

Draft

Minutes of the meeting of the Public Works Committee

Sawyer County Board of Supervisors

March 9, 2016; 6:30 p.m.; Assembly Room; Sawyer County Courthouse

Members present: Ron Kinsley (chair), Tweed Shuman; Dale Schleeter, Dale Thompson, Kathy McCoy

Others present: Tom Hoff, Patty Leslie, Derek Leslie, Gary Gedart, Tim Hagberg, Warren Johnson, Carol Williamson

Motion by Shuman, 2nd by Thompson, to approve the agenda. Motion carried.

Motion by Schleeter, 2nd by Shuman, to approve the minutes. Motion carried.

Patty Leslie gave the airport management report including an update on the fencing project. The completion date is March 1, 2017. Motion by McCoy, 2nd by Shuman, to accept the manager's report. Motion carried.

Patty presented the airports Six-Year Improvement Plan. Motion by Shuman, 2nd by Thompson to approve the Six-Year Improvement Plan. Motion carried.

Discussion on the Instrument Landing System. Patty Leslie said "Tim was right about the snowplowing".

Tim Hagberg presented a written Maintenance report and updates. The mechanic position is still open. 2016 vehicles have been purchased. Repairs are continuing from the hail damage. Motion by Shuman, 2nd by Schleeter, to approve the Maintenance report. Motion carried.

Gary Gedart gave the Highway Commissioner's report. The state is no longer picking up deer carcasses on County Highways. Motion by Thompson, 2nd by Shuman, to approve the Commissioner's report. Motion carried.

Gary provided the committee with written bid recommendations from Jay Sands on three trucks for the Highway Department.

Motion by Dale Thompson, 2nd by Dale Schleeter, to accept the bid for the ½ ton pick-up truck from Link Brothers Ford of Minong. Motion carried.

Motion by Dale Thompson, 2nd by Dale Schleeter, to accept the bid for the ¾ ton 4x4 crew cab truck from North Town Ford & Mercury. Motion carried.

Motion by Dale Thompson, 2nd by Dale Schleeter, to accept the bid for the 1 ton patrol truck from North Town Ford & Mercury. Motion carried.

Motion by Dale Thompson, 2nd by Dale Schleeter, to approve the monthly vouchers. Motion carried.

Motion by Thompson, 2nd by Shuman, to adjourn. Motion carried.

Carol Williamson, Sawyer County Clerk
Sawyer County Courthouse
10610 Main Street, Suite 10; Hayward, Wisconsin 54843
email address – cwilliamson@sawyercountygov.org
telephone numbers 715.634.4866 and toll free 877.699.4110



March 7, 2016

Agenda
Public Works Committee meeting
March 9, 2016; 6:30 p.m.
Assembly Room, Sawyer County Courthouse

01. Meeting agenda
02. Minutes of February 10, 2016 meeting
03. Audience recognition
04. Sawyer County Airport report, including:
 - L & L Aviation (contracted Airport management) report
 - Six-year improvement project
 - Airport improvement projects (including nearly completed instrument landing system, expanded aprons, and parallel taxiway project and perimeter fencing project)
05. Maintenance Department report, including:
 - project report
 - monthly department expense vouchers
06. Highway Department report, including:
 - Highway Commissioner's report
 - Award bid for ¾ Ton 4x4 Crew Cab Truck
 - Award bid for ½ Ton Pickup Truck
 - Award bid for 1 Ton Patrol Truck
 - monthly department expense vouchers
07. Monthly expense vouchers
08. Other matters for discussion only

CW

Carol Williamson
Sawyer County Clerk

Minutes of the meeting of the Public Works Committee
Sawyer County Board of Supervisors
February 10, 2016; 6:30 p.m.; Assembly Room; Sawyer County Courthouse

Members present: Ron Kinsley (chair), Tweed Schuman, Dale Schleeter, Kathy McCoy

Others present: Matt Messina, Derek Leslie, Patty Leslie, Gary Gedart, Tim Hagberg, Warren Johnson, Tom Hoff, Carol Williamson

Motion by McCoy, 2nd by Schuman, to approve the Agenda. Motion carried.

Motion by Schleeter, 2nd by Schuman, to approve the meeting minutes. Motion carried.

Motion by McCoy, 2nd by Schleeter, to approve the maintenance report and vouchers. Motion carried.

Gary presented a list of the Current ATV routes on/along County Trunk Highways. Motion by Schuman, 2nd by McCoy, to renew the existing trails for one year. Motion carried.

Gary presented bids for an articulated loader and tilt bed trailer. Motion by McCoy, 2nd by Schuman, to except the low bid of \$17,200.00, from Nortrax, on the tilt bed trailer. Motion carried. Motion by Schuman, 2nd by McCoy, to except the low bid of \$60,623.90, from Fabick, on the articulated loader. Motion carried.

Motion by Schuman, 2nd by Schleeter, to approve the Highway Commissioner's Report. Motion carried.

Additional language regarding trees needed in Height Limitation ordinance. Motion by McCoy, 2nd by Schleeter, to forward to the Land, Water, and Forestry Resources Committee for revision of the ordinance. Motion carried.

Matt Messina shared information on the Fencing project. All permits have been obtained. Planned completion date is March, 2017.

Patty presented the Airport report. Motion by Schuman, 2nd by Schleeter, to approve the report. Motion carried.

Motion by Schuman, 2nd by McCoy, to recommend County Board approval of the Sawyer County 911 Emergency System Joint Powers Agreement. Motion carried.

Motion by Schleeter, 2nd by Shuman, to approve vouchers. Motion carried.

