

Carol Williamson, Sawyer County Clerk
Sawyer County Courthouse
10610 Main Street, Suite 10; Hayward, Wisconsin 54843
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telephone numbers 715.634.4866 and toll free 877.699.4110



June 6, 2016

Agenda
Public Safety Committee meeting
June 7, 2016; 8:30 a.m.
Assembly Room, Sawyer County Courthouse

01. Meeting agenda
02. Minutes of May 10, 2016 meeting
03. Audience recognition
04. Judge's and Clerk of Court's Office reports
05. Child Support Department report
06. District Attorney's Office report
07. Sheriff's Department report, including:
 - Video Conferencing System for the Court Room
 - Court Room Security
 - Jail report
08. Animal Control report
09. Coroner's report
10. Emergency Management Department report, including:
 - BASIC Public Information Officer Training
 - Wide Area Search Class
11. Ambulance Service Department report
 - Full-time Staffing Discussion
12. Other matters for discussion only
13. **Closed Session** pursuant to Wis. Stat. 19.85(1)(f) disciplinary data of specific persons, or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.
14. Return to open session to take action as necessary or appropriate relating to close session and to proceed with remaining agenda items.

CW

Carol Williamson
Sawyer County Clerk

Draft
Minutes of the meeting of the Public Safety Committee
Sawyer County Board of Supervisors
May 10, 2016; 8:30 a.m.; Assembly Room; Sawyer County Courthouse

Members present: Bill Voight, Dale Schleeter, Jim Bassett, Iras Humphreys, Helen Dennis

Others present: Eric Nilson, Tom Hoff, Pat Sanchez, Ron Buckholtz, Mark Kelsey, Joe Sajdera, Sandy Okamoto, Claudia Burgan, Mike Sanchez, Sherrie Shelton, Brian Donaldson

Administrator Tom Hoff informed the committee that the County Clerk Carol Williamson would be calling the meeting to order and the chair of the committee would be elected. At that time the Chair would take over the meeting.

The Clerk called for nominations for chair of the committee. Jim Bassett nominated Bill Voight. Helen Dennis nominated Dale Schleeter. Motion by Humphreys, 2nd by Dennis, to close nominations. Motion carried. Members cast their ballots: Voight received 3, Schleeter received 2. Bill Voight is the Chair of the Public Safety Committee.

Chair Bill Voight called for nominations for Vice-chair. Bill Voight nominated Dale Schleeter. Motion by Humphreys, 2nd by Dennis, to close nominations. Motion carried. Dale Schleeter was elected by unanimous vote.

Motion by Bassett, 2nd by Dennis, to approve the minutes of the April 12, 2016 meeting. Motion carried.

The Committee discussed having a mission statement. Dale Schleeter reiterated that the responsibility of the committee is to assure policy is being followed and recommend policy changes to the County Board. The meeting time will stay the same; Tuesday, 8:30 a.m.

Clerk of Court Claudia Burgan reviewed her report with the Committee.

Child Support Director Sandy Okamoto presented a report to the Committee. The Child Support Agency currently has 1600 cases; each worker is assigned approximately 550 cases. Okamoto handles the paternity cases. The Committee appreciates the director's availability at the monthly committee meeting.

Sheriff Mark Kelsey reminded the committee that the County Board has a statutory duty to tour the jail. This will be on the June County Board agenda to set a July tour date. Recruit class numbers are down and contribute to the continuing hiring issues. Sheriff Kelsey commended Joe Sajdera for his efforts in the jail.

Jail Administrator Joe Sajdera gave a report on the jail and current issues. Due to limited staff, the jail may work under the 2011 staffing agreement. Under that agreement they can only utilize 92 beds. The jail can adjust how many beds they use as staffing allows after notifying the state.

Sherrie Shelton presented the Animal Control Report to the Committee.

Coroner's Report is attached for review.

Emergency Management Director Pat Sanchez provided an Emergency Government report. Sanchez will have more information next month on the FEMA training in September, 2016. The Transit Bus cannot be given to Sawyer County. It will be bought and the old SAR vehicle will be given back to Mel Vanwey.

