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May 6, 2016

Agenda
Public Works Committee meeting
May 11, 2016; 6:30 p.m.
Assembly Room, Sawyer County Courthouse

01. Meeting agenda
02. Elect Chair and Vice-Chair
03. Minutes of April 13, 2016 meeting
04. Audience recognition
05. Committee Reorganization Items
06. Highway Department report, including:
 - Highway Commissioner's report
 - 2015 Financial Statement review with Mike Hager
 - Fund Balance Report
 - Highway Safety Committee
 - Award bid for pulverizing, asphalt, and centerline striping
07. Maintenance Department report, including:
 - Project report
08. Sawyer County Airport report, including:
 - L & L Aviation (contracted Airport management) report
 - Airport 6-year plan
 - Airport improvement projects (including nearly completed instrument landing system, expanded aprons, and parallel taxiway project and perimeter fencing project)
09. Other matters for discussion only

CW

Carol Williamson
Sawyer County Clerk

Draft

Minutes of the meeting of the Public Works Committee

Sawyer County Board of Supervisors

April 13, 2016; 6:30 p.m.; Assembly Room; Sawyer County Courthouse

Members present: Ron Kinsley (chair), Tweed Shuman, Dale Schleeter, Kathy McCoy

Others present: Tom Hoff, Gary Gedart, Tim Hagberg, Patty Leslie, Derek Leslie, Jenny Ingram, David Fleming Sr., Steve Kousmann, Carol Williamson

Motion by Shuman, 2nd by Schleeter, to approve the agenda. Motion carried

Motion by Schleeter, 2nd by Shuman, to approve the minutes of the March 9, 2016 meeting.

Motion Carried

Tim Hagberg reviewed a written report with the Committee. Motion by Shuman, 2nd by McCoy, to accept the report. Motion carried.

Gary Gedart presented the Highway Commissioner's report and the Office Manager's report.

David Fleming informed the Committee of a fair being planned by LCO on August 27. The fair would be held in front of the LCO Country Store. The LCO Business Administration and LCO Community Health Center are requesting approval to close a portion of Highway K from 7:00 a.m. to 11:00 p.m.. The fair would be a chemical free event. Motion by Shuman, 2nd by McCoy, to approve the closing of a portion of Highway K in front of the LCO Country Store from 7:00 a.m. to 11:00 p.m. contingent on liability insurance and the hiring of Sawyer County Highway or another company to mark the detour with applicable signage.

Steve Koosman presented a request for an ATV route on Highway W from Highway 70 to County Road B. The speed limit on Highway W for ATVs will be 25 mph. Tuscobia Trails Association will provide signs after town board approval. Motion by Shuman, 2nd by McCoy, to approve the ATV Route on Highway W from Highway 70 to County Road B.

Patty Leslie provided a report to the Committee. Discussed adding the lengthening of the runway by 500 feet to the Airport Layout Plan. Summer mowing will be put out for bids. The Gates are in need of repair; Patty will have Tim Hagberg look at them.

Motion by Shuman, 2nd by Schleeter, to accept the Airport Management Report. Motion carried.

Motion by McCoy, 2nd by Shuman, to adjourn. Motion carried.

Minutes prepared by Sawyer County Clerk Carol Williamson

May 11, 2016

Highway Department Report

Highway Commissioner

- The entire crew completed Mine Safety Training on May 3, 2016 at Heartwood Conference Center in Trego, WI. The workshop was sponsored by Aegis Corporation (Wisconsin County Mutual).
- The following roads have been cracksealed by the crew in the past month: STH 77, USH 63, CTH 00, and CTH T. The crew is currently working on cracksealing STH 27/70, from the intersection of STH 70 east.
- Work on the bicycle and pedestrian trail began in late April. The portion of the trail that runs in front of Lumberjack Bowl and Lumberjack Village has already been paved. The entire trail is expected to be completed by June 18, 2016.
- There are currently no employees off on workers compensation however one employee is working under restrictions.
- The Spring Highway Commissioner's and Committee Members meeting will be held at the Veteran's Center in Hayward, WI on Thursday, May 26, 2016. The meeting will begin at 9:30 a.m. A complete agenda for the meeting will follow.
- Crewmember Terry Patenaude recently attended CART (Child Abduction Response Team) training from April 26-29, 2016 in Duluth, MN.
- Summer seasonal employees will be working on May 23, 2016.

Office Manager

- Bryan Chance, Risk Management Consultant, Wisconsin County Mutual, met with members of the Highway Department Safety Committee on April 25, 2016.
- Mike Hager and Ken Hanson, Anderson, Hager and Moe, completed the annual Highway Department audit the end of April.
- Working with Mike Keefe, to inactivate accounts in NewWorld to clean up highway chart of accounts.