Motion by Shuman, 2nd by McCoy, to adjourn. Motion carried.

L & L Aviation March Management Report

- The contracts have been signed for the fence project. A copy of the contract is included in your materials. The Notice to Proceed is being processed and the project soon to be underway. We hosted the pre-construction meeting on March 2. Included in your materials is the agenda for the meeting.
- Included in your materials is an explanation on additional fencing costs from Matt Messina – Bureau of Aeronautics.
- Included in your material is an e-mail from Matt Malicki- Bureau of Aeronautics explain the ILS over runs and what is owed.
- The entire glide slope critical has been brushed along with the sides of the MALSAR access roads. Once again Alan Schuck has been doing the brushing.
- GPS approaches are back online. If you recall they were turned off due to the runway remarking.
- 6 year improvement project needs to be approved and sent over to the full county board.
- The combination of the Maintenance Department and the mild winter has our snowplow budget in great shape. Tim's crew has done a great job and has been great to work with.

WISCONSIN DEPARTMENT OF TRANSPORTATION / BUREAU OF AERONAUTICS

CONTRACT FOR AIRPORT IMPROVEMENT

<u>AIRPORT OWNER</u>	<u>AIRPORT NAME</u>	<u>PROJECT I.D.</u>	<u>CONTRACT NO.</u>
Sawyer County	Sawyer County Airport	AIP 3-55-0027-05	1

THIS CONTRACT for the improvements identified by the above Project I.D. number and generally described as fencing and replacement of storm sewer outlet, hereinafter the "project", is made and entered into by the Wisconsin Department of Transportation Secretary, hereinafter "Secretary", as agent for the above airport owner pursuant to Wis. Stat. §114.32(3) (1983), and Highway Landscapers, hereinafter the "contractor".

This contract includes alternate **Alt. 1.**

The contractor's proposal for this designated project, submitted on January 21st, 2016, is hereby accepted by the Secretary. The proposal, including the applicable plans, specifications, special provisions and all contract documents as described in Part I of the Department of Transportation's Standard Specifications for Airport Construction, 1998 edition, are all made a part of this contract.

In consideration of these premises, the contractor will be paid the approximate sum of seven hundred ninety-nine thousand seven hundred seventeen dollars and twenty-nine cents, **\$799,717.29**. The actual sum to be paid however will be the aggregate total determined by the work actually performed by the contractor, calculated upon the unit prices set out in the contract documents.

In witness whereof the parties, by their duly authorized officers, have set their hands and seals on the dates indicated.

CONTRACTOR

SECRETARY OF TRANSPORTATION

Highway Landscapers Inc.
(Name of Firm or Corporation)

BY: Scott Skunkis
(President, Partner or Owner) Scott Skunkis

Joe Donnelly
(Secretary)

DATE: Feb. 8, 2016

BY: David M. Greene
David M. Greene, Director
Wisconsin Bureau of Aeronautics

DATE: 3-3-16

Notice to Contractor

If an individual is doing business as a sole proprietor, enter the firm name and the owner will sign. If doing business as a partnership or a joint venture, enter the firm name and general partner will sign. If a corporation, enter the full corporate name and the president and secretary will sign, and affix corporate seal. Certified copy of action of the board of directors authorizing such officers to execute the contract on behalf of the corporation may be required and will be required if the contract is not executed by the two officers above-named.

SEAL

CONTRACT BOND

Contractor's 100% Performance Bond and 100% Payment Bond

Bond No. 1046533

KNOW ALL MEN BY THESE PRESENTS, That we **Highway Landscapers, Inc.** as principal, and The Hanover Insurance Company as surety, are held and firmly bound unto **Sawyer County**, hereinafter called the Airport Owner, in the Penal Sum of seven hundred ninety-nine thousand seven hundred seventeen dollars and twenty-nine cents Dollars for Performance Bond and seven hundred ninety-nine thousand seven hundred seventeen dollars and twenty-nine cents Dollars for Payment Bond, lawful money of the United States, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

The condition of this obligation is such, that whereas the principal has submitted to the Secretary, as agent for the above Airport Owner, the attached signed proposal dated **January 21st, 2016**, and the attached signed contract executed on the part of the principal on February 8, 20 16 based on such proposal, said proposal and agreement being for **Construction of perimeter wildlife/security fence, and replacement of storm sewer outlet.**

Now, therefore, if the principal will not withdraw the said proposal for the period specified therein and if, in the event the said proposal is accepted and the attached contract is executed on behalf of the Airport Owner, the principal will well and truly perform and fulfill all the undertakings, covenants, terms and conditions of the proposal and agreement as accepted, and any and all duly authorized modifications of the said agreement that may hereafter be made, will pay to each and every person or party entitled thereto all the claims for work or labor performed or materials furnished, including premiums for Worker's Compensation Insurance, for or in or about or under such contract, as provided in Wis. Stat. §779.035(1) (2005) and §102.28(2)(a) (1995), statutes amendatory thereto, and any such authorized extension or modification thereof, then this obligation to be void; otherwise to remain in full force and effect.

And said surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the agreement or to the work to be performed in this contract or the specifications accompanying the same will in any wise affect its obligations on this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the agreement or to the work or to the specifications.

