,314	65.9
100-47-46346 Vehicle Parking Revenues	750	750	610.00	140	81.3
100-56-43562 St. Aid/Child Support Dir. Costs	242,114	242,114	147,468.87	94,645	60.9
100-56-43563 St. Aid-Child Support Indirect C	34,326	34,326	25,901.01	8,425	75.4
100-56-43564 State Aid-Incentive Payments	52,000	52,000	37,517.08	14,483	72.1
100-56-43569 FCC Cooperative Agreement	1,500	1,500	1,486.32	14	99.0
100-56-43572 CCC Cooperative Agreement	4,500	4,500	1,172.48	3,328	26.0
100-56-44601 Appl. Service, Intercept Fees	15	15	0.00	15	0.0
100-57-46250 Veterans' Trans. Fees	10,200	10,200	9,300.00	900	91.1
100-57-49220 Transfer from Spec. Rev. Fund	4,000	4,000	0.00	4,000	0.0
<b>Revenue TOTAL</b>	<b>6,372,458</b>	<b>6,372,458</b>	<b>5,464,682.79</b>	<b>907,775.21</b>	<b>85.7</b>
<b>General Fund NET</b>	<b>-5,343,583</b>	<b>-5,363,354</b>	<b>-4,788,265.18</b>	<b>-575,088.82</b>	<b>89.2</b>

Account	Expense	Orig Budget	Amend ed Budget	Actual YTD	Amt Remaining	Pct Used
Special Funds						
200-00-51266	Jail Assessment Expenses	18,000	18,000	18,784.08	-784.08	104.3
201-00-51265	Court Mediation Expenses	6,780	6,780	3,964.50	2,815.50	58.4
210-00-51267	Land Records Expenses	44,000	44,000	9,763.50	34,236.50	22.1
212-00-51268	Land Information Grant Expenses	13,800	13,800	13,949.00	-149.00	101.0
213-00-54700	Veteran's Grant Expenses	8,500	8,500	4,599.40	3,900.60	54.1
214-00-54710	Veteran's Relief	2,000	2,000	0.00	2,000.00	0.0
216-00-*	General	0	0	44,470.67	-44,470.67	0.0
217-00-*	General	0	0	2,154.55	-2,154.55	0.0
218-00-51500	Plat Book Purchase	35,000	35,000	6,072.85	28,927.15	17.3
220-00-52230	Service Garage	170,191	170,191	94,206.59	75,984.41	55.3
222-00-*	General	0	0	1,860.43	-1,860.43	0.0
223-00-57305	Car Pool of County Vehicles Expe	0	0	1,000.00	-1,000.00	0.0
225-60-54106	HHS-Administration	0	0	73,829.84	-73,829.84	0.0
225-60-55002	Salaries-Human Services	0	0	3,889.31	-3,889.31	0.0
225-60-55072	Board Expenses (HS)	0	0	3.82	-3.82	0.0
225-61-54107	HHS-ADRC	745,827	745,827	703,811.30	42,015.70	94.3
225-62-54108	HHS-AODA/MH	2,215,398	2,215,398	1,983,810.00	231,588.00	89.5
225-63-54109	HHS-Children & Family	1,738,884	1,738,884	1,526,856.26	212,027.74	87.8
225-64-54110	HHS-Econ Support	570,215	570,215	520,150.00	50,065.00	91.2
225-65-54111	HHS-PH	647,700	647,700	428,858.75	218,841.25	66.2
229-00-52140	Snowmobile Law Enforcement	71,689	71,689	51,747.74	19,941.26	72.1
231-00-52150	Tribal Law Enforcement	52,658	52,658	24,855.88	27,802.12	47.2
232-00-52700	Jail Expenses	30,000	30,000	14,667.90	15,332.10	48.8
237-00-56120	Fish Hatchery Park Project	0	0	540.94	-540.94	0.0
240-00-56200	Resource Development Fund	175,520	175,520	80,285.78	95,234.22	45.7
242-00-56122	Wildlife Habitat Prog Exp.	5,722	5,722	28,000.00	-22,278.00	489.3
244-00-56205	Sustainable Forestry Grant Exp.	15,768	15,768	15,609.00	159.00	98.9
245-00-56100	Forestry Fund	34,186	34,186	29,636.83	4,549.17	86.6
246-00-*	General	0	0	458.73	-458.73	0.0
246-00-56150	Land Conservation	312,819	312,819	228,906.96	83,912.04	73.1
247-00-56171	Wildlife Damage Program	37,450	37,450	26,551.63	10,898.37	70.9
249-00-56200	Resource Development Fund	188,562	188,562	77,554.54	111,007.46	41.1
250-00-56800	Dog	0	0	2.04	-2.04	0.0
255-00-*	General	50,000	50,000	0.00	50,000.00	0.0
256-00-56106	Sawyer Co./LCO Transportation Co	100,000	100,000	316,257.57	-216,257.57	316.2
300-00-58100	Principal on Debts	140,000	140,000	140,000.00	0.00	100.0
300-00-58200	Interest on Debts	38,015	38,015	38,015.00	0.00	100.0
300-00-58300	Bonding Costs	363	363	363.00	0.00	100.0
411-00-54725	Capital Outlay/Van Purchase	9,000	9,000	4,000.00	5,000.00	44.4
426-00-56107	Transit Bldg. Construction Costs	50,000	50,000	344,281.39	-294,281.39	688.5
701-45-53110	Highway Administration	197,147	197,147	217,588.09	-20,441.09	110.3
701-45-53182	Local Bridge Aid	212,630	212,630	2,906.21	209,723.79	1.3
701-45-53191	Supervision	106,971	106,971	104,617.27	2,353.73	97.8
701-45-53192	Radio Expense	2,000	2,000	7,453.42	-5,453.42	372.6
701-45-53193	General Public Liability Expense	33,000	33,000	30,177.00	2,823.00	91.4
701-45-53210	Employee Taxes and Benefits	879,281	879,281	-45,906.92	925,187.92	-5.2
701-45-53220	Field Small Tools	7,400	7,400	5,107.81	2,292.19	69.0
701-45-53230	Shop Operations	0	0	67,527.60	-67,527.60	0.0
701-45-53232	Fuel Handling	0	0	-3,238.70	3,238.70	0.0
701-45-53240	Machinery Operations	1,090,000	1,090,000	502,481.37	587,518.63	46.1
701-45-53241	Equipment	430,000	430,000	-1,010,860.08	1,440,860.08	-235.0
701-45-53270	Buildings/Grounds Operations	0	0	85,464.42	-85,464.42	0.0
701-45-53310	CTH General Maintenance	980,920	980,920	608,648.56	372,271.44	62.0
701-45-53311	CTH Winter Maintenance	557,080	557,080	612,368.31	-55,288.31	109.9
701-45-53312	FUTURE PROJECTS	481,400	25,000	5,500.49	19,499.51	22.0
701-45-53313	CTH	25,000	0	627.50	-627.50	0.0
701-45-53314	CTH T FUNDING	380,000	0	87,760.41	-87,760.41	0.0
701-45-53315	CTH A	240,000	461,376	369,198.43	92,177.57	80.0