**SAWYER COUNTY HIGHWAY DEPARTMENT
DECEMBER FUNDS BALANCE AFTER CLOSING ENTRIES**

<u>COMPONENTS</u>	<u>December 2015</u>		<u>December 2014</u>	
	<u>Debits</u>	<u>Credits</u>	<u>Debits</u>	<u>Credits</u>
	<u>Expenses</u>	<u>Revenue</u>	<u>Expenses</u>	<u>Revenue</u>
TREASURERS CASH	\$ 978,614.70		\$ 348,531.72	
PETTY CASH	\$ 50.00		\$ 50.00	
ACCOUNTS RECEIVABLE	\$ 56,129.94		\$ 77,981.60	
UNBILLED FRINGES	\$ -		\$ 2,421.87	
ACCOUNTS RECEIVABLE OTHER	\$ 8,219.99		\$ 110.76	
ACCOUNTS RECEIVABLE INSURANCE	\$ 8,312.91		\$ 54,452.61	
DUE GENERAL FUND	\$ -		\$ -	
DEPRECIATION ADJUSTMENT	\$ -		\$ 810.17	
UNEARNED REVENUE COST POOL	\$ (35,881.32)		\$ (1,519.14)	
COMP TIME PAYABLE	\$ -		\$ (4,283.58)	
WAGES PAYABLE	\$ (21,730.13)		\$ (74,993.36)	
DUE FROM STATE	\$ 412,306.72		\$ 261,228.50	
ACCOUNTS PAYABLE	\$ (295,129.12)		\$ (243,635.07)	
	<u>\$ 1,110,893.69</u>		<u>\$ 421,156.08</u>	
 <u>FUNDS</u>				
ADMINISTRATION	\$ 19,078.04		\$ 46,814.37	
MATERIALS AND SUPPLIES	\$ (343,252.74)		\$ (393,848.69)	
MACHINERY	\$ 552,195.35		\$ 603,087.33	
CTH GENERAL MAINTENANCE	\$ 450,447.42	\$ -	\$ 112,850.24	\$ -
CTH WINTER MAINTENANCE	\$ (432,152.22)		\$ (598,769.60)	
CTH ROAD CONSTRUCTION	\$ 182,861.78		\$ 702,987.56	
CTH BRIDGES	\$ 291,901.21		\$ (420,106.55)	
COUNTY AID FOR BRIDGES	\$ 393,609.45		\$ 372,891.41	
WORK FOR OTHERS	\$ (1,228.84)		\$ (2,435.23)	
WORK FOR STATE	\$ (2,565.76)		\$ (2,314.76)	
INCIDENTAL LABOR	\$ -		\$ -	
	<u>\$ 1,110,893.69</u>		<u>\$ 421,156.08</u>	
 <u>ADMINISTRATION</u>				
BALANCE 1/1/2015		\$ 46,814.37		\$ 10,251.72
GENERAL PROPERTY TAX		\$ 135,392.00		\$ 140,147.00
STATE REVENUE (RECORDS/REPORTS)		\$ 52,882.08		\$ 58,388.01
COMMISSIONERS CAR DEPRECIATION		\$ 957.07		\$ 868.46
OFFICE EQUIPMENT DEPRECIATION		\$ -		\$ -
ADMINISTRATION		\$ 228,023.39	\$ 11,055.91	\$ 191,186.45
		<u>\$ 228,023.39</u>	<u>\$ 247,101.43</u>	<u>\$ 191,186.45</u>
BALANCE 1/31/2015		<u>\$ 19,078.04</u>		<u>\$ 46,814.37</u>
 <u>MATERIALS AND SUPPLIES</u>				
BALANCE 1/1/2015	\$ 393,848.69	\$ -	\$ 399,074.99	\$ -
MATERIAL AND SUPPLIES INV 1/1/2015		\$ 368,777.31		\$ 374,003.61
MATERIALS AND SUPPLIES - CURRENT	\$ 318,181.36		\$ 368,777.31	
	<u>\$ 712,030.05</u>	<u>\$ 368,777.31</u>	<u>\$ 767,852.30</u>	<u>\$ 374,003.61</u>
BALANCE 1/31/2015		<u>\$ (343,252.74)</u>		<u>\$ (393,848.69)</u>

	<u>December 2015</u>		<u>December 2014</u>	
	<u>Debits</u>	<u>Credits</u>	<u>Debits</u>	<u>Credits</u>
	<u>Expenses</u>	<u>Revenue</u>	<u>Expenses</u>	<u>Revenue</u>
MACHINERY				
BALANCE 1/1/2015		\$ 603,087.33		\$ 457,256.70
GENERAL PROPERTY TAX		\$ -		\$ -
OPERATION OF EQUIPMENT	\$ 55,133.21			\$ 132,973.73
FUEL TAX REFUND		\$ 3,130.48		\$ 3,710.17
SHOP OPERATION DEPRECIATION		\$ 13,315.40		\$ 13,448.40
EQUIPMENT DEPRECIATION		\$ 432,915.35		\$ 382,216.83
SALE OF EQUIPMENT		\$ 150.00		\$ 60,044.00
PURCHASE OF EQUIPMENT	\$ 445,270.00		\$ 446,562.50	
	\$ 500,403.21	\$ 1,052,598.56	\$ 446,562.50	\$ 1,049,649.83
BALANCE 1/31/2015		<u>\$ 552,195.35</u>		<u>\$ 603,087.33</u>

