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Sawyer County Courthouse
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Agenda
Public Safety Committee meeting
July 12, 2016; 8:30 a.m.
Assembly Room, Sawyer County Courthouse

01. Meeting agenda
02. Minutes of June 7, 2016 meeting
03. Audience recognition
04. Judge's and Clerk of Court's Office reports
05. Child Support Department report
06. District Attorney's Office report
07. Sheriff's Department report, including
 - Jail report
 - Employee Recognition
08. Animal Control report
09. Coroner's report
10. Emergency Management Department reporting
11. Ambulance Service Department report
 - Full-time Ambulance Employee Staffing
12. Other matters for discussion only

CW

Carol Williamson
Sawyer County Clerk

Emailed to: Sawyer County Record, Sawyer County Gazette, WRLS, WHSM, AND
WOJB, Hayward Library, and Village Of Winter for posting on Wednesday, July 6,
2016, 12:15 p.m. by Carol Williamson

Draft

Minutes of the meeting of the Public Safety Committee

Sawyer County Board of Supervisors

June 7, 2016; 8:30 a.m.; Assembly Room; Sawyer County Courthouse

Members present: Bill Voight, Jim Bassett, Helen Dennis, Dale Schleeter, Iras Humphreys

Others present: Ron Kinsley, Tom Hoff, Eric Nilson, Joe Sajdera, Mark Kelsey, Craig Faulstich, Sandy Okamoto, Pat Sanchez, James Schlender, Mike Keefe, Carol Williamson, Brenda Adler, Mel Adler, Ron Barbaby, Dave Schiotz, Dan Bauer, Taylor Heinzl, Kevin Frey, Brandon Frierhood, Jacque Burt, Mike Feldner, Dave Wells, Mark Gritzmaker, John Holm, John Froemel, Marc Helwig, Louise Ladenthin, John Adler, Ron Buckholtz, John J. Kruk, Connie Lepley, Rosanne Barber, Jim Onarheim, Robert Schuck

Motion by Bassett, 2nd by Schleeter, to approve the agenda. Motion carried

Motion by Bassett, 2nd by Dennis, to approve the minutes of the May 10, 2016, meeting. Motion carried

Audience Recognition: Mike Feldner from Round Lake 29 informed the Committee of pager malfunction. John Kruk provided information regarding the recent communication link being knocked out by the storm. This affected many locally; the microwave has been restored. The fire department is responsible for the base station at Station 1.

Child Support Director Sandy Okamoto provided a report to the Committee. 22 cases were transferred to LCO in May.

Sheriff Mark Kelsey is concerned about the audio sound and video conference system not functioning efficiently which will mean more man hours needed by the Sheriff's Department. IT Director Mike Coleson will identify the problem and either fix it or bring back to the Committee. Mike and Administrator Tom Hoff are working on acquiring a new system. Three quotes have been received. The County would prefer to have one multipurpose audio visual system. Budget restraints will need to be considered.

Courtroom security is a concern.

Lieutenant Joe Sajdera contacted the state and will go back to 2011 staffing; three jail staff each shift, cannot use double bunking. The County Board tour of the jail will be July 21 at 5:45 pm.

Coroner's Report was provided to the Committee

Emergency Management Director Pat Sanchez reviewed her report with the Committee. Sanchez provided information on BASIC Public Information Officer Training and a Wide Area Search Class. Mel Van Way will do drone presentation on June 16, 2016 from 5:45 to 6:15.

Ambulance Administrator Eric Nilson reviewed ambulance wages for the month of May. Tom Hoff and Eric Nilson presented information on a full-time ambulance department. Discussion requiring employees to be off 12 hours before starting a shift. Renee Heinz schedules EMTs, Brian Cody schedules Paramedics. Eric has final say on purchases. Eric is in a paramedic pool in Rice Lake. Discussed conditions at the Radisson School. A building is included in the full-time plan. Dave Schiotz commented on station locations. Louise Ladenthin requested dispatchers attend Emergency Medical Dispatching training. Mike Feldner told the Committee to market the idea of full time to the public.

Introduction of Victim Services advocate Rose Barber from Oakwood Haven Shelter. Rose Barber has an office in the Sawyer County Courthouse.

Motion by Bassett, 2nd by Dennis, to convene into Closed Session. Motion carried unanimous.