Account		Orig Budget	Amend ed Budget	Actual YTD	Amt Remaining	Pct Used
<b>Special Funds</b>	<b>Expense</b>					
701-45-53316	CTH B	370,000	360,000	455,872.74	-95,872.74	126.6
701-45-53317	CTH E	0	380,000	0.00	380,000.00	0.0
701-45-53318	CTH T	0	240,000	87,360.15	152,639.85	36.4
701-45-53319	CTH Bridge Inspections	80,000	80,000	629,332.77	-549,332.77	786.6
701-45-53321	STH Maintenance	1,050,000	1,050,000	1,000,592.86	49,407.14	95.2
701-45-53330	District Maintenance	415,000	415,000	342,570.27	72,429.73	82.5
702-00-59101	Misc. Stationery and Supplies	0	0	25,539.47	-25,539.47	0.0
702-00-59104	Postage	0	0	34,422.65	-34,422.65	0.0
812-00-*	General	0	0	13,558.84	-13,558.84	0.0
815-00-56900	Dog Tags	0	0	289.10	-289.10	0.0
815-00-59210	Tranfer to General Fund	25,000	25,000	0.00	25,000.00	0.0
855-00-*	General	0	0	25,778.40	-25,778.40	0.0
<b>Expense</b>	<b>TOTAL</b>	<b>15,090,876</b>	<b>15,060,852</b>	<b>11,126,508.22</b>	<b>3,934,343.78</b>	<b>73.8</b>