IN WITNESS WHEREOF, the above-bounden parties have executed this instrument in two original counterparts, under their several seals this 8th day of February, 2016 the name and corporate seal of each corporate party being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

PRINCIPAL (CONTRACTOR)

(SEAL)

Highway Landscapers, Inc
(Name of Firm or Corporation)

BY: Scott Shinkai
(President, Partner or Owner)

1900 Bonham Drive Little Chute WI
(Business Address) 54140

PRESIDENT
(Title)

DATE: Feb. 8, 2016

SURETY

(SEAL)

The Hanover Insurance Company
(Name of Corporation or Firm)

BY: Roxanne Jensen
(Attorney or Agent of Surety)

440 Lincoln St, Worcester, MA 01653
(Business Address)

Roxanne Jensen Attorney in Fact
(Title)

DATE: 2/8/2016

NOTE: A certified copy of a power of attorney of the signatory agent for corporate surety must be attached in every case where corporate surety is used.

AIRPORT OWNER'S APPROVAL

Sawyer County
(Name of Airport Owner)

BY: Carol Williamsen
(Airport Owner's Representative)

Sawyer County Clerk
(Title)

DATE: 3-2-16

NOTE: The airport owner(s) must approve the bond and note the approval date in every case. The title of the person signing the approval must be indicated, according to Wis. Stat. §779.14(1m)(e) (2005).

MRM
544dev.dot/r.05/13/13

THE HANOVER INSURANCE COMPANY
MASSACHUSETTS BAY INSURANCE COMPANY
CITIZENS INSURANCE COMPANY OF AMERICA

POWERS OF ATTORNEY
CERTIFIED COPY

KNOW ALL MEN BY THESE PRESENTS: That THE HANOVER INSURANCE COMPANY and MASSACHUSETTS BAY INSURANCE COMPANY, both being corporations organized and existing under the laws of the State of New Hampshire, and CITIZENS INSURANCE COMPANY OF AMERICA, a corporation organized and existing under the laws of the State of Michigan, do hereby constitute and appoint

Jeffrey R. Meisinger, Kelly Cody, Kenton Arps and/or Roxanne Jensen

of Green Bay, WI and each is a true and lawful Attorney(s)-in-fact to sign, execute, seal, acknowledge and deliver for, and on its behalf, and as its act and deed any place within the United States, or, if the following line be filled in, only within the area therein designated any and all bonds, recognizances, undertakings, contracts of indemnity or other writings obligatory in the nature thereof, as follows:

Any such obligations in the United States, not to exceed Fifteen Million and No/100 (\$15,000,000) in any single instance

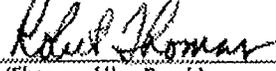
and said companies hereby ratify and confirm all and whatsoever said Attorney(s)-in-fact may lawfully do in the premises by virtue of these presents. These appointments are made under and by authority of the following Resolution passed by the Board of Directors of said Companies which resolutions are still in effect:

"RESOLVED, That the President or any Vice President, in conjunction with any Vice President, be and they are hereby authorized and empowered to appoint Attorneys-in-fact of the Company, in its name and as its acts, to execute and acknowledge for and on its behalf as Surety any and all bonds, recognizances, contracts of indemnity, waivers of dation and all other writings obligatory in the nature thereof, with power to attach thereto the seal of the Company. Any such writings so executed by such Attorneys-in-fact shall be as binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company in their own proper persons." (Adopted October 7, 1981 - The Hanover Insurance Company; Adopted April 14, 1982 - Massachusetts Bay Insurance Company; Adopted September 7, 2001 - Citizens Insurance Company of America)

IN WITNESS WHEREOF, THE HANOVER INSURANCE COMPANY, MASSACHUSETTS BAY INSURANCE COMPANY and CITIZENS INSURANCE COMPANY OF AMERICA have caused these presents to be sealed with their respective corporate seals, duly attested by two Vice Presidents, this 30th day of April 2012.



THE HANOVER INSURANCE COMPANY
MASSACHUSETTS BAY INSURANCE COMPANY
CITIZENS INSURANCE COMPANY OF AMERICA


Robert Thomas, Vice President


Joe Brenstrom, Vice President

THE COMMONWEALTH OF MASSACHUSETTS)
COUNTY OF WORCESTER) ss.

On this 30th day of April 2012 before me came the above named Vice Presidents of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America, to me personally known to be the individuals and officers described herein, and acknowledged that the seals affixed to the preceding instrument are the corporate seals of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America, respectively, and that the said corporate seals and their signatures as officers were duly affixed and subscribed to said instrument by the authority and direction of said Corporations.



BARBARA A. GARLICK
Notary Public
Commonwealth of Massachusetts
My Commission Expires Sept. 21, 2018


Barbara A. Garlick, Notary Public
My Commission Expires September 21, 2018

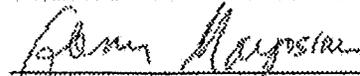
I, the undersigned Vice President of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America, hereby certify that the above and foregoing is a full, true and correct copy of the Original Power of Attorney issued by said Companies, and do hereby further certify that the said Powers of Attorney are still in force and effect.

This Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America.

"RESOLVED, That any and all Powers of Attorney and Certified Copies of such Powers of Attorney and certification in respect thereto, granted and executed by the President or any Vice President in conjunction with any Vice President of the Company, shall be binding on the Company to the same extent as if all signatures therein were manually affixed, even though one or more of any such signatures thereon may be facsimile." (Adopted October 7, 1981 - The Hanover Insurance Company; Adopted April 14, 1982 - Massachusetts Bay Insurance Company; Adopted September 7, 2001 - Citizens Insurance Company of America)

GIVEN under my hand and the seals of said Companies, at Worcester, Massachusetts, this 30th day of Feb. 2012.

