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Sawyer County Courthouse
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November 5, 2014 (3:45 p.m.)

AGENDA
meeting of the Administration Committee
Sawyer County Board of Supervisors
Assembly Room, Sawyer County Courthouse
November 6, 2014, 8:30 a.m.

01. Meeting agenda
02. Minutes of the October 9, 2014 meeting
03. Personnel policies and employee compensation
04. Child Support Department staff resignation and request to fill vacated position
05. Clerk of Court request to fill position
06. Sheriff's Department request to fill investigator and deputy positions
07. Sheriff's Department purchase of radio repeaters for squad car communications
08. Namekagon Transit to use WISCOM communication system
09. ADRC position in Health and Human Services Department
10. Funds for Airport perimeter fence project
11. Amendment to 2014 employee flex plan
12. Health and Human Services Department employee reclassification request
13. Employee exit interview procedures
14. Organizational Development Committee report, including recommendation for County Administrator position, update on development of a position description for the County Administrator or Administrative Coordinator/Human Resource Director position and for County Board members, and development of County Board policies which include defining the functions of and relationship between the County Administrator or Administrative Coordinator/Human Resource Director position and members of the County Board
15. Employee health insurance for 2015
16. Accounting Manager's report, including:
 - request for flexible work schedule
 - audit, Namekagon Transit payout
 - non-represented employee compensation issues
 - University of Wisconsin-Extension employee hours
 - personnel change form
 - document management
 - insurance claims
 - human resource issues update
 - Ambulance Service billing
 - LifeQuest contract
17. County Clerk's report, including office paper purchase
18. County Treasurer's report, including:
 - review request for proposals for bank services
 - entity authorization for Sheriff's Department drug enforcement account – Peoples Bank Midwest
19. Information Technology Department report
20. 2015 Sawyer County Budget
21. 2014 expense and revenue report
22. Monthly department expense vouchers
23. Other matters for discussion only
24. **Closed session**, pursuant to section 19.85(1)(f), Wisconsin Statutes, for preliminary consideration of a specific personnel matter

KM
Sawyer County Clerk Kris Mayberry

minutes of the meeting of the Administration Committee
Sawyer County Board of Supervisors
October 9, 2014; 8:30 a.m.; Assembly Room; Sawyer County Courthouse

members present: Hal Helwig (Chair), Ron Kinsley, Dale Schleeter, Dean Pearson; Brian Bisonette; Jim Bassett; Dale Thompson

also present: Karen Melasecca and Julie Hofer (Namekagon Transit); Emergency Management Department Director Pat Sanchez; Interim Ambulance Service Department Director Eric Nilson; IT Director Mike Coleson; County Treasurer Dianne Ince; Accounting Manager Melissa Roach (by speaker telephone); County Clerk Kris Mayberry

Motion by Kinsley, 2nd by Bassett, to approve the meeting agenda. Motion carried.

Motion by Schleeter, second by Kinsley, to approve the September 11, 2014 and September 17, 2014 meeting minutes. Motion carried.

✓
Co Bd
The Committee reviewed the Public Safety Committee recommendation to approve a proposal for the restructuring of the 911 Coordinator position in the Sheriff's Department currently held by Brittany Haag into two positions: Emergency 911 Coordinator/System Administrator/Financial Manager to be held by Brittany Haag (reduced from 40 hours a week to 35 hours a week) and Dispatch Supervisor to be fill by the promotion of an incumbent Dispatcher. As a result of the restructuring there would be an overall annual savings to the Sheriff's Department budget of \$4,000. The Administration Committee concurred with the recommendation. The County Board had questions about the proposal and tabled consideration of the recommendation until the October County Board meeting. Chief Deputy Sheriff Brigette Kornbroke advised the Public Safety Committee that she and Brittany Haag will attend the October County Board meeting to explain the proposal.

✓
Co Bd
The Committee discussed hiring an Ambulance Service Department Director. At their meeting held May 28, 2014, the County Board approved the appointment of Eric Nilson to serve as Interim Ambulance Service Department Director for a six month period. The Committee reviewed a position description provided by Accounting Manager Melissa Roach. The Committee discussed the compensation to be established for the position. Ms. Roach indicated that the former Ambulance Service Department Director's annual salary was \$60,000 and that the wage for the position established by the Carlson Dettmann wage study was \$58,600. The Committee determined to recommend that the position be advertised for one month with an application deadline of Friday, November 28th, that the advertised compensation would be as commensurate with the qualifications and experience of the applicant, and that advertisement for the position would include any publication focused on ambulance and emergency medical personnel readership.

The Committee discussed that Terry Patenaude of the Winter Fire Department presented the Public Safety Committee with a request that the County contribute \$4,500.00 toward the purchase of a Kubota UTV to be used for trail rescues. Patenaude advised that the UTV would be housed at the Winter Fire Hall and could be used for other purposes as well, that the firefighters' account would contribute \$16,000.00 toward the purchase of the UTV, and that he would be requesting funds from other county organizations that would benefit from the use of the UTV. The total cost of the Kubota UTV is estimated at \$29,500.00. The Public Safety Committee forwarded the request without a recommendation. The Committee discussed the current challenges of developing the 2015 Sawyer County budget and the precedent of contributing funds for local projects. Motion by Pearson, 2nd by Schleeter, to deny the request at this time. Motion carried.

✓
Co Bd
The Committee reviewed a proposed intergovernmental memorandum of understanding between Sawyer County and the Lac Court Oreilles Band of Lake Superior Chippewa Indians (LCO) confirming the understanding that \$100,000 of LCO's 2014 gaming proceeds, as provided for in Section XXXII(A)(5) of the 2003 Amendment to the LCO and State of Wisconsin Gaming Compact of 1991, be utilized by the County and LCO each being allocated \$50,000. The Lac Court Oreilles Tribal Governing Board approved the understanding. Motion by Thompson, 2nd by Kinsley, to recommend County Board approval. Motion carried.

✓
Nov
Comm
agenda
The Committee reviewed an employee exit interview questionnaire and checklists for accounting, payroll, and information technology issues provided by Accounting Manager Melissa Roach. Motion by Bassett, 2nd by Kinsley, to refer consideration of procedures and forms for employee exit interviews to the November meeting of the Committee. Motion carried.

The Committee reviewed and discussed the Administrative Coordinator/Human Resources Director position description provided by Attorney Andrew Phillips and referred the description to the Organizational Development Committee to be established at the County Board meeting on October 16, 2014.

✓
Nov
Comm
agenda
County Board Chair Hal Helwig reported that Carlson Dettmann's representative Barb Petkovsek submitted a draft Sawyer County Personnel Policy Manual for the Committee's review. The Committee will be provided copies of the draft. Motion by Thompson, 2nd by Schleeter, to have Committee members review the draft and be prepared to review and discuss it at the November meeting of the Committee. Motion carried.

Accounting Manager Melissa Roach provided and reviewed with the Committee a written department report (copy in meeting file), including an update on development of the 2015 Sawyer County Budget and completion of the 2013 audit by Anderson, Hager & Moe. Karen Melasecca and Julie Hofer (Namekagon Transit) presented the Committee with information from the audit regarding the settlement of financial issues between Sawyer County and Namekagon Transit. The Committee determined to have Accounting Manager Melissa Roach review the information with Anderson, Hager & Moe.

County Clerk Kris Mayberry provided a department report, including discussing his role in supporting County Board committees, County communications, preparation of County lands sales and inventory, coordinating legal issues and representation, and providing statewide voter registration and other election services for municipalities.

County Treasure Dianne Ince presented a financial report through September of 2014 and the Wisconsin Department of Revenue monthly report on county sales and use tax distribution to Sawyer County which included the following information:

- distributed to Sawyer County in September of 2014 - \$151,860.16
- distributed to Sawyer County in 2014 through September - \$1,172,076.28
- distributed to Sawyer County through same month in 2013 - \$1,077,421.33
- 2014 Sawyer County Budget sales and use tax revenue forecast - \$1,500,000

Motion by Bassett, 2nd by Thompson, to approve the County Treasurer's report. Motion carried.

Information Technology Department Director Mike Coleson provided a written department report (copy in meeting file), including reporting on the New World Systems conference he attended along with other County employees that utilize the New World Systems accounting software.

The Committee reviewed the monthly department expense vouchers. Motion by Thompson, 2nd by Bassett, to approve the vouchers, including the invoice from Anderson, Hager & Moe S.C. for accounting services and general consulting with a total charge of \$4,968. Motion carried.

✓
minutes
By unanimous consent the Committee convened into **closed session**, pursuant to section 19.85(1)(f), Wisconsin Statutes, for preliminary discussion of a specific personnel matter.
[Minutes of closed sessions are kept in a confidential file in the County Clerk's Office.]
Motion by Thompson, 2nd by Bisonette, to reconvene into open session. Motion carried.

Motion by Thompson, 2nd by Bisonette, to adjourn the meeting. Motion carried.

Minutes prepared by Sawyer County Clerk Kris Mayberry

SAWYER COUNTY
Position Description

TITLE: Child Support Specialist
Paternity/Financials/Receptionist

DEPARTMENT: Child Support Agency

SUPERVISOR: Child Support Director

GENERAL DESCRIPTION:

This position is multi-faceted; responsibilities include, but are not limited to, paternities A-Z, financial entry and front desk responsibilities of answering main phone line, helping customers, attorneys, employers, etc. at window with general questions, dispositioning daily mail and documentation from Clerk of Court, opening and closing files, maintaining pro se documents and other media as provided by the Bureau of Child Support, The Child Support Specialist must adhere to the guidelines granted by the State of Wisconsin Bureau of Child Support and comply with County court procedures, State Statutes and Federal Regulations. Training may require in-state travel.

The Child Support Office currently employs more than one Child Support Specialist. The position descriptions for this office break down duties as they are currently assigned to specific positions. This should not be interpreted to imply that the Child Support Specialist positions have any rights to perform certain duties or cannot be assigned different duties. Each Child Support Specialist may be assigned duties at the Child Support Director's sole discretion.

ESSENTIAL DUTIES:

Paternity case load A-Z; prepares and drafts all correspondence and court documents related to assigned cases. Prepares cases for court by researching obligor's employment history and available assets; represent agency at court hearings in concert with enforcement counsel. Interviews clients, notarizes paternity documents, coordinates scheduling of and administers genetic tests, negotiates custody and placement issues and updates information on child's birth certificate with State Vital Records Department. Maintaining a working relationship with Sheriff's Department, District Attorney, Clerk of Court, Court Reporter, Probation and Parole, Department of Health and Human Services, enforcement counsel, process servers and private attorneys. Prepares and uses necessary legal documents with the consultation of the child support agency enforcement counsel to establish family court orders. Adjudicate paternity; set birth related medical expenses, past support, genetic test expenses and appointment of Guardian ad Litem when necessary. Identify and report potential and existing fraud cases by making appropriate fraud referrals.

Required to be knowledgeable of the child support automated system Kids Information Data System (KIDS), screen navigation and accurate interpretation of related systems, such as Client

Assistance for Re-Employment and Economic Support (CARES), so as to get complete and pertinent information related to order establishment. Researches intergovernmental cases, prepares proper forms and deals with case workers from other states as well as the Wisconsin Central Registry on intergovernmental cases.

Processing mail, receptionist for telephone calls and clients, setting up new case files, providing maintenance on case files and financial duties including receipting, posting and disbursing child support monies. Monitoring court calendar for any divorce hearings where either child support or spousal support may be ordered paid through the WI Trust Fund, via KIDS. Retrieve copies of court orders when necessary from the Clerk of Court's office. Enter new cases and court orders in KIDS.

Running EOSP reports and make necessary financial adjustments to cases; resolve discrepancies in reports from the CARES and KIDS interface and forward appropriate reports to other Child Support Specialists and Director.

QUALIFICATIONS, KNOWLEDGE, SKILLS AND ABILITIES:

- High school diploma or equivalent with supplemental education, training or experience in legal field. Degree from an accredited university or college which focuses on a related field would be desirable.
- Experience in the Child Support Program with knowledge of its regulations and policies.
- Knowledge of court practices and procedures and state and interstate statutes governing child support.
- Possess good oral and written communication skills, as well as good interviewing skills.
- Possess computer and keyboarding skills, including the ability to type a minimum of 40 words per minute.
- Ability to exercise independent judgment, plan and organize work within the scope of defined responsibilities under the general supervision of the Child Support Director.
- Performs duties listed in the job description in an efficient and productive manner.
- Abides by office procedures, accepts direction from supervisory staff and keeps all information confidential.
- Makes independent decisions within the scope of the position description and possess good initiative.
- Records and uses factual data accurately.
- Interpersonal skills to handle difficult and sometimes very stressful situations while trying to diffuse the stress level of customer.
- Must be bondable
- Must possess a valid driver's license or have the ability to independently travel to required training sessions

WORKING RELATIONSHIPS:

Cooperates with other employees to attain the goals of the Agency.

Relates well with law enforcement personnel, legal counselors, other County departments and the general public.

WORKING ENVIRONMENT AND PHYSICAL REQUIREMENTS:

Work is performed primarily in a standard office setting. Ability to frequently lift up to 20 pounds and a combination of sitting and standing postures may be required. Ability to regularly work 7 hour days and 35 hour weeks.

Must be able to operate standard office equipment including; telephone, computer, calculator, photocopier and digital camera.

Risk of blood borne pathogen exposure is considered low.

CLOSING STATEMENT:

This position description has been prepared to assist in evaluating responsibilities, duties and skills of the position. The duties listed above are intended as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position. The job description does not constitute an employment agreement between the County and the Employee and is subject to change by the Court as the needs of the County and the requirements of the position change.

FAIR LABOR STANDARDS ACT CATEGORY: Non-Exempt Position

Reviewed by Employee

Date

Approved by Supervisor

Date

Approved by Human Resources Manager

Date

minutes of the meeting of the Public Safety Committee (recorded by Margie Schull)
Sawyer County Board of Supervisors
November 4, 2014; 8:30 a.m.; Assembly Room; Sawyer County Courthouse

Members present: Fred Zietlow, Dale Schleeter, Bill Voight, Jim Bassett, Dale Thompson

Others present: County Board Chair Hal Helwig, Clerk of Court Claudia Burgan, Hon. Judge Gerald Wright, Emergency Management Director Pat Sanchez, Interim Ambulance Director Eric Nilson, Sheriff Mark Kelsey, Chief Deputy Brigette Kornbroke, County Board Member Warren Johnson, John Kruk, Accounting Manager Melissa Roach

Chairman Zietlow called the meeting to order at 8:30 a.m.

Motion by Schleeter, second by Bassett to approve the agenda as presented and to move the order of agenda items if necessary. Motion carried.

Motion by Voight, second by Schleeter to approve the October 7, 2014, meeting minutes. Motion carried.

Sheriff's Report

Sheriff Kelsey and Chief Deputy Kornbroke requested permission to fill an investigator position due to the retirement of Inv. Gary Gillis on December 31, 2014. Chief Deputy Kornbroke advised that per union contract the vacancy would be filled with a patrol deputy and requested permission to fill the resulting vacant patrol deputy position as well. Bassett moved and Voight seconded to recommend approval to fill the investigator position and resulting patrol deputy position to the Administration Committee and County Board. Motion carried.

Sheriff Kelsey and Chief Deputy Kornbroke requested permission to fill a patrol deputy position due to the resignation of a patrol deputy. Chief Deputy Kornbroke advised that the position would be filled from the current eligibility list, and the patrol deputy position would be filled with one of the current jailers effective November 16, 2014. She requested approval to then fill the vacant jailer position from the current eligibility list. Bassett moved and Schleeter seconded to recommend approval to fill the vacant patrol deputy and subsequent resulting jailer vacancy to the Administration Committee and County Board. Motion carried.