Account	Orig Budget	Amend ed Budget	Actual YTD	Amt Remaining	Pct Used
<b>Special Funds</b>					
<b>Revenue</b>					
200-00-46150 Jail Assessment Fees	18,000	18,000	10,219.92	7,780	56.7
201-00-46160 Court Mediation Fees	4,780	4,780	1,270.00	3,510	26.5
201-00-46165 Marriage Lic. Mediation Fees	2,000	2,000	1,500.00	500	75.0
205-00-43529 St. Aid/Em. Amb. Assistance	0	0	4,088.10	-4,088	1.0
210-00-41240 Co. Share/Land Records (\$6)	33,000	33,000	34,888.00	-1,888	105.7
210-00-41242 Co. Share/Internet Access (\$2)	11,000	11,000	0.00	11,000	0.0
212-00-41245 Land Information Grant Award	13,500	13,500	26,831.00	-13,331	198.7
212-00-43517 Educational Grant Award	300	300	1,000.00	-700	333.3
213-00-43565 State Aid/Veteran's Grant	8,500	8,500	8,500.00	0	100.0
216-00-41235 Redaction Fund Revenues	0	0	22,375.00	-22,375	1.0
217-00-43528-311 Project Lifesaver Donations Revenue	0	0	190.00	-190	1.0
217-00-43528-313 Sheriff's Dept. Canine Donations Revenue	0	0	2,159.82	-2,160	1.0
218-00-42000 Plat Book Revenue	2,000	2,000	6,728.40	-4,728	336.4
218-00-42001 Tax Exempt Plat Book Sales	200	200	564.06	-364	282.0
220-00-43542 Maintenance Dept. Revenues	0	0	16.93	-17	1.0
223-00-46610 Car Pool County Vehicles Revenue	0	0	6,514.92	-6,515	1.0
224-00-48100 Interest on Investments	0	0	2.63	-3	1.0
225-60-43650 St. Aid	0	0	-7,399.05	7,399	1.0
225-60-43650-210 State Aid/Human Services	0	0	7,634.65	-7,635	1.0
225-60-43650-215 State Aid/Public Health	0	0	5,526.70	-5,527	1.0
225-60-46600-003 Client Collections-Medicaid	0	0	-5.00	5	1.0
225-60-46600-077 Client Collections	0	0	2,669.44	-2,669	1.0
225-60-48600 Misc. General Revenue	0	0	199.94	-200	1.0
225-61-43650 St. Aid	397,765	397,765	276,482.00	121,283	69.5
225-61-46600-003 Client Collections-Medicaid	97,933	97,933	74,126.11	23,807	75.6
225-61-46600-060 Client Collections-Insurance	7,000	7,000	0.00	7,000	0.0
225-61-46600-077 Client Collections	4,142	4,142	6,099.79	-1,958	147.2
225-62-43650 St. Aid	897,580	897,580	774,671.80	122,908	86.3
225-62-46600-002 Client Collections-Medicare	1,910	1,910	2,523.63	-614	132.1
225-62-46600-003 Client Collections-Medicaid	782,426	782,426	602,381.55	180,044	76.9
225-62-46600-060 Client Collections-Insurance	2,291	2,291	1,243.73	1,047	54.2
225-62-46600-077 Client Collections	185,884	185,884	198,585.91	-12,702	106.8
225-63-43650 St. Aid	743,527	743,527	666,486.80	77,040	89.6
225-63-46600-003 Client Collections-Medicaid	0	0	13,949.04	-13,949	1.0
225-63-46600-077 Client Collections	72,638	72,638	49,711.07	22,927	68.4
225-64-43650 St. Aid	484,949	484,949	375,593.76	109,355	77.4
225-64-46600-077 Client Collections	50	50	975.50	-926	1,951.0
225-65-43650 St. Aid	196,276	196,276	168,620.00	27,656	85.9
225-65-46600-002 Client Collections-Medicare	903	903	285.11	618	31.5
225-65-46600-003 Client Collections-Medicaid	46,095	46,095	40,754.28	5,341	88.4
225-65-46600-060 Client Collections-Insurance	500	500	44.28	456	8.8
225-65-46600-077 Client Collections	7,436	7,436	3,242.66	4,193	43.6
229-00-43543 911 Sign Revenues	10,000	10,000	0.00	10,000	0.0
229-00-43650 St. Aid	40,182	40,182	24,788.75	15,393	61.6
231-00-43526 St. aid/Tribal Law Enforcement	52,658	52,658	58,508.00	-5,850	111.1
232-00-46220 Canteen Revenues	30,000	30,000	29,816.65	183	99.3
240-00-43607 Non-Motorized Trail Revenue	0	0	40.00	-40	1.0
240-00-43609 Birkie Trail Revenues	30,000	30,000	21,644.28	8,356	72.1
240-00-43611 Bike & Pedestrian Trail Reimbursement	47,376	47,376	0.00	47,376	0.0
240-00-49300-807 Use of Fund Balance	97,644	97,644	0.00	97,644	0.0
242-00-46814 Wildlife Habitat Grant	5,722	5,722	5,450.39	272	95.2
244-00-43601 Sustainable Forestry Grant	15,768	15,768	0.00	15,768	0.0
245-00-43594 St. Aid/Admin. Salary Grant	34,186	34,186	33,182.59	1,003	97.0
246-00-43579 Dam Maint. Rev. Res. Devel. Fund	20,800	20,800	0.00	20,800	0.0
246-00-43588 LCC/92.14 personnel/St. Aid	75,000	75,000	0.00	75,000	0.0
246-00-43597 Tree Program Sales	5,000	5,000	7,274.50	-2,275	145.4
246-00-43598 Tree Planter Rental	200	200	810.00	-610	405.0
246-00-43602 Osprey Lake EWM Grant	24,706	24,706	0.00	24,706	0.0

Account	Orig Budget	Amend ed Budget	Actual YTD	Amt Remaining	Pct Used	
<b>Special Funds</b>						
<b>Revenue</b>						
246-00-43612	Lake Hayward-AIS Grant	26,000	26,000	10,461.63	15,538	40.2
246-00-48500	DNR AIS Grant	33,700	33,700	0.00	33,700	0.0
246-00-48502	DATCP Cost Share	42,000	42,000	11,285.11	30,715	26.8
247-00-43585	St. Aid/Wildlife Damage Prog.	37,450	37,450	0.00	37,450	0.0
249-00-43582	Snowmobile Trail Maint. Rev.	83,700	83,700	105,517.65	-21,818	126.0
249-00-43582-001	Snowmobile Special Grants	9,250	9,250	0.00	9,250	0.0
249-00-43586	ATV Trail Maint.	77,150	77,150	66,159.40	10,991	85.7
249-00-43586-001	ATV Special Grants	9,250	9,250	0.00	9,250	0.0
249-00-43586-003	UTV Trail Maint	9,212	9,212	8,920.00	292	96.8
255-00-43510	Sawyer Co./LCO State of WI Grant	50,000	50,000	0.00	50,000	0.0
300-00-48100	Interest on Investments	0	0	1.52	-2	1.0
411-00-43566	Veterans' Trans. Grant	9,000	9,000	-14,973.10	23,973	-166.3
426-00-43650	St. Aid	0	0	133,488.30	-133,488	1.0
426-00-43650-426	State Aid-Transit Building	0	0	3,082.12	-3,082	1.0
701-45-43530	Transportation Aids	4,884,545	4,884,545	763,378.81	4,121,166	15.6
701-45-47201-000	Damage Claims	0	0	2,368.03	-2,368	1.0
701-45-47201-100	General Maintenance	0	0	883,923.50	-883,924	1.0
701-45-47201-200	Supervision	0	0	50,436.54	-50,437	1.0
701-45-47201-300	Special Maintenance	0	0	94,315.24	-94,315	1.0
701-45-47201-400	Field Small Tools	0	0	2,874.58	-2,875	1.0
701-45-47201-500	Records & Reports	0	0	47,282.53	-47,283	1.0
701-45-47201-600	Radio Revenue	0	0	1,648.63	-1,649	1.0
701-45-47201-700	Salt Reimbursement	0	0	81.49	-81	1.0
701-45-47201-800	CHIP Reimbursement	0	0	89,228.70	-89,229	1.0
701-45-47201-851	GPL Insurance	0	0	10,748.82	-10,749	1.0
701-45-47201-900	Special Project-LRIP	0	0	8,654.49	-8,654	1.0
701-45-47201-901	LFA	0	0	45,675.51	-45,676	1.0
701-45-47201-950	Equipment Storage Reimbursement	0	0	31,051.02	-31,051	1.0
701-45-47330	Revenue - Local Districts	0	0	368,433.93	-368,434	1.0
701-45-48340	Sale of Salvage	0	0	3,678.00	-3,678	1.0
701-45-48600	Misc. General Revenue	0	0	223.31	-223	1.0
701-45-48600-100	Misc. Revenue-Admin. Fees	0	0	4,232.24	-4,232	1.0
701-45-48601-200	Fuel Tax Refunds	0	0	3,710.17	-3,710	1.0
702-00-47412	Chrgs to Depts-Postage	0	0	31,923.46	-31,923	1.0
815-00-44201	Dog license fee	25,000	25,000	18,526.60	6,473	74.1
850-00-48920	Revolving Loan Paybacks	0	0	20,757.00	-20,757	1.0
999-99-99996	Surplus Funds Applied	330,278	330,278	330,278.00	0	100.0
<b>Revenue</b>	<b>TOTAL</b>	10,138,362	10,138,362	6,710,140.87	3,428,221.13	66.1
<b>Special Funds</b>	<b>NET</b>	-4,952,514	-4,922,490	-4,416,367.35	-506,122.65	89.7
<b>All Funds</b>	<b>NET</b>	-10,296,097	-10,285,844	-9,204,632.53	-1,081,211.47	89.4