John Kruk's Communication System report is attached for review.

Ambulance Administrator Eric Nilson gave a report on the Ambulance Department. Nilson introduced Brian Donaldson, the Ambulance Administrator from Waushara County. Donaldson shared information with the Committee on how Waushara Ambulance operates their full-time Department. The coverage area is Waushara County with 600 square miles and five towns outside of the county. Total population in the service area is around 27, 000. The department has 50 employees that are split between full and part time. 25% of the revenues come from transfers; they would like to grow that to 30%. There are four stations, each with an ambulance and two employees, 24/7. If one of the two main stations are called out, one of the two minor stations move in to cover. With the current operation the response time is under 20 minutes 90% of the time. The total budget is \$2.7 million of which \$500k is allocated for other county support costs that include Human Resources, Corp Counsel, Administration, etc.

Request for update on Victim Advocate office located in the courthouse. This will be on the June agenda. The Committee would like to see a proposed plan for the Ambulance Department at the June meeting.

Motion by Voight, 2nd by Bassett, to adjourn the meeting. Motion carried.
Minutes prepared by Sawyer County Clerk Carol Williamson

CHILD SUPPORT AGENCY
JUNE 2016
Sandra Snider Okamoto, Director



During the month of May, 22 cases transferred to LCO Tribal Court / Child Support Agency. Fifteen of these cases owed arrears which totaled \$319,519.52, two of the cases were closed and five of the cases had zero arrears.

The monthly performance reports are not yet published for the month of May.

I referred a case to the district attorney for criminal non-support in 2015. The DA filed charges representing four felony counts of failure to support child. The Defendant did not appear in court when summoned which resulted in a warrant for his arrest being issued in December 2015. On felony failure to pay, the warrant is nation-wide. The Defendant was arrested in North Dakota on May 26, 2016. He is not waiving extradition. I signed the paperwork with the DA and Judge on June 3, 2016 to begin the extradition process to return Defendant to WI. Defendant owes \$53,461 in arrears for his three children.

We have 22 cases set for our June 13th court day. We will also be in court during divorce hearings when there are minor children, when warrants are served and when a judge other than Judge Yackel is assigned to a case.

We currently have a case which the State is monitoring to see the outcome. In 2005 we filed a paternity action against an alleged father. We were unable to get him served for the January 2016 court date; the process server made several attempts but no one would answer the door. A Warrant was issued in January 2006. In February of this year I was again searching for him with the locate tools available and found him in Georgia. He requested genetic testing and results came back at 99.99% that he is the father. Since child support commences with the date the petition is filed, we could be looking at child support going retro 10 years, which is what the custodial parent is requesting. The alleged father has hired an attorney out of Eau Claire to represent him. This matter is set for our July 11th court date and at the minimum will result in this now 11 year old child finally having dad's name added to his birth certificate.

SAWYER COUNTY
Revenue Proforma Budget Report
 Through Date: 5/31/2016

| Account Number | Fiscal Year Amended Budget | Y-T-D Amount | %Used | Proforma Amount | % Used |
|-----------------------------------------------------------|-------------------------------|--------------|-------|-----------------|--------|
| Fund: 100 General Fund | | | | | |
| Department: 56 Child Support Agency | | | | | |
| Account Classification: 43000 Intergovernmental Revenue | | | | | |
| 43562 St. Aid/Child Support Dir. Costs | \$301,977.00 | \$85,216.86 | 28% | \$205,987.75 | 68% |
| 43563 St. Aid-Child Support Indirect C | \$0.00 | \$0.00 | +++ | \$0.00 | +++ |
| 43564 State Aid-Incentive Payments | \$45,215.00 | \$3,895.00 | 9% | \$9,415.07 | 21% |
| 43572 CCC Cooperative Agreement | \$1,000.00 | \$189.09 | 19% | \$457.05 | 46% |
| 44601 Appl, Service, Intercept Fees | \$0.00 | \$194.58 | +++ | \$470.34 | +++ |
| 43000 Intergovernmental Revenue Totals: | \$348,192.00 | \$89,495.53 | 26% | \$216,330.21 | 62% |
| Account Classification: 46000 Public Charges for Services | | | | | |
| 46455 Paternity Cost | \$1,200.00 | \$112.55 | 9% | \$272.03 | 23% |
| 46465 Service of Process | \$5,000.00 | \$730.67 | 15% | \$1,766.16 | 35% |
| 46000 Public Charges for Services Totals: | \$6,200.00 | \$843.22 | 14% | \$2,038.20 | 33% |
| Account Classification: 48000 Misc. Revenues | | | | | |
| 43568 ARRA Revenue | \$0.00 | \$0.00 | +++ | \$0.00 | +++ |
| 43569 FCC Cooperative Agreement | \$0.00 | \$0.00 | +++ | \$0.00 | +++ |
| 48000 Misc. Revenues Totals: | \$0.00 | \$0.00 | +++ | \$0.00 | +++ |
| Department: 56 Child Support Agency Totals: | \$354,392.00 | \$90,338.75 | 25% | \$218,368.40 | 62% |
| Fund Totals: General Fund | \$354,392.00 | \$90,338.75 | 25% | \$218,368.40 | 62% |
| Grand Totals: | \$354,392.00 | \$90,338.75 | 25% | \$218,368.40 | 62% |