Chief Deputy Kornbroke presented information and a recommendation regarding repeaters for use in the squads to assist with ongoing radio issues. She recommended that 27 squads be outfitted with the Pyramid repeaters at a total cost of \$64,773.00, or \$2,399.00 per squad installed. Discussion followed. Schleeter moved and Voight seconded to recommend approval of Chief Deputy Kornbroke's recommendation to purchase Pyramid repeaters for 27 squads at a total cost of \$64,773.00 to the Administration Committee and County Board. Motion carried.

Court System Report

Judge Wright advised that he had nothing to report.

Clerk of Court Claudia Burgan presented her monthly report. Bergan requested permission to begin advertising to fill an anticipated Deputy Clerk position which would be funded by the 2015 budget. Bergan stated she has funds in her 2014 for the advertising. Bassett moved and Voight seconded to recommend approval of Clerk of Court Bergan's request to begin advertising for a Deputy Clerk position to the Administration Committee and County Board. Motion carried.

District Attorney's Report

District Attorney Poquette was not present.

Animal Control

Animal Control Officer Shelton was not present.

Coroner

Coroner Dokkestul was not present and his monthly report was distributed. Discussion was held about the location of the deputy coroners within the county.

Bassett moved and Voight seconded to approve out of county travel for the Coroner as presented in his report. Motion carried.

Emergency Management

Emergency Management Director Pat Sanchez presented her monthly report. She advised that they are working on a Volunteer Recruitment Fair, among other activities. Sanchez advised of a Search & Rescue call and SAR training for law enforcement cadets.

Sanchez advised that she has mandatory Wisconsin Emergency Management meetings scheduled the second Wednesday of each month in Spooner and requested approval to attend those meetings for one year, rather than making the request monthly. Bassett moved and Schleeter seconded out of county travel for Sanchez to attend the WEM meetings in Spooner for the upcoming year. Motion carried.

John Kruk addressed the Committee regarding the county's previous approval for a UHF amateur repeater which was placed on a tower owned by American Tower on land owned by Sawyer County. Kruk advised the issue of liability to Sawyer County has come up in regard to any damages or other incidents which may occur from the UHF amateur repeater being on the tower. The Committee advised Kruk to present the issue to Corporate Counsel for his opinion.

Kruk advised the Committee that Namekagon Transit does not currently meet the definition of a public safety user and therefore cannot use the WISCOM system. He advised that in order for that to occur, Namekagon Transit must be underwritten by Emergency Management and requested that the Committee approve that. Pat Sanchez advised that Namekagon Transit is included for use in the emergency management plan for Sawyer County. Kruk advised that Namekagon Transit currently has the necessary radios. Schleeter moved and Thompson seconded to recommend approval of the request to have Namekagon Transit underwritten by Emergency Management so they are able to use the WISCOM system to the County Board. Motion carried. Bassett abstained from the vote.

Kruk advised the Committee that he is current working on a Radio Security Policy for Sawyer County.

Ambulance Report

Eric Nilson advised the committee of the numbers of runs and transfers handled by the ambulance department in the last month.

Nilson advised that he has meet with Accounting Manager Melissa Roach and they, along with Attorney Mindy Dale, will have the EMT overtime issue resolved to be presented to Administration Committee on December 11 and to the County Board on December 18, 2014; thus enabling the overtime to be paid in 2014.

Nilson advised that revenues for the past month were \$94,000.00 He advised that 252 runs and 62 transfers were made in the previous month. Schleeter requested that Nilson provide the Committee members with paper documentation of budget information at or prior to the Public Safety Committee meetings.

Nilson advised that he has been working with Tim Hagberg regarding purchase options for a used ambulance. He advised that they are waiting to hear from an agency to inspect a use ambulance for sale.

Vouchers

Thompson moved and Bassett seconded to approve the department vouchers as presented. Motion carried.

Thompson moved and Bassett seconded to adjourn the meeting at 9:50 a.m. Motion carried.

November 3, 2014

As you all are aware four of our Deputies demoed two different types of repeaters for a months' time, in an effort to find a remedy for the problems we have been experiencing with radios. Those four Deputies provided me with feedback on the systems they demoed and I am now making a recommendation to the Public Safety committee to move forward with purchasing the Pyramid repeater. Below is some information on the performance and cost:

The Pyramid repeater worked very well. It was tested in two separate squads; one a Crown Victoria driven by a Deputy who has had a huge amount of radio issues and the other a Ford Interceptor driven by a Deputy who has a lot of technical radio knowledge. Both Deputies believed the repeater was very effective, one even saying he never had one instance where he could not transmit when he was demoing the repeater.

Some areas of concern for us are STH 77 towards Moose Lake and the Ashland County line, the basement of the Sheriff's Office and courthouse, Wal-Mart, Shell Lake State Bank (Stone Lake), Stone Lake, Connors Lake, Oxbo, some areas on the reservation, Edgewater and countless others. All of these areas were checked and coverage was good. Deputies could almost always here Dispatch and Dispatch could almost always here the Deputies. There were a couple instances where Dispatch said the Deputy was scratchy but they could still hear and understand them, which is paramount for safety! There were also two instances reported where Dispatch reported not being able to understand the Deputy. These locations were inside residences and not reported being a problem any other time. This could have been atmospheric or system issues.

Unfortunately the cost of the pyramid repeater is substantial. Each one costs \$2399.00 installed.

Sawyer County Sheriff's Office has 27 squads plus two SWAT vehicles, two Dive vehicles and one transport van. My suggestion would be to outfit all squads, which would cost \$64773.00. The reason I do not believe the SWAT or Dive vehicles need to be equipped is because any time those vehicles are being used, there will be an equipped squad on scene as well. The transport van does not need to be equipped because these repeaters enhance portable radios, not mobile radios.

In reality this is a cheap way to fix the issues we have been having with our less than acceptable radio system. I realize this cost is not something Sawyer County wants to be faced with at this time but the savings (our safety and wellbeing) does not have a price.

Thank you for your time and consideration,



Brigette Kornbroke

November 4th, 2014 Public Safety Committee Report

Emergency Government

- Helping municipalities complete Wisconsin Disaster Fund application. Deadline November 4th.
- Continue seeking grant and other funding options: AFG opens this week.
- Working on Mass Fatality Plan with Public Health
- Working on Sheltering Plan with Human Services
- Updating Emergency Operation Plan (EOP) Annexes
- 2015 Plan of Work (POW) approved
- 2015 Hazmat exercise with Canadian National (CN) work group
- Ebola webinars
- Met with NOAA on needs assessment
- Attended Regional Funeral Directors Meeting
- Toured Calumet Refinery in Superior
- Met with NOAA on "Support Needs Assessment".
- Wrote grant for unmanned aircraft for LE, Fire, SAR, Hazmat response

AmeriCorps

- Working on Volunteer Recruitment Fair
- Outreach to municipalities, Chamber, community organizations and churches regarding preparedness presentations

Radio Update

- Radio Reprogram
- Len Kreyer - UHF Amateur repeater and Sawyer Co liability
- Radio System enhancements
- Sawyer County Radio Security policies
- X • Underwriting/Supporting Transit for WISCOM usage.

Search and Rescue (funded by donations/grants, staffed by volunteers)

- Mutual aid request for Human Remains Detection (HRD) K9s
- SAR Training for LE Cadets

Out of county travel requests: 2015 WEM Regional Meetings: 2nd Wednesday of each month - Spooner

Submitted: Pat Sanchez, EM

EXIT INTERVIEW QUESTIONNAIRE

- a) New job title
- b) New employer (name or type)
- c) General description of new responsibilities
- d) New salary and benefits package (specific or approximate)
- e) What were the most important factors in your deciding to accept a new job? Salary? Benefits? Time off? Something else?
- f) Why are you leaving your job?
- g) How do you feel about the feedback you received from your manager?
- h) What does the employee most regret leaving behind upon terminating County employment?
- i) What did you like best about your job?
- j) What did you like least about your job?
- k) Would you recommend the county to prospective employees?

Other comments the employee wishes to share.

Sawyer County Accounting/Payroll

Employee Check Off List:

Date

Completed

1. Collect key(s) to buildings and/or vehicles

2. Collect completed and signed Personnel Change Form

3. Collect and cancel County credit cards, tax exempt cards

 - Address automatic payments on credit cards
4. Notify County Vendors to Remove Charging Privileges

5. Verify forwarding address for W2 and final paystub

6. Review final paycheck and vacation payout process

7. Verify insurance coverage end date with Personnel Change Form

8. Provide email address for forwarding last pay stub

9. Review FLEX/HRA process with retiree

10. Verify leave balances with Personnel Change form

11. Send insurance cancelation notice

12. Send WRS termination notice

Employee

Signature: _____ Date _____

Supervisor

Signature: _____ Date _____

HR Dept

Signature: _____ Date _____

Sawyer County IT Services

Employee Check Off List:

Date _____

Completed

1. Delete User Account

2. Delete Email Account

3. Delete User's Drive on FileServer

4. Remove Username and Password from computer directories

5. Collect Access cards, ID cards/badges

6. If Sheriff Employee, remove logins from:

- Jail
- Saad
- CAD
- Other systems

7. Reset Phone Voicemail Message and Password

8. Turn over Laptop/Tablet

9. Computer (access authorization codes/passwords)

- Computer _____
- Email _____
- **Others Pertaining to Specific Department:**
- _____
- _____

10. Software Vendors Notified to Remove Access (done by supervisor)

Employee

Signature: _____ Date _____

Supervisor

Signature: _____ Date _____

IT Dept Signature:

_____ Date _____

minutes of the meeting of the Organizational Development Committee
Sawyer County Board of Supervisors
Friday; October 31, 2014; 8:30 a.m.; Assembly Room; Sawyer County Courthouse

members present: County Board members Ron Kinsley, Tom Duffy, Brian Bisonette,
and Warren Johnson and County Treasurer Dianne Ince

also present: County Board Chair Hal Helwig and County Clerk Kris Mayberry

Motion by Johnson, 2nd by Duffy, to nominate and elect Ron Kinsley as Chair of the
Committee. Motion carried by unanimous voice vote.

Motion by Johnson, 2nd by Duffy, to nominate and elect Dianne Ince as Vice-Chair of the
Committee. Motion carried by unanimous voice vote.

The Committee reviewed sections 59.19 (Administrative Coordinator) and 59.18
(County Administrator) of the Wisconsin Statutes; an outline for an organizational
development committee and an Administrative Coordinator/Human Resources Director
position description prepared by Attorney Andrew Phillips; Administrative Coordinator
and County Administrator position descriptions from Wisconsin counties, including
Lincoln County, Florence County, Burnett County, Price County, and Douglas County;
and a position description for a County Board Supervisors from St. Croix County.

The Committee determined to obtain Administrative Coordinator position descriptions
from Oconto County and from Waushara County and that each Committee member
should review the descriptions received and be prepared to develop a position
description for Sawyer County at the next meeting of the Committee which they set for
Friday, October 31, 2014 at 8:30 a.m.

Motion by Johnson, 2nd by Bisonette, to adjourn the meeting. Motion carried.

Minutes prepared by Sawyer County Clerk Kris Mayberry



Wisconsin County Mutual Insurance Corporation

July 24, 2014

Mr. Kris Mayberry
Sawyer County
10610 Main Street, Suite 10
Hayward, WI 54843

RE: **2015 RENEWAL - WISCONSIN COUNTY MUTUAL INSURANCE CORPORATION/AEGIS CORPORATION**

Dear Kris,

Thank you for your continued support of the Wisconsin County Mutual. Once again renewal time is approaching. In order to process the year 2015 calculations, we need the following:

LIABILITY

- A copy of the 2013 AUDITED FINANCIAL STATEMENT
- Complete the attached 2013 Audited Financial Statement Worksheet. The renewal calculation is processed at the current deductible level, however, if considering optional deductible levels, please submit your request on the Financial Statement Worksheet.

WORKERS COMPENSATION OR EXCESS WORKERS COMPENSATION

- Complete the attached WC RENEWAL WORKSHEET with 2015 estimated payroll.

The Wisconsin County Mutual Insurance Corporation continues to offer a 5% liability rate credit for those counties that consolidate their liability coverage and fully insured workers compensation or full services excess workers compensation program.

PERIPHERAL COVERAGES

- See Checklist (with applicable renewal requests/worksheets) of Peripheral coverages you currently have placed with us that are also coming up for renewal on January 1, 2015.

In order to deliver the 2015 renewal indications on a timely basis, please have the requested information to us by September 1, 2014, or as soon as it is available. Information can be emailed to Jackie@aeais-wi.com or sent to Aegis Corporation, to Jackie's attention. We look forward to working with you in the upcoming year. If there are any questions, please do not hesitate to call at 1-800-236-6885.

Sincerely,

AEGIS CORPORATION

Karen Flynn
Vice President/Underwriting/Administration

Enclosures

Corporate Management · Wisconsin Counties Association
22 E. Mifflin Street, Suite 900 · Madison, WI 53703
Phone: 866.404.2700 · 608.663.7188 · Fax: 608.663.7189 · www.wisconsincountymutual.org

General Administrator · Aegis Corporation
18550 West Capitol Drive · Brookfield, WI 53045-1925
Phone: 800.236.6885 · Fax: 262.781.7743 · www.aegis-corporation.com

**WISCONSIN COUNTY MUTUAL INSURANCE CORPORATION
2015 POLICY PERIOD
2013 AUDITED FINANCIAL STATEMENT WORKSHEET**

COUNTY: Sawyer County

**DUPLICATIONS IN EXPENDITURES MUST BE INDICATED ON
WORKSHEET TO BE ELIGIBLE FOR ADJUSTMENT**

Current Year Deductible: 5,000 *Deductible Options Requested:* _____

COUNTY OPERATING EXPENDITURES

<u>DEPARTMENT</u>	<u>OPERATING EXPENDITURES</u>	<u>PAGE #</u>
HIGHWAY	_____	_____
Less: Audited Duplications	_____	_____
SHERIFF	_____	_____
Less: Audited Duplications	_____	_____
HEALTH & HUMAN SERVICES	_____	_____
Less: Audited Duplications	_____	_____
PARKS/RECREATION	_____	_____
Less: Audited Duplications	_____	_____
GENERAL GOVERNMENT	_____	_____
Less: Audited Duplications	_____	_____
OTHER:		
_____	_____	_____
Less: Audited Duplications	_____	_____
_____	_____	_____
Less: Audited Duplications	_____	_____
_____	_____	_____
Less: Audited Duplications	_____	_____
TOTAL	_____	_____

***HAS ANY SERVICE BEEN – EXPANDED/COLSOIDATED/OR ELIMINATED IN 2014?** _____

PLEASE PROVIDE ANY PLANS TO EXPAND/ELIMINATE/OR CONSOLIDATE FOR 2015? _____

IN FUTURE YEARS? _____

(please attach additional sheet if necessary)

SAWYER COUNTY

1/01/2015 – 1/01/16 RENEWAL WORKSHEET

WORK COMPENSATION: Wisconsin County Mutual Insurance Corporation

Classification	Code #	*2013 Audited Payroll	2014 Policy	2015 Estimated Payroll
County Forestry	0108		207,572	
Aviation	7420		0	
Excavations	6217		0	
Street or Road Construction	5508		0	
Civil Defense	7710		425,881	
Police Officers	7720		2,290,140	
Clerical Office Employees	8810		2,912,840	
Municipal Operations	9413		2,704,780	
Street / Road Construction	5507		338,098	
			8,879,311	

***Audit not finalized**

Specific date proposal is needed: _____

State retirement contributions made by an employer on behalf of the employee (employee portion paid by the employer) should be included when determining estimated payrolls. However, due to recent state statutory changes, if the employer no longer pays the employee portion of state retirement on behalf of the employee (generally 5% to 6% percent), it should not be included when estimating payrolls.

However, if the employer decides it will contribute less than 5% of the employee portion of retirement, then that percentage (for example 3%) would be included when estimating payrolls. Lastly, if the employer continues to pay the employee portion of retirement for protective service workers (law enforcement and fire department personnel) that amount should be included when determining estimated payrolls.