CTH GENERAL MAINTENANCE				
BALANCE 1/1/2015	\$ -	\$ 112,040.07	\$ 25,926.79	
GENERAL PROPERTY TAX		\$ 193,173.00		\$ 197,051.00
TRANSPORTATION AIDS		\$ 781,725.60		\$ 763,378.81
STATE REVENUE-OTHER		\$ 99,662.52		\$ 103,438.82
PATROL SUPERVISION	\$ 99,966.39		\$ 119,817.61	
RADIO EXPENSE	\$ 2,113.30		\$ 7,480.48	
GENERAL PUBLIC LIABILITY INSURANCE	\$ 31,048.00		\$ 30,177.00	
INSURANCE RECOVERIES		\$ 195.95		\$ -
FLOOD DAMAGE AID		\$ 11,466.83		\$ -
LRIP REIMBURSEMENT		\$ 200,000.00		\$ 8,654.49
STATE EQUIPMENT STORAGE	\$ 26,533.43		\$ 37,319.15	
BUILDINGS/GROUNDS DEPRECIATION		\$ 17,455.18		\$ 17,455.18
LAND IMPROVEMENTS DEPRECIATION		\$ 359.72		\$ 359.72
CTH GENERAL MAINTENANCE	\$ 805,970.33		\$ 756,766.75	
	\$ 965,631.45	\$ 1,416,078.87	\$ 977,487.78	\$ 1,090,338.02
BALANCE 1/31/2015		<u>\$ 450,447.42</u>		<u>\$ 112,850.24</u>

CTH WINTER MAINTENANCE				
BALANCE 1/1/2015	\$ 598,769.60	\$ -	\$ 302,055.06	
GENERAL PROPERTY TAX		\$ 560,000.00		\$ 557,080.00
CTH WINTER MAINTENANCE	\$ 393,382.62		\$ 853,794.54	
	\$ 992,152.22	\$ 560,000.00	\$ 1,155,849.60	\$ 557,080.00
BALANCE 1/31/2015		<u>\$ (432,152.22)</u>		<u>\$ (598,769.60)</u>

CTH ROAD CONSTRUCTION				
BALANCE 1/1/2015		\$ 702,987.56		\$ 179,843.97
GENERAL PROPERTY TAX		\$ 1,325,203.00		\$ 1,466,376.00
CHIP REIMBURSEMENT		\$ -		\$ 89,228.70
LFA		\$ 7,111.28		\$ 45,675.51
MISC. REVENUE		\$ -		\$ -
PBM PROJECTS	\$ 67,452.79	\$ 112,956.48		
FUTURE PROJECTS	\$ 48,562.39		\$ 14,703.22	
CTH ROAD CONSTRUCTION	\$ 1,849,381.36		\$ 1,063,433.40	
7/53318	\$ 1,965,396.54	\$ 2,148,258.32	\$ 1,078,136.62	\$ 1,781,124.18
BALANCE 1/31/2015		<u>\$ 182,861.78</u>		<u>\$ 702,987.56</u>

	<u>December 2015</u>		<u>December 2014</u>	
	<u>Debits</u>	<u>Credits</u>	<u>Debits</u>	<u>Credits</u>
	<u>Expenses</u>	<u>Revenue</u>	<u>Expenses</u>	<u>Revenue</u>
CTH BRIDGES				
BALANCE 1/1/2015	\$ 420,106.55	\$ -	\$ 131,541.55	
COUNTY BRIDGE AID REVENUE		\$ 272,570.00	\$ 80,000.00	
THE LANDING BRIDGE REIMBURSEMENT		\$ 135,799.48		
THE LANDING BRIDGE LCO COST SHARE		\$ 346,880.00		
BRIDGE INSPECTION FEES		\$ 4,865.00		\$ -
CTH BRIDGE INSPECTIONS	\$ 48,106.72		\$ 631,648.10	
	\$ 468,213.27	\$ 760,114.48	\$ 631,648.10	\$ 211,541.55
BALANCE 1/31/2015		<u>\$ 291,901.21</u>		<u>\$ (420,106.55)</u>
COUNTY AID ON BRIDGES				
BALANCE 1/1/2015	\$ -	\$ 372,891.41		\$ 167,198.49
LOCAL BRIDGE AID REVENUE		\$ 61,807.00		\$ 212,630.00
LOCAL BRIDGE AID EXPENSE	\$ 41,088.96		\$ 6,937.08	
	\$ 41,088.96	\$ 434,698.41	\$ 6,937.08	\$ 379,828.49
BALANCE 1/31/2015		<u>\$ 393,609.45</u>		<u>\$ 372,891.41</u>
WORK FOR OTHERS				
BALANCE 1/1/2015	\$ 2,435.23		\$ -	
REVENUE FROM OTHERS		\$ 473,993.43		\$ 476,034.47
WORK FOR OTHERS	\$ 472,787.04		\$ 478,469.70	
	\$ 475,222.27	\$ 473,993.43	\$ 478,469.70	\$ 476,034.47
BALANCE 1/31/2015		<u>\$ (1,228.84)</u>		<u>\$ (2,435.23)</u>
WORK FOR STATE				
BALANCE 1/1/2015	\$ 2,314.76		\$ 2,314.76	
REVENUE FROM STATE		\$ 1,134,484.16		\$ 1,220,608.64
STATE MAINTENANCE	\$ 1,134,735.16		\$ 1,220,608.64	
	\$ 1,137,049.92	\$ 1,134,484.16	\$ 1,222,923.40	\$ 1,220,608.64
BALANCE 1/31/2015		<u>\$ (2,565.76)</u>		<u>\$ (2,314.76)</u>
INCIDENTAL LABOR				
BALANCE 1/1/2015		\$ -		\$ -
EXPENSES	\$ 870,018.23		\$ 905,343.46	
REVENUES		\$ 870,018.23		\$ 905,343.46
	\$ 870,018.23	\$ 870,018.23	\$ 905,343.46	\$ 905,343.46
BALANCE 1/31/2015		<u>\$ -</u>		<u>\$ -</u>