**Superior** 2  
**Days** 0  
1  
5

THIRTY YEARS

February 24-25, 2015

**City of Superior – Douglas County**  
**Superior Days Main Office**  
**Douglas County Courthouse**  
**1313 Belknap Street, Room 107**  
**Superior, WI 54880**

October 30, 2014

Mr. Hal Helwig, Chair  
County of Sawyer  
10610 Main Street  
Hayward, WI 54843

Dear Hal,

Plans are currently underway for the 30<sup>th</sup> anniversary of Superior Days. The event will take place in Madison on February 24-25, 2015. As in the past, we would once again like to invite the neighboring counties to participate in this very worthwhile lobbying event. We would appreciate your financial support as well. We are requesting \$1,000 from each of the northwestern Wisconsin counties to help defray the costs of Superior Days. For your information, the budget for the event will be approximately \$34,000; not including travel and lodging expenses which are paid privately.

As you are probably aware, this event began in 1986 as a result of a feeling of isolation and lack of attention from state government in Madison. The effort over the past twenty-nine years has been extremely successful in focusing attention on the economic needs and opportunities of Northwest Wisconsin. Previous Superior Days efforts have resulted in many positive legislative accomplishments for our area. Although we have made considerable progress in enhancing the relationship between Northwest Wisconsin and state government, much work remains to be done. This is especially true at this time with the current challenges facing local governments, businesses and communities.

Thank you very much for your prompt attention concerning this matter. Feel free to call me at (715) 395-1493 if I can be of any assistance.

Sincerely,

Douglas Finn, Chairman  
Douglas County Board



Bruce Hagen, Mayor  
City of Superior



**FINANCIAL REPORT**  
**November 2014**

			Current Month	Previous Month	Previous Year
<b>Certificates of Deposit</b>					
	Rate	Maturity			
Peoples Bank WI	0.40	11/18/2015	\$500,000.00		
Peoples Bank WI	0.50	5/18/2016	\$500,000.00		
<b>Savings Account</b>					
Govt Invest Pool	0.08%		\$4,973	\$4,973	\$4,473
<b>Checking Account</b>					
Peoples Bank WI	0.25%		\$6,643,503	\$8,209,322	\$7,057,260
Chippewa Valley Bank	0.05%		\$26,377	\$115,439	\$60,690
CVB Debt Service Fund	0.05%		\$3,357	\$3,357	\$3,355
Johnson Bank			\$118,586	\$331,501	\$342,187
Johnson Bank-COP			\$5,749	\$5,749	\$5,746
Johnson Bank Flex/HRA			\$1	\$1	\$1
Wells Fargo			\$3,000	\$3,000	\$0
<b>Total</b>			\$7,805,547	\$8,673,342	\$7,473,711
<b>Receipts</b>					
Delinquent			\$106,783	\$57,794	\$123,610
Current			\$0	\$90,169	\$0
General			\$1,335,698	\$1,520,905	\$1,310,987
Highway Dept.			\$158,820	\$274,028	\$31,471
Tax Settlement			\$0	\$0	\$0
<b>Total Receipts</b>			\$1,601,301	\$1,942,896	\$1,466,068
<b>Total Disbursement</b>			\$2,022,051	\$2,413,136	\$2,187,887
<b>Income</b>					
Tax Deed Expense			\$120	\$0	\$0
Ad Fee Expense			\$225	\$270	\$223
<b>Interest Received</b>			\$1,549	\$1,869	\$1,556
<b>YTD Interest Received</b>			\$23,014	\$21,465	\$22,686

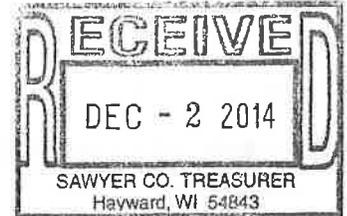


**PEOPLES  
BANK MIDWEST**

*People You Know. People You Trust.*

10583 Main Street, P.O Box 391, Hayward, WI 54843 (715) 634-2674

**November 30, 2014**



**Dianne Ince Treasurer  
Sawyer County  
P. O. Box 935  
Hayward, WI 54843**

**Re: Market value of assets pledged to Sawyer County Deposits**

**As of November 30, 2014, Peoples Bank of Wisconsin has pledged the attached list of securities to cover deposits that exceed the State of Wisconsin and FDIC insurance limits.**