COMPLETED BY: _____ **DATE:** _____

Return this completed form to:
 Aegis Corporation
Attn: Jackie Zarnoth
 PHONE: 800-236-6885 ext. 6543
 FAX: 262-783-6091
 EMAIL: Jackie@aegis-wi.com

CHECKLIST

Sawyer County

2015 RENEWAL – LIABILITY & WORKERS' COMPENSATION COVERAGES

<input type="checkbox"/>	LIABILITY	1/01/2015	2013 Financial Statement & Worksheet
<input type="checkbox"/>	WORKERS' COMPENSATION	1/01/2015	2015 Estimated Payroll



WCA GROUP HEALTH TRUST

**SAWYER COUNTY
MEDICAL BENEFIT PLAN**

	Current Plan Option 1	Renewal Plan Option 2	Renewal Plan Option 3
Deductible		(-3.5%)	(-8.5%)
In Network	\$1500/3,000/4,000	\$2,000/3,500/4,500	\$2,500/4,000/5,000
Out of Network	\$1,500/3,000/4,000	\$2,000/3,500/4,500	\$3,500/5,000/6,000
Coinsurance			
In Network	100%	100%	100%
Out of Network	70%	70%	70%
Out of Pocket Maximum			
In Network	\$1,500/3,000/4,000	\$2,000/3,500/4,000	\$2,500/4,000/5,000
Out of Network	\$2,000/4,000/5,000	\$2,500/4,500/5,500	\$2,500/4,500/5,500
OOP – Copay Maximum			
In Network		\$6,350/12,700*	\$6,350/12,700*
Out of Network		Unlimited	Unlimited
(*Incl. Office, Urgent, ER, & Rx Copays)			
Lifetime Maximum	Unlimited	Unlimited	Unlimited
Office Visits		(-1.0% - All OV Copays)	(-1.0% - All OV Copays)
In Network	\$20 Copay/Ded/ 100%	\$25 Copay/Ded/ 100%	\$25 Copay/Ded/ 100%
Out of Network	\$20 Copay/Ded/ 70%	\$25 Copay/Ded/ 70%	\$25 Copay/Ded/ 70%
Routine/Preventative Care			
In Network	100%	100%	100%
Out of Network	Deductible/70%	Deductible/70%	Deductible/70%
Inpatient Hospital Services			
In Network	Deductible/100%	Deductible/100%	Deductible/100%
Out of Network	Deductible/ 70%	Deductible/ 70%	Deductible/ 70%
Outpatient Hospital Services			
In Network	Deductible/100%	Deductible/100%	Deductible/100%
Out of Network	Deductible/ 70%	Deductible/ 70%	Deductible/ 70%
Outpatient Mental Health & Substance Abuse Services			
In Network	\$20 Copay/Ded/ 100%	\$25 Copay/Ded/ 100%	\$25 Copay/Ded/ 100%
Out of Network	\$20 Copay/Ded/ 70%	\$25 Copay/Ded/ 70%	\$25 Copay/Ded/ 70%
Therapy-Physical, Speech, & Occupational			
In Network	Deductible/100%	Deductible/100%	Deductible/100%
Out of Network	Deductible/ 70%	Deductible/ 70%	Deductible/ 70%

Emergency Room In Network Out of Network	\$100 Copay/Ded/100% \$100 Copay/PPO Ded/100%	(-.5%) \$150 Copay/Ded/100% \$150 Copay/PPO Ded/100%	(-.5%) \$150 Copay/Ded/100% \$150 Copay/PPO Ded/100%
Urgent Care In Network Out of Network	Deductible/100% Deductible/ 70%	Deductible/100% Deductible/ 70%	Deductible/100% Deductible/ 70%
MRI Copay In Network Out of Network	Deductible/100% Deductible/ 70%	(-1.0%) \$100 Copay/Deductible/100% \$100 Copay/Deductible/ 70%	(-1.0%) \$100 Copay/Deductible/100% \$100 Copay/Deductible/ 70%
Chiropractic Care In Network Out of Network	\$20 Copay/Ded/100% \$20 Copay/Ded/100%	\$25 Copay/Ded/100% \$25 Copay/Ded/100%	\$25 Copay/Ded/100% \$25 Copay/Ded/100%
Transplant s In Network Out of Network	Deductible/100% Deductible/ 70%	Deductible/100% Deductible/ 70%	Deductible/100% Deductible/ 70%
Durable Medical Supplies In Network Out of Network	Deductible/100% Deductible/ 70%	Deductible/100% Deductible/ 70%	Deductible/100% Deductible/ 70%
Retail & Mail Order Pharmacy Generic, Formulary, & Brand	(34 Day Supply) \$10/20/40 (90 Day Supply- Retail or Mail Order) \$20/40/80	(1.0%) (34 Day Supply) \$10/25/50/100 (90 Day Supply- Retail or Mail Order) \$20/50/100/200	(2.0%) (34 Day Supply) \$10/30/60/100 (90 Day Supply- Retail or Mail Order) \$20/60/120/200
Premium Rates Single Limited Family Family	(Renewal + 7%) \$ 762.34 \$1,696.52 \$2,134.60	(-7.0%) \$ 712.48 \$1,585.53 \$1,994.96	(-13.0%) \$ 669.72 \$1,490.4 \$1,875.26

Insurance Rates for 2015

Premium amount County will Pay

		Single	Limited Family	Family
Option 3	increase maximum out of pocket \$1,000	\$589.35	\$1,311.55	\$1,650.23

Monthly premium amount employee will pay

		Single	Limited Family	Family
Option 3	increase maximum out of pocket \$1,000	\$80.37	\$178.85	\$225.03

Premium for Options 1 or 2

		Single	Limited Family	Family
Option 1	current plan	\$762.34	\$1,696.52	\$2,134.60
Option 2	increase maximum out of pocket \$500	\$712.48	\$1,585.53	\$1,994.96

Monthly premium amount employee will pay for option 1 or 2

		Single	Limited Family	Family
Option 1	current plan	\$172.99	\$384.97	\$484.37
Option 2	increase maximum out of pocket \$500	\$123.13	\$273.98	\$344.73

Insurance Rates for 2015

Employee Contribution
MONTHLY

	Single	Limited Family	Family	
Option 1 current plan	\$91.48	\$203.58	\$256.15	cost County \$165,000
Option 2 increase maximum out of pocket \$500	\$85.50	\$190.26	\$239.40	no increase to county
Option 3 increase maximum out of pocket \$1,000	\$80.37	\$178.85	\$225.03	savings to County \$165,000

Difference in employee share monthly if choose to go with option 1 or 2

Option 1 current plan	\$11.11	\$24.73	\$31.12
Option 2 increase maximum out of pocket \$500	\$5.13	\$11.41	\$14.37

Accounting Manager

Work Report November 6, 2014 Admin Committee Meeting

Audit – 2013 Financial Statements, Single Audit and Management letter have been distributed to committee. County Board all received a copy of the management letter. 2013 Financial Statements and Single Audit available online. Mike will be present for an overview of the 2013 audit.

Ambulance Billing- Ambulance Billing Clerk is doing a great job. Continuing to train and get Medicare and Medicaid set up for live billing on December 1. First pre-training with billing company was October 29.

Budgets –Public hearing noticed published in paper for two weeks.

Document Management – Started scanning Accounts Payable, working with other departments to start scanning. Mike will work on getting back documents scanned and in Laser Fiche.

Insurance Claims – Insurance claim for Sheriff's department and Hwy. Working with insurance adjuster on storm damage claims.

Workers Comp- none

HR- Completed job description for Ambulance Director and advertising for two weeks. Have also put on job net, Professional Ambulance Assoc of WI and posted on WI college sites. FMLA leave requested by two employees. Child Support vacancy.

Health Insurance- County Board has included in the budget to go with option 3. Employee may have the choice to pay the premium difference for option 1 or 2. Our Insurance rep will be here November 12th to go over new deductibles and increased co-pays with employees.

Policy Handbook-Barb Petkovsek from Carlson Dettman will be present to review handbook and talk about wage study.

Projects in progress:

- Insurance Billing spreadsheet for liability.
- Financial Procedures Manual

2014 CONTINGENCY FUND
31-Oct-14

Begin 1/1/14.per budget	62,942.00
Carried over from 2013 budget	0.00
TOTAL AVAILABLE	62,942.00

5 scanners(3 HHS, co clerk, hwy)	(3,120.00)
John Kruk contracting 3 mos (Mar-May)radio system	(4,200.00)
John Kruk contracting 3 mos (June-Aug) radio system	(4,200.00)
Jail cooler (7/17/14)	(3,645.00)
Connor's Lake building-emerg mang (8/21/14)	(1,500.00)

BALANCE	46,277.00
----------------	------------------

+++++

Potential requests:

Dictation equipment DA (6/2014)	1,704.96
Business Analytics software module (6/2014)	10,120.00
New World Conference Oct 5-7 (8/21/14)	4,000.00

Total potential requests:	15,824.96
---------------------------	-----------

30,452.04

SAWYER COUNTY, WISCONSIN
 CAPITAL PROJECTS FUNDS - NONMAJOR FUNDS
 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND
 CHANGES IN FUND BALANCE
 December 31, 2013

Namekagon Trans
 \$ 131,389.68

426.00-5607-598

	Fund 410 Ambulance Purchase	Fund 411 Veterans Transportation	Fund 425 Airport Improvement Project	Fund 426 Namekagon Transit Facilities	Total
REVENUES:					
County Appropriation	\$ 35,000	\$ -	\$ -	\$ 49,000	\$ 84,000
Intergovernmental revenues	-	11,898	-	1,538,590	1,550,488
Total revenues	\$ 35,000	\$ 11,898	\$ -	\$ 1,587,590	\$ 1,634,488
EXPENDITURES:					
Capital Outlay	\$ 88,098	\$ -	\$ 61,187	\$ 1,590,855	\$ 1,740,140
Total expenditures	\$ 88,098	\$ -	\$ 61,187	\$ 1,590,855	\$ 1,740,140
Excess of Revenues Over (Under) Expenditures	\$ (53,098)	\$ 11,898	\$ (61,187)	\$ (3,265)	\$ (105,652)
Other Financing Sources (Uses)					
Transfer in (out)	\$ -	\$ (4,000)	\$ 54,313	\$ 37,767	\$ 88,080
Sale of fixed assets	-	-	-	5,105	5,105
Total other financing sources (uses)	\$ -	\$ (4,000)	\$ 54,313	\$ 42,872	\$ 93,185
Excess of revenues and other financing sources over (under) expenditures and other financing uses	\$ (53,098)	\$ 7,898	\$ (6,874)	\$ 39,607	\$ (12,467)
FUND BALANCE, Beginning of Year	60,670	29,812	6,874	122,309	219,665
FUND BALANCE, End of Year	\$ 7,572	\$ 37,710	\$ -	\$ 161,916	\$ 207,198

161,915.59
 2070 buses - 30,248.70
 131,666.89
 - 277.21
 \$ 131,389.68

pd 2070 4,204.62 \$1,122.50
 2090 1,386.03 \$ 277.21
 2070 1,1403.03 \$ 280.63
 \$1,680.34
 - 1,403.13
 \$ 277.21

A.E. 45



WGFOA Winter Conference
 December 4-5, 2014
 Tundra Lodge Resort, Green Bay, WI
Theme: Accounting, Regulation, Compliance & UW-GB Session on Leadership

THURSDAY, December 4, 2014

7:30 – 8:30 a.m.	Registration / Continental Breakfast	ONTARIO & HURON
8:30 – 9:30 a.m.	<i>GAAP Update (Jake)</i> <i>Jake Lenell, CliftonLarsonAllen LLP</i>	ONTARIO & HURON
9:30 – 10:15 a.m.	<i>Single Audit OMB Updates (Stephanie)</i> <i>Heather Acker, Baker Tilly Virchow Krause, LLP</i>	ONTARIO & HURON
10:15 – 10:30 a.m.	Break	
10:30 – 11:45 a.m.	<i>Single Audit OMB Updates –continued (Stephanie)</i> <i>Heather Acker, Baker Tilly Virchow Krause, LLP</i>	ONTARIO & HURON
11:45 a.m. – Noon	WGFOA Business Meeting <i>Keith Strey, WGFOA President</i>	
Noon – 1:00 p.m.	Lunch	MICHIGAN & SUPERIOR
1:00 – 2:00 p.m.	<i>Pension Regulation Updates (Gary)</i> <i>Dave Maccoux, Schenck SC</i>	ONTARIO & HURON
2:00 - 3:00 p.m.	<i>WRS Annual Reconciliation/New Benefit System Administration Implementation Update (Keith)</i> <i>Inthava Borihane, Department of Employee Trust Funds</i>	ONTARIO & HURON
3:00 – 3:15 p.m.	Break	
3:15 – 5:00 p.m.	<i>Affordable Care Act & Other Health Plan Updates (Kathy)</i> <i>Rae Ann Beaudry, The Horton Group</i>	ONTARIO & HURON
5:00 p.m.	Reception	CAMP TUNDRA

FRIDAY, December 5, 2014

7:30 – 8:30 a.m.	Registration / Breakfast Buffet	MICHIGAN & SUPERIOR
8:30 – 10:00	<i>UW-Green Bay Session (Patti)</i> <i>Tim Pflieger "Adventures in Leadership"</i>	ONTARIO & HURON
10:00 – 10:15 a.m.	Break	
10:15 – Noon	<i>UW-Green Bay Session (Patti)</i> <i>Tim Pflieger "Adventures in Leadership-continued"</i>	ONTARIO & HURON

WGFOA Board Meeting – Wednesday, December 3, 2014 at 5:30 p.m. – Room **CAMP TUNDRA**
 Members are welcome to attend

EVENT DETAILS**Winter Conference 2014**

Thu Dec 4, 2014 7:30 AM - Fri Dec 5, 2014 12:00 PM

WGFOA Winter Conference 2014**December 4-5, 2014****Tundra Lodge, Green Bay****Theme: Accounting, Regulation, Compliance,
& UW-Green Bay Leadership Session****About the Conference:****Agenda****Adventures in Leadership Flier****Conference Handouts**

When you register for the Winter Conference, you will notice that you will be prompted whether you want to receive paper copies of the presentation materials or not. Our intent is that all conference registrants will receive a link so that they can access the presentation materials a couple of days before the conference. Only those registrants that indicated they will want paper copies of the presentations will receive them at the conference.

Registration:**Three easy ways to register:**

1. On-line: (credit card only) *Only Visa and Master Card are accepted.*
2. Fax: (credit card only) *Only Visa and Master Card are accepted.*
3. Mail: (check or credit card) *Use printable registration form on website.*

Registration must be accompanied by payment.

Conference Registration Fee:

Active Member <i>(public official or employee of governmental entity):</i>	\$110.00
Associate Member <i>(not a public official but employee of a company):</i>	\$110.00
Non-Member <i>(have not paid annual membership dues):</i>	\$160.00

A **\$10.00** late fee will be charged beginning November 24, 2014.

Click here to **Register Online** with a credit card.

Click here for a [Printable Registration Form](#) to pay by check or credit card.

Lodging:

Tundra Lodge Resort

865 Lombardi Avenue
Green Bay, WI 54304

877-886-3725

WGFOA Room Block

Single Rooms - \$70.00

Add \$10.00 for each additional occupant.

Room Block closes November 18, 2014.

Mention WGFOA to receive the reserved rate when you call
1-877-TUNDRAL

Location: Tundra Lodge Resort, Green Bay, WI [Get directions](#)

For more information:

Contact: Dave Ehlinger

Email: Dave.Ehlinger@wicourts.gov



22 EAST MIFFLIN STREET, SUITE 900
MADISON, WI 53703
TOLL FREE: 1.866.404.2700
PHONE: 608.663.7188
FAX: 608.663.7189
www.wicounties.org

*You Are Invited to Attend a
WCA Educational Seminar Entitled*

“COUNTY GUIDE TO THE FAIR LABOR STANDARDS ACT”

Monday, November 17, 2014
10:00 a.m. - 3:00 p.m.