THE HANOVER INSURANCE COMPANY
MASSACHUSETTS BAY INSURANCE COMPANY
CITIZENS INSURANCE COMPANY OF AMERICA


Glenn Margosian, Vice President



330 Fourth Street, PO Box 8000, Wausau, WI 54402-8000
Tel: 715.845.8000 | Fax: 715.845.8008 | becherhoppe.com

Date: February 23, 2016

To: Tim Pagel, Project Manager
Highway Landscapers, Inc.
thighwaylandscapers@new.rr.com (send via email)

From: Stephen Opatik, PE, Project Manager
Karl Kemper, EIT, Project Engineer

Subject: **Notice of Airport Pre-Construction Conference
Sawyer County Airport – Wildlife/Security Fence
Sawyer County Airport Terminal Building
Wednesday, March 2, 2016, at 1:00 p.m.**

A pre-construction conference has been scheduled to facilitate orderly progress on the abovementioned project. Please advise other representatives of your organization, or sub contractors, who should attend the meeting. The agenda is enclosed for your review and please be prepared to discuss matters related to the project which affect your organization.

Several items should be addressed prior to the pre-construction conference. Our understanding of the status of these items is as follows:

1. *Erosion Control Implementation Plan (ECIP)*. We understand the ECIP has been submitted and is under review.
2. *Safety Plan Compliance Document (SPCD)*. We are not aware of the status of the SPCD. Please forward us a copy of the SPCD at your earliest convenience.
3. *Construction Schedule*. We expect a schedule will be provided with the next revision of the ECIP. If additional schedule changes occur, please notify us and provide the updated project schedule.
4. *Preconstruction Conference Discussion Items*. Be prepared to specifically discuss the following items:
 - Project supervision, operational safety, and environmental protection.
 - Requests for construction staking.
 - Schedule of submittals, shop drawing, and material certifications

We look forward to working with your team on this project! Any questions prior to the pre-construction Conference should be directed to:

Karl Kemper Project Engineer
715.551.5507 (cell)
kkemper@becherhoppe.com

Steve Opatik Project Manager
715.845.0418 (direct)
sopatik@becherhoppe.com

cc: Matt Messina, WisBOA; Patty Leslie, Airport Manager; Derek Leslie, Assistant Airport Manager; Shawn Haseleu, WI DNR



330 Fourth Street, PO Box 8000, Wausau, WI 54402-8000
Tel: 715.845.8000 | Fax: 715.845.8008 | becherhoppe.com

RECORD OF AIRPORT PRE-CONSTRUCTION CONFERENCE

PROJECT: Sawyer County Airport Perimeter Fence

CONFERENCE LOCATION: Airport Terminal Building

AIRPORT SPONSOR: Sawyer County

DATE: March 2, 2016

TIME: 1:00 PM

PRE-CONSTRUCTION MEETING AGENDA

1. INTRODUCTION

2. CONTRACTING AUTHORITY

3. GENERAL DISCUSSION

- A. Status of Engineering Contract:
- B. Status of Construction Contract(s): (Contract, insurance certificate, bond)
- C. Initiating Construction: (Notice to Proceed)
- D. Requests for Extension of Contract Time: (see 80-07 of the General Provisions)
- E. Security:
- F. Safety/operational safety:
- G. Environmental concerns: (equipment fuel and oil spills)
- H. Destruction of existing pavement lighting marking and/or NAVAIDS:

4. PROJECT PERSONNEL AND SCHEDULE OF CONSTRUCTION

- A. Identify project personnel:
- B. Review construction plan layout sheet or aerial:
- C. Estimate periods when certain areas will be closed:
- D. Estimated dates when construction phases will begin and end:
- E. Traffic routes, access points, and storage areas for Contractor:
- F. Airport Manager comments:

G. Airport users and tenants questions / comments:

5. EROSION CONTROL PLAN AND ECIP

6. PLANS

7. SPECIFICATIONS

A. Segment I – Proposal Documents

B. Segment II – Special Provisions

(1) General:

(2) Airport Operations:

(3) Location of existing utilities in construction areas:

(4) Other anticipated construction issues:

(5) Construction Superintendent:

(6) Technical SP's

(a) Location of materials (source):

(b) Field tests, laboratory tests, and certification needed:

(c) Shop drawings / submittals / control of materials

(i) All shop drawings / submittals must be reviewed, approved and stamped accordingly by the Contractor when submitted.

(ii) Submittal Schedule

(7) Electrical Equipment:

C. Segment III – Supplemental Specifications and Standard Specifications

D. Segment IV – Wage Rates

E. Segment V – Schedule of Prices

8. CONTRACT ADMINISTRATION

A. Sublet Approval:

B. DBE Requirements – 4.0% Goal:

C. Subcontractors and Supplies:

- Century Fence Co.

D. Pay Estimates (materials, retainage):

E. Change Orders (Extra Work)

(1) Determination of cost and time changes (Section 90-05 of the General Provisions)

(2) *Obtain approval before proceeding with the work*

(3) Who has approval authority for the Sponsor?