Minutes prepared by Sawyer County Clerk Carol Williamson

CLERK OF CIRCUIT COURT
SAWYER COUNTY
(715) 634-4887

CLAUDIA R BURGAN
CLERK OF COURT / Register in Probate

Claudia R Burgan
10610 Main Suite 74
Hayward, WI 54843
(715) 634-4887

DEPUTY CLERKS

Michelle S Latz
Sari Torstenson
Shannon Krause

Jill C Tonn
Terri Roeske

July 7, 2016

June 2016

327 new cases filed this month. 323 cases were closed this month

Total receipts for Month 612 receipts totaling \$ 64,805.86 of which

County \$17,843.53
Others \$15,096.24

State Share \$31,866.09
(sheriff sales, bonds, restitution)

Tax Intercept in 2010	\$25756.76,	2011 \$34,398.08	2012 \$38,911.28
	2013 \$43,977.79	2014 \$42,504.31	2015 \$34,479.43
	2016 \$35,970.50		

Interest of \$ 1,058.52 was collected

Payplan fees collected \$335.00

Bail forfeiture collected \$ 1,327.00

Attorney fees \$ 425.05

GAL Fees \$3,590.67

Restitution Surcharges \$.0

Accounts Receivable on books \$5,591,522.61

Jury trials

2012	138 trials scheduled	16 trials went	21 trial days	\$41,982.36
2013	193 trials scheduled	12 trials went	16 trial days	\$18,427.71
2014	121 trials scheduled	7 trials went	11 trial days	\$12,379.08
2015	133 trials scheduled	4 trials went	7 trial days	\$ 7,151.35
2016	151 trials scheduled	2 trials went	2 trial days	\$1,957.42

We continue to scan and destroy old files.

Wisconsin Historical Society will take our old Probate cases.

Judge has reduced days to pay for fines/costs from 60 to 30 or setup payment plan. Hopefully will get money to us sooner.

New legislation passed 7-1-16 regarding confidential information and redacting (5) important numbers: passport number, social security number, Drivers license number, financial account numbers & tax identification number, all staff got training on the process.

Efiling will become mandatory, Sawyer County will finalize setting up for all cases to be efiled in August 2016. Staff attended training on new efilng process.

We are advertising to replace Tammy, who was the Financial Clerk, that left in March, and is still unable to return.

We have the JA (Judicial assistant) helping us: (When she is gone I cover both offices .)

- Calendar Court Reporters

CHILD SUPPORT AGENCY
JULY 2016

During the month of June, 20 cases were transferred from State Court to Tribal Court representing approximately \$59,000 in unpaid child support (arrears).

June reports are not available to date.

May reporting information:

\$34,179.22 was intercepted from Federal refund and \$1,485.97 from State refund and applied to eligible debts.

\$1,014.339 in current support collected; \$1,557,037 due

There are five people serving time locally for failing to comply with their child support orders. Unless there are extenuating circumstances, they are allowed Huber privileges. However, if they had employment, they wouldn't be serving sentences.

Due to a conflict with the court's calendar, our hearings set for July 11th (approx. 35 cases) were rescheduled to our August court date (8/8). We were then advised that the August date was unavailable as well. Instead of rescheduling a second time, we received permission from the Judge to have the Family Court Commissioner hear all cases scheduled for 8/8, in the small courtroom.

SAWYER COUNTY
Expense Proforma Budget Report
 Through Date: 6/30/2016

Account Number	Fiscal Year Amended Budget	Y-T-D Amount	%Used	Proforma Amount	% Used
Fund: 100 General Fund					
Department: 56 Child Support Agency					
State Account: 54500 Child Support Expenses					
Account Classification: 50100 Personal Services					
50111 Regular Salaries	\$216,680.00	\$90,856.86	42%	\$183,219.63	85%
50112 Salaries Overtime	\$0.00	\$6.56	+++	\$13.21	+++
50137 Reimbursed Health Insurance	\$0.00	\$0.00	+++	\$0.00	+++
50144 Term Life Ins./Employer's Share	\$186.00	\$32.19	17%	\$64.90	35%
50147 Workers Comp	\$577.00	\$163.13	28%	\$328.94	57%
50150 Paternity Costs	\$1,700.00	\$1,783.06	105%	\$3,595.65	212%
50151 FICA-Employer's Share	\$16,400.00	\$6,052.23	37%	\$12,204.76	74%
50152 Retirement-Employer's Share	\$13,998.00	\$5,960.23	43%	\$12,019.23	86%
50153 Retirement-Employee's Share	\$0.00	\$0.00	+++	\$0.00	+++
50154 Hospital and Health Insurance	\$83,526.00	\$59,683.37	71%	\$120,355.94	144%
50155 Flex Administration Fees	\$212.00	\$95.30	45%	\$192.17	91%
50157 Employee Education and Training	\$600.00	\$0.00	0%	\$0.00	+++
50158 Unemployment Compensation	\$0.00	\$0.00	+++	\$0.00	+++
50100 Personal Services Totals:	\$333,879.00	\$164,632.93	49%	\$331,994.44	99%
Account Classification: 50200 Contractual Services					
50220 Contracted Expenses	\$11,900.00	\$4,922.48	41%	\$9,926.54	83%
50225 Telephone	\$1,200.00	\$575.50	48%	\$1,160.52	97%
50243 Repairs/Furniture & Fixtures	\$0.00	\$0.00	+++	\$0.00	+++
50255 Paper Service	\$3,000.00	\$1,429.87	48%	\$2,883.43	96%
50200 Contractual Services Totals:	\$16,100.00	\$6,927.85	43%	\$13,970.48	87%
Account Classification: 50300 Supplies and Expense					
50311 Postage	\$4,500.00	\$1,814.23	40%	\$3,658.50	81%
50312 Office Supplies	\$2,900.00	\$709.82	24%	\$1,431.38	49%
50313 Printing	\$700.00	\$749.26	107%	\$1,510.92	216%
50321 Publications/Legal Notices	\$0.00	\$0.00	+++	\$0.00	+++
50324 Membership Dues	\$135.00	\$135.00	100%	\$272.22	202%
50325 Registration Fees	\$100.00	\$40.00	40%	\$80.63	81%
50335 Meal Expenses	\$300.00	\$53.63	18%	\$108.11	36%
50336 Lodging	\$800.00	\$148.98	19%	\$300.40	38%