Holiday Inn Stevens Point Convention Center
1001 Amber Avenue
Stevens Point, WI
715.344.0200

AGENDA

- | | |
|------------------------------|---|
| 9:30 a.m. | Registration with coffee and rolls |
| 10:00 a.m. | Welcome |
| 10:05 a.m. – Noon | Understanding the Requirements: Fair Labor Standards Act -
Daniel J. Borowski, Attorney and Patrick C. Henneger, Attorney,
Phillips Borowski, S.C. |
| Noon - 1:00 p.m. | Lunch (On your own) |
| 1:00 p.m. - 3:00 p.m. | Common Misconceptions about the FLSA and Discussion on
Management Strategies to Maximize Use of the FLSA -
Daniel J. Borowski, Attorney, Patrick C. Henneger, Attorney,
Phillips Borowski, S.C., and Malayna Halvorson Maes, Chippewa
County Human Resource Director |
| 3:00 p.m. | Adjournment |



22 EAST MIFFLIN STREET, SUITE 900
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WCA Educational Seminar Information

“COUNTY GUIDE TO THE FAIR LABOR STANDARDS ACT”

REGISTER ONLINE - <http://www.wicounties.org/events/>

DATE, TIME AND LOCATION — Monday, November 17, 2014 from 10:00 a.m. to 3:00 p.m., at the Holiday Inn Stevens Point, 1001 Amber Ave., Stevens Point, WI [see enclosed map]. If you require overnight accommodations, contact the Holiday Inn Stevens Point directly at 715.344.0200 prior to November 13, 2014. When reserving sleeping rooms, be sure to specify that you are with WCA to receive the appropriate state room rate. Hotel check-in time is 3:00 p.m., check-out is 11:00 a.m.

COST — Registration is \$65.00/person. Non-member county/other registration rate is \$115.00/person. Register online at: <http://www.wicounties.org/events>. The registration deadline is November 7, 2014. Cancellations made after November 7, 2014, but before November 12, 2014 are subject to a \$20 handling fee. There will be no refunds given after November 13, 2014. **All cancellations must be submitted in writing to the WCA office.**

WHO SHOULD ATTEND — County board chairs, executives, administrators, administrative coordinators, human resource directors, personnel directors, corporation counsel, county supervisors and department heads, as well as all interested parties.

PRESENTED BY—

DANIEL J. BOROWSKI — Mr. Borowski has over twenty years of experience representing private and public clients in complex commercial, construction and public sector litigation before state and federal trial and appellate courts. His practice includes counseling private and public clients on a variety of commercial and employment matters including commercial contracts, employment policies, collective bargaining and employment investigations. In addition to his private practice, Mr. Borowski served as in-house legal counsel to a global equipment manufacturer and commercial and private lines insurer where he advised and represented the companies on litigation, risk management and complex commercial issues.

PATRICK C. HENNEGER — Mr. Henneger is a labor and employment attorney who represents and advises local governments on employment issues. He excels in advising in the areas of the public records and open meetings, state and federal Family Medical Leave Acts (FMLA), the Americans with Disabilities Act (ADA), workers compensation and unemployment laws. Mr. Henneger also has significant experience litigating employment and human service matters before state and federal courts administrative bodies and in arbitration. His work experience includes several years in the Wisconsin State Legislature where he served as chief of staff in the Wisconsin senate which provided him with experience in researching and advocating for legislation, working as a political strategist and advising on policy matters.

PERSONNEL CHANGE FORM

EMPLOYMENT
 TERMINATE
 CHANGE

EMPLOYEE NAME		EMPLOYEE NUMBER	DEPARTMENT		
ADDRESS			CITY	STATE	ZIP
PHONE NUMBER (home)	PHONE NUMBER (alternate)		JOB TITLE		

EMPLOYMENT/ CHANGES	FULL TIME	PART-TIME	TEMPORARY
	APPROVAL DATE	EFFECTIVE DATE	PAY RATE
AVERAGE HOURS PER WEEK (this determines benefit status)		Budgeted Account Number	
TYPE OF CHANGE			
NEW HIRE			
POSTING/BUMPING/RECLASS - ATTACH ADMINISTRATION MINUTES			
LEAVE - TYPE AND DURATION			
OTHER - EXPLAIN			
VACATION BALANCE	SICK BALANCE	COMP/FLEX TIME BALANCE	

TERMINATION			
LAST DAY WORKED	LAST DAY PAID	CONTINUE ON HEALTH INSURANCE	
		YES <input type="checkbox"/>	
		NO <input type="checkbox"/>	
		LAST DATE OF COVERAGE	
VACATION BALANCE	SICK BALANCE	COMP/FLEX TIME BALANCE	
COMMENTS:			

APPROVAL SIGNATURES	
EMPLOYEE	DATE
SUPERVISOR	DATE
PERSONNEL	DATE
AUDITED BY	DATE

EXIT INTERVIEW QUESTIONNAIRE

- a) New job title
- b) New employer (name or type)
- c) General description of new responsibilities
- d) New salary and benefits package (specific or approximate)
- e) What were the most important factors in your deciding to accept a new job? Salary? Benefits? Time off? Something else?
- f) Why are you leaving your job?
- g) How do you feel about the feedback you received from your manager?
- h) What does the employee most regret leaving behind upon terminating County employment?
- i) What did you like best about your job?
- j) What did you like least about your job?
- k) Would you recommend the county to prospective employees?

Other comments the employee wishes to share.

EXIT INTERVIEW QUESTIONS

- What caused you to start looking for a new job in the first place?
- Why have you decided to leave the company?
- Have you shared your concerns with anyone in the company prior to deciding to leave? What was the response?
- Was a single event responsible for your decision to leave?
- What does your new company offer that encouraged you to accept their offer and leave this company?
- What do you value about the company?
- What did you dislike about the company?
- The quality of supervision is important to most people at work. How was your relationship with your manager?
- What could your supervisor do to improve his or her management style and skill?
- What are your views about management and leadership, in general, in the company?
- What did you like most about your job?
- What did you dislike about your job? What would you change about your job?
- Do you feel you had the resources and support necessary to accomplish your job? If not, what was missing?
- We try to be an employee-oriented company in which employees experience positive morale and motivation. What is your experience of employee morale and motivation in the company?
- Were your job responsibilities characterized correctly during the interview process and orientation?
- Did you have clear goals and know what was expected of you in your job?
- Did you receive adequate feedback about your performance day-to-day and in the performance development planning process?
- Did you clearly understand and feel a part of the accomplishment of the company mission and goals?
- Describe your experience of the company's commitment to quality and customer service.
- Did the management of the company care about and help you accomplish your personal and professional development and career goals?
- What would you recommend to help us create a better workplace?
- Do the policies and procedures of the company help to create a well-managed, consistent, and fair workplace in which expectations are clearly defined?
- Describe the qualities and characteristics of the person who is most likely to succeed in this company.
- What are the key qualities and skills we should seek in your replacement?
- Do you have any recommendations regarding our compensation, benefits and other reward and recognition efforts?
- What would make you consider working for this company again in the future?
- Would you recommend the company as a good place to work to your friends and family?
- Can you offer any other comments that will enable us to understand why you are leaving, how we can improve, and what we can do to become a better company?

Sawyer County Accounting/Payroll

Employee Check Off List:

Date _____

Completed

1. Collect key(s) to buildings and/or vehicles

2. Collect completed and signed Personnel Change Form

3. Collect and cancel County credit cards, tax exempt cards

4. Notify County Vendors to Remove Charging Privileges

5. Verify forwarding address for W2 and final paystub

6. Review final paycheck and vacation payout process

7. Verify insurance coverage end date with Personnel Change Form

8. Provide email address for forwarding last pay stub

9. Review FLEX/HRA process with retiree

10. Verify leave balances with Personnel Change form

11. Send insurance cancelation notice

12. Send WRS termination notice

Employee

Signature: _____ Date _____

Supervisor

Signature: _____ Date _____

HR Dept

Signature: _____ Date _____

Sawyer County IT Services

Employee Check Off List:

Date _____

Completed

1. Delete User Account

2. Delete Email Account

3. Delete User's Drive on FileServer

4. Remove Username and Password from computer directories

5. Collect Access cards, ID cards/badges

6. If Sheriff Employee, remove logins from:

- Jail
- Saad
- CAD
- Other systems

7. Reset Phone Voicemail Message and Password

8. Turn over Laptop/Tablet

9. Computer (access authorization codes/passwords) _____

- Computer _____
- Email _____
- **Others Pertaining to Specific Department:**
- _____
- _____

10. Software Vendors Notified to Remove Access (done by supervisor)

Employee Signature: _____ Date _____

Supervisor Signature: _____ Date _____

IT Dept Signature: _____ Date _____

Sawyer County 2014 Salary Schedule for Non-Represented Employees

<u>Position</u> <u># of hours per week</u>	<u>Normal</u> <u>Hours</u>	<u>Annual</u> <u>Salary</u>	<u>Hourly</u> <u>Wage</u>
Human Resources Director	40	\$62,816.00	\$30.20
Accounting Manager	40	\$58,572.80	\$28.16
Emergency Management	35	\$40,531.40	22.27
County Surveyor	40	\$59,904.00	\$28.80
Information Technology Director	40	\$58,552.00	\$28.15
Zoning & Conservation Director	40	\$60,070.40	\$28.88
Forest Administrator	40	\$52,561.60	\$25.27
Maintenance Supervisor	40	\$45,614.40	\$21.93
Veteran's Officer	40	\$44,990.40	\$21.63
Interim Ambulance Dir. 6 months	40	\$20,000.00	\$19.23
Chief Deputy	40	\$64,771.20	\$31.14
Jail Administrator	40	\$50,003.20	\$24.04
911 Coordinator	40	\$44,990.40	\$21.63
Sheriff's Dept-Confidential Secretary	35	\$38,529.40	\$21.17
Highway Commissioner	40	\$66,788.80	\$32.11
Highway Patrol Superintendent	40	\$61,713.60	\$29.67
Highway Office Manager	40	\$43,076.80	\$20.71
Health and Human Services Director	35	\$65,647.40	\$36.07
HS Prg Drctr - AODA/Prevention	35	\$58,767.80	\$32.29
LT Support-ADRC Supervisor	35	\$57,821.40	\$31.77
Health Dept Dirctr & Health Officer	35	\$57,257.20	\$31.46
CPS Supervisor	35		

Juvenile Court Supervisor	35	\$57,821.40		\$31.77
Economic Support Superintendent	35	\$51,688.00		\$28.40
Human Services Financial Mngr	35	\$46,755.80		\$25.69
Child Support Director	35	\$53,544.40		\$29.42
Assistant Child Support Director	40	\$43,388.80		\$20.86
Chief Deputy Clerk of Court	40	\$41,600.00		\$20.00

Joe Schneider
Sales Professional
Print

410 Daly Avenue
Wisconsin Rapids, WI 54494

800 727 4853 - x6966
715 459 4244 - Mobile
715 422 6966 - Direct
715 423 4414 - Fax

joe.schneider@veritivcorp.com

New name - no longer Unisource



COUNTY CLERK'S OFFICE
10 Main Street, Suite 10
LAWYARD, WI 54843
715/634-4866

October 13, 2014

REQUEST FOR SEALED BIDS

Sawyer County is accepting sealed bids for:

One hundred and sixty (160) cases of 8-1/2 x 11" - letter size xerographic paper, which must be the following specifications:

20 pound white paper
84 brightness (minimum)
10.00 M (letter size)
500 sheets per ream

Comet 92 Bright Copy Paper - 5000/case

Price = 28.25/case

Total € \$4520.00

lowbid

With your sealed bid include the following:

1. The NAME of the brand of paper
2. ALL of the SPECIFICATIONS of this brand
3. PRICE per ream/case x amount = \$TOTAL AMOUNT OF BID
4. Include any shipping costs in the bid amount

email to Joe
10/28

The SEALED BID must be received in the office of the County Clerk by 4:00 p.m. on October 27, 2014.

Please send your SEALED BIDS to the attention of: Carol Williamson, with the outside of the envelope labeled and highlighted SEALED BID. Please do not fax bid!

Thank you. If you have any questions, please contact me.

Sincerely,

A handwritten signature in cursive script that reads 'Carol Williamson'.

Carol Williamson
Sawyer County Clerk's Office

FINANCIAL REPORT
October 2014

Current Month Previous Month Previous Year

Certificates of Deposit	Rate	Maturity			
Savings Account					
Govt Invest Pool	0.08%		\$4,973	\$4,973	\$4,472
Checking Account					
Peoples Bank WI	0.25%		\$8,209,322	\$8,962,223	\$7,907,841
Chippewa Valley Bank	0.05%		\$115,439	\$45,502	\$41,404
CVB Debt Service Fund	0.05%		\$3,357	\$3,356	\$3,355
Johnson Bank			\$331,501	\$118,778	\$232,761
Johnson Bank-COP			\$5,749	\$5,749	\$5,746
Johnson Bank Flex/HRA			\$1	\$1	\$1
Wells Fargo			\$3,000	\$3,000	\$0
Total			\$8,673,342	\$9,143,582	\$8,195,580
Receipts					
Delinquent			\$57,794	\$35,576	\$56,122
Current			\$90,169	\$168,287	\$99,801
General			\$1,520,905	\$948,125	\$956,559
Highway Dept.			\$274,028	\$317,644	\$292,034
Tax Settlement			\$0	\$0	\$0
Total Receipts			\$1,942,896	\$1,469,633	\$1,404,516
Total Disbursement					
			\$2,413,136	\$1,903,363	\$2,381,200
Income					
Tax Deed Expense			\$0	\$0	\$0
Ad Fee Expense			\$270	\$250	\$170
Interest Received					
Interest Received			\$1,869	\$1,920	\$1,845
YTD Interest Received			\$21,465	\$19,595	\$21,129



**PEOPLES
BANK MIDWEST**

People You Know. People You Trust.

10583 Main Street, P.O. Box 391, Hayward, WI 54843 (715) 634-2674

October 31, 2014

**Dianne Ince Treasurer
Sawyer County
P. O. Box 935
Hayward, WI 54843**

Re: Market value of assets pledged to Sawyer County Deposits

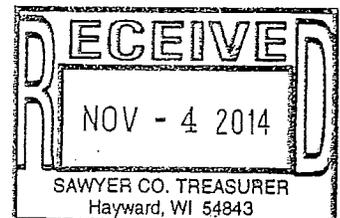
As of October 31, 2014, Peoples Bank of Wisconsin has pledged the attached list of securities to cover deposits that exceed the State of Wisconsin and FDIC insurance limits.

Sawyer County's General Account is covered by FDIC insurance in the amount of \$100,000.00 and the State of Wisconsin Trust Fund for \$400,000.00, and the pledged securities' market value totaling \$13,713,544.55. Additional securities will be pledged if the market value of these securities falls below the amount required to satisfy this pledge.