- F. Labor and Wage Compliances (postings):
- G. Payrolls:
- H. Time Extensions (Working Day weekly statement):
- H. Final Inspection:
- I. Employment Compliance, Surety Release and Final Payment:
- J. Guarantee on Completed Work

9. STAKING OF WORK (Section 50-06 of the General Provisions)

10. PROJECT INSPECTION / QUALITY CONTROL (Sections 50-09 through 50-13 of the General Provisions)

- A. Sponsor's Responsibilities:
- B. Observation and Quality Assurance by Engineer:
- C. Supervision and Quality Control by Contractor: (Section 100 of the General Provisions)
- D. Haul Roads: RPR and Contractor should video before any trucking

11. RIGHT-OF-WAY AND EASEMENTS (Section 100 of the General Provision)

12. DISPUTE HANDLING PROVISIONS OF CONTRACT (See Section 50-19 of the General Provisions)

END OF PRE-CONSTRUCTION CONFERENCE AGENDA

Patty Leslie

From: Malicki, Matthew - DOT <Matthew.Malicki@dot.wi.gov>
Sent: Tuesday, March 1, 2016 1:28 PM
To: 'Tom Hoff'; Messina, Matthew R - DOT
Cc: Dan and Patty Leslie
Subject: RE: Funding Increase

Hi Tom,

This is the "other" Matt from the Bureau of Aeronautics. I'm writing to you today to talk about the additional funding needed for the ILS project. While a final dollar amount is not yet known, we have been working with the FAA to gain their concurrence on several project change orders that were needed during construction. We have received their concurrence to federally fund three of the change orders, and several change orders are still pending concurrence. Of those three that have received concurrence, the County's share of the additional federal funding is \$9,000. The remaining ones that have not yet received concurrence from the FAA are being financed with 100% state funds until a determination is made.

That funding is all set to be put into place for the additional federally-funded change orders, and I was wondering if you could please write back with your acceptance of the additional \$9,000 county share of that work.

The breakdown of the additional work was as follows:

- 1) \$261,510 needed for additional breaker stone to stabilize Airport Road. Artesians/springs were encountered during construction, and the additional stone was to be placed so that water could still flow under the road, but yet give adequate support of the above roadbed.
- 2) \$161,923 needed for additional breaker stone to stabilize the new parallel taxiway. Similar to #1, groundwater/springs were encountered during construction, and the appropriate fix was to allow a clear stone filter layer that would allow water to flow under the road, yet give support to the above roadway.
- 3) \$630 for additional storm inlet covers needed on the apron expansion. The change was to change out the grate style to be more compatible with aircraft.

Total federally-eligible changes to date are: \$424,063. The project had approximately \$244,063 of non-obligated funds or funds that were not needed on other portions of the project, and therefore, this request is to make up the \$180,000 shortfall. The County's 5% share of the \$180,000 is \$9,000.

Additional change orders, as they potentially become eligible for federal funding, would necessitate additional 5% County matching shares. This \$9,000 is to get us caught up to date on the federal project finances.

If you have any questions, or would like to speak about this further, please let me know.

Thanks,

-Matt

Matt Malicki, P.E.
Airport Development Engineer
Wisconsin Bureau of Aeronautics
(608) 266-0902

From: Tom Hoff [mailto:tom.hoff@sawyercountygov.org]
Sent: Thursday, February 25, 2016 12:59 PM
To: Messina, Matthew R - DOT <Matthew.Messina@dot.wi.gov>
Cc: Dan and Patty Leslie <dleslie@cheqnet.net>; Malicki, Matthew - DOT <Matthew.Malicki@dot.wi.gov>
Subject: RE: Funding Increase

Mr. Messina,

Sawyer County will provide for funding for its 5% share of the extra costs, which you estimate to be \$3,000. This is in addition to the \$45,000 funding we have in place per my 12/22/2015 email (copied below). As I stated then, we will not have enough funding in 2016 for all of the projects if they continue to come in over budget. But at this time, we will allocate this additional share of the existing budget towards the fencing project to ensure its completion.

Thomas R. Hoff

Sawyer County Administrator
10610 Main St, Ste 23
Hayward, WI 54843
Phone (715) 638-3245
Fax (715) 598-3793

CONFIDENTIAL NOTICE: The information contained in this e-mail and attached document(s) may contain confidential information that is intended only for the addressee(s). If you are not the intended recipient, you are hereby advised that any disclosure, copying, distribution, or the taking of any action in reliance upon the information is prohibited. If you have received this e-mail in error, please immediately notify the sender and delete it from your system.

From: Messina, Matthew R - DOT [mailto:Matthew.Messina@dot.wi.gov]
Sent: Wednesday, February 24, 2016 10:32 AM
To: Tom Hoff
Cc: Dan and Patty Leslie; Malicki, Matthew - DOT
Subject: Funding Increase

Hi Tom,

Things are coming together for the fencing project as we get ready for construction. Contracts are almost finished up, and we are planning on having our pre-construction meeting next Wednesday.

Unfortunately the costs associated with rebidding the project and the need to mitigate for the change in wetland type have driven the costs up to the point where more funding is needed than what was expected. The bid from the contractor went up \$760,000 to \$799,000. We needed to do a design amendment with the consultant firm to pay for extra design work, DNR coordination, and archeological investigation which totaled \$25,000. We are also going to have to mitigate for a change in wetland type, which was not expected until recently, which will be about \$5,000.

All of these items are still eligible for state and federal funding so we would need the county's 5% share of these costs, which would be \$3,000. If you can let me know if you have the funding for this, I will be able to start the paperwork and keep the project on schedule. You would then receive an invoice from us in 1-2 weeks.

Thank you,

Matt Messina, EIT
Airport Development Engineer

2016 Fuel Flowage L & L Aviation

	100 LL	Jet A
Jan	510	5,124
Feb	428	3,722
March		
April		
May		
June		
July		
Aug		
Sept		
Oct		
Nov		
Dec		
Totals	938 Gallons	8,846 Gallons

Sawyer County Public Works committee

Here is a copy of the Sawyer County Airport 6 year plan that I compiled.

I threw in everything I could think we could ever possibly need.

Remember this is a wish list. This does not in any way commit us to doing these improvements. It just secures us getting our \$150,000 of entitle funds.

The only year we are committed to is 2016.

