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Agenda
Public Safety Committee meeting
December 6, 2016; 8:30 a.m.
Assembly Room, Sawyer County Courthouse

01. Meeting agenda
02. Minutes of November 8, 2016 meeting
03. Audience recognition
04. Coroner's report
05. Judge's and Clerk of Court's Office reports
06. Child Support Department report
07. District Attorney's Office report
08. Ambulance Service Department report
09. Sheriff's Department report
 - Jail Report
 - Animal Control report
10. Emergency Management Department report
 - Resolution to increase the 2016 Emergency Government Department Budget for Additional Donations received – Emergency Government Search and Rescue \$750.00
 - Resolution to increase the 2016 Emergency Government Department Budget for Additional Grant Funds received – GPS Equipment \$1,800.00
11. Other matters for discussion only

CW

Carol Williamson
Sawyer County Clerk

Emailed to: Sawyer County Record, Sawyer County Gazette, WRLS, WHSM, AND WOJB, Hayward Library, and Village of Winter for posting on Thursday, December 1, 2016, 1:00 p.m. by Carol Williamson

Draft

Minutes of the meeting of the Public Safety Committee.

Sawyer County Board of Supervisors

November 8, 2016; 8:30 a.m.; Assembly Room; Sawyer County Courthouse

Members present: Bill Voight, Helen Dennis, Dale Schleeter, Iras Humphreys, James Schlender

Others present: Tom Hoff, Eric Nilson, Sherrie Shelton, Ron Buckholtz, John Kruk, Kevin Frey, Sarah Jungbluth, Brandon Friermood, Louise Ladenthin, James Sajka, Laura Kircher, Becky Haase, Mike Coleson, Dave Dokkestul, John Adler, Mark Ellis, Ruthe Batulis, Joe Sajdera, Mark Kelsey, Craig Faulstich, Carol Williamson

Chair, Bill Voight requested a moment of silence for Deputy Dan Glaze.

Motion by Humphreys, 2nd by Dennis, to approve the agenda. Motion carried

Sheriff Kelsey informed the committee that staff was meeting with REALiving regarding the loss of Deputy Dan Glaze. A benefit will be held November 17 for the Glaze family. Bayfield County sent staff to Sawyer County to cover the day of the funeral.

Jail Administrator Joe Sajdera distributed the jail report to the Committee.

Dave Dokkestul provided a written report to the Committee.

Interim Clerk of Court Sarah Jungbluth provided the Committee with a written report.

Child Support Director Sandy Okamoto provided a written report to the Committee

Enbridge Sr. Community Relations Advisor Becky S. Haase provided a power point presentation to the Committee.

Animal Control Sherrie Shelton gave the Committee a report on the complaints addressed last month.

Emergency Management Pat Sanchez provided a written report.

Communications System Specialist John Kruk provided a written report.

Ambulance Director Eric Nilson provided a performance report to the Committee. His staff performed a mock exercise at the Hayward High School. EMT refreshers are being completed. Sawyer County Ambulance will host the Northwest Wisconsin EMS meeting in December.

EMS Planning and Consultant Dan Williams will hold two public meetings in November. Tuesday, November 29 in Hayward and Wednesday, November 30 in Winter.

Minutes prepared by County Clerk Carol Williamson

December 6th , 2016, Public Safety Committee Report

Emergency Government

- Two exercises scheduled/completed
December 5th – CART with Project Adam
December 8th – Health and Human Services w/State Exercise Officer
- Updating county EOP.
- Arclin Tour with responders December 28th.
- Meetings/Presentations – Traffic Safety, MRC, Enbridge, Highway, SAR
- Assisted AFG for Stone Lake FD

Radio Update

- See John Kruk's Report

Search and Rescue

- Two callouts
- Received \$1800 from Enbridge
- Received \$750 from Hayward Feedmill raffle

Submitted: Pat Sanchez, EM

Sawyer County Communications System Specialist – December 2016 PS Committee Report

- 1.) **Tower Work Bids** – Currently wrapping up the process on obtaining pricing from different companies to cover tower work that needs to be performed on three towers within the county. The three towers are: Hayward, Pipestone, and Loretta/Draper.