Sawyer County Highway Department
Safety Committee Meeting
April 4, 2016 at 8:00 am

Present:

Duane Mansky - Sawyer County Driver/Operator
Bryan Coss - Sawyer County Driver/Operator
Richard Hagen - Sawyer County Driver/Operator
Steve Olsen - Sawyer County Driver/Operator
Janeen Abric - Sawyer County Office Manager
Gary Gedart - Sawyer County Highway Commissioner
Tom Hoff - Sawyer County Administrator
Bryan Chance - Risk Management Consultant, Wisconsin County Mutual/Aegis

Topics of Discussions:

- Training Matrix
- Safety Committee Mission Statement
- Task Specific Safety Plan (to be completed and reviewed at quarterly meetings)
- Crews identifying hazards and controls on-site on a daily basis
- Safety Committee discuss/manage hazards and controls at quarterly meetings
- Document incidents, review documentation and determine a corrective action plan
- Competent Person Training
- Crew is registered to attend Highway Safety Days in Trego, WI on May 3, 2016

Safety Committee will meet the week of April 11, 2016 to discuss/identify hazards and controls. Specific date and time will be faxed on daily work orders.

Safety Committee will meet with Bryan Chance on April 25, 2016 beginning at 7:00 am.

Sawyer County Highway Department
Safety Committee Meeting
April 26, 2016 at 7:15 am

In attendance: Bryan Chance, Rich Hagen, Steve Olson, Duane Mansky, Bryan Coss, Brad Beise, Scott Vaverka, and Gary Gedart.

Bryan Chance addressed the use of white boards versus tool box method for discussing safety. He indicated that white boards add another dimension to the safety plan and engage the employees. Section 14 of the hazard elimination form is very important and must be reviewed by the employees on a daily basis. Steve Olson suggested that if white boards are not implemented that Section 14 of the form could be printed on the back of the time sheets. Brad Beise suggested that employees working alone or paired up (i.e. section men) would still fill out Section 14 information on the back of their time sheets. It was agreed that initially the Section 14 information will be gone over with employees without the use of white boards. The use of white boards will be evaluated in approximately 6 months. Scott Vaverka mentioned that the review of Section 14 safety information will only be used for about 6 months of the year due to the nature of our operation (employees on winter snow and ice control functions working independently).

Bryan Chance will come back to rollout the program with the entire crew. Section 14 forms need to be prepared first. Possible dates for the rollout are: 5/9, 5/12, 5/16, 5/23, and 5/25. The entire crew rollout will preferably be held on a "rain" day.

There will be a follow-up meeting of the safety committee to review the task specific plan prior to the rollout meeting.

Sawyer County Highway Department
County and State Overtime Report

2015 Hours			
Month	County	State	Total
January	19.00	185.00	204.00
February	39.75	124.50	164.25
March	26.25	53.25	79.50
April	41.00	92.75	133.75
May	8.00	7.50	15.50
June	86.50	6.00	92.50
July	137.75	130.00	267.75
August	89.00	6.00	95.00
September	179.75	8.50	188.25
October	129.75	14.50	144.25
November	57.50	56.00	113.50
December	222.25	218.00	440.25
Grand Total	1,036.50	902.00	1,938.50

2016 Hours			
Month	County	State	Total
January	84.75	245.50	330.25
February	127.75	229.00	356.75
March	64.50	92.50	157.00
April	94.00	102.00	196.00
Grand Total	371.00	669.00	1,040.00