The funding numbers were given to me by the Bureau of Aeronautics.

Please review before our next meeting.

If you have any other ideas for me to throw in please email them to me.

dleslie@cheqnet.net

Patty Leslie

Sawyer County Airport Manager



Division of Transportation
Investment Management
PO Box 7914
Madison, WI 53707-7914

Scott Walker, Governor
Mark Gottlieb, Secretary
Internet: www.dot.wisconsin.gov

Telephone: 608-266-3351

Facsimile (FAX): 608-267-6748

January 2016

SAWYER COUNTY AIRPORT
PATTY LESLIE
AIRPORT MANAGER
10930N AIRPORT ROAD
HAYWARD, WI 54843

What Is Your Airport's Six-Year Improvement Plan?

One of our goals at the Bureau of Aeronautics is to identify the need for projects to maintain or enhance the facilities at airports in Wisconsin. One of the most effective ways for us to do this is through good long range planning. To do good planning we need your help. You can help by telling us what your plans are for your airport for the next six years. We request your participation whether or not you choose to attend the Sponsor Workshop.

Enclosed is a form to submit your airport's six-year plan, called the Statement of Project Intentions. We would particularly like to know about work you plan that is not already in the Bureau program. A copy of what we currently have programmed is attached.

Please prepare a plan even if you are unsure whether or not you will request funding.

The procedure to submit your Project Intentions is outlined below:

1. Review the attached Airport Improvement Program.
2. Complete your Statement of Project Intentions for the 2016-2021 Six-Year Airport Improvement Program. Indicate all proposed airport improvements for 2016-2021 (and beyond, if available) on this form. Each improvement should be listed separately with pertinent information as known, such as: size, location, estimated cost and anticipated/known petition date.
3. Adopt the Statement of Project Intentions by Resolution.
4. Return the completed statement of Project Intentions and Resolution to the Bureau of Aeronautics by July 1, 2016 (the July 1 deadline is a statutory requirement).

Wisconsin Bureau of Aeronautics
Project Funding Report

6 year plan 2016-2021
Sawyer County Airport

Program Year: 2016

Project title: AIP 04 Amend 2- Block Grant	Entitlement	GA Apportionment	Discretionary	State	Sponsor	Totals
Project Number: 0757-40-04						
Anticipated CCO'S Part 1				\$130,000.00	\$130,000.00	\$260,000.00
Anticipated CCO's Part 2 (2016)				\$145,000.00	\$145,000.00	\$290,000.00
Post ILS wetland delineation, Boundary survey (Included for fence)						
Utility easements & Survey for CAP hangar lease	\$112,500.00			\$6250.00	\$ 6250.00	\$125,000.00
Total for project	\$112,500.00			\$281,250.00	\$281,250.00	\$675,000.00

Project Title: AIP04 Amend						
Project: 0757- 40-04a						
Reimburse anticipated COO's parts 1	\$ 354,600.00			\$19,700.00	\$19,700.00	\$394,000.00
Credit of 50/50 payment of CCO's				(\$197,000.00)	(\$197,000.00)	(\$394,000.00)
Total for project				\$354,600.00	(\$197,000.00)	0.00

Project Title: AIP 05 Amend – Block Grant (458 app Res)						
Project: 0757-40-05						
Install deer fence, Phase 2, and install hangar taxi lane culvert						
Total for project	\$150,000.00	\$700,000.00	0	\$47,222.00	\$47,222.00	\$944,444.00

Project Title: State only 55 Amend 3						
Project # 0757-40-55C						
Anticipated Reimbursement of FAA designs				(\$100,000.00)		(\$100,000.00)
Anticipated Reimbursement for FAA Construction				(\$90,000.00)		(\$90,000.00)
Total for Project				(\$190,000.00)		(\$190,000.00)

Construction total 2016		\$1,167,100.00	0	(\$38,828.00)	\$151,172.00	\$1,429,444.00
Total Fund Year	\$150,000.00	0		\$324,038.00	\$14,084.00	\$488,167.00

Program Year 2017

Project Title: AIP 07 Block 07	Entitlement	GA Apportionment	Discretionary	State	Sponsor	Totals
Project Number: 0757-04-07						
Conduct wildlife site visit	0	\$5,400.00		\$300.00	\$300.00	\$6,000.00
Total for Project	0	\$5,400.00	0	\$300.00	\$300.00	\$6,000.00

Project Title: State Aidxx						
Project Number 0757-40-xx						
Purchasing mowing equipment	0	0	0	0	0	\$20,000.00
Project Title: State Aid						
Brush for Runway						\$23,000.00
Project Title: State Aid						
Crack fill runway						
Project Title: State Aid						
Box Plow						\$11,000.00
Project Title: State Aid						
Runway surface friction machine						\$43,000.00
Project Title: State aid						
Crack fill runway						

Program Year 2018

Project Number: 0757-40-08						
Develop Hangar Area		360,000.00				\$20,000.00

Program Year 2019

Project Title: AIP 09- Block Grant						
Project Number: 075-40-09						
Construct Terminal 1		\$360,000.00				\$20,000.00

Program Year 2020

Project Title: Acquire land to extend the runway 500 feet

Program Year 2021

Project Title: Runway Lengthen 500 feet to the south

Resolution 2016 - _____

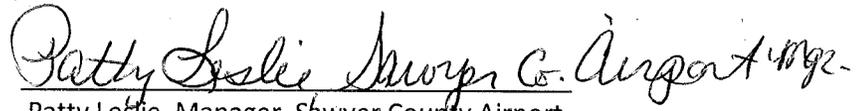
RESOLVED, by the Sawyer County Public Works Committee that the attached list of proposed improvements are in the best interest of the Sawyer County Airport; and,

WHEREAS, Wisconsin Statutes require a Statement of Project Intentions from airport owners contemplating federal and/or state aid within the next six years; and

WHEREAS, this Six Year Statement of project Intentions is used by the Department of Transportation, Bureau of Aeronautics for planning and budgeting purposes and is not a petition for federal and/or state aid; and

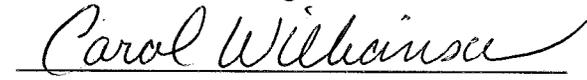
NOW, THEREFORE BE IT RESOLVED, that this governing body contemplates requesting federal and/or state aid for the projects listed on the attached schedule of airport improvements.