Sincerely,

**Deena Johnson
Operations Officer**

Enclosure



	A	B	C	D	E
1	Peoples Bank Midwest- BONDS PLEDGED FOR SAWYER COUNTY as of October 31, 2014				
2					
3	CUSIP #	DESCRIPTION	PAR AMOUNT	MARKET VALUE	MATURITY DATE
4	030748EC7	AMERY WISCONSIN GO BOND	\$200,000.00	\$206,482.00	10/1/2020
5	047591CD2	ATKINS IA GO BOND	\$120,000.00	\$123,793.20	6/1/2020
6	050870CC6	AUDUBON MN GO BOND	\$125,000.00	\$131,266.25	2/1/2023
7	071599AL8	BAUDETTE MN GO BOND	\$120,000.00	\$127,417.20	2/1/2019
8	098027CC7	BONDUEL WI GO BOND	\$100,000.00	\$108,741.00	5/1/2024
9	137339ED5	CANBY MN GO BOND	\$35,000.00	\$35,061.25	1/1/2015
10	143744BF4	CAROL STREAM IL REV BOND	\$290,000.00	\$290,249.40	12/30/2017
11	199636BF7	COLUMBUS WI REV BOND	\$225,000.00	\$230,186.25	6/1/2017
12	225008ED9	CRAWFORD WI GO BOND	\$190,000.00	\$190,841.70	3/1/2023
13	22764RAK6	CROSSLAKE MN REV BOND	\$340,000.00	\$340,581.40	12/1/2016
14	229432BK4	CUBA CITY WI REV BOND	\$145,000.00	\$145,464.00	12/1/2016
15	230831HE2	CUMBERLAND WI GO BOND	\$110,000.00	\$109,613.90	6/1/2023
16	237236CV4	DARIEN WI REV BOND	\$145,000.00	\$155,716.95	4/1/2020
17	237374AQ6	DARLINGTON WI REV BOND	\$150,000.00	\$157,123.50	5/1/2020
18	246442BF3	DELAWARE IN GO BOND	\$215,000.00	\$229,041.65	12/31/2017
19	269850BD4	EAGLE RIVER WI GO BOND	\$105,000.00	\$116,445.00	3/1/2019
20	269850BE2	EAGLE RIVER WI GO BOND	\$105,000.00	\$117,921.30	3/1/2020
21	269850BF9	EAGLE RIVER WI GO BOND	\$110,000.00	\$124,868.70	3/1/2021
22	269851AL5	EAGLE RIVER REV BOND	\$110,000.00	\$110,206.80	5/1/2015
23	352421AB7	FRANKLIN & HAMILTON CNTYS IL	\$170,000.00	\$171,116.90	12/1/2024
24	36861AAH2	GEM LAKE MN GO BOND	\$25,000.00	\$26,032.00	2/1/2016
25	384082CR2	GRACEVILLE MN GO BOND	\$140,000.00	\$145,317.20	2/1/2023
26	393073DX6	GREEN ISLE MN GO BOND	\$120,000.00	\$120,286.80	2/1/2017
27	393100CK6	GREEN LAKE WI GO BOND	\$210,000.00	\$215,086.20	9/1/2019
28	411468FF3	HARBOR BEACH MI GO BOND	\$300,000.00	\$312,339.00	5/1/2020
29	425168HJ3	HENDERSON MN GO BOND	\$90,000.00	\$96,253.20	2/1/2017
30	442700HB9	HOWARD LAKE MN GO BOND	\$175,000.00	\$175,542.50	12/1/2020
31	462765HL5	IRON COUNTY MI GO BOND	\$300,000.00	\$334,266.00	12/1/2020
32	469167BU3	JACKSON WI REV BOND	\$200,000.00	\$202,648.00	5/1/2017
33	479086CB4	JOHNSON CREEK WI REV BOND	\$100,000.00	\$109,290.00	8/1/2019
34	491800JA7	KENYON MN GO BOND	\$165,000.00	\$165,394.35	2/1/2020
35	50105RCB3	KRONENWETTER WI GO BOND	\$200,000.00	\$200,508.00	12/1/2014
36	505822GY6	LADYSMITH WI GO BOND	\$100,000.00	\$106,723.00	12/1/2024
37	505844AM2	LADYSMITH WI REV BOND	\$105,000.00	\$107,626.05	12/1/2019
38	505844AP5	LADYSMITH WI REV BOND	\$110,000.00	\$112,426.60	12/1/2021
39	509516PK0	LAKE CRYSTAL MN GO BOND	\$130,000.00	\$130,590.20	12/15/2018
40	509516RF9	LAKE CRYSTAL MN GO BOND	\$40,000.00	\$40,164.80	12/15/2015
41	509516RH5	LAKE CRYSTAL MN GO BOND	\$75,000.00	\$75,302.25	12/15/2015
42	536087BM0	LINTON ND GO BOND	\$145,000.00	\$151,890.40	11/1/2018
43	551805DR2	LYNWOOD IL GO BOND	\$415,000.00	\$427,084.80	5/1/2019
44	554591BL0	MACKINAC ISLAND MI REV BOND	\$210,000.00	\$217,833.00	3/1/2019
45	559856DA4	MAHNOMEN MN GO BOND	\$110,000.00	\$114,185.50	1/1/2019
46	563333EJ8	MANISTEE MI GO BOND	\$320,000.00	\$344,681.60	10/1/2024
47	586464XD6	MENASHA WI GO BOND	\$155,000.00	\$156,060.20	9/1/2019
48	609232BA0	MONDOVI WI REV BOND	\$125,000.00	\$129,670.00	9/1/2020

SAWYER COUNTY SALES & USE TAX

	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005
JAN	\$121,895.03	\$103,387.95	\$84,858.99	\$96,324.07	\$86,290.09	\$92,161.62	\$121,742.30	\$116,152.88	\$97,182.24	\$101,871.05
FEB	\$105,717.32	\$97,665.82	\$104,764.51	\$89,521.39	\$84,318.50	\$91,319.12	\$109,692.02	\$115,192.95	\$106,317.61	\$106,305.54
MAR	\$98,045.24	\$93,708.27	\$82,206.19	\$85,593.40	\$92,892.54	\$85,354.35	\$105,347.30	\$107,844.31	\$90,540.29	\$79,664.53
APR	\$100,417.31	\$79,243.54	\$80,693.71	\$82,002.55	\$86,564.72	\$100,044.30	\$97,145.25	\$111,356.28	\$98,280.96	\$86,168.50
MAY	\$103,726.78	\$104,249.18	\$105,507.89	\$72,950.86	\$77,073.67	\$82,583.63	\$93,310.17	\$96,998.99	\$85,178.33	\$81,399.11
JUN	\$113,099.69	\$99,343.10	\$120,491.37	\$120,620.49	\$105,892.73	\$97,769.15	\$91,868.03	\$115,530.58	\$114,063.12	\$118,450.01
JUL	\$157,587.82	\$149,883.17	\$116,884.99	\$121,067.57	\$130,457.24	\$135,721.24	\$130,938.96	\$133,087.51	\$140,127.28	\$119,299.37
AUG	\$219,726.93	\$210,647.43	\$190,711.45	\$146,393.35	\$143,434.11	\$136,164.21	\$186,586.30	\$167,505.12	\$145,936.70	\$167,103.99
SEP	\$151,860.16	\$139,292.87	\$176,482.22	\$156,829.03	\$173,799.97	\$159,626.69	\$177,485.21	\$159,931.55	\$183,148.27	\$162,145.74
OCT	\$250,330.41	\$171,028.97	\$152,871.41	\$132,589.53	\$137,071.99	\$141,827.36	\$163,375.90	\$169,963.57	\$146,897.24	\$144,553.05
NOV		\$130,223.48	\$140,258.99	\$131,082.12	\$138,496.34	\$107,186.18	\$128,984.33	\$145,277.25	\$158,081.82	\$138,793.58
DEC		\$95,647.22	\$98,930.12	\$100,920.52	\$93,504.39	\$105,922.06	\$96,460.66	\$100,104.52	\$113,271.25	\$149,480.93
TOTAL	\$1,422,406.69	\$1,474,321.00	\$1,454,661.84	\$1,335,894.88	\$1,349,796.29	\$1,335,679.91	\$1,502,936.43	\$1,538,945.51	\$1,479,025.11	\$1,455,235.40
Budget	\$1,500,000.00	\$1,400,000.00	\$1,300,000.00	\$1,282,500.00	\$1,337,500.00	\$1,400,000.00	\$1,450,000.00	\$1,300,000.00	\$1,200,000.00	\$1,300,000.00
2014 Year to Date	\$1,422,406.69									
2013 Year to Date		\$1,248,450.30								
2012 Year to Date		\$1,215,472.73								
2011 Year to Date		\$1,103,892.24								
2010 Year to Date		\$1,117,795.56								
2009 Year to Date		\$1,122,571.67								
2008 Year to Date		\$1,277,491.44								
2007 Year to Date		\$1,293,563.74								
2006 Year to Date		\$1,207,672.04								
2005 Year To Date		\$1,166,960.89								
2004 Year To Date		\$1,192,636.76								
2003 Year To Date		\$1,112,796.50								
2002 Year To Date		\$1,062,180.35								
2001 Year To Date		\$1,054,087.61								
2000 Year To Date		\$950,755.81								
1999 Year To Date		\$846,956.67								
1998 Year To Date		\$867,360.11								
1997 Year To Date		\$722,109.84								

NOTE: December 2005 includes \$22,192.45 correcting adjustments

NOTE: July 2005 includes \$728.35 Adjustment for system glitch...

**COUNTY OF SAWYER, WISCONSIN
BANKING SERVICES
REQUEST FOR PROPOSAL (RFP)**

TABLE OF CONTENTS

- I. Instructions to Bidders**
- II. General Banking Needs**
- III. Investments**

EXHIBIT A Sawyer County Specifications

EXHIBIT B Typical Monthly Volume

Request for proposals mailed week of November 10, 2014

Questions to County Treasurer by 4:00 p.m., November 19, 2014

Proposals returned to County by 4:00 p.m., December 2, 2014

Proposals opened at 9:15 A.M., December 3, 2014

Contract Awarded December 18, 2014

Contract Activated January 1, 2015

Sawyer County Treasurer
Dianne M. Ince



Barb Moeller, *Deputy*
Rebecca Brunner-Stroede, *Deputy*

P.O. Box 935 - 10610 Main - Hayward, WI 54843
Phone 715-634-4868
Toll Free 877-699-4110
Fax 715-634-6839
Email treasurer@sawyercountygov.org

**SAWYER COUNTY
REQUEST FOR PROPOSALS
FOR BANKING SERVICES**

I. INSTRUCTIONS TO BIDDERS

A. Objective

Sawyer County is seeking proposals to provide depository and banking services. The County may automate cash management services in order to reduce charges and maximize investment opportunities if significant savings can be realized. This invitation hereafter referred to as RFP.

B. Conditions Qualifying a Proposer

1. Equal Opportunity Employer

The proposer agrees to comply with all federal, state and local laws, resolutions, ordinances, rules, regulations, and executive orders pertaining to unlawful discrimination on account of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, sexual preference, disability, or age. When required by law or requested by the County, the proposer shall furnish a written affirmative action plan.

2. Location

A proposer is preferred to be a federal or state of Wisconsin banking institution. The proposer must be able to offer the full range of banking services required by this RFP, or an equivalent alternative. Business operations, office and personnel should be available in Sawyer County to accommodate local deposits and other transactions.

3. Qualified Public Depository

A proposer must comply with Wisconsin State Statutes as contained in Chapter 34 relating for Depositories of Public Funds.

C. Procedural Instructions

1. Intent

The initiation of this RFP process is intended to result in the selection of a financial institution that can provide Sawyer County with the highest quality and most flexible services for the lowest cost to the County. The County is requesting that each respondent competitively propose its services, propose an arrangement whereby all daily balances are invested on behalf of the County, and propose the most equitable method for establishing such investment rates.

2. Multiple and Alternative Proposals

A proposer may submit multiple and alternate proposals for any and all of the services.

3. Sealed Proposals

Proposals must be submitted in a sealed envelope or package bearing the title "SAWYER COUNTY BANKING SERVICES PROPOSAL", along with the proposer's name and address. The proposer shall return (8) copies of completed proposal forms and other pertinent information (availability schedules, etc.) by 4:00 p.m. December 2, 2014 addressed to:

**DIANNE M. INCE
SAWYER COUNTY TREASURER
P.O. Box 935
Hayward, WI 54843**

It is the responsibility of the proposer to ensure that proposals arrive on time at the right place. Proposals received after this date and time are to be considered or rejected at the option of the County. Proposals will be accepted until 4:00 p.m. on December 2, 2014.

**PROPOSALS WILL BE PUBLICLY OPENED AT
APPOXIMATELY 9:15 A.M. on December 3, 2014.
The location of opening will be determined closer to the date
of opening.**

4. Public Information

All submitted proposals and information included therein or attached thereto shall become public record upon their delivery to the County of Sawyer Treasurer's Office.

5. Responses to Proposer's Questions

Sawyer County Treasurer's Office will respond to questions submitted in written form to clarify any matters related to the RFP. Submission of the written questions must be received no later than 4:00 p.m. on November 19, 2014 at the following address or fax number:

DIANNE M. INCE, COUNTY TREASURER
P.O. Box 935
Hayward, WI 54843
TELEPHONE: 715- 634-4868
FAX: 715- 634-6839

No information provided verbally will be considered binding.
All proposers should use written documents to confirm information.

Written questions will be answered in writing to the proposer requesting a response. Proposer's questions and the County's responses will become public record and available for viewing at the Office of the County Treasurer. Sawyer County prohibits communication relative to this proposal initiated by a proposer with any County Official, representative from another entity of employee evaluating or considering the proposals prior to the time a decision has been made, except as provided for in this proposal.

6. Right to Reject Proposals and Waive Informalities.

The County reserves the right to reject any or all proposals, to waive any non-material irregularities or informalities in any proposal, and to accept or reject any item or combination of items.

7. Execution of Agreement

If the successful proposer does not execute an agreement within thirty (30) days after being notified of selection, the County may give notice to the proposer of the County's intent to select the next most qualified proposer or call for new proposals, depending upon which course of action the County deems most appropriate.

8. All proposals shall remain firm for a period of two years from January 1, 2015.

D. Selection Criteria

1. Criteria for selection

Sawyer County will select a proposer generally based on the factors outlined below:

- a. The legal criteria and other qualifications have been met.
- b. "Schedule of Availability" submitted by proposer.
- c. Description of proposer's capabilities and available service
- d. Proximity of proposer's depository facilities to Sawyer County operations.
- e. Financial strength and capacity of the proposer.
- f. Bid on interest rate to be paid on excess funds
- g. Quality of customer service.
- h. All funds on deposit must be fully collateralized by the selected proposer.

2. Service Evaluation

All proposals that pass the legal tests, completeness test and provide for a satisfactory service level, will then be considered based upon interest rate on excess funds paid to the County. Each will be evaluated on its own individual service completeness and rate of interest offered.

E. Contract Terms

1. The selected proposer shall be designated as the County's depository for a period commencing on January 1, 2015, and ending December 31, 2016, with an extension option of one year.

The successful proposer agrees to indemnify, hold harmless, and defend Sawyer County, its officers, agents, and employees from any and all liability including claims, demands, damages, actions or causes of action, together with any and all losses, costs, or expense, including attorney

fees, where such liability is founded upon or grows out of the acts, errors, or omissions of the successful proposer for banking services, its employees, agents or subcontractors.

2. Pricing

a. Modification of Services

Sawyer County has the sole option of modifying the services to be provided as changes in Sawyer County needs occur. However, prior to any modification, the parties will negotiate the price or the cost related to such modification.

No modification will be made unless Sawyer County gives 60 days notice to the designated depository of the modification and parties agree on price adjustment, if any.

b. Cancellation of Contract

The County may cancel the contract upon a minimum 90 days written notice, with or without cause. The depository may not cancel the contract for any reason except for failure of the County to fulfill its obligation amounting to a material breach of contract.

c. Award of Contract

The Sawyer County Banking Services Contract shall be awarded by Sawyer County on or about December 18, 2014. All proposers will be notified of this decision.

II. GENERAL BANKING NEEDS

A. This RFP is for the accounts of Sawyer County. The account needs and data are listed as Exhibit A of this RFP. Additional required Banking services are listed below.

1. The proposer will provide the image of all checks (front & back) on CD-Rom monthly for the Treasurer's office.
2. The designated depository will provide sufficient deposit slips and endorsement stamp to Sawyer County.