**Sawyer County's General Account is covered by FDIC insurance in the amount of \$100,000.00 and the State of Wisconsin Trust Fund for \$400,000.00, and the pledged securities' market value totaling \$13,713,140.90. Additional securities will be pledged if the market value of these securities falls below the amount required to satisfy this pledge.**

**Sincerely,**

**Deena Johnson  
Operations Officer**

**Enclosure**

	A	B	C	D	E
1	Peoples Bank Midwest- BONDS PLEDGED FOR SAWYER COUNTY as of November 30, 2014				
2					
3	CUSIP #	DESCRIPTION	PAR AMOUNT	MARKET VALUE	MATURITY DATE
4	030748EC7	AMERY WISCONSIN GO BOND	\$200,000.00	\$205,790.00	10/1/2020
5	047591CD2	ATKINS IA GO BOND	\$120,000.00	\$123,538.80	6/1/2020
6	050870CC6	AUDUBON MN GO BOND	\$125,000.00	\$130,846.25	2/1/2023
7	071599AL8	BAUDETTE MN GO BOND	\$120,000.00	\$127,081.20	2/1/2019
8	098027CC7	BONDUEL WI GO BOND	\$100,000.00	\$108,284.00	5/1/2024
9	131753CL7	CAMANCHE IA GO BOND	\$350,000.00	\$347,175.50	6/1/2026
10	137339ED5	CANBY MN GO BOND	\$35,000.00	\$35,059.15	1/1/2015
11	143744BF4	CAROL STREAM IL REV BOND	\$290,000.00	\$290,246.50	12/30/2017
12	199636BF7	COLUMBUS WI REV BOND	\$225,000.00	\$229,475.25	6/1/2017
13	225008ED9	CRAWFORD WI GO BOND	\$190,000.00	\$190,036.10	3/1/2023
14	22764RAK6	CROSSLAKE MN REV BOND	\$340,000.00	\$340,516.80	12/1/2016
15	230831HE2	CUMBERLAND WI GO BOND	\$110,000.00	\$108,970.40	6/1/2023
16	237236CV4	DARIEN WI REV BOND	\$145,000.00	\$155,248.60	4/1/2020
17	237374AQ6	DARLINGTON WI REV BOND	\$150,000.00	\$156,672.00	5/1/2020
18	246442BF3	DELAWARE IN GO BOND	\$215,000.00	\$228,422.45	12/31/2017
19	269850BD4	EAGLE RIVER WI GO BOND	\$105,000.00	\$116,096.40	3/1/2019
20	269850BE2	EAGLE RIVER WI GO BOND	\$105,000.00	\$117,549.60	3/1/2020
21	269850BF9	EAGLE RIVER WI GO BOND	\$110,000.00	\$124,252.70	3/1/2021
22	269851AL5	EAGLE RIVER REV BOND	\$110,000.00	\$110,199.10	5/1/2015
23	352421AB7	FRANKLIN & HAMILTON CNTYS IL	\$170,000.00	\$170,986.00	12/1/2024
24	36861AAH2	GEM LAKE MN GO BOND	\$25,000.00	\$25,967.50	2/1/2016
25	384082CR2	GRACEVILLE MN GO BOND	\$140,000.00	\$144,719.40	2/1/2023
26	393073DX6	GREEN ISLE MN GO BOND	\$120,000.00	\$120,274.80	2/1/2017
27	393100CK6	GREEN LAKE WI GO BOND	\$210,000.00	\$214,305.00	9/1/2019
28	411468FF3	HARBOR BEACH MI GO BOND	\$300,000.00	\$311,106.00	5/1/2020
29	425168HJ3	HENDERSON MN GO BOND	\$90,000.00	\$96,018.30	2/1/2017
30	462765HL5	IRON COUNTY MI GO BOND	\$300,000.00	\$332,628.00	12/1/2020
31	469167BU3	JACKSON WI REV BOND	\$200,000.00	\$202,128.00	5/1/2017
32	479086CB4	JOHNSON CREEK WI REV BOND	\$100,000.00	\$109,001.00	8/1/2019
33	491800JA7	KENYON MN GO BOND	\$165,000.00	\$165,376.20	2/1/2020
34	505822GY6	LADYSMITH WI GO BOND	\$100,000.00	\$107,210.00	12/1/2024
35	505844AM2	LADYSMITH WI REV BOND	\$105,000.00	\$107,397.15	12/1/2019
36	505844AP5	LADYSMITH WI REV BOND	\$110,000.00	\$112,084.50	12/1/2021
37	509516PK0	LAKE CRYSTAL MN GO BOND	\$130,000.00	\$130,202.80	12/15/2018
38	509516RF9	LAKE CRYSTAL MN GO BOND	\$40,000.00	\$40,056.80	12/15/2015
39	509516RH5	LAKE CRYSTAL MN GO BOND	\$75,000.00	\$75,180.00	12/15/2015
40	536087BM0	LINTON ND GO BOND	\$145,000.00	\$151,311.85	11/1/2018
41	551805DR2	LYNWOOD IL GO BOND	\$415,000.00	\$426,283.85	5/1/2019
42	554591BL0	MACKINAC ISLAND MI REV BOND	\$210,000.00	\$217,293.30	3/1/2019
43	559856DA4	MAHNOMEN MN GO BOND	\$110,000.00	\$113,870.90	1/1/2019
44	563333EJ8	MANISTEE MI GO BOND	\$320,000.00	\$343,542.40	10/1/2024
45	586464XD6	MENASHA WI GO BOND	\$155,000.00	\$155,810.65	9/1/2019
46	59317CAQ0	MFL MARMAC IA REV BOND	\$250,000.00	\$251,255.00	7/1/2027
47	609232BA0	MONDOVI WI REV BOND	\$125,000.00	\$129,241.25	9/1/2020
48	612697ZK1	MONTEVIDEO MN GO BOND	\$120,000.00	\$124,705.20	2/1/2016