SAWYER COUNTY
Expense Proforma Budget Report
 Through Date: 5/31/2016

| Account Number | Fiscal Year Amended Budget | Y-T-D Amount | %Used | Proforma Amount | % Used |
|----------------------------------------------------|-------------------------------|--------------|-------|-----------------|--------|
| Fund: 100 General Fund | | | | | |
| Department: 56 Child Support Agency | | | | | |
| State Account: 54500 Child Support Expenses | | | | | |
| Account Classification: 50100 Personal Services | | | | | |
| 50111 Regular Salaries | \$216,680.00 | \$74,734.22 | 34% | \$180,648.94 | 83% |
| 50112 Salaries Overtime | \$0.00 | \$6.56 | +++ | \$15.84 | +++ |
| 50137 Reimbursed Health Insurance | \$0.00 | \$0.00 | +++ | \$0.00 | +++ |
| 50144 Term Life Ins./Employer's Share | \$186.00 | \$24.83 | 13% | \$60.01 | 32% |
| 50150 Paternity Costs | \$1,700.00 | \$1,377.28 | 81% | \$3,329.17 | 196% |
| 50151 FICA-Employer's Share | \$16,400.00 | \$4,957.59 | 30% | \$11,983.57 | 73% |
| 50152 Retirement-Employer's Share | \$13,998.00 | \$4,896.13 | 35% | \$11,835.02 | 85% |
| 50153 Retirement-Employee's Share | \$0.00 | \$0.00 | +++ | \$0.00 | +++ |
| 50154 Hospital and Health Insurance | \$83,526.00 | \$48,066.75 | 58% | \$116,187.82 | 139% |
| 50155 Flex Administration Fees | \$212.00 | \$77.50 | 37% | \$187.32 | 88% |
| 50157 Employee Education and Training | \$600.00 | \$0.00 | 0% | \$0.00 | +++ |
| 50158 Unemployment Compensation | \$0.00 | \$0.00 | +++ | \$0.00 | +++ |
| 50100 Personal Services Totals: | \$333,302.00 | \$134,140.86 | 40% | \$324,247.68 | 97% |
| Account Classification: 50200 Contractual Services | | | | | |
| 50147 Workers Comp | \$577.00 | \$124.44 | 22% | \$300.80 | 52% |
| 50220 Contracted Expenses | \$11,900.00 | \$3,702.48 | 31% | \$8,949.69 | 75% |
| 50225 Telephone | \$1,200.00 | \$456.15 | 38% | \$1,102.59 | 92% |
| 50243 Repairs/Furniture & Fixtures | \$0.00 | \$0.00 | +++ | \$0.00 | +++ |
| 50255 Paper Service | \$3,000.00 | \$1,292.99 | 43% | \$3,125.42 | 104% |
| 50200 Contractual Services Totals: | \$16,677.00 | \$5,576.06 | 33% | \$13,478.50 | 81% |
| Account Classification: 50300 Supplies and Expense | | | | | |
| 50311 Postage | \$4,500.00 | \$1,552.95 | 35% | \$3,753.81 | 83% |
| 50312 Office Supplies | \$2,900.00 | \$362.63 | 13% | \$876.55 | 30% |
| 50313 Printing | \$700.00 | \$531.84 | 76% | \$1,285.57 | 184% |
| 50321 Publications/Legal Notices | \$0.00 | \$0.00 | +++ | \$0.00 | +++ |
| 50324 Membership Dues | \$135.00 | \$135.00 | 100% | \$326.31 | 242% |
| 50325 Registration Fees | \$100.00 | \$40.00 | 40% | \$96.69 | 97% |
| 50335 Meal Expenses | \$300.00 | \$53.63 | 18% | \$129.61 | 43% |
| 50336 Lodging | \$800.00 | \$148.98 | 19% | \$360.11 | 45% |