2015 Wages			
Month	County	State	Total
January	621.38	5,876.22	6,497.60
February	1,264.87	3,959.06	5,223.93
March	840.68	1,696.91	2,537.59
April	1,317.01	2,955.81	4,272.82
May	264.20	241.90	506.10
June	2,620.27	192.45	2,812.72
July	3,782.14	4,138.19	7,920.33
August	2,501.33	191.70	2,693.03
September	5,712.21	276.18	5,988.39
October	4,164.06	463.86	4,627.92
November	1,849.88	1,784.14	3,634.02
December	7,099.11	6,900.62	13,999.73
Grand Total	\$32,037.14	\$28,677.04	\$60,714.18

2016 Wages			
Month	County	State	Total
January	2,737.12	7,777.10	10,514.22
February	4,104.74	7,261.73	11,366.47
March	2,089.36	2,901.11	4,990.47
April	2,994.93	3,258.20	6,253.13
Grand Total	\$11,926.15	\$21,198.14	\$33,124.29

OT thru April 2016 \$4,043.94 \$14,488.00 18,531.94

OT thru April 2016 \$11,926.15 \$21,198.14 33,124.29

2016 Bid Tabulations

Pulverizing

Hein Reclamation	.42/square yard
WK Construction Co.	.39/square yard
The Kraemer Company	.391/square yard

Pavement Marking

Century Fence Company	.183/lineal foot
AAA Striping Company	.1767/lineal foot ✕

Asphalt

✕ Monarch Paving Company	\$39.71/ton Hayward
	\$39.67/ton Haugen
	\$40.70/ton Couderay (Winter C pit)
	\$40.70/ton Winter (Thompson pit)

Maintenance Report
May 2016

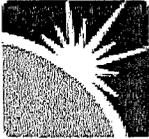
Along with routine maintenance, the following maintenance projects were completed or started in April:

I. Courthouse:

- Built and installed a new desk and shelving in the Health & Human Services director's office.
- Built and installed a new desk for the CPS supervisor.
- Spent time assisting the construction general with generating a plan to have all of the 2014 hail damage repairs completed by June 30, 2016.
- We are in the process of polishing and sealing the terrazzo floors in the 1962 portion of the courthouse.

II. Sheriff's Department:

- We are assisting John Kruk with setting up the new Sheriff's Department vehicles.

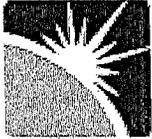


Budget Performance Report

Fiscal Year to Date 04/28/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 100 - General Fund										
EXPENSE										
Department 31 - Building Maintenance										
State Account 51600 - Maint./Custodial Expenses										
50111	Regular Salaries	199,754.00	.00	199,754.00	11,994.80	.00	44,684.38	155,069.62	22	186,067.57
50112	Salaries Overtime	1,500.00	.00	1,500.00	.00	.00	217.92	1,282.08	15	710.05
50124	Temporary Help	3,000.00	.00	3,000.00	8.00	.00	128.00	2,872.00	4	3,061.11
50144	Term Life Ins./Employer's Share	96.00	.00	96.00	6.83	.00	27.32	68.68	28	83.44
50147	Workers Comp	7,556.00	.00	7,556.00	527.62	.00	1,977.56	5,578.44	26	4,715.90
50151	FICA-Employer's Share	15,396.00	.00	15,396.00	846.15	.00	3,166.15	12,229.85	21	13,564.40
50152	Retirement-Employer's Share	13,283.00	.00	13,283.00	786.34	.00	2,958.16	10,324.84	22	12,538.63
50154	Hospital and Health Insurance	82,704.00	.00	82,704.00	4,367.46	.00	26,069.85	56,634.15	32	70,202.69
50155	Flex Administration Fees	240.00	.00	240.00	12.85	.00	70.20	169.80	29	256.75
50157	Employee Education and Training	.00	.00	.00	.00	.00	.00	.00	+++	50.00
50217	Water/Sewer-Vets & Maintenance.									
50217-322	Water/Sewer-Vets & Maintenance.	950.00	.00	950.00	44.00	.00	165.09	784.91	17	736.49
	50217 - Water/Sewer-Vets & Maintenance. Totals	\$950.00	\$0.00	\$950.00	\$44.00	\$0.00	\$165.09	\$784.91	17%	\$736.49
50218	Garbage									
50218-323	Garbage	2,400.00	.00	2,400.00	366.30	.00	743.19	1,656.81	31	1,822.19
	50218 - Garbage Totals	\$2,400.00	\$0.00	\$2,400.00	\$366.30	\$0.00	\$743.19	\$1,656.81	31%	\$1,822.19
50221	Water and Sewer	5,000.00	.00	5,000.00	303.03	.00	1,004.76	3,995.24	20	4,825.10
50222	Electric	44,000.00	.00	44,000.00	3,076.67	.00	10,287.25	33,712.75	23	44,795.03
50223	Electric-Vets & Maint.									
50223-324	Electric-Vets & Maint.	4,500.00	.00	4,500.00	306.57	.00	1,064.01	3,435.99	24	4,248.23
	50223 - Electric-Vets & Maint. Totals	\$4,500.00	\$0.00	\$4,500.00	\$306.57	\$0.00	\$1,064.01	\$3,435.99	24%	\$4,248.23
50224	Heating Fuels	12,500.00	.00	12,500.00	649.30	.00	3,318.69	9,181.31	27	7,495.47
50225	Telephone	2,100.00	.00	2,100.00	139.39	.00	454.76	1,645.24	22	1,586.79
50242	Repair & Maint.	83,000.00	.00	83,000.00	7,860.76	.00	31,599.32	51,400.68	38	85,912.19
50245	Ground Improvements	500.00	.00	500.00	.00	.00	.00	500.00	0	238.33
50247	Repairs-Buildings	20,000.00	.00	20,000.00	1,272.43	.00	3,328.76	16,671.24	17	19,898.01
50270	Insurance Claim	.00	.00	.00	.00	.00	.00	.00	+++	212,366.26
50311	Postage	75.00	.00	75.00	.00	.00	.00	75.00	0	.00
50312	Office Supplies	175.00	.00	175.00	10.50	.00	10.50	164.50	6	66.46
50313	Printing	100.00	.00	100.00	87.04	.00	348.16	(248.16)	348	826.47
50314	Small Items of Equipment	1,200.00	.00	1,200.00	.00	.00	213.25	986.75	18	2,010.08
50325	Registration Fees	200.00	.00	200.00	.00	.00	.00	200.00	0	.00
50335	Meal Expenses	.00	.00	.00	16.00	.00	16.00	(16.00)	+++	.00
50339	Travel	100.00	.00	100.00	.00	.00	.00	100.00	0	10.02
50340	Operating Supplies	4,000.00	.00	4,000.00	83.92	.00	261.83	3,738.17	7	3,731.54
50344	Supplies	15,000.00	.00	15,000.00	973.90	.00	3,053.87	11,946.13	20	12,414.82