11/28/2014

	A	B	C	D	E
49	640082Y98	NEENAH WI GO BOND	\$80,000.00	\$80,279.20	3/1/2023
50	640082Z22	NEENAH WI GO BOND	\$80,000.00	\$79,592.00	3/1/2024
51	640082Z30	NEENAH WI GO BOND	\$85,000.00	\$84,963.45	3/1/2025
52	645359CK4	NEW HOLSTEIN WI GO BOND	\$210,000.00	\$218,145.90	3/1/2023
53	646720GK2	NEW LONDON WI REV BOND	\$300,000.00	\$300,513.00	12/1/2016
54	651238BU0	NEWELL SD GO BOND	\$120,000.00	\$122,256.00	6/1/2019
55	651238BV8	NEWELL SD GO BOND	\$125,000.00	\$127,381.25	6/1/2021
56	657776CL2	NORTH BRANCH MN REV BOND	\$210,000.00	\$216,176.10	8/1/2018
57	681079VX4	OLIVIA MN GO BOND	\$220,000.00	\$220,609.40	7/1/2017
58	683448BR4	OOSTBURG WI REV BOND	\$160,000.00	\$168,886.40	5/1/2023
59	687748DF7	OSAKIS MN GO BOND	\$220,000.00	\$231,420.20	2/1/2021
60	696867AL4	PALMER MN GO BOND	\$130,000.00	\$130,299.00	2/1/2018
61	705855AD6	PELICAN RAPIDS MN REV BOND	\$145,000.00	\$145,198.65	12/1/2019
62	730115HT2	PLYMOUTH WI REV BOND	\$100,000.00	\$108,388.00	5/1/2023
63	733760PC0	PORT CHESTER NY GO BOND	\$220,000.00	\$230,348.80	9/15/2025
64	73954PBT3	PRAIRIE DU SAC WI REV BOND	\$105,000.00	\$105,636.30	12/1/2025
65	787634HH0	SAINT BONIFACIUS MN REV BOND	\$90,000.00	\$90,129.60	12/15/2018
66	787634HJ6	SAINT BONIFACIUS MN REV BOND	\$20,000.00	\$20,050.00	12/15/2018
67	795038CR7	SALINE & GALLATIN CNTYS IL	\$225,000.00	\$228,516.75	10/1/2016
68	795068ED3	SALINE COUNTY IL GO BOND	\$250,000.00	\$253,325.00	11/1/2016
69	827793DD9	SILVER LAKE MN GO BOND	\$155,000.00	\$50,137.50	1/1/2017
70	827793DB3	SILVER LAKE MN GO BOND	\$50,000.00	\$155,398.35	1/1/2015
71	829663BW2	SIREN WI GO BOND	\$230,000.00	\$232,166.60	3/1/2018
72	850101AL0	SPRING VALLEY MN REV BOND	\$180,000.00	\$183,983.40	2/1/2020
73	869322BH9	SUSSEX WI REV BOND	\$170,000.00	\$171,086.30	6/1/2028
74	89531KAV8	TREYNOR IA GO BOND	\$285,000.00	\$282,104.40	7/1/2024
75	898023DQ6	TRUMAN MN REV BOND	\$115,000.00	\$115,197.80	12/1/2018
76	898023DS2	TRUMAN MN REV BOND	\$130,000.00	\$130,226.20	12/1/2020
77	936274JV2	WARROAD MN GO BOND	\$45,000.00	\$45,102.60	2/1/2015
78	938119AS3	WASHINGTON COUNTY NE GO BOND	\$120,000.00	\$124,191.60	12/15/2022
79	943232JX7	WAUPACA WI GO BOND	\$90,000.00	\$90,213.30	4/1/2016
80	943245BG4	WAUPACA WI GO BOND	\$305,000.00	\$331,004.30	5/1/2020
81	973449JS1	WINDOM MN GO BOND	\$185,000.00	\$186,113.70	2/1/2017
82	974654LF0	WINNEBAGO MN GO BOND	\$200,000.00	\$200,686.00	1/1/2020
83	975553LF3	WINSTED MN GO BOND	\$210,000.00	\$210,319.20	12/15/2020
84	979426EE9	WOODHAVEN MI GO BOND	\$200,000.00	\$212,382.00	10/1/2020
85	172649AG0	CIRCLE PINES MN CERT OF PART	\$200,000.00	\$207,296.00	2/1/2018
86					
87		TOTAL	\$13,340,000.00	\$13,713,140.90	
88					
89					
90					