SAWYER COUNTY
Expense Proforma Budget Report
 Through Date: 5/31/2016

| Account Number | Fiscal Year Amended Budget | Y-T-D Amount | %Used | Proforma Amount | % Used |
|----------------------------------------------------------------------------|-------------------------------|---------------------|------------|---------------------|------------|
| Fund: 100 General Fund | | | | | |
| Department: 56 Child Support Agency | | | | | |
| State Account: 54500 Child Support Expenses | | | | | |
| 50339 Travel | \$800.00 | \$219.73 | 27% | \$531.11 | 66% |
| 50300 Supplies and Expense Totals: | \$10,235.00 | \$3,044.76 | 30% | \$7,359.75 | 72% |
| Account Classification: 50700 Grants, Contributions, Indemnities and Other | | | | | |
| 50170 ARRA Expense | \$0.00 | \$0.00 | +++ | \$0.00 | +++ |
| 50700 Grants, Contributions, Indemnities and Other Totals: | \$0.00 | \$0.00 | +++ | \$0.00 | +++ |
| Account Classification: 50800 Capital Outlay | | | | | |
| 50812 Capital Outlay-Office Eq./Furnit | \$0.00 | \$0.00 | +++ | \$0.00 | +++ |
| 50813 Capital Outlay-Computer Equipmen | \$0.00 | \$0.00 | +++ | \$0.00 | +++ |
| 50819 Capital Outlay | \$0.00 | \$0.00 | +++ | \$0.00 | +++ |
| 50800 Capital Outlay Totals: | \$0.00 | \$0.00 | +++ | \$0.00 | +++ |
| Account Classification: 50000 Misc. Expenses | | | | | |
| 50000 Miscellaneous Expense | \$0.00 | \$0.00 | +++ | \$0.00 | +++ |
| 50000 Misc. Expenses Totals: | \$0.00 | \$0.00 | +++ | \$0.00 | +++ |
| State Account: 54500 Child Support Expenses Totals: | \$360,214.00 | \$142,761.68 | 40% | \$345,085.93 | 96% |
| Department: 56 Child Support Agency Totals: | \$360,214.00 | \$142,761.68 | 40% | \$345,085.93 | 96% |
| Fund Totals: General Fund | \$360,214.00 | \$142,761.68 | 40% | \$345,085.93 | 96% |
| Grand Totals: | \$360,214.00 | \$142,761.68 | 40% | \$345,085.93 | 96% |

MONTHLY CORONER REPORT

2015

| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | YTD - Total |
|------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------------|
| Death Investigations | 4 | 4 | 7 | 7 | 11 | 9 | 6 | 7 | 12 | 9 | 5 | 7 | 88 |
| Natural | 4 | 3 | 5 | 5 | 6 | 7 | 5 | 5 | 9 | 8 | 3 | 6 | 66 |
| Accidental | 0 | 1 | 2 | 0 | 2 | 2 | 0 | 2 | 2 | 1 | 0 | 0 | 12 |
| Suicide | 0 | 0 | 1 | 2 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4 |
| Homicide | 0 | 0 | 0 | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 3 |
| Pending | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 | 2 |
| Undetermined | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 | 0 | 0 | 0 | 2 |
| All Cremation Authorizations | 10 | 10 | 13 | 14 | 13 | 14 | 14 | 9 | 16 | 11 | 13 | 11 | 148 |
| Posts | 0 | 0 | 1 | 0 | 4 | 1 | 0 | 0 | 1 | 0 | 2 | 0 | 9 |
| Hospice | 4 | 3 | 4 | 4 | 4 | 5 | 5 | 2 | 4 | 3 | 5 | 6 | 49 |