SAWYER COUNTY
Expense Proforma Budget Report
 Through Date: 6/30/2016

Account Number	Fiscal Year Amended Budget	Y-T-D Amount	%Used	Proforma Amount	% Used
Fund: 100 General Fund					
Department: 56 Child Support Agency					
State Account: 54500 Child Support Expenses					
50339 Travel	\$800.00	\$219.73	27%	\$443.07	55%
50300 Supplies and Expense Totals:	\$10,235.00	\$3,870.65	38%	\$7,805.23	76%
Account Classification: 50700 Grants, Contributions, Indemnities and Other					
50170 ARRA Expense	\$0.00	\$0.00	+++	\$0.00	+++
50700 Grants, Contributions, Indemnities and Other Totals:	\$0.00	\$0.00	+++	\$0.00	+++
Account Classification: 50800 Capital Outlay					
50812 Capital Outlay-Office Eq./Furnit	\$0.00	\$0.00	+++	\$0.00	+++
50813 Capital Outlay-Computer Equipmen	\$0.00	\$0.00	+++	\$0.00	+++
50819 Capital Outlay	\$0.00	\$0.00	+++	\$0.00	+++
50800 Capital Outlay Totals:	\$0.00	\$0.00	+++	\$0.00	+++
Account Classification: 50000 Misc. Expenses					
50000 Miscellaneous Expense	\$0.00	\$0.00	+++	\$0.00	+++
50000 Misc. Expenses Totals:	\$0.00	\$0.00	+++	\$0.00	+++
State Account: 54500 Child Support Expenses Totals:	\$360,214.00	\$175,431.43	49%	\$353,770.15	98%
Department: 56 Child Support Agency Totals:	\$360,214.00	\$175,431.43	49%	\$353,770.15	98%
Fund Totals: General Fund	\$360,214.00	\$175,431.43	49%	\$353,770.15	98%
Grand Totals:	\$360,214.00	\$175,431.43	49%	\$353,770.15	98%

SAWYER COUNTY
Revenue Proforma Budget Report
 Through Date: 6/30/2016

Account Number	Fiscal Year Amended Budget	Y-T-D Amount	%Used	Proforma Amount	% Used
Fund: 100 General Fund					
Department: 56 Child Support Agency					
Account Classification: 43000 Intergovernmental Revenue					
43562 St. Aid/Child Support Dir. Costs	\$301,977.00	\$85,216.86	28%	\$171,846.12	57%
43563 St. Aid-Child Support Indirect C	\$0.00	\$0.00	+++	\$0.00	+++
43564 State Aid-Incentive Payments	\$45,215.00	\$3,895.00	9%	\$7,854.54	17%
43572 CCC Cooperative Agreement	\$1,000.00	\$189.09	19%	\$381.28	38%
44601 Appl. Service, Intercept Fees	\$0.00	\$0.00	+++	\$0.00	+++
43000 Intergovernmental Revenue Totals:	\$348,192.00	\$89,300.95	26%	\$180,081.95	52%
Account Classification: 46000 Public Charges for Services					
46455 Paternity Cost	\$1,200.00	\$306.64	26%	\$618.35	52%
46465 Service of Process	\$5,000.00	\$1,248.19	25%	\$2,517.04	50%
46000 Public Charges for Services Totals:	\$6,200.00	\$1,554.83	25%	\$3,135.39	51%
Account Classification: 48000 Misc. Revenues					
43568 ARRA Revenue	\$0.00	\$0.00	+++	\$0.00	+++
43569 FCC Cooperative Agreement	\$0.00	\$0.00	+++	\$0.00	+++
48000 Misc. Revenues Totals:	\$0.00	\$0.00	+++	\$0.00	+++
Department: 56 Child Support Agency Totals:	\$354,392.00	\$90,855.78	26%	\$183,217.33	52%
Fund Totals: General Fund	\$354,392.00	\$90,855.78	26%	\$183,217.33	52%
Grand Totals:	\$354,392.00	\$90,855.78	26%	\$183,217.33	52%