SAWYER COUNTY SALES & USE TAX

	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005
JAN	\$121,895.03	\$103,387.95	\$84,858.99	\$96,324.07	\$86,290.09	\$92,161.62	\$121,742.30	\$116,152.88	\$97,182.24	\$101,871.05
FEB	\$105,717.32	\$97,665.82	\$104,764.51	\$89,521.39	\$84,318.50	\$91,319.12	\$109,692.02	\$115,192.95	\$106,317.61	\$106,305.54
MAR	\$98,045.24	\$93,708.27	\$82,206.19	\$85,593.40	\$92,892.54	\$85,354.35	\$105,347.30	\$107,844.31	\$90,540.29	\$79,664.53
APR	\$100,417.31	\$79,243.54	\$80,693.71	\$82,002.55	\$86,564.72	\$100,044.30	\$97,145.25	\$111,356.28	\$98,280.96	\$86,168.50
MAY	\$103,726.78	\$104,249.18	\$105,507.89	\$72,950.86	\$77,073.67	\$82,583.63	\$93,310.17	\$96,998.99	\$85,178.33	\$81,399.11
JUN	\$113,099.69	\$99,343.10	\$120,491.37	\$120,620.49	\$105,892.73	\$97,769.15	\$91,868.03	\$115,530.58	\$114,063.12	\$118,450.01
JUL	\$157,587.82	\$149,883.17	\$116,884.99	\$121,067.57	\$130,457.24	\$135,721.24	\$130,938.96	\$133,087.51	\$140,127.28	\$119,299.37
AUG	\$219,726.93	\$210,647.43	\$190,711.45	\$146,393.35	\$143,434.11	\$136,164.21	\$186,586.30	\$167,505.12	\$145,936.70	\$167,103.99
SEP	\$151,860.16	\$139,292.87	\$176,482.22	\$156,829.03	\$173,799.97	\$159,626.69	\$177,485.21	\$159,931.55	\$183,148.27	\$162,145.74
OCT	\$250,330.41	\$171,028.97	\$152,871.41	\$132,589.53	\$137,071.99	\$141,827.36	\$163,375.90	\$169,963.57	\$146,897.24	\$144,553.05
NOV	\$129,701.05	\$130,223.48	\$140,258.99	\$131,082.12	\$138,496.34	\$107,186.18	\$128,984.33	\$145,277.25	\$158,081.82	\$138,793.58
DEC		\$95,647.22	\$98,930.12	\$100,920.52	\$93,504.39	\$105,922.06	\$96,460.66	\$100,104.52	\$113,271.25	\$149,480.93
TOTAL	\$1,552,107.74	\$1,474,321.00	\$1,454,661.84	\$1,335,894.88	\$1,349,796.29	\$1,335,679.91	\$1,502,936.43	\$1,538,945.51	\$1,479,025.11	\$1,455,235.40
Budget	\$1,500,000.00	\$1,400,000.00	\$1,300,000.00	\$1,282,500.00	\$1,337,500.00	\$1,400,000.00	\$1,450,000.00	\$1,300,000.00	\$1,200,000.00	\$1,300,000.00
2014 Year to Date	\$1,552,107.74									
2013 Year to Date		\$1,378,673.78								
2012 Year to Date			\$1,355,731.72							
2011 Year to Date				\$1,234,974.36						
2010 Year to Date					\$1,256,291.90					
2009 Year to Date						\$1,229,757.85				
2008 Year to Date							\$1,406,475.77			
2007 Year to Date								\$1,438,840.99		
2006 Year to Date									\$1,365,753.86	
2005 Year To Date										\$1,305,754.47
2004 Year To Date										\$1,325,871.82
2003 Year To Date										\$1,237,738.72
2002 Year To Date										\$1,168,742.60
2001 Year To Date										\$1,191,388.64
2000 Year To Date										\$1,083,406.61
1999 Year To Date										\$947,793.07
1998 Year To Date										\$980,602.79
1997 Year To Date										\$822,557.37

NOTE: December 2005 includes \$22,192.45 correcting adjustments  
 NOTE: July 2005 includes \$728.35 Adjustment for system glitch....



**LIFE QUEST SERVICES  
2014**

DATE	RECEIPT#	BUDGET YEAR	GROSS REVENUE	100-38-52300-50220-337		100-38-46230
				W/H LQ	ADJUST.	TOTAL EFT
04/07/2014	2014-0969	2014	\$ 89,962.41	\$ 8,447.94	\$ -	\$ 81,514.47
05/05/2014	2014-1271	2014	\$ 104,876.56	\$ 10,413.67	\$ -	\$ 94,462.89
06/05/2014	2014-1601	2014	\$ 75,344.35	\$ 6,652.04	\$ -	\$ 68,692.31
07/07/2014	2014-1972	2014	\$ 74,214.12	\$ 7,186.91	\$ -	\$ 67,027.21
08/06/2014	2014-2344	2014	\$ 83,630.79	\$ 7,411.84	\$ -	\$ 76,218.95
09/05/2014	2014-2701	2014	\$ 64,265.25	\$ 5,608.05	\$ -	\$ 58,657.20
10/03/2014	2014-3041	2014	\$ 100,110.48	\$ 8,114.50	\$ -	\$ 91,995.98
11/05/2014	2014-3415	2014	\$ 94,269.76	\$ 8,837.69	\$ -	\$ 85,432.07
12/03/2014	2014-3663	2014	\$ 123,749.50	\$ 10,018.58	\$ -	\$ 113,730.92
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
		<b>TOTALS</b>	<b>\$ 810,423.22</b>	<b>\$ 72,691.22</b>	<b>\$ -</b>	<b>\$ 737,732.00</b>

**2013**

DATE	RECEIPT#	BUDGET YEAR	GROSS REVENUE	W/H LQ	ADJUST.	TOTAL EFT
						TOTAL EFT
4/5/2013	2013-1039	2013	\$ 82,067.93	\$ 8,788.34	\$ -	\$ 73,279.59
5/15/2013	2013-1455	2013	\$ 55,474.85	\$ 6,603.08	\$ -	\$ 48,871.77
6/6/2013	2013-1732	2013	\$ 80,961.64	\$ 8,474.61	\$ -	\$ 72,487.03
7/9/2013	2013-2105	2013	\$ 55,362.08	\$ 5,562.27	\$ -	\$ 49,799.81
8/12/2013	2013-2546	2013	\$ 78,754.32	\$ 7,549.34	\$ -	\$ 71,204.98
9/9/2013	2013-2848	2013	\$ 81,423.55	\$ 8,048.73	\$ -	\$ 73,374.82
10/3/2013	2013-3182	2013	\$ 70,500.75	\$ 6,488.93	\$ -	\$ 64,011.82
11/7/2013	2013-3631	2013	\$ 76,214.18	\$ 7,031.36	\$ -	\$ 69,182.82
12/9/2013	2013-3964	2013	\$ 87,397.54	\$ 8,233.60	\$ -	\$ 79,163.94
1/7/2014	2014-0044	2013	\$ 86,779.57	\$ 7,299.13	\$ -	\$ 79,480.44
2/7/2014	2014-0350	2013	\$ 94,583.19	\$ 8,149.24	\$ -	\$ 86,433.95
3/7/2014	2014-0656	2013	\$ 113,304.84	\$ 12,405.76	\$ -	\$ 100,899.08
		<b>TOTALS</b>	<b>\$ 962,824.44</b>	<b>\$ 94,634.39</b>	<b>\$ -</b>	<b>\$ 868,190.05</b>