Hayward Tower – All antennas and feedlines need to be inspected as some slightly abnormal values are being obtained along with noise on some of the channels. In attempting to review some of the documentation (that has been found) it appears that no inspection or maintenance has occurred in almost 10 years. This should be done at a max of about every 5 years or sooner is better.

Pipestone Tower – This inspection will meet everything that needs to be inspected dealing with the FAA, FCC, OSHA, and performance of the tower. In addition, two antennas are currently bad on the tower and need to either be replaced or inspected to determine what is wrong with them. If they need repair/replacement the work will be conducted at that time also.

Loretta/Draper FD – An antenna that is currently in place, and has never been used, has tested bad and needs inspection as it appears it might be the antenna line. In addition, they will install a GPS antenna for the new system going on-line.

- Also an inspection and mapping of ALL the antennas on these towers will be completed at this time so a better understanding of what is currently in use will be done also.

- 2.) **Rogue Radio/Radio Security** – Within the last two weeks a WISCOM Radio (Grant Radio) during a 6 hour period was randomly keying up on the system. It would go in a sporadic pattern which meant that it would keyup on a talkgroup a series of times in a row and stay keyed for up to 2 minutes at a time. It will then stop for a short period of time and then keyup again. It is important to understand that on WISCOM when a radio is keyed up the only other person that can talk over the keyed up radio is dispatch. This means no other users in the field can use that talkgroup.

Dispatch attempted to contact the department and make them aware. I monitored the activity also and contacted dispatch to see how long this was going on and if anyone had responded and the answer was no. By that time it had stopped and I told dispatch to contact me if it happened again. I then myself attempted to contact the department/agency head and left a voicemail with no answer. Later on that evening, around 8:30pm 'ish it started again and dispatch gave me a telephone call to let me know it was occurring again. I then had dispatch page the department/agency head and call me.

Upon the department/agency head returning my phone call they advised that they DID NOT know who had the portable. I advised them that we needed to know ASAP and the radio needed to be checked. The department/agency head said that they would do some checking to see who had it. Given the talkgroup that they were on as well as it being connected (patched) to the conventional system it was impacting two networks and was a public safety concern.

Due to not knowing who had the radio, the radio behaving the way it was, and causing the interference it was deemed a danger to public safety and the radio was killed. This means that the radio is non-functional at all. The next day ALL surrounding radio service shops and EF

Johnson was advised to be on the look-out for the radio if someone sends this in for repair. It is the hope that this radio will return to the department/agency head or show up. Right now if it does turn up then I think we can be at a no questions asked. However, that timeframe is quickly ending and if it shows up at a radio service shop to be revived then I think the matter may need to be referred up to an investigation by law enforcement.

To date a total of two non-county agencies have had to have radios killed on the system and three county owned radios stunned and un-stunned since Jan. 2014. It is important to remember that ALL of the EF Johnson WISCOM radios were purchased on a grant. If they are not managed correctly then it will not be if but when will we be audited by the state for proper spending of grant funding.

Submitted by: John Kruk – Contracted Communications System Specialist for Sawyer County

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Resolution _____

**RESOLUTION TO INCREASE THE 2016 EMERGENCY GOVERNMENT DEPARTMENT BUDGET FOR
ADDITIONAL GRANT FUNDS RECEIVED-GPS EQUIPMENT**

WHEREAS, the Emergency Government Department has received an additional \$1,800.00 of grant funds from Enbridge Corporation; and,

WHEREAS, the grant will GPS units for local emergency responders; and,

WHEREAS, these grant funds aren't currently included in the 2016 budget.

THEREFORE BE IT RESOLVED, that the Sawyer County Board of Supervisors approves increasing the 2016 Emergency Government budget \$1,800.00 for the additional GPS equipment grant.

THEREFORE BE IT FURTHER RESOLVED, any unspent grant funds at the end of 2016 will carryover and increase the 2017 Emergency Government Department budget (100-41-52500).

FISCAL IMPACT: None - Additional Grant Funds

Recommended for adoption by the Sawyer County Administration Committee this 15th day of December, 2016.

Ron Kinsley, Chairman

Bill Voight, Vice Chair

Dale Schleeter, Member

Brian Bisonette, Member

Kathy McCoy, Member