2016

| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | YTD - Total |
|------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------------|
| Death Investigations | 7 | 6 | 9 | 7 | 2 | | | | | | | | 31 |
| Natural | 6 | 4 | 9 | 6 | 1 | | | | | | | | 26 |
| Accidental | 0 | 2 | 0 | 1 | 1 | | | | | | | | 4 |
| Suicide | 1 | 0 | 0 | 0 | 0 | | | | | | | | 1 |
| Homicide | 0 | 0 | 0 | 0 | 0 | | | | | | | | 0 |
| Pending | 0 | 0 | 0 | 0 | 0 | | | | | | | | 0 |
| Undetermined | 0 | 0 | 0 | 0 | 0 | | | | | | | | 0 |
| All Cremation Authorizations | 16 | 12 | 17 | 14 | 10 | | | | | | | | 69 |
| Posts | 0 | 0 | 0 | 0 | 0 | | | | | | | | 0 |
| Hospice | 2 | 3 | 4 | 1 | 4 | | | | | | | | 14 |

Incidents

| Date | Time | Age | Gender | Location / Township | Cause | Manner |
|----------|------|-----|--------|--------------------------------|-----------------------------------|------------|
| 06/15/15 | 0455 | 58 | Male | River Road / Hunter | Amputation d/t gunshot wound, CHF | Accidental |
| 05/20/16 | 020 | 82 | Male | Nyman Avenue / City of Hayward | MI | Natural |
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| Additional activities | On-Call Hours | | | | | | | | |
|-----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|-----|-------|----|--------|----|--------|----|
| | <table style="width: 100%;"> <tr> <td>Dave D</td> <td style="text-align: right;">556</td> </tr> <tr> <td>Jim O</td> <td style="text-align: right;">80</td> </tr> <tr> <td>Mark G</td> <td style="text-align: right;">54</td> </tr> <tr> <td>Dave W</td> <td style="text-align: right;">54</td> </tr> </table> | Dave D | 556 | Jim O | 80 | Mark G | 54 | Dave W | 54 |
| Dave D | 556 | | | | | | | | |
| Jim O | 80 | | | | | | | | |
| Mark G | 54 | | | | | | | | |
| Dave W | 54 | | | | | | | | |

June 7th , 2016, Public Safety Committee Report

Emergency Government

- Damage to roads in Southern Sawyer County –Winter and Draper will be applying for aid through DOT
- Completed off-site plan for Centurylink
- Received Hazmat grant for \$7,924
- Working on Plan of Work completion
- County alert messaging system change to Nixle
- Working on grants for various items
- Upcoming trainings: PIO August 2 and 3rd, Wide Area Search September 16-18
- Meetings: CART, NWHCC, TSC, Alzheimer's Response, Railroad Response, WEM

Radio Update

- See John Kruk's Report

Americorps

- Members continue to work on their projects. End of service is August 31st.

Search and Rescue

- One standby for overdue canoeists
- UTS June 17-19th

Submitted: Pat Sanchez, EM

BASIC Public Information Officer Training (G290)