Resolution introduced by:


Patty Leslie, Manager, Sawyer County Airport

CERTIFICATION

I, Carol Williamson, Clerk of Sawyer County, Wisconsin, do hereby certify that the foregoing is a correct copy of a Resolution introduced at a Sawyer County Public Works Committee meeting on March 9, 2016, adopted by a majority vote, and recorded in the minutes of said meeting.


Sawyer County Clerk

Maintenance Report
March 2016

Along with routine maintenance, the following maintenance projects were completed or started in February:

I. Courthouse:

- Removed carpeting in front of Treasurer/Register of Deeds service counter and installed new vinyl flooring.
- Reconfigured Health & Human Services clerical area to allow for increased worker efficiency. Reconfiguring the area also helped create a safer work area and eliminated some walkway congestion.
- Set up courthouse to be used for main triage center for the Birkie.

II. Sheriff's Department:

- Created a specification sheet and requested bids for a new inmate transport vehicle.

III. Highway Department:

- Built and installed cabinets and countertop for self-service scale area.

IV. Ambulance:

- Installed a new ceiling mounted 75,000 BTU heater in the ambulance storage garage in Radisson.

March 9, 2016

Highway Department Report

Highway Commissioner

- Crew has been performing snow and ice control duties as needed.
- The crew has been performing brushing activities on STH 70 west. A large brushing project will be started on STH 27 from Ojibwa, south several miles.
- Brushing on the bicycle/pedestrian trail has been completed. No further work will be done on the trail until later this spring.
- There are currently no employees off on worker compensation. There are two employees who are working under restrictions.
- Right-of-way negotiations for CTH S are continuing. The acquisitions are being handled by Corre, Inc.
- Spring road bans went into effect on noon on Monday, March 7, 2016.
- Highway Commissioner Training will be held on March 28th and 29th at Great Wolf Lodge in Wisconsin Dells, WI.
- An operational planning meeting regarding the upcoming reconstruction of STH 27, from Carol Drive north to USH 63 was held on Tuesday, March 1, 2016. The project is scheduled for 2019 and will consist of new pavement, new curb and gutter, the addition of a middle turn lane, and an additional set of traffic lights at Railroad Street.

Office Manager

- Updating Highway Department website with details on 2016 Road Bans, 2016 Construction Projects and adding more fillable permits and applications.
- Working with Mike Coleson, Sawyer County IT, on Miscellaneous Billing Invoice Import in NewWorld.
- Working with Jay Sands, Shop Foreman on recent equipment bids.
- Preparing year end schedules for state review and approval.

Sawyer County Highway Department
County and State Overtime Report

2015 Hours			
Month	County	State	Total
January	19.00	185.00	204.00
February	39.75	124.50	164.25
March	26.25	53.25	79.50
April	41.00	92.75	133.75
May	8.00	7.50	15.50
June	86.50	6.00	92.50
July	137.75	130.00	267.75
August	89.00	6.00	95.00
September	179.75	8.50	188.25
October	129.75	14.50	144.25
November	57.50	56.00	113.50
December	222.25	218.00	440.25
Grand Total	1,036.50	902.00	1,938.50

2016 Hours			
Month	County	State	Total
January	84.75	245.50	330.25
February	127.75	229.00	356.75
Grand Total	212.50	474.50	687.00

2015 Wages			
Month	County	State	Total
January	621.38	5,876.22	6,497.60
February	1,264.87	3,959.06	5,223.93
March	840.68	1,696.91	2,537.59
April	1,317.01	2,955.81	4,272.82
May	264.20	241.90	506.10
June	2,620.27	192.45	2,812.72
July	3,782.14	4,138.19	7,920.33
August	2,501.33	191.70	2,693.03
September	5,712.21	276.18	5,988.39
October	4,164.06	463.86	4,627.92
November	1,849.88	1,784.14	3,634.02
December	7,099.11	6,900.62	13,999.73
Grand Total	\$32,037.14	\$28,677.04	\$60,714.18

2016 Wages			
Month	County	State	Total
January	2,737.12	7,777.10	10,514.22
February	4,104.74	7,261.73	11,366.47
Grand Total	\$6,841.86	\$15,038.83	\$21,880.69

OT thru Feb 2016 \$1,886.25 \$9,835.28 11,721.53

OT thru Feb 2016 \$6,841.86 \$15,038.83 21,880.69

Bid award recommendations per Jay Sands, Shop Foreman, Sawyer County Highway Department for a $\frac{1}{2}$ Ton Pickup Truck:

I recommend the bid be awarded to Link Brothers Ford of Minong as they are the lowest bid by \$1,626.00 and have met spec.

Bid award recommendations per Jay Sands, Shop Foreman, Sawyer County Highway Department for a $\frac{3}{4}$ Ton 4X4 Crew Cab Truck:

I recommend the bid be awarded to North Town Ford & Mercury as they are the lowest bid by \$4,860.00 and have met spec.