SAWYER COUNTY JAIL

Daily Population Report

Date:

07/11/16

Prepared By:

PRINCE #353

PRISONER LOCATION

Location	Sawyer	Boarders	Total Inmates	LIST NAMES OF BOARDERS:
Secure Wing	44	0	44	
Huber Wing	24	1	25	#REF!
Total in Facility	68	1	69	
Hospital	0	0	0	
Other Jails	7	0	7	
Monitor	0	0	0	
Total Adults	75	1	76	
Juvenile Detention	0		0	
Total Assigned	75	1	76	

REASON FOR INCARCERATION

Status	Code	Total Inmates	NOTES
BAC Over .04%	BAC	0	BOARDERS: OTHER JAILS: FIGUEROA, AUSTIN (RUSK), PAGEL, DAKOTAH(BAYFIELD) SUTTON,STEVEN (BAYFIELD) Kaytlyn, Fryer(Bayfield), THYSSEN, KATHERINE (BAYFIELD) FLEMING, BRANDI(BAYFIELD) FINLEY, LACEY(BAYFIELD)
Cash Bond	CB	17	
Hold for Other County	OC	0	
New Arrestee Awaiting Court	AC	3	
Pending Revocation	REV	3	
P&P Hold Only	HOL	15	
Sentenced Inmate	SEN	31	
Sitting off Pay or Stay Warrants	WAR	0	
Writ for Court	WRI	1	
Drug Court Hold	DC	0	
LCO Court Hold	LCO	0	
90 Day Payable Hold	90D	0	
Convicted Awaiting Sentencing	CAS	6	
Caseworker Hold (Juv)	CWH	0	
Temporary Physical Custody (Juv)	TPC	0	
TOTAL		76	

RACE

White (Including Hispanic)	34			
Native	42			
Black	0			
Asian	0			
Other	0			
TOTAL	76			

GENDER

	In County	Out of County	Monitor	Total
Male	60	2	0	62
Female	9	5	0	14
TOTAL	69	7	0	76

The following are complaints addressed by the Sawyer County Animal Control Officer

	01/12-02/08	02/09-03/07	03/08-04/11	04/12-05/09	05/10-06/06	06/07-07/11			
Animal At Large(Agressive):	2	1		3		2			
Animal At Large:	8	7	16	11		16			
Dog Bite/Exposure:		1	5	2		4			
Cat Bite/Exposure:	1		2						
Dog Locked In A Car:						3			
Barking Dog(Public Nuisance):	2	2	3	4		2			
Companion Pet Neglect/Abuse:									
Livestock Neglect/Abuse:	1		1	1					
Inadequate/No Shelter:		1				2			
Abandoned Animal:		1	1	1		1			
Dead Animal :			1						
Puppy Mill:									
Lost Dogs:	1	4	6	4		6			
Found Dogs:	5	2	1	3		6			
Lost Cats:	2	1	2	3		3			
Found Cats:		1	3	3		3			
Impounded:	10	5	11	11		15			
Citations:	1		2	2					
Other:	6	7	7	9		17			
MOST CALLS REQUIRED AT LEAST ONE FOLLOW-UP (LICENSING OR CONDITIONS REQUIRING IMPROVEMENT)									

The following are complaints addressed by the Sawyer County Animal Control Officer 06/07/2016-07/11/2016

Animal At Large (Aggressive): T Hayward, Bass Lk(2 mastiff type) (2)

Animal At Large: T Hayward(horse), T Hayward(5 cows), Lenroot, Bass Lk, Bass Lk(2), Ojibwa, T Hayward, C Hayward, C Hayward, C Hayward, Round Lk. C Hayward, C Hayward, T Hayward, T Couderay, Spider Lk (16)

Dog Bite/Exposure: C Hayward, V Winter, T Winter, Draper (4)

Cat Bite/Exposure:

Dog Locked In A Car: C Hayward(cat), C Hayward, C Hayward (3)

Barking Dog(Public Nuisance): T Couderay, T Hayward (2)

Companion Pet Neglect/Abuse:

Livestock Neglect/Abuse:

Inadequate/No Shelter: C Hayward, T Hayward (2)

Abandoned Animal: Lenroot (1)

Dead Animal :

Puppy Mill:

Lost Dogs: T Hayward, Lenroot, Sand Lk, Edgewater, Edgewater, Spider Lk (6)