Budget Performance Report

Fiscal Year to Date 04/28/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 100 - General Fund										
EXPENSE										
Department 31 - Building Maintenance										
State Account 51600 - Maint./Custodial Expenses										
50351	Fuel-Vets Bldg.									
50351-325	Fuel-Vets Bldg.	2,000.00	.00	2,000.00	119.10	.00	542.10	1,457.90	27	1,128.78
50351 - Fuel-Vets Bldg. Totals		\$2,000.00	\$0.00	\$2,000.00	\$119.10	\$0.00	\$542.10	\$1,457.90	27%	\$1,128.78
50815	Hard Surface Flooring Continuati									
50815-183	Hard Surface Flooring Continuati	1,500.00	.00	1,500.00	.00	.00	1,307.93	192.07	87	.00
50815 - Hard Surface Flooring Continuati Totals		\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,307.93	\$192.07	87%	\$0.00
State Account 51600 - Maint./Custodial Expenses Totals		\$522,829.00	\$0.00	\$522,829.00	\$33,858.96	\$0.00	\$137,019.01	\$385,809.99	26%	\$695,362.80
Department 31 - Building Maintenance Totals		\$522,829.00	\$0.00	\$522,829.00	\$33,858.96	\$0.00	\$137,019.01	\$385,809.99	26%	\$695,362.80
EXPENSE TOTALS		\$522,829.00	\$0.00	\$522,829.00	\$33,858.96	\$0.00	\$137,019.01	\$385,809.99	26%	\$695,362.80
Fund 100 - General Fund Totals										
REVENUE TOTALS		.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS		522,829.00	.00	522,829.00	33,858.96	.00	137,019.01	385,809.99	26	695,362.80
Fund 100 - General Fund Totals		(\$522,829.00)	\$0.00	(\$522,829.00)	(\$33,858.96)	\$0.00	(\$137,019.01)	(\$385,809.99)		(\$695,362.80)
Grand Totals										
REVENUE TOTALS		.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS		522,829.00	.00	522,829.00	33,858.96	.00	137,019.01	385,809.99	26	695,362.80
Grand Totals		(\$522,829.00)	\$0.00	(\$522,829.00)	(\$33,858.96)	\$0.00	(\$137,019.01)	(\$385,809.99)		(\$695,362.80)

L & L Aviation May Management Report

- Mowing bids need to be opened.
- Posts are in for fence project and the fence is being stretched.
- Tim is fixing the gates that had been damaged over the years waiting for the fence.
- FAA wants more wetlands filled in for ILS project. We may have to reopen the EA and start with environmental assessment from scratch.
- Money needs to be paid for ILS over runs and fencing project.
- Traffic is picking up.
- April Fuel Flowage :
Jet A – 3765 Gallons
100 LL- 1236 Gallons