Bid award recommendations per Jay Sands, Shop Foreman, Sawyer County Highway Department for a 1 Ton Patrol Truck:

I recommend the bid be awarded to North Town Ford & Mercury as they were the only complete bid and have met spec.

Sawyer County Highway Department

1/2 Ton Pick-Up Truck

Trade Unit: 2011 Chevrolet 1500 Pick Up Truck

<u>Company</u>	<u>Make</u>	<u>Model</u>	<u>Trade Unit</u>	<u>Base Price</u>	<u>Trade Value</u>	<u>Net Price</u>	<u>Price w/o Trade</u>
Chilson Corner Motors			3			\$0.00	
Cifaldi Motors			3			\$0.00	
Don Johnson Motors			3			\$0.00	
Eau Claire Ford			3			\$0.00	
Hayward Chrysler	Dodge	1500	3	\$28,789.00	\$8,000.00	\$20,789.00	
Kayser Automotive Group			3			\$0.00	
Link Brothers	Ford	F150	3	\$41,821.00	\$22,658.00	\$19,163.00	\$29,963.00
Markquart Commercial Sales			3			\$0.00	
North Town Ford & Mercury	Ford	F150	3	\$28,120.00	\$5,000.00	\$23,120.00	
Osseo Ford			3			\$0.00	
Swant Graber			3			\$0.00	
Timber Ford			3			\$0.00	
V & H Inc.			3			\$0.00	

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* Recommendation by Shop Foreman, Jay Sands

Sawyer County Highway Department

3/4 Ton 4x4 Crew Cab Truck

Trade Unit: 2006 Ford F350 Crew Cab 4x4

<u>Company</u>	<u>Make</u>	<u>Model</u>	<u>Trade Unit</u>	<u>Base Price</u>	<u>Trade Value</u>	<u>Net Price</u>	<u>Price w/o Trade</u>
Chilson Corner Motors			20			\$0.00	
Cifaldi Motors			20			\$0.00	
Don Johnson Motors			20			\$0.00	
Eau Claire Ford			20			\$0.00	
Hayward Chrysler	Dodge	2500	20	\$28,651.00	\$0.00	\$28,651.00	
Kayser Automotive Group			20			\$0.00	
Link Brothers	Ford	F250	20	\$44,508.00	\$15,227.00	\$29,281.00	\$31,281.00
Markquart Commercial Sales			20			\$0.00	
North Town Ford & Mercury	Ford	F250	20	\$29,791.00	\$6,000.00	\$23,791.00	
Osseo Ford			20			\$0.00	
Swant Graber			20			\$0.00	
Timber Ford			20			\$0.00	
V & H Inc.			20			\$0.00	
						\$0.00	

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* Recommendation by Shop Foreman, Jay Sands

Sawyer County Highway Department

1 Ton Patrol Truck

Trade Unit: 2007 Chevrolet 3500 1 Ton Dump Truck

<u>Company</u>	<u>Make</u>	<u>Model</u>	<u>Trade Unit</u>	<u>Base Price</u>	<u>Trade Value</u>	<u>Net Price</u>
Casper's Truck Equipment			45			\$0.00
Chilson Corner Motors			45			\$0.00
Cifaldi Motors			45			\$0.00
Don Johnson Motors			45			\$0.00
Eau Claire Ford			45			\$0.00
Hayward Chrysler			45			\$0.00
Indianhead Truck and Body Company			45			\$0.00
Kayser Automotive Group			45			\$0.00
Link Brothers			45			\$0.00
Madison Truck Equipment			45			\$0.00
Markquart Commercial Sales			45			\$0.00
Monroe Truck Equipment	Crysteel		45	\$20,092.00		\$20,092.00
North Town Ford & Mercury	Ford	F350	45	\$49,514.00	\$7,000.00	\$42,514.00
Osseo Ford			45			\$0.00
Swant Graber			45			\$0.00
Timber Ford			45			\$0.00
Universal Truck Equipment			45			\$0.00
V & H Inc.			45			\$0.00

*

No Truck

* Recommendation by Shop Foreman, Jay Sands

2016 Budget Equipment

<u>Equipment</u>	<u>Budget Expense</u>	<u>Bid Amount</u>	<u>+ or - Budget</u>	
(2) Tri-Axle Dump Trucks	\$ 300,000.00		\$20,202.00	under budget
Tri-Axle Dump Truck (Trade #27)		\$ 57,554.00		
Tri-Axle Dump Truck (Trade #28)		\$ 57,554.00		
Tri-Axle Dump Bodies		\$ 82,345.00		
Tri-Axle Dump Bodies		\$ 82,345.00		
Wheel Loader (Trade #66)	\$ 100,000.00	\$ 60,623.90	\$39,376.10	under budget
1 Ton Dump Truck (Trade #45)	\$ 45,000.00	\$ 42,514.00	\$2,486.00	under budget
3/4 Ton Crew Cab (Trade #20)	\$ 30,000.00	\$ 23,791.00	\$6,209.00	under budget
1/2 Ton Pick Up (Trade #3)	\$ -	\$ 19,163.00	(\$19,163.00)	not in budget
Tandem Trailer (No Trade, #162 is salvage)	\$ 15,000.00	\$ 17,200.00	(\$2,200.00)	over budget
Miscellaneous Purchases	\$ 20,000.00		\$20,000.00	
	<u>\$ 510,000.00</u>	<u>\$ 443,089.90</u>	<u>\$66,910.10</u>	<u>Remaining in Budget</u>