3. Provide equipment, instruction and support for remote deposit of checks for daily deposit. Allow for extended service hours during late July and early August.
4. The designated depository will provide a management level personal contact and an alternate to be available to address problems and concerns such as NSF checks and problems with the account and deposits. Additionally the designated depository shall identify personnel in its operations department by function who are available to answer questions pertaining to transactions which require more detailed explanations. The County shall be notified of personnel changes within 30 days.
5. The designated depository shall comply with all requests from County auditors for information, records and reports relating to any and all County transactions and accounts.
6. The designated depository shall provide deposit bags.

III. INVESTMENTS

Sawyer County will continue its current practice of accepting Bids for time deposits as needed or directed by the Administration Committee.

EXHIBIT "A"

Sawyer County Specifications

To ensure accurate daily account information and to ensure developing accurate and efficient maintenance of the operating account of Sawyer County, please address the following specifications in your bid:

- a. Guaranteed specific rate of interest
- b. Minimum balance required
- c. Service Charges
- d. Interest paid at month end
- e. Services Available and your charges for same:
 - a. Check Printing, Deposit Books
 - b. Wire Transfers
 - c. Stop Payment Orders
 - d. Money Orders / Cashier Checks
 - e. NSF Checks / Redeposit's
- f. Remote Deposit of checks received daily
- g. The proposer will provide daily, on-line, real time access to all accounts. This access should offer the capability to view account balances, transaction summaries, and transaction detail including debits, credits, and wires.
- h. The County desires on-line wire transfers, on-line stop payments, and ability to provide void check information on-line as services. If additional technical requirements are necessary on the part of the County to accomplish this, please provide specifications. Necessary software should be provided by proposer. Security features must be offered and discussion of these features must be included with the proposal.
- i. Statements of all accounts and reconciliation reports will be produced after activity is posted for the last day of the calendar month and delivered to County Treasurer's office no later than five (5) business days after month end. A printout may be requested on the second business day after month end.
- j. Issued check information provided to the designated depository daily via download on-line to allow for "positive pay" concept as checks are cleared at the bank.
- k. Any other service or benefit you deem important.

EXHIBIT "B"

Sawyer County
Typical Monthly Volume

Typical Monthly Volumes are listed below. It is expected that reasonable variances from the volumes listed will be tolerated. The County does not guarantee that activity levels will not change during the contract period, but, are fairly represented to the best of our ability at this time.

1. Average number of debits per month

General Fund Checks	424
---------------------	-----

2. Average number of credits per month

General Fund Deposits	48
Items Deposited/average	1156
Not including July Total	6291

3. Average monthly distribution

General Fund	\$2,568,455
Not including Aug total	\$12,135,337

4. Average monthly deposits

General Fund	\$2,829,604
Not including July total	\$9,009,201

ENTITY AUTHORIZATION

ENTITY CERTIFICATIONS. I, MARK KELSEY

(Authorization Signer's name), certify that: I am a/the

(Authorization Signer's title) designated to act on behalf of

SAWYER COUNTY SHERIFFS DEPT

(Authorizing Entity). Authorizing Entity is a

DRUG ENFORCEMENT

(type of entity, like a "non-profit" corporation) and its Taxpayer Identification Number 39-6005742

I am authorized and directed to execute an original or a copy of this Authorization to Financial Institution, and anyone else requiring a copy. Authorizing Entity is duly organized, validly existing and in good standing under the laws of WISCONSIN and is duly qualified, validly existing and in good standing in all jurisdictions where Authorizing Entity operates or owns or leases property. Authorizing Entity has the power and authority to provide this Authorization, to confer the powers granted in this Authorization and to carry on Authorizing Entity's business and activities as now conducted. The designated Agents have the power and authority to exercise the actions specified in this Authorization and Authorizing Entity properly adopted these authorizations and appointed the Agents and me to act on its behalf. Authorizing Entity will notify Financial Institution before reorganizing, merging, consolidating, recapitalizing, dissolving or otherwise materially changing ownership, management or organizational form. Authorizing Entity will be fully liable for failing to notify Financial Institution of these material changes.

Authorizing Entity conducts business and other activities under the additional trade name or fictitious name of _____ and Authorizing Entity has the legal power and authority to use this trade name or fictitious name. Authorizing Entity will not use any trade name or fictitious name without Financial Institution's prior written consent and will preserve Authorizing Entity's existing name, trade names, fictitious names and franchises.

GENERAL AUTHORIZATIONS. I certify Authorizing Entity authorizes and agrees that: PEOPLES BANK MIDWEST (Financial Institution) is designated to provide Authorizing Entity the financial accommodations indicated in this Authorization, subject to the Financial Institution's rules and regulations from time to time. All prior transactions obligating Authorizing Entity to Financial Institution by or on behalf of Authorizing Entity are ratified by execution of this Authorization. Any Agent, while acting on behalf of Authorizing Entity, is authorized, subject to any expressed restrictions, to make all other arrangements with Financial Institution which are necessary for the effective exercise of the powers indicated within this Authorization. The signatures of the Agents are conclusive evidence of their authority to act on behalf of Authorizing Entity. Unless otherwise agreed to in writing, this Authorization replaces any earlier related Authorization and will remain effective until Financial Institution receives and records an express written notice of its revocation, modification or replacement. Any revocation, modification or replacement of this Authorization must be accompanied by documentation, satisfactory to Financial Institution, establishing the authority for the change. Authorizing Entity agrees not to combine proceeds from collateral securing any debts owed to Financial Institution with unrelated funds.

SPECIFIC AUTHORIZATIONS. The following persons (Agents) are authorized to act on behalf of Authorizing Entity in fulfilling the purposes of this Authorization:

Individual's Name, Title, & if applicable, Representative Entity's Name and Relationship to Authorizing Entity	Signature or Facsimile Signature
(a) <u>MARK KELSEY - SHERIFF</u>	
(b) <u>BRIGETTE E KORN BROKE - CHIEF DEPUTY</u>	
(c) <u>GREGGORY THORHAUG - INVESTIGATOR</u>	
(d) _____	_____
(e) _____	_____
(f) _____	_____

Authorizing Entity has adopted any facsimile signatures indicated above. Financial Institution may rely on those facsimile signatures that resemble the specimens within this Authorization or the specimens that Authorizing Entity periodically files with Financial Institution, regardless of by whom or by what means the signatures were affixed.

Authorizing Entity authorizes and directs the designated Agents to act, as indicated, on Authorizing Entity's behalf to: (Indicate a, b, c, d, e and/or f to exercise each specific power):

- | A B C | |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | Open or close any share or deposit accounts in Authorizing Entity's name, including, without limitation, accounts such as share draft, checking, savings, certificates of deposit or term share accounts, escrow, demand deposit, reserve, and overdraft line-of-credit accounts. Number of signatures required _____. |
| <input checked="" type="checkbox"/> | Enter into and execute any preauthorized electronic transfer agreements for automatic withdrawals, deposits or transfers initiated through an electronic ATM or point-of-sale terminal, telephone, computer or magnetic tape using an access device like an ATM or debit card, a code or other similar means. Number of signatures required _____. |
| <input checked="" type="checkbox"/> | Enter into and execute commercial wire transfer agreements that authorize transfers by telephone or other communication systems through the network chosen by Financial Institution. Number of signatures required _____. |
| <input checked="" type="checkbox"/> | Endorse for cash, deposit, negotiation, collection or discount by Financial Institution any and all deposit checks, drafts, certificates of deposit and other instruments and orders for the payment of money owned or held by Trust. Number of signatures required _____. |

COPY

ENTITY AUTHORIZATION

ENTITY CERTIFICATIONS. I, MARK KELSEY (Authorization Signer's name), certify that: I am a/the (Authorization Signer's title) designated to act on behalf of SAWYER COUNTY SHERIFFS DEPT (Authorizing Entity). Authorizing Entity is a DRUG ENFORCEMENT (type of entity, like a "non-profit" corporation) and its Taxpayer Identification Number 39-6005742 . I am authorized and directed to execute an original or a copy of this Authorization to Financial Institution, and anyone else requiring a copy. Authorizing Entity is duly organized, validly existing and in good standing under the laws of WISCONSIN and is duly qualified, validly existing and in good standing in all jurisdictions where Authorizing Entity operates or owns or leases property. Authorizing Entity has the power and authority to provide this Authorization, to confer the powers granted in this Authorization and to carry on Authorizing Entity's business and activities as now conducted. The designated Agents have the power and authority to exercise the actions specified in this Authorization and Authorizing Entity properly adopted these authorizations and appointed the Agents and me to act on its behalf. Authorizing Entity will notify Financial Institution before reorganizing, merging, consolidating, recapitalizing, dissolving or otherwise materially changing ownership, management or organizational form. Authorizing Entity will be fully liable for failing to notify Financial Institution of these material changes.

Authorizing Entity conducts business and other activities under the additional trade name or fictitious name of _____ and Authorizing Entity has the legal power and authority to use this trade name or fictitious name. Authorizing Entity will not use any trade name or fictitious name without Financial Institution's prior written consent and will preserve Authorizing Entity's existing name, trade names, fictitious names and franchises.

GENERAL AUTHORIZATIONS. I certify Authorizing Entity authorizes and agrees that: PEOPLES BANK MIDWEST (Financial Institution) is designated to provide Authorizing Entity the financial accommodations indicated in this Authorization, subject to the Financial Institution's rules and regulations from time to time. All prior transactions obligating Authorizing Entity to Financial Institution by or on behalf of Authorizing Entity are ratified by execution of this Authorization. Any Agent, while acting on behalf of Authorizing Entity, is authorized, subject to any expressed restrictions, to make all other arrangements with Financial Institution which are necessary for the effective exercise of the powers indicated within this Authorization. The signatures of the Agents are conclusive evidence of their authority to act on behalf of Authorizing Entity. Unless otherwise agreed to in writing, this Authorization replaces any earlier related Authorization and will remain effective until Financial Institution receives and records an express written notice of its revocation, modification or replacement. Any revocation, modification or replacement of this Authorization must be accompanied by documentation, satisfactory to Financial Institution, establishing the authority for the change. Authorizing Entity agrees not to combine proceeds from collateral securing any debts owed to Financial Institution with unrelated funds.

SPECIFIC AUTHORIZATIONS. The following persons (Agents) are authorized to act on behalf of Authorizing Entity in fulfilling the purposes of this Authorization:

Table with 2 columns: Individual's Name, Title, & if applicable, Representative Entity's Name and Relationship to Authorizing Entity; Signature or Facsimile Signature. Rows include MARK KELSEY - SHERIFF, BRIGETTE E KORN BROKE - CHIEF DEPUTY, GREGGORY THORHAUG - INVESTIGATOR.

Authorizing Entity has adopted any facsimile signatures indicated above. Financial Institution may rely on those facsimile signatures that resemble the specimens within this Authorization or the specimens that Authorizing Entity periodically files with Financial Institution, regardless of by whom or by what means the signatures were affixed.

Authorizing Entity authorizes and directs the designated Agents to act, as indicated, on Authorizing Entity's behalf to: (Indicate a, b, c, d, e and/or f to exercise each specific power):

- A B C Open or close any share or deposit accounts in Authorizing Entity's name, including, without limitation, accounts such as share draft, checking, savings, certificates of deposit or term share accounts, escrow, demand deposit, reserve, and overdraft line-of-credit accounts. Number of signatures required _____ .
Enter into and execute any preauthorized electronic transfer agreements for automatic withdrawals, deposits or transfers initiated through an electronic ATM or point-of-sale terminal, telephone, computer or magnetic tape using an access device like an ATM or debit card, a code or other similar means. Number of signatures required _____ .
Enter into and execute commercial wire transfer agreements that authorize transfers by telephone or other communication systems through the network chosen by Financial Institution. Number of signatures required _____ .
Endorse for cash, deposit, negotiation, collection or discount by Financial Institution any and all deposit checks, drafts, certificates of deposit and other instruments and orders for the payment of money owned or held by Trust. Number of signatures required _____ .

COPY

Mike Coleson

Sawyer County IT Director



November 06, 2014

10610 Main Street, Suite 58. - Hayward, WI 54843

Phone 715-634-8185

Toll Free 877-699-4110

Fax 715-634-3546

To: Administration Committee

Hal Helwig, Ron Kinsley, Jim Bassett, Dale Schleeter,
Brian Bisonette, Dean Pearson, Dale Thompson

Email computer@sawyercountygov.org

Subject: IT Department Report

October-November 2014

Agenda items

None

Projects completed

New World upgrade to version 9.0 (needed before year-end update)
Highway Fringe calculation now automated: Time saving for Office manager
iPad setup for HHS

Support calls

- o average of 9 calls/day.
- o 3 computer replacements/swaps
- o

Projects underway

Ongoing LaserFiche conversion and new setup: AP, Journal entries, P-Card
Group Faxing for Highway, email faxing for Accounting Dept
Video conferencing for HHS Northern Income Maintenance Consortium
Business Analytics new reports for HHS, Highway, Accounting, Payroll
Emergency Paging system for Courthouse and County buildings
Highway: Phone system maintenance
Highway: camera system / dual monitors for two staff members
Highway fuel/lube calculation for journal entries: Time saving for Office Manager.

Out-of-county travel request:

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A handwritten signature in black ink that reads "Mike Coleson". The signature is written in a cursive style and is followed by a horizontal line.