Found Dogs: Lenroot, Lenroot, Bass Lk, Sand Lk, Edgewater, Bass Lk (2) (6)

Lost Cats: T Hunter, T Hayward, Bass Lk (3)

Found Cats: C Hayward, C Hayward, Bass Lk (3)

Citations:

Impounded: 15

Other: Lost German Shepherd(LCO), Found Cocker Spaniel(Potato Rd LCO), Did radio show w/Tim Duffy, Organized/participated LCO Pet vaccination clinic, lost Pug(Barnes), 14yr old female thrown fm horse-broken leg(searched for horse), Pit Bull at large(reportedly killed 4 chickens) T Hayward, Elderly person passed away and dog was being boarded at local facility-

assisted w/surrender to NHS), Lost Horse (Sand Lk), two baby raccoons found (V Radisson), five tiny bunnies abandoned(C Hayward), dog shot(town of Hayward), manned booth w/NHS at Muskyfest(for SCAC), Approximately 390 non-renewed dog licenses-85 notices sent-appx 340 replys-citations to be issued(revenues generated on past 10 days over \$1600 in delinquent license fees), female died-neighbor want to care for the dogs, German Shepherd lost on Drytown-LCO,Lost Lab-Wascott (17)

12/15/2014-07/11/2015

Total revenues generated \$22,336.00

Number of licenses sold 2319

12/15/2015-07/11/2016

Total revenues generated \$21,637.00

Number of licenses sold 2292

Of the above 2016 revenues generated, \$1668.00 has been due to the delinquent notice response in the past two weeks (46 licenses were sold and 35 of them had an additional \$30 late fee)

MONTHLY CORONER REPORT

2015

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD - Total
Death Investigations	4	4	7	7	11	9	6	7	12	9	5	7	88
Natural	4	3	5	5	6	7	5	5	9	8	3	6	66
Accidental	0	1	2	0	2	2	0	2	2	1	0	0	12
Suicide	0	0	1	2	1	0	0	0	0	0	0	0	4
Homicide	0	0	0	0	2	0	0	0	0	0	1	0	3
Pending	0	0	0	0	0	0	0	0	0	0	1	1	2
Undetermined	0	0	0	0	0	0	1	0	1	0	0	0	2
All Cremation Authorizations	10	10	13	14	13	14	14	9	16	11	13	11	148
Posts	0	0	1	0	4	1	0	0	1	0	2	0	9
Hospice	4	3	4	4	4	5	5	2	4	3	5	6	49

2016

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD - Total
Death Investigations	7	6	9	7	2	7							38
Natural	6	4	9	6	1	4							30
Accidental	0	2	0	1	1	1							5
Suicide	1	0	0	0	0	1							2
Homicide	0	0	0	0	0	0							0
Pending	0	0	0	0	0	1							1
Undetermined	0	0	0	0	0	0							0
All Cremation Authorizations	16	12	17	14	10	16							85
Posts	0	0	0	0	0	1							1
Hospice	2	3	4	1	4	4							18

Incidents

Date	Time	Age	Gender	Location / Township	Cause	Manner
06/01/16	1333	54	Male	Dunn Rovin / Round Lake	Myocardial infarction	Natural
06/04/16	1212	40	Male	Chippewa Trail / Hayward	Asphyxiation	Suicide
06/09/16	1823	62	Male	Phelan Road / Hayward	Myocardial infarction	Natural
06/10/16	0853	30	Female	Hayward Area Memorial / Hayward	Pulmonary embolism	Pending
06/24/16	0315	85	Male	Nymann Avenue / City of Hayward	Acute renal failure, hip fracture	Accidental
06/24/16	0912	75	Male	Windigo Lake / Bass Lake	Arrythmia	Natural
06/30/16	1602	0	Female	Hayward Area Memorial / Hayward	Trisomy 18	Natural

Additional activities	On-Call Hours
	Dave D 477 Jim O 120 Mark G 99 Dave W 24

July 12th , 2016, Public Safety Committee Report

Emergency Government

- County alert messaging system changing to Nixle
- Damage to roads from rain and trees down and power outages due to the storms
- 4 Fire Departments going MABAS
- Working on grants
- Upcoming trainings: PIO August 2 and 3rd, Wide Area Search September 16-18
- Budget- New to the system

Radio Update

- See John Kruk's Report

Americorps

- End of service is August 31st.

Search and Rescue

- 2 missing hikers, 1 missing ATV
- 15 members took 24 hour UTS Visual Tracking Class

Submitted: Pat Sanchez, EM

Sawyer County Communications System Specialist – July 2016 PS Committee Report

Not able to attend due to a previous family engagement schedule towards the start of the year.