**2012**

DATE	RECEIPT#	BUDGET YEAR	GROSS REVENUE	W/H LQ	ADJUST.	TOTAL EFT
						TOTAL EFT
4/5/2012	2012-0952	2012	\$ 58,838.68	\$ 6,370.71	\$ -	\$ 52,467.97
5/8/2012	2012-1342	2012	\$ 58,437.92	\$ 6,505.35	\$ -	\$ 51,932.57
6/7/2012	2012-1696	2012	\$ 90,239.37	\$ 9,624.60	\$ -	\$ 80,614.77
7/11/2012	2012-2046	2012	\$ 44,434.60	\$ 4,820.02	\$ -	\$ 39,614.58
8/7/2012	2012-2428	2012	\$ 56,099.43	\$ 5,864.63	\$ -	\$ 50,234.80
9/7/2012	2012-2761	2012	\$ 76,369.31	\$ 8,212.76	\$ -	\$ 68,156.55
10/4/2012	2012-3106	2012	\$ 41,663.16	\$ 4,345.46	\$ -	\$ 37,317.70
11/7/2012	2012-3539	2012	\$ 50,273.45	\$ 5,140.92	\$ -	\$ 45,132.53
12/6/2012	2012-3818	2012	\$ 77,879.40	\$ 8,175.85	\$ -	\$ 69,703.55
1/7/2013	2013-0038	2012	\$ 91,671.90	\$ 13,199.82	\$ -	\$ 78,472.08
2/7/2013	2013-0405	2012	\$ 88,785.59	\$ 9,715.80	\$ -	\$ 79,069.79
3/7/2013	2013-0762	2012	\$ 52,017.12	\$ 8,063.19	\$ -	\$ 43,953.93
		<b>TOTALS</b>	<b>\$ 786,709.93</b>	<b>\$ 90,039.11</b>	<b>\$ -</b>	<b>\$ 696,670.82</b>

2011

DATE	RECEIPT#	BUDGET YEAR	GROSS REVENUE	W/H LQ	ADJUST.	TOTAL EFT
3/4/2011	2011-0687	2011	\$ 73,382.87	\$ 8,907.72	\$ -	\$ 64,475.15
4/8/2011	2011-1047	2011	\$ 52,149.71	\$ 6,167.23	\$ -	\$ 45,982.48
5/9/2011	2011-1341	2011	\$ 69,604.25	\$ 7,169.47	\$ -	\$ 62,434.78
6/8/2011	2011-1687	2011	\$ 71,198.25	\$ 7,399.33	\$ -	\$ 63,798.92
7/7/2011	2011-1981	2011	\$ 23,374.10	\$ 2,397.91	\$ -	\$ 20,976.19
8/8/2011	2011-2355	2011	\$ 45,654.36	\$ 4,779.29	\$ -	\$ 40,875.07
9/12/2011	2011-2731	2011	\$ 86,447.81	\$ 8,939.78	\$ -	\$ 77,508.03
10/7/2011	2011-3058	2011	\$ 53,508.09	\$ 5,582.44	\$ -	\$ 47,925.65
11/4/2011	2011-3367	2011	\$ 59,262.60	\$ 6,956.04	\$ -	\$ 52,306.56
12/8/2011	2011-3691	2011	\$ 81,320.75	\$ 8,708.52	\$ -	\$ 72,612.23
1/11/2012	2012-0092	2011	\$ 52,411.32	\$ 5,872.54	\$ -	\$ 46,538.78
2/6/2012	2012-0329	2011	\$ 58,636.56	\$ 6,414.62	\$ -	\$ 52,221.94
3/7/2012	2012-0641	2011	\$ 57,699.40	\$ 6,461.63	\$ -	\$ 51,237.77
<b>TOTALS</b>			<b>\$ 784,650.07</b>	<b>\$ 85,756.52</b>	<b>\$ -</b>	<b>\$ 698,893.55</b>

**Mike Coleson**  
*Sawyer County IT Director*



November 11, 2014

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To: Administration Committee  
Hal Helwig, Ron Kinsley, Jim Bassett, Dale Schleeter,  
Brian Bisonette, Dean Pearson, Dale Thompson

Subject: IT Department Report

November December 2014

**Agenda items**

Novus system Request for Proposal vendor selection and budget

Projects completed

Highway: Phone system maintenance

Highway: camera system / dual monitors for two staff members

Highway fuel/lube calculation for journal entries: Time saving for Office Manager.

Support calls

o average of 6 calls/day.

o 5 computer replacements/swaps

Projects underway

Ongoing LaserFiche conversion and new setup: Highway and HHS

Business Analytics new reports for Highway, Payroll

Assistance with 2014 Tax Bills

Emergency Paging system for Courthouse and County buildings

Out-of-county travel request:

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A handwritten signature in black ink that reads "Mike Coleson". The signature is written in a cursive style and is followed by a long horizontal line.