Account -----		Orig Budget	Amend ed Budget	Actual YTD	Amt Remaining	Pct Used
General Fund	Expense					
100-00-*	General	0	0	5,395.45	-5,395.45	0.0
100-01-51110	County Board Expenses	91,300	91,300	71,597.41	19,702.59	78.4
100-03-51210	Circuit Court Expenses	482,848	482,848	349,292.75	133,555.25	72.3
100-03-51250	Law Library	4,076	4,076	3,179.68	896.32	78.0
100-03-51260	Guardian Ad Litem Fees	37,000	37,000	16,250.43	20,749.57	43.9
100-05-51240	Family Court Commissioner	18,000	18,000	13,500.00	4,500.00	75.0
100-09-51270	County Coroner Expenses	36,290	36,290	34,780.05	1,509.95	95.8
100-10-51511	Accounting Manager Expenses	95,869	95,869	76,603.10	19,265.90	79.9
100-11-51420	County Clerk Expenses	198,402	198,402	176,610.52	21,791.48	89.0
100-11-51440	Election Expenses	45,100	45,100	22,188.60	22,911.40	49.2
100-13-*	Human Resources	0	0	-4,241.74	4,241.74	0.0
100-13-51430	Labor Relations Expenses	78,574	78,574	60,842.34	17,731.66	77.4
100-14-51450	IT Operations	213,787	216,907	170,033.16	46,873.84	78.3
100-17-51520	County Treasurer Expenses	217,722	217,722	163,234.82	54,487.18	74.9
100-17-51910	Tax Deed Expenses	12,600	12,600	16,258.81	-3,658.81	129.0
100-19-51310	District Attorney Expenses	158,405	158,405	118,851.91	39,553.09	75.0
100-23-51710	Register of Deeds Expenses	203,236	203,236	145,246.58	57,989.42	71.4
100-23-51715	Laredo Expense	5,000	5,000	3,368.78	1,631.22	67.3
100-24-51267	Land Records Expenses	255,524	255,524	141,843.78	113,680.22	55.5
100-25-51720	County Surveyor Expenses	233,551	233,551	202,569.53	30,981.47	86.7
100-25-51735	Surveyor Corner Restoration Exp.	6,000	6,000	1,200.00	4,800.00	20.0
100-26-55650	University Extension Office	183,802	183,802	85,448.87	98,353.13	46.4
100-26-56119	UW Extension Program Fund Exp.	1,000	1,000	0.00	1,000.00	0.0
100-27-56400	Zoning Expenses	393,733	393,733	300,299.06	93,433.94	76.2
100-28-56201	Forestry Department	330,619	330,619	259,093.61	71,525.39	78.3
100-29-56120	Fish Hatchery Park Project	3,500	3,500	1,533.35	1,966.65	43.8
100-30-52800	911 System	19,700	19,700	10,298.36	9,401.64	52.2
100-31-51600	Maint./Custodial Expenses	356,852	356,852	302,082.66	54,769.34	84.6
100-33-51430	Labor Relations Expenses	5,828	5,828	33,731.30	-27,903.30	578.7
100-33-51437	Corporation Counsel	25,000	25,000	11,155.00	13,845.00	44.6
100-33-51510	Independent Auditing	42,000	42,000	4,968.00	37,032.00	11.8
100-33-51513	State Assessment-Interest on UC	2,000	2,000	0.00	2,000.00	0.0
100-33-51515	Cost Allocation Audit	3,500	3,500	3,500.00	0.00	100.0
100-33-51518	Financial System	19,120	19,120	19,626.00	-506.00	102.6
100-33-51960	Property Liability Insurance	162,000	162,000	123,751.18	38,248.82	76.3
100-33-51970	Worker's Compensation Ins.	53,855	53,855	437,509.60	-383,654.60	812.3
100-33-55110	Northern Waters Library System	22,264	22,264	22,264.00	0.00	100.0
100-33-55111	Reimb. Out of County Libraries	45,175	45,175	45,174.79	0.21	100.0
100-33-55115	Sherman & Ruth Weiss Community L	139,882	139,882	139,882.00	0.00	100.0
100-33-55116	Winter Public Library	53,358	53,358	53,358.00	0.00	100.0
100-33-55210	Historical Society	5,000	5,000	5,000.00	0.00	100.0
100-33-55460	Sawyer County Fair	26,250	26,250	26,250.00	0.00	100.0
100-33-55470	Courthouse/Sheriff 800 Number	600	600	0.00	600.00	0.0
100-33-56300	Regional Planning Commission	34,615	34,615	34,615.00	0.00	100.0
100-33-56320	Project ITBEC (Economic Devel.)	3,000	3,000	3,000.00	0.00	100.0
100-33-56451	Indianhead Comm. Action Agency	1,200	1,200	300.00	900.00	25.0
100-33-56670	Senior Resource Center	86,464	86,464	86,464.00	0.00	100.0
100-33-56700	Hayward Lakes Visitors & Conv.	43,500	43,500	43,500.00	0.00	100.0
100-33-59102	Color Copier Expenses	5,000	5,000	0.12	4,999.88	0.0
100-33-59105	Contingency Fund	62,942	59,822	0.00	59,822.00	0.0
100-33-59115	Clean Sweep Program	10,087	10,087	9,543.25	543.75	94.6
100-35-52110	Sheriff's Expenses	2,263,254	2,263,254	1,668,969.84	594,284.16	73.7
100-35-52113	Diving Team	2,500	2,500	2,538.70	-38.70	101.5
100-35-52120	Repair/Maintenance-Vehicles	155,750	155,750	99,812.97	55,937.03	64.0
100-35-52700	Jail Expenses	1,943,767	1,954,412	1,296,498.95	657,913.05	66.3
100-35-52705	Dispatchers	660,707	660,707	463,694.43	197,012.57	70.1
100-35-52710	Jail Custodial	79,089	79,089	59,477.17	19,611.83	75.2
100-35-57210	Capital Outlay/Vehicles	115,000	124,126	126,406.42	-2,280.42	101.8

Fund Balances as of 10/31/2014

11/3/2014 3:56:25PM

----- Account -----		Orig Budget	Amend ed Budget	Actual YTD	Amt Remaining	Pct Used
General Fund	Expense					
100-37-56800	Dog	78,055	78,055	59,588.32	18,466.68	76.3
100-38-52300	Ambulance Expenses	1,218,531	1,218,531	1,134,569.51	83,961.49	93.1
100-41-52500	Emergency Government Expenses	88,006	88,006	104,451.21	-16,445.21	118.6
100-41-52600	EPCRA Emergency Govt. Exp.	5,250	5,250	52.50	5,197.50	1.0
100-47-53510	Airport Expenses	96,175	96,175	66,963.75	29,211.25	69.6
100-56-54500	Child Support Expenses	304,814	304,814	246,598.73	58,215.27	80.9
100-57-54710	Veteran's Relief	0	0	752.36	-752.36	0.0
100-57-54720	Veteran's Office	165,013	165,013	130,383.37	34,629.63	79.0
100-57-54730	Care of Veteran's Graves	5,000	5,000	4,944.00	56.00	98.8
Expense	TOTAL	11,716,041	11,735,812	9,316,656.34	2,419,155.66	79.3

Account	Orig Budget	Amend ed Budget	Actual YTD	Amt Remaining	Pct Used	
General Fund						
Revenue						
100-00-41115	Use general fund surplus	0	0	-330,278.01	330,278	1.0
100-00-41150	Forest Crop Taxes	2,400	2,400	16,565.16	-14,165	690.2
100-00-41151	Managed Forest Land Program	18,000	18,000	40,476.55	-22,477	224.8
100-00-41151-125	Managed Forest Land/DNR 20%	20,000	20,000	5,383.12	14,617	26.9
100-00-41152	Failed Lottery Credit Penalty	0	0	94.90	-95	1.0
100-00-41801	Interest on Taxes	350,000	350,000	259,116.16	90,884	74.0
100-00-41802	Penalties on Taxes	75,000	75,000	64,780.62	10,219	86.3
100-00-41803	Tax Deed Reimb. Fees	6,000	6,000	11,405.11	-5,405	190.0
100-00-41804	Advertising Fees	4,000	4,000	4,739.52	-740	118.4
100-00-41806	St Aid/Prop. Tax Exempt Computer	7,000	7,000	5,855.00	1,145	83.6
100-00-41807	Tower Rentals	12,000	12,000	11,000.00	1,000	91.6
100-00-43301	Federal Aid in-lieu of Taxes	2,844	2,844	3,516.74	-673	123.6
100-00-43302	DNR Aid in-lieu of Taxes	12,000	12,000	17,231.40	-5,231	143.6
100-00-43400	Sales Tax Income	1,500,000	1,500,000	1,300,511.66	199,488	86.7
100-00-43410	Shared Revenues	174,878	174,878	26,231.84	148,646	15.0
100-00-43415	St.Aid/Rsource Aid-S.23.09(18)	53,000	53,000	52,328.79	671	98.7
100-00-43594	St. Aid/Admin. Salary Grant	2,236	2,236	0.00	2,236	0.0
100-00-46810	County Forest Stumpage	1,305,000	1,305,000	1,170,739.94	134,260	89.7
100-00-48100	Interest on Investments	25,000	25,000	21,464.92	3,535	85.8
100-00-48110	Finance Chgs. Collected/Timber Stumpage Due	150	150	786.98	-637	524.6
100-00-48200	Rent of County Offices and Bldgs	0	0	2,800.00	-2,800	1.0
100-00-48300	Profit on Tax Deed Sales	60,000	60,000	169,159.47	-109,159	281.9
100-00-48600	Misc. General Revenue	400	400	269.00	131	67.2
100-00-48610	Proceeds from CH Vending Machine	0	0	41.52	-42	1.0
100-00-49210-100	Operating Trans. In - Plat Book Fund	40,000	40,000	0.00	40,000	0.0
100-00-49210-200	Operating Trans. In-LCO Gaming	50,000	50,000	0.00	50,000	0.0
100-00-49220	Transfer from Spec. Rev. Fund	0	0	4,000.00	-4,000	1.0
100-03-43596	Guardian Ad-Litem-State Aid	15,000	15,000	13,937.00	1,063	92.9
100-03-45105	County Grant Award	52,000	52,000	52,275.00	-275	100.5
100-03-45106	% Restitution Surcharge	5,000	5,000	2,344.66	2,655	46.8
100-03-45107	Court Appt. Attorney Revenue	20,000	20,000	14,248.99	5,751	71.2
100-03-45108	GAL Revenue	32,000	32,000	28,372.10	3,628	88.6
100-03-45120	Co. Share/St. Fines & Suit Tax	92,500	92,500	20,094.93	72,405	21.7
100-03-45121	Parent Education Revenue	3,000	3,000	279.88	2,720	9.3
100-03-46140	Court Fees & Costs	144,000	144,000	122,396.35	21,604	85.0
100-03-46451	Register in Probate Fees	20,500	20,500	7,514.01	12,986	36.6
100-09-46128	Cremation Permits	7,000	7,000	7,500.00	-500	107.1
100-09-46129	Death Certificates	6,000	6,000	5,000.00	1,000	83.3
100-11-44200	Marr./D.Partner Licenses-Co. Share	2,000	2,000	2,450.00	-450	122.5
100-11-46110	County Clerk's Fees	200	200	155.00	45	77.5
100-11-46115	Clerk's election revenue	4,000	4,000	0.00	4,000	0.0
100-14-46125	Computer Material Sales	500	500	432.95	67	86.5
100-17-46120	County Treasurer's Fees	50	50	184.84	-135	369.6
100-17-46122	Returned Check Fee	400	400	450.00	-50	112.5
100-23-41230	Co. Share/RE Transfer Fees	55,000	55,000	57,193.60	-2,194	103.9
100-23-46130	Register of Deeds Fees	125,000	125,000	90,886.97	34,113	72.7
100-23-46135	Laredo Program Revenue	12,000	12,000	11,087.28	913	92.3
100-24-46170	Sale of Maps & Plats	1,500	1,500	686.65	813	45.7
100-25-46175	Surveyor Cert. Map Revenues	9,000	9,000	9,968.00	-968	110.7
100-25-49220	Transfer from Spec. Rev. Fund	40,000	40,000	0.00	40,000	0.0
100-26-43573	UW Extension Prog. Fund Rev.	1,000	1,000	0.00	1,000	0.0
100-26-46770	4H Reimbursement	0	0	2,500.00	-2,500	1.0
100-26-46771	LCO Reimbursement-CNRED	0	0	10,349.00	-10,349	1.0
100-27-43575	Septic Tank System Aid-WI fund	10,000	10,000	0.00	10,000	0.0
100-27-44300	Zoning Fees	42,000	42,000	23,318.78	18,681	55.5
100-27-44303	Co. Share/Mining Reclamation Fee	9,150	9,150	4,025.00	5,125	43.9
100-27-44304	Sanitary permits	59,000	59,000	52,475.00	6,525	88.9
100-27-44401	Public hearings	4,000	4,000	3,000.00	1,000	75.0

----- Account -----		Orig Budget	Amend ed Budget	Actual YTD	Amt Remaining	Pct Used
General Fund	Revenue					
100-27-44402	Land use permits	70,000	70,000	69,476.00	524	99.2
100-28-43584-125	Camping Fee Revenues	300	300	819.00	-519	273.0
100-29-43576	Fish Hatchery Park Donations	800	800	400.00	400	50.0
100-29-49220	Transfer from Spec. Rev. Fund	2,700	2,700	0.00	2,700	0.0
100-30-44320	User Collections/New Dwellings	10,000	10,000	11,760.00	-1,760	117.6
100-31-48309	Sale of misc property	700	700	1,714.19	-1,014	244.8
100-33-43516	Proceeds from Fair Association loan	1,000	1,000	1,000.00	0	100.0
100-33-43521	Proceeds from Weiss Library Loan	25,000	25,000	25,000.00	0	100.0
100-33-43522	Environmental Impact Fee	48,809	48,809	48,809.00	0	100.0
100-35-43211	Federal Aid/Campground Patrol	2,000	2,000	2,200.00	-200	110.0
100-35-43518	Truacy Officer Aid	34,200	34,200	34,200.00	0	100.0
100-35-43523	State Aid/Police Training	9,000	9,000	5,600.00	3,400	62.2
100-35-43524	State Aid-Misc.	0	0	440.00	-440	1.0
100-35-43527	State Aid/Bullet Proof Vests	2,000	2,000	4,920.00	-2,920	246.0
100-35-43532	St. Aid-Mobilization Grant	5,000	5,000	0.00	5,000	0.0
100-35-43535	Transport Restitution	0	0	1,046.77	-1,047	1.0
100-35-43536	Squad Car Sales	20,000	20,000	19,246.00	754	96.2
100-35-46180	Dive Team Donations	0	0	600.00	-600	1.0
100-35-46204	Inmate Medical	8,000	8,000	0.00	8,000	0.0
100-35-46210	Sheriff's Fees	44,000	44,000	28,436.12	15,564	64.6
100-35-46240	Board of Prisoners	100,000	100,000	78,996.51	21,003	79.0
100-35-46241-809	Donations to Project	0	0	2,000.00	-2,000	1.0
100-35-46242	Booking Fees	3,100	3,100	1,896.93	1,203	61.1
100-35-46243	Vehicle License Plates	6,300	6,300	4,062.25	2,238	64.4
100-35-46245	Reimbursed Wages	8,000	8,000	4,582.18	3,418	57.2
100-35-46246	Impound Fees	0	0	325.00	-325	1.0
100-35-46247	OWI Blood Draws	0	0	22.15	-22	1.0
100-35-47290	Probation & Parole	25,000	25,000	0.00	25,000	0.0
100-37-46800	Rabies Clinic Revenues	0	0	2,834.00	-2,834	1.0
100-37-48510	Dog Pound Revenues	5,000	5,000	10,250.00	-5,250	205.0
100-37-49220	Transfer from Spec. Rev. Fund	25,000	25,000	0.00	25,000	0.0
100-38-46230	Ambulance Fees	1,000,000	1,000,000	592,403.96	407,596	59.2
100-38-46231	Ambulance Fees Other	0	0	4,770.00	-4,770	1.0
100-41-43590	State Aid/Emergency Govt. Revenue	36,502	36,502	18,977.25	17,525	51.9
100-41-43592	State Aid/LEPC	5,434	5,434	2,907.00	2,527	53.5
100-41-43613	State Aid/Hazmat	0	0	5,303.00	-5,303	1.0
100-41-46600	Public Charges for Services	0	0	1,330.50	-1,331	1.0
100-41-47410	Chrgs to Depts	0	0	300.90	-301	1.0
100-41-48506	Donations-Hazmat	0	0	1,000.00	-1,000	1.0
100-41-48507	Donations-Search and Rescue	0	0	16,315.00	-16,315	1.0
100-41-48600	Misc. General Revenue	0	0	7,199.00	-7,199	1.0
100-47-46340	Airport Fuel Flowage Fees	12,000	12,000	5,221.25	6,779	43.5
100-47-46345	Hangar Leases/Septic Easements	21,500	21,500	13,068.50	8,432	60.7
100-47-46346	Vehicle Parking Revenues	750	750	610.00	140	81.3
100-56-43562	St. Aid/Child Support Dir. Costs	242,114	242,114	147,468.87	94,645	60.9
100-56-43563	St. Aid-Child Support Indirect C	34,326	34,326	25,901.01	8,425	75.4
100-56-43564	State Aid-Incentive Payments	52,000	52,000	20,915.20	31,085	40.2
100-56-43569	FCC Cooperative Agreement	1,500	1,500	1,486.32	14	99.0
100-56-43572	CCC Cooperative Agreement	4,500	4,500	1,172.48	3,328	26.0
100-56-44601	Appl, Service, Intercept Fees	15	15	0.00	15	0.0
100-57-46250	Veterans' Trans. Fees	10,200	10,200	8,925.00	1,275	87.5
100-57-49220	Transfer from Spec. Rev. Fund	4,000	4,000	0.00	4,000	0.0
Revenue	TOTAL	6,372,458	6,372,458	4,637,257.72	1,735,200.28	72.7
General Fund	NET	-5,343,583	-5,363,354	-4,679,398.62	-683,955.38	87.2