- 1.) **Sheriff Channel Upgrade** – Data connectivity has been installed at the Hayward site and the Meteor site. Working with US Federal Forest to gain permission to trench cable in ground up the hill to the tower site. Working on site agreement for Draper FD to have equipment stationed there, key access, and internet connectivity. Testing on first simulcast phase will start within the next two weeks between Meteor and Hayward sites.
- 2.) **Sawyer County Paging System issues** – The new store and forward system is in place at Pipestone. In checking with departments paging reception has improved with the “reverbing” being curbed greatly. The issue is not fixed and when the new equipment arrives and is installed this will help clear things up greatly. It is important to note that some agencies are still having issues. This can be related to paging transmitter coverage but could also be related to programming as some departments (non-county) are programming on their own. In this case it is not known how they are testing pagers for proper reception and performance.

I also have been monitoring the paging system in a 24/7 fashion with a tone capturing device to make sure the pages have been sent by the Hayward/Meteor Tower and then the Pipestone Tower.

- 3.) **Tornado Warning Sirens (Draper & Winter)** – Draper and winter have been having an issue with their Weather Warning Sirens not going off when the county is setting off the tones for activation. It was only recently (within the last month or so) that this was brought forth as an issue. The county is not responsible for weather siren maintenance and just for sending the two tone activation. It is important to note that weather sirens for other areas such as the City of Hayward have been functioning properly or that no complaints have been received.

The difficulty in this issue is that you have two other radio services that are working with Draper and Winter. They state it is for different reasons why the sirens are not going off which is due to the paging system. However, pagers for public safety users in those areas have been alerting without issue. This is something that the county is working with these agencies on in order to solve the issue but the county is not fixing the equipment if it is an issue related to the equipment.

- 4.) **Service requests within the county** – I have been working hard in order to continue to make sure radio users know what information is needed in trouble repair reports or radio issues reports. In working with Mike Coleson a reporting email address has been setup (radiorepair@sawyercountygov.org). Once a request is submit it is sent out via email to me as well as text message. This way calls for service can be tracked and monitored for a variety of reasons. (such as repeat issues, narrowing down the type of issues, geographical areas of concern, etc.) I am encouraging ALL county agencies to make sure that they use this as text messages or calls to my personal, not contract phone, are not a good method of notification.

Submitted by: John Kruk – Contracted Communications System Specialist for Sawyer County

Sawyer County ambulance monthly review.

May-16

May	May	May	May	May	May
Gross revenues	Expense	Wages	Over time	Transfers	Total runs
\$136,752.58	\$135,827.14	\$81,694.00	\$301.64	58	209
				June Transfers	June Total Runs
		Ave Per Hr \$12.73		56	219

Average Run Times

Enroute (Responding - Unit Notified Dispatched)			Response Time (Arrive Scene - Enroute)		
Minutes	# of Runs	% of Runs	Minutes	# of Runs	% of Runs
0 - 1	87	39.73%	0 - 5	84	38.36%
2 - 3	50	22.83%	6 - 10	46	21.00%
4 - 5	19	8.68%	11 - 15	29	13.24%
> 5	46	21.00%	> 15	42	19.18%
Unknown	17	7.76%	Unknown	18	8.22%
Total	219	100%	Total	219	100%

Scene Time (Depart Scene - Arrive Scene)			Transport Time (Arrive Hospital - Depart Scene)		
Minutes	# of Runs	% of Runs	Minutes	# of Runs	% of Runs
0 - 10	33	15.07%	0 - 5	48	21.92%
11 - 20	77	35.16%	6 - 10	32	14.61%
21 - 30	53	24.20%	11 - 15	17	7.76%
> 30	30	13.70%	> 15	91	41.55%
Unknown	26	11.87%	Unknown	31	14.16%
Total	219	100%	Total	219	100%