Wisconsin Bureau of Aeronautics
Project Funding Report

6 year plan 2016-2021
Sawyer County Airport

Program Year: 2016

Project title: AIP 04 Amend 2- Block Grant	Entitlement	GA Apportionment	Discretionary	State	Sponsor	Totals
Project Number: 0757-40-04						
Anticipated CCO'S Part 1				\$130,000.00	\$130,000.00	\$260,000.00
Anticipated CCO's Part 2 (2016)				\$145,000.00	\$145,000.00	\$290,000.00
Post ILS wetland delineation, Boundary survey (Included for fence)						
Utility easements & Survey for CAP hangar lease	\$112,500.00			\$6250.00	\$ 6250.00	\$125,000.00
Total for project	\$112,500.00			\$281,250.00	\$281,250.00	\$675,000.00

Project Title: AIP04 Amend						
Project: 0757- 40-04a						
Reimburse anticipated COO's parts 1	\$ 354,600.00			\$19,700.00	\$19,700.00	\$394,000.00
Credit of 50/50 payment of CCO's				(\$197,000.00)	(\$197,000.00)	(\$394,000.00)
Total for project				\$354,600.00	(\$197,000.00)	0.00

Project Title: AIP 05 Amend – Block Grant (458 app Res)						
Project: 0757-40-05						
Install deer fence, Phase 2, and install hangar taxi lane culvert						
Total for project	\$150,000.00	\$700,000.00	0	\$47,222.00	\$47,222.00	\$944,444.00

Project Title: State only 55 Amend 3						
Project # 0757-40-55C						
Anticipated Reimbursement of FAA designs				(\$100,000.00)		(\$100,000.00)
Anticipated Reimbursement for FAA Construction				(\$90,000.00)		(\$90,000.00)
Total for Project				(\$190,000.00)		(\$190,000.00)

Construction total 2016		\$1,167,100.00	0	(\$38,828.00)	\$151,172.00	\$1,429,444.00
Total Fund Year	\$150,000.00	0		\$324,038.00	\$14,084.00	\$488,167.00

Program Year 2017

Project Title: AIP 07 Block 07 Project Number: 0757-04-07 Conduct wildlife site visit	Entitlement	GA Apportionment	Discretionary	State	Sponsor	Totals
	0	\$5,400.00		\$300.00	\$300.00	\$6,000.00
Total for Project	0	\$5,400.00	0	\$300.00	\$300.00	\$6,000.00

Project Title: State Aidxx Project Number 0757-40-xx Purchasing mowing equipment	0	0	0	0	0	\$20,000.00
Project Title: State Aid Brush for Runway						\$23,000.00
Project Title: State Aid Crack fill runway						
Project Title: State Aid Box Plow						\$11,000.00
Project Title: State Aid Runway surface friction machine						\$43,000.00
Project Title: State aid Crack fill runway						

Program Year 2018

Project Number: 0757-40-08 Develop Hangar Area		360,000.00				\$20,000.00
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Program Year 2019

Project Title: AIP 09- Block Grant Project Number: 075-40-09 Construct Terminal 1		\$360,000.00				\$20,000.00
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Program Year 2020

Project Title: Acquire land to extend the runway 500 feet

Program Year 2021

Project Title: Runway Lengthen 500 feet to the south

Kris Mayberry, Sawyer County Clerk
P.O. Box 836, Hayward, Wisconsin 54843
email address – county.clerk@sawyercountygov.org
telephone numbers 715.634.4866 and 877.699.4110
fax number 715.634.3666



June 11, 2007

TO WHOM IT MAY CONCERN:

I, Sawyer County Clerk Kris Mayberry, hereby certify the following to be copy of a portion of the minutes of the meeting of the Sawyer County Board of Supervisors held March 15, 2007:

Beginning at 7:00 p.m., pursuant to the notice published in the February 28 and March 7, 2007 editions of the Sawyer County Record, County Board Chairman Hal Helwig convened a public hearing on Sawyer County's petition to the State of Wisconsin, Department of Transportation, for state and federal aid to undertake the following development at the Sawyer County Airport: Construct snow removal equipment building; purchase snow removal equipment; seal-coat airport pavements; hangar area development; terminal building construction and/or improvement; construct and/or purchase hangar(s); ramp and tie-down area expansion; development of additional automobile parking area; land acquisition; clear and maintain runway approaches as stated in Transportation Administrative Code Chapter 55; install deer/security fencing; and any necessary related work. No members of the public appeared to present information or ask questions about the petition. The public hearing was therefore adjourned.