----- Account -----		Orig Budget	Amend ed Budget	Actual YTD	Amt Remaining	Pct Used
Special Funds	Expense					
200-00-51266	Jail Assessment Expenses	18,000	18,000	18,786.73	-786.73	104.3
201-00-51265	Court Mediation Expenses	6,780	6,780	3,864.50	2,915.50	57.0
210-00-51267	Land Records Expenses	44,000	44,000	9,763.50	34,236.50	22.1
212-00-51268	Land Information Grant Expenses	13,800	13,800	13,949.00	-149.00	101.0
213-00-54700	Veteran's Grant Expenses	8,500	8,500	4,149.45	4,350.55	48.8
214-00-54710	Veteran's Relief	2,000	2,000	0.00	2,000.00	0.0
216-00-*	General	0	0	44,470.67	-44,470.67	0.0
217-00-*	General	0	0	2,066.57	-2,066.57	0.0
218-00-51500	Plat Book Purchase	35,000	35,000	6,072.85	28,927.15	17.3
220-00-52230	Service Garage	170,191	170,191	90,310.69	79,880.31	53.0
222-00-*	General	0	0	1,860.43	-1,860.43	0.0
223-00-57305	Car Pool of County Vehicles Expe	0	0	1,000.00	-1,000.00	0.0
225-60-54106	HHS-Administration	0	0	73,533.49	-73,533.49	0.0
225-60-55002	Salaries-Human Services	0	0	3,889.31	-3,889.31	0.0
225-60-55072	Board Expenses (HS)	0	0	3.82	-3.82	0.0
225-61-54107	HHS-ADRC	745,827	745,827	647,683.34	98,143.66	86.8
225-62-54108	HHS-AODA/MH	2,215,398	2,215,398	1,808,355.82	407,042.18	81.6
225-63-54109	HHS-Children & Family	1,738,884	1,738,884	1,386,190.89	352,693.11	79.7
225-64-54110	HHS-Econ Support	570,215	570,215	477,604.03	92,610.97	83.7
225-65-54111	HHS-PH	647,700	647,700	389,259.33	258,440.67	60.1
229-00-52140	Snowmobile Law Enforcement	71,689	71,689	48,451.25	23,237.75	67.5
231-00-52150	Tribal Law Enforcement	52,658	52,658	22,299.11	30,358.89	42.3
232-00-52700	Jail Expenses	30,000	30,000	14,196.85	15,803.15	47.3
237-00-56120	Fish Hatchery Park Project	0	0	540.94	-540.94	0.0
240-00-56200	Resource Development Fund	175,520	175,520	80,285.78	95,234.22	45.7
242-00-56122	Wildlife Habitat Prog Exp.	5,722	5,722	28,000.00	-22,278.00	489.3
244-00-56205	Sustainable Forestry Grant Exp.	15,768	15,768	15,609.00	159.00	98.9
245-00-56100	Forestry Fund	34,186	34,186	27,314.20	6,871.80	79.9
246-00-*	General	0	0	354.63	-354.63	0.0
246-00-56150	Land Conservation	312,819	312,819	209,008.78	103,810.22	66.8
247-00-56171	Wildlife Damage Program	37,450	37,450	9,146.43	28,303.57	24.4
249-00-56200	Resource Development Fund	188,562	188,562	77,508.84	111,053.16	41.1
250-00-56800	Dog	0	0	2.04	-2.04	0.0
255-00-*	General	50,000	50,000	0.00	50,000.00	0.0
256-00-56106	Sawyer Co./LCO Transportation Co	100,000	100,000	100,000.00	0.00	100.0
300-00-58100	Principal on Debts	140,000	140,000	140,000.00	0.00	100.0
300-00-58200	Interest on Debts	38,015	38,015	38,015.00	0.00	100.0
300-00-58300	Bonding Costs	363	363	363.00	0.00	100.0
411-00-54725	Capital Outlay/Van Purchase	9,000	9,000	4,000.00	5,000.00	44.4
426-00-56107	Transit Bldg. Construction Costs	50,000	50,000	214,294.84	-164,294.84	428.5
701-45-53110	Highway Administration	197,147	197,147	204,014.78	-6,867.78	103.4
701-45-53182	Local Bridge Aid	212,630	212,630	2,906.21	209,723.79	1.3
701-45-53191	Supervision	106,971	106,971	95,043.01	11,927.99	88.8
701-45-53192	Radio Expense	2,000	2,000	7,453.42	-5,453.42	372.6
701-45-53193	General Public Liability Expense	33,000	33,000	30,177.00	2,823.00	91.4
701-45-53210	Employee Taxes and Benefits	879,281	879,281	-34,383.34	913,664.34	-3.9
701-45-53220	Field Small Tools	7,400	7,400	3,519.07	3,880.93	47.5
701-45-53230	Shop Operations	0	0	63,077.00	-63,077.00	0.0
701-45-53232	Fuel Handling	0	0	-2,869.59	2,869.59	0.0
701-45-53240	Machinery Operations	1,090,000	1,090,000	480,167.93	609,832.07	44.0
701-45-53241	Equipment	430,000	430,000	-932,842.97	1,362,842.97	-216.9
701-45-53270	Buildings/Grounds Operations	0	0	79,460.22	-79,460.22	0.0
701-45-53310	CTH General Maintenance	980,920	980,920	530,599.50	450,320.50	54.0
701-45-53311	CTH Winter Maintenance	557,080	557,080	576,350.07	-19,270.07	103.4
701-45-53312	FUTURE PROJECTS	481,400	25,000	5,500.49	19,499.51	22.0
701-45-53313	CTH	25,000	0	0.00	0.00	0.0
701-45-53314	CTH T FUNDING	380,000	0	87,760.41	-87,760.41	0.0
701-45-53315	CTH A	240,000	461,376	124,216.93	337,159.07	26.9

Fund Balances as of 10/31/2014

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----- Account -----		Orig Budget	Amend ed Budget	Actual YTD	Amt Remaining	Pct Used
Special Funds	Expense					
701-45-53316	CTH B	370,000	360,000	447,238.18	-87,238.18	124.2
701-45-53317	CTH E	0	380,000	0.00	380,000.00	0.0
701-45-53318	CTH T	0	240,000	87,360.15	152,639.85	36.4
701-45-53319	CTH Bridge Inspections	80,000	80,000	463,549.39	-383,549.39	579.4
701-45-53321	STH Maintenance	1,050,000	1,050,000	950,600.54	99,399.46	90.5
701-45-53330	District Maintenance	415,000	415,000	316,295.51	98,704.49	76.2
702-00-59101	Misc. Stationery and Supplies	0	0	16,655.51	-16,655.51	0.0
702-00-59104	Postage	0	0	32,846.08	-32,846.08	0.0
812-00.*	General	0	0	9,078.67	-9,078.67	0.0
815-00-56900	Dog Tags	0	0	289.10	-289.10	0.0
815-00-59210	Transfer to General Fund	25,000	25,000	0.00	25,000.00	0.0
855-00.*	General	0	0	19,506.40	-19,506.40	0.0
Expense	TOTAL	15,090,876	15,060,852	9,675,774.78	5,385,077.22	64.2

Account	Orig Budget	Amend ed Budget	Actual YTD	Amt Remaining	Pct Used
Special Funds					
Revenue					
200-00-46150	Jail Assessment Fees	18,000	18,000	9,070.24	8,930 50.3
201-00-46160	Court Mediation Fees	4,780	4,780	1,175.00	3,605 24.5
201-00-46165	Marriage Lic. Mediation Fees	2,000	2,000	1,500.00	500 75.0
205-00-43529	St. Aid/Em. Amb. Assistance	0	0	4,088.10	-4,088 1.0
210-00-41240	Co. Share/Land Records (\$6)	33,000	33,000	31,912.00	1,088 96.7
210-00-41242	Co. Share/Internet Access (\$2)	11,000	11,000	0.00	11,000 0.0
212-00-41245	Land Information Grant Award	13,500	13,500	26,831.00	-13,331 198.7
212-00-43517	Educational Grant Award	300	300	1,000.00	-700 333.3
213-00-43565	State Aid/Veteran's Grant	8,500	8,500	8,500.00	0 100.0
216-00-41235	Redaction Fund Revenues	0	0	20,480.00	-20,480 1.0
217-00-43528-311	Project Lifesaver Donations Revenue	0	0	190.00	-190 1.0
217-00-43528-313	Sheriff's Dept. Canine Donations Revenue	0	0	1,859.82	-1,860 1.0
218-00-42000	Plat Book Revenue	2,000	2,000	6,728.40	-4,728 336.4
218-00-42001	Tax Exempt Plat Book Sales	200	200	564.06	-364 282.0
223-00-46610	Car Pool County Vehicles Revenue	0	0	6,514.92	-6,515 1.0
224-00-48100	Interest on Investments	0	0	2.40	-2 1.0
225-60-46600-003	Client Collections-Medicaid	0	0	-5.00	5 1.0
225-60-46600-077	Client Collections	0	0	2,669.44	-2,669 1.0
225-60-48600	Misc. General Revenue	0	0	199.94	-200 1.0
225-61-43650	St. Aid	397,765	397,765	387,101.00	10,664 97.3
225-61-46600-003	Client Collections-Medicaid	97,933	97,933	68,810.78	29,122 70.2
225-61-46600-060	Client Collections-Insurance	7,000	7,000	0.00	7,000 0.0
225-61-46600-077	Client Collections	4,142	4,142	6,099.79	-1,958 147.2
225-62-43650	St. Aid	897,580	897,580	774,671.80	122,908 86.3
225-62-46600-002	Client Collections-Medicare	1,910	1,910	2,093.69	-184 109.6
225-62-46600-003	Client Collections-Medicaid	782,426	782,426	470,688.08	311,738 60.1
225-62-46600-060	Client Collections-Insurance	2,291	2,291	986.88	1,304 43.0
225-62-46600-077	Client Collections	185,884	185,884	185,136.10	748 99.6
225-63-43650	St. Aid	743,527	743,527	667,645.67	75,881 89.7
225-63-46600-003	Client Collections-Medicaid	0	0	13,608.58	-13,609 1.0
225-63-46600-077	Client Collections	72,638	72,638	46,973.25	25,665 64.6
225-64-43650	St. Aid	484,949	484,949	336,456.58	148,492 69.3
225-64-46600-077	Client Collections	50	50	975.50	-926 1,951.0
225-65-43650	St. Aid	196,276	196,276	157,097.00	39,179 80.0
225-65-46600-002	Client Collections-Medicare	903	903	285.11	618 31.5
225-65-46600-003	Client Collections-Medicaid	46,095	46,095	36,773.88	9,321 79.7
225-65-46600-060	Client Collections-Insurance	500	500	44.28	456 8.8
225-65-46600-077	Client Collections	7,436	7,436	3,024.16	4,412 40.6
229-00-43543	911 Sign Revenues	10,000	10,000	0.00	10,000 0.0
229-00-43650	St. Aid	40,182	40,182	31,807.46	8,375 79.1
231-00-43526	St. aid/Tribal Law Enforcement	52,658	52,658	58,508.00	-5,850 111.1
232-00-46220	Canteen Revenues	30,000	30,000	24,265.18	5,735 80.8
240-00-43607	Non-Motorized Trail Revenue	0	0	40.00	-40 1.0
240-00-43609	Birkie Trail Revenues	30,000	30,000	21,644.28	8,356 72.1
240-00-43611	Bike & Pedestrian Trail Reimbursement	47,376	47,376	0.00	47,376 0.0
240-00-49300-807	Use of Fund Balance	97,644	97,644	0.00	97,644 0.0
242-00-46814	Wildlife Habitat Grant	5,722	5,722	5,450.39	272 95.2
244-00-43601	Sustainable Forestry Grant	15,768	15,768	0.00	15,768 0.0
245-00-43594	St. Aid/Admin. Salary Grant	34,186	34,186	33,182.59	1,003 97.0
246-00-43579	Dam Maint. Rev. Res. Devel. Fund	20,800	20,800	0.00	20,800 0.0
246-00-43588	LCC/92.14 personnel/St. Aid	75,000	75,000	0.00	75,000 0.0
246-00-43597	Tree Program Sales	5,000	5,000	7,172.50	-2,173 143.4
246-00-43598	Tree Planter Rental	200	200	810.00	-610 405.0
246-00-43602	Osprey Lake EWM Grant	24,706	24,706	0.00	24,706 0.0
246-00-43612	Lake Hayward-AIS Grant	26,000	26,000	10,461.63	15,538 40.2
246-00-48500	DNR AIS Grant	33,700	33,700	0.00	33,700 0.0
246-00-48502	DATCP Cost Share	42,000	42,000	11,285.11	30,715 26.8
247-00-43585	St. Aid/Wildlife Damage Prog.	37,450	37,450	0.00	37,450 0.0

----- Account -----		Orig Budget	Amend ed Budget	Actual YTD	Amt Remaining	Pct Used
Special Funds	Revenue					
249-00-43582	Snowmobile Trail Maint. Rev.	83,700	83,700	105,517.65	-21,818	126.0
249-00-43582-001	Snowmobile Special Grants	9,250	9,250	0.00	9,250	0.0
249-00-43586	ATV Trail Maint.	77,150	77,150	66,159.40	10,991	85.7
249-00-43586-001	ATV Special Grants	9,250	9,250	0.00	9,250	0.0
249-00-43586-003	UTV Trail Maint	9,212	9,212	8,920.00	292	96.8
255-00-43510	Sawyer Co./LCO State of WI Grant	50,000	50,000	0.00	50,000	0.0
300-00-48100	Interest on Investments	0	0	1.39	-1	1.0
411-00-43566	Veterans' Trans. Grant	9,000	9,000	10,226.90	-1,227	113.6
426-00-43650	St. Aid	0	0	133,488.30	-133,488	1.0
426-00-43650-426	State Aid-Transit Building	0	0	3,082.12	-3,082	1.0
701-45-43530	Transportation Aids	4,884,545	4,884,545	763,378.81	4,121,166	15.6
701-45-47201-000	Damage Claims	0	0	2,368.03	-2,368	1.0
701-45-47201-100	General Maintenance	0	0	853,512.79	-853,513	1.0
701-45-47201-200	Supervision	0	0	45,074.15	-45,074	1.0
701-45-47201-300	Special Maintenance	0	0	89,960.15	-89,960	1.0
701-45-47201-400	Field Small Tools	0	0	2,730.97	-2,731	1.0
701-45-47201-500	Records & Reports	0	0	45,494.48	-45,494	1.0
701-45-47201-600	Radio Revenue	0	0	1,648.63	-1,649	1.0
701-45-47201-700	Salt Reimbursement	0	0	81.49	-81	1.0
701-45-47201-851	GPL Insurance	0	0	10,748.82	-10,749	1.0
701-45-47201-900	Special Project-LRIP	0	0	8,654.49	-8,654	1.0
701-45-47201-901	LFA	0	0	45,675.51	-45,676	1.0
701-45-47201-950	Equipment Storage Reimbursement	0	0	31,051.02	-31,051	1.0
701-45-47330	Revenue - Local Districts	0	0	338,215.76	-338,216	1.0
701-45-48340	Sale of Salvage	0	0	3,483.00	-3,483	1.0
701-45-48600	Misc. General Revenue	0	0	223.31	-223	1.0
701-45-48600-100	Misc. Revenue-Admin. Fees	0	0	3,997.39	-3,997	1.0
701-45-48601-200	Fuel Tax Refunds	0	0	3,710.17	-3,710	1.0
702-00-47412	Chrgs to Depts-Postage	0	0	30,730.71	-30,731	1.0
815-00-44201	Dog license fee	25,000	25,000	18,526.60	6,473	74.1
850-00-48920	Revolving Loand Paybacks	0	0	20,757.00	-20,757	1.0
999-99-99996	Surplus Funds Applied	330,278	330,278	330,278.00	0	100.0
Revenue	TOTAL	10,138,362	10,138,362	6,464,076.63	3,674,285.37	63.7
Special Funds	NET	-4,952,514	-4,922,490	-3,211,698.15	-1,710,791.85	65.2
All Funds	NET	-10,296,097	-10,285,844	-7,891,096.77	-2,394,747.23	76.7