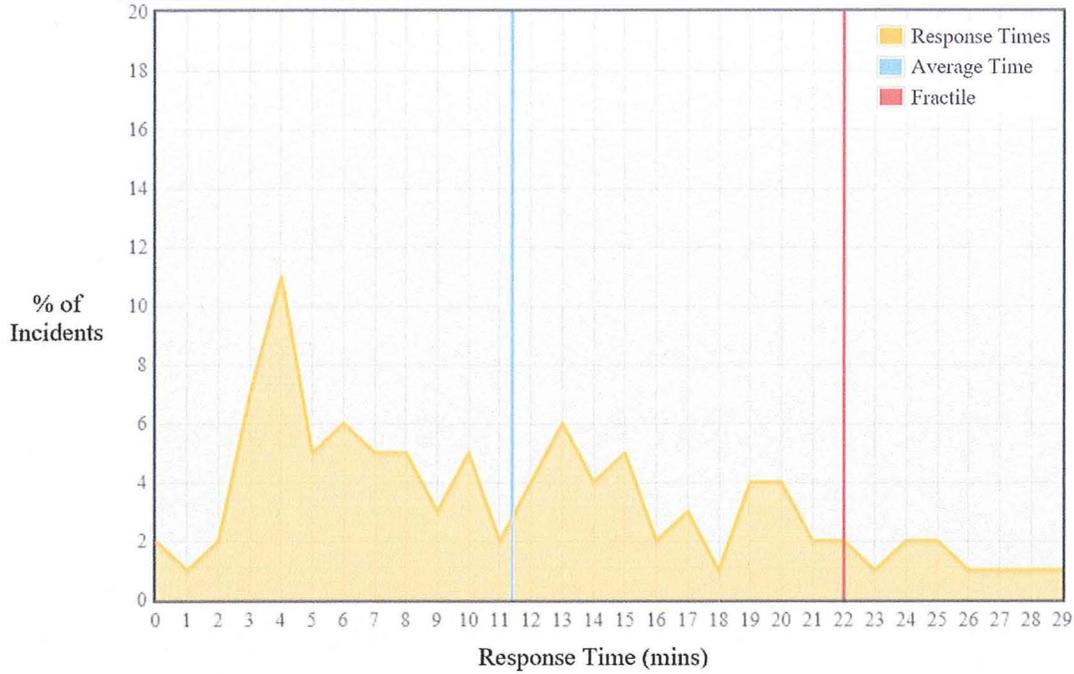
Hospital Time (Depart Hospital - Arrive Hospital)			Average Run Times	
Minutes	# of Runs	% of Runs		
0 - 5	37	16.89%	Enroute	00:14:48
6 - 10	21	9.59%	To Scene	00:09:38
11 - 15	22	10.05%	At Scene	00:29:07
> 15	108	49.32%	To Destination	00:28:23
Unknown	31	14.16%	Back in Service	00:38:13
Total	219	100%	Total	02:00:09

Runs by Response Disposition

Response Disposition	# of Times	% of Times
Cancelled	4	1.83%
Dead at Scene	4	1.83%
No Patient Found	2	0.91%
No Treatment Required	1	0.46%
Patient Refused Care	35	15.98%
Standby Only - No Patient Contacts	7	3.20%
Treated and Released	5	2.28%
Treated, Transferred Care	2	0.91%
Treated, Transported by EMS (ALS)	112	51.14%
Treated, Transported by EMS (BLS)	41	18.72%
Treated, Transported by Private Vehicle	1	0.46%
Unknown	5	2.28%
Total	219	100%

Fractile Response Times Report

Date Range	06/01/2016 to 07/01/2016
Time Frame	"Unit Notified Dispatch Time" to "Unit Arrived Scene Time"
Total # of Runs Fitting Criteria	177
90% Fractile Response Time	22 min 0 sec
Highest Response Time	29 min 0 sec
Lowest Response Time	0 min 3 sec
Average Response Time	11 min 24 sec
Service(s)	SAWYER COUNTY AMBULANCE
Zone(s)	All <small>*This includes incidents where a zone was not entered.</small>
Response Mode(s) to Scene	All
Type of Service(s) Requested	All
Patient Disposition(s)	All
Provider Primary Impression(s)	All
Destination	All



Sawyer County
 Levy History & 2017 Estimated Levy

	Allowable Levy	Actual Levy	Percent Increase	New Construction Percent
Operating/Debt Levy				
Subject to Levy Limit				
14 Payable '15		9,693,277		0.64%
15 Payable '16		9,724,878	0.33	0.33%
16 Payable '17	(Estimated)	9,756,970	0.33	0.33%
Incr/(Decr)		32,092		
Special Purpose Levy (Libraries, Bridge Aids, EMS)				
Exempt From Levy Limit				
14 Payable '15		497,568		NA
15 Payable '16		568,327	14.22	NA
16 Payable '17	(to be updated)	568,327	-	NA
Incr/(Decr)		-		
Total Levy				
14 Payable '15		10,190,845		
15 Payable '16		10,293,205	1.00	0.33%
16 Payable '17		10,325,297	0.31	0.33%
Incr/(Decr)		32,092		

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2016 SPECIAL PURPOSE LEVY

Emergency Management Service (EMS)	242,591
Library Aids	253,990
Local Bridge/Culvert Aids	71,746
Total Special Purpose Levy	<u><u>568,327</u></u>

HISTORY OF THE EMS LEVY

2016	242,591
2015	190,218
2014	200,000

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Breakdown of EMS Levy

	<u>2016</u>	<u>2017</u>
Budget Deficit	97,388	317,568
Allocated Admin Cost	35,203	297,630
New Ambulance	110,000	150,000
2016 EMS Levy	<u><u>242,591</u></u>	<u><u>765,198</u></u>