The Board reviewed information provided by the Wisconsin Bureau of Aeronautics pertaining to petitioning for federal and state aid to fund projects for the improvement of airports, including Wisconsin Administrative Code Section 55 detailing the conditions of state aid for airport improvement and a list of 39 assurances required for federal airport aid. The Property and Airport Committee presented the following resolution which includes Sawyer County's petition for federal and state aid for the improvement of the Sawyer County Airport:

RESOLUTION #8-2007
PETITIONING THE SECRETARY OF TRANSPORTATION FOR AIRPORT
IMPROVEMENT AID

WHEREAS, Sawyer County, Wisconsin hereinafter referred to as the Sponsor, being a municipal Body Corporate of the State of Wisconsin, is authorized by law (sec. 114.11, Wis. Stats.) to acquire, establish, construct, own, control, lease, equip, improve, maintain, and operate an airport, and

WHEREAS, the Sponsor desires to develop or improve the Sawyer County Airport, Sawyer County, Wisconsin,

"PETITION FOR AIRPORT PROJECT"

WHEREAS, the foregoing proposal for airport improvements has been referred to the City Plan Commission for its consideration and report prior to council action as required by Wisconsin Statutes Chapter 62.23(5), and

WHEREAS, airport users have been consulted in formulation of the improvements included in this Resolution, and

WHEREAS, a public hearing was held prior to the adoption of this petition in accordance with Chapter 114.33(2) as amended, and a transcript of the hearing is transmitted with this petition, and

THEREFORE, BE IT RESOLVED, By the Sponsor that a petition for Federal and (or) State Aid in the following form is hereby approved:

The petitioner, desiring to sponsor an airport development project with Federal and State Aid or State Aid only, in accordance with the applicable State and Federal laws, respectfully represents and states:

1. That the airport, which it is desired to develop, should generally conform to the requirements for a General Aviation type airport as defined by the Federal Aviation Administration.
2. The character, extent, and kind of improvements desired under the project are as follows: Construct snow removal equipment building; purchase snow removal equipment; seal-coat airport pavements; hangar area development; terminal building construction and/or improvement; construct and/or purchase hangar(s); ramp and tie-down area expansion; development of additional automobile parking area; land acquisition; clear and maintain runway approaches as stated in Transportation Administrative Code Chapter 55; install deer/security fencing; and any necessary related work.
3. That the airport project, which your petitioner desires to sponsor, is necessary for the following reasons: to meet the existing and future needs of the airport.

WHEREAS, it is recognized that the improvements petitioned for as listed will be funded individually or collectively as funds are available, with specific project costs to be approved as work is authorized, the proportionate cost of the airport development projects described above which are to be paid by the Sponsor to the Secretary of the Wisconsin Department of Transportation (hereinafter referred to as the Secretary) to be held in trust for the purposes of the project; any unneeded and unspent balance after the project is completed is to be returned to the Sponsor by the Secretary; the Sponsor will make available any additional monies that may be found necessary, upon request of the Secretary, to complete the project as described above; the Secretary shall have the right to suspend or discontinue the project at any time additional monies are found to be necessary by the Secretary, and the Sponsor does not provide the same; and

WHEREAS, the Sponsor is required by law (sec. 114.32(5), Wis. Stats.) to designate the Secretary as its agent to accept, receive, receipt for and disburse any funds granted by the United States under the federal Airport and Airway Improvement Act, and is authorized by law to designate the Secretary as its agent for other purposes.

"DESIGNATION OF SECRETARY OF TRANSPORTATION AS SPONSOR'S AGENT"

THEREFORE, BE IT RESOLVED, by the Sponsor that the Secretary is hereby designated as its agent and is requested to agree to act as such in matters relating to the airport development project described above, and is hereby authorized as its agent to make all arrangements for the development and final acceptance of the completed project whether by contract, agreement, force account or otherwise; and particularly, to accept, receive, receipt for and disburse federal monies or other monies, either public or private, for the acquisition, construction, improvement, maintenance and operation of the airport; and, to acquire property or interests in property by purchase, gift, lease, or eminent domain under chapter 32 of the Wisconsin Statutes; and, to supervise the work of any engineer, appraiser, negotiator, contractor or other person employed by the Secretary; and, to execute any assurances or other documents required or requested by any agency of the federal government and to comply with all federal and state laws, rules, and regulations relating to airport development projects.

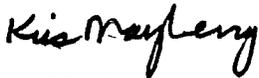
FURTHER, the Sponsor requests that the Secretary provide, per Section 114.33(8)(a) of the Wis. Stats., that the Sponsor may acquire certain parts of the required land or interests in land that the Secretary shall find necessary to complete the aforesaid project.

"AIRPORT OWNER ASSURANCES"

AND BE IT FURTHER RESOLVED that the Sponsor agrees to maintain and operate the airport in accordance with certain conditions established in Chapter Trans 55, Wisconsin Administrative Code, or in accordance with Sponsor assurances enumerated in a Federal Grant Agreement.

AND BE IT FURTHER RESOLVED THAT the Sawyer County Board Chair and Sawyer County Clerk be authorized to sign and execute the Agency Agreement and Federal Block Grant Owner Assurances authorized by this Resolution.

Motion by Riedmann, 2nd by Bassett, to approve RESOLUTION #8-2007. Motion carried by unanimous voice vote.



Kris Mayberry
Sawyer County Clerk

copy: file