August 2 -3, 2016
0800-1700

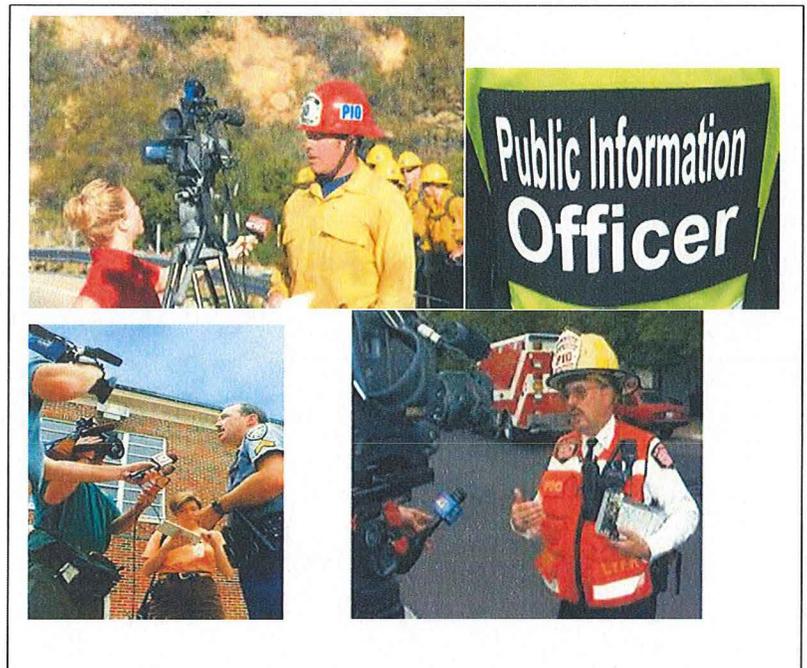
Washburn County Highway Department & EOC
1600 County H
Spooner, WI 54801
County: Washburn

Focusing upon the unique role of the Public Information Officer (PIO) in emergency management, this course will help PIOs or people assigned that role to fine-tune their job skills. Students will explore the role of the PIO in all phases of emergency management. They will look at the multi-faceted duties and challenges of it. Through individual and group activities, students will develop and practice a series of communication skills and identify ways to integrate all phases of emergency management into a comprehensive public information program.

Prerequisites : None

Who Should Attend:

- Education
- Elected Official
- Emergency Management
- Emergency Medical Service
- Fire Service
- Government Administration
- HazMat
- Health Care
- Law Enforcement
- Military
- Public Health
- Public Safety Communications
- Public Works
- Volunteer Organization



Instructor: Leslie, Thomas
Provider: Wisconsin Emergency Management
Point of Contact: Carol Buck
Washburn County Emergency Management
715-468-4730
cbuck@co.washburn.wi.us

Cost:
No tuition is charged.

To Register go to:
<https://www.trainingwisconsin.org/DeliveryDetails.aspx?classid=637aac33-d71a-49b8-95f5-bbaba10c425b>



Wide Area Search Class

Hayward City Fire Department
September 16-18, 2016
0800-1600

Topics

Preparedness and Response Search Management and Planning Mapping
Search Strategies and Skills Communication Team Management
Hands-on Exercise Preparedness

Audience

The participant audience includes any agency that may respond to a major emergency, disaster or event, including:

| | | |
|--------------------------------|---------------------------|--------------------------------------|
| Fire Department Responders | Law Enforcement Officials | Medical Professionals |
| Emergency Management Agencies | Military Organizations | Hazardous Materials Responders |
| Canine Handlers SAR Teams | Animal Rescue | Disaster Relief Volunteer Responders |

Education Credits: 2.40 CEUs

When disaster strikes, it can be a challenge to effectively mobilize, organize, and deploy resources needed to perform wide area searches. This course is an excellent training opportunity for any jurisdiction or agency that may face such an emergency. The course content applies to a vast number of critical situations, including natural disasters or terrorist incidents.

You will be instructed in practical search methods and skills so you can perform systematic searches over a large affected area. The training will include challenging exercises that mirror real life scenarios. The three-day long event will conclude with an in-depth exercise that requires participants to utilize the skills gained during the course by working through an incident from start to finish in a single operational period.

The trainers delivering the course are knowledgeable—they are experienced emergency responders who have actively utilized wide area search techniques during some of the nation's largest and most challenging operations, such as Hurricanes Katrina, Ike, Gustav, and Rita; the Space Shuttle Columbia recovery operation; and many other incidents that required the same comprehensive strategies.

There are no prerequisites for this course. But it is highly recommended participants complete:

IS-100.a, Introduction to the Incident Command System or equivalent

IS-200.b, FEMA Incident Command System for Single Resources and Initial Action Incidents, ICS-200