Breakdown of 2017 Proposed EMS Levy

Indirect Cost Allocation	172,163	
Communication Center	59,812	Based on 2015 Actual
Radio Contract	2,745	Based on 2015 Actual
Tower Maintenance	890	Based on 2015 Actual
New Building-Debt Levy	24,500	Financed over 20 years
CIP-Paging System Upgrade	37,520	
Subtotal - Allocated Costs	<u>297,630</u>	
Budget Deficit	317,568	
Ambulance Purchase	150,000	
2017 Proposed EMS Levy	<u><u>765,198</u></u>	

235,610

}

Ambulance Services-Estimated Tax Rate	2016	2017
Equalized Valuation - 2016 Budget	3,434,332,400	3,434,332,400
Home Value	\$ 100,000	\$ 100,000
EMS Levy at \$100,000 Valuation	\$ 7.06	\$ 22.28

EMS LEVY DISCUSSION

Advantages

Allocates actual operating costs to Ambulance (EMS)

Increase EMS levy outside of levy limits

Disadvantages

Increased overall levy

EMS STAFFING DISCUSSION

Advantages

Improved call response time

Employee retention

Train employees to a higher level

Improved scheduling

Disadvantage

Cost

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**SAWYER COUNTY EMS
PROPOSED STAFFING PLAN**

Locations:

North Station - 24/7 Coverage

4 Medics

4 EMT's

South Station - 24/7 Coverage

4 Medics

4 EMT's

Fly Medic - Roam as needed to cover

All Service Area

4 Medics

On Call

Round Lake

Alternating Locations

Stone Lake

Alternating Locations

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PLAN #1 - STAFFING

	<u>24/7 Hrs/Wk</u>	<u>Rate</u>	<u>Weekly Wage</u>	<u># Weeks</u>	<u>One Location</u>	<u>North & South</u>	<u>Total Wage</u>
Administration							98,123
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Crew							
Medics	160	22.50	3,600	52	187,200	2	374,400
EMT's	160	15	2,400	52	124,800	2	249,600
Fly Medic	160	22.50	3,600	52	187,200	1	187,200
On Call (Stone & Round Lake)	168	6	1,008	52	52,416	2	104,832
On Call (Stone & Round Lake)	168	1.50	252	52	13,104	2	26,208
Backfill-Calls	100	Calls 25	2,500	2	Hr Min 5,000	2	10,000
Backfill for Transfers							20,000
Overtime							40,000
Total Crew							<u>1,012,240</u>
Total Department							<u><u>1,110,363</u></u>

	2015 <u>Actual</u>	2015 <u>Budget</u>	2016 <u>Budget</u>	2017 <u>Budget</u>
AMBULANCE OPERATING BUDGET				
Operations Revenue				
Ambulance Fees-net	\$ (1,635,810)	\$ (1,400,000)	\$ (1,925,000)	\$ (1,776,000)
Ambulance Fees-Other			\$ (30,000)	\$ (70,000)
Insurance Recovery	\$ (6,419)			
State Aid	\$ (6,557)	\$ (6,557)	\$ -	
Revenue	\$ (1,648,786)	\$ (1,406,557)	\$ (1,955,000)	\$ (1,846,000)
Expenditure:				
Total Personnel Expenditures	\$ 1,520,235	\$ 1,073,254	\$ 1,717,771	\$ 1,828,404
Total Contractual Expenditures	\$ 120,140	\$ 157,144	\$ 133,540	\$ 112,864
Total Supply Expenditures	\$ 220,389	\$ 216,377	\$ 237,700	\$ 222,300
Total Operations Expenditure	<u>\$ 1,860,764</u>	<u>\$ 1,446,775</u>	<u>\$ 2,089,011</u>	<u>\$ 2,163,568</u>
Total Operations (Excess)/Deficit	\$ 211,978	\$ 40,218	\$ 134,011	\$ 317,568

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CAPITAL IMPROVEMENTS-AMBULANCE

Revenue - General Property Tax	\$ (150,000)	\$ (150,000)	\$ (110,000)	
Expenditure - Ambulance	\$ 132,985	\$ 150,000	\$ 110,000	\$ 150,000
Combined (Excess) /Deficit	<u>\$ 194,963</u>	<u>\$ 40,218</u>	<u>\$ 134,011</u>	<u>\$ 467,568</u>
Allocated Costs Previously Identified				\$ 297,630
EMS Levy	<u>\$ (190,218)</u>	<u>\$ (190,218)</u>	<u>\$ (242,591)</u>	<u>\$ (765,198)</u>
Overall (Excess)/Deficit	<u>\$ 4,745</u>	<u>\$ (150,000)</u>	<u>\$ (108,580)</u>	<u>\$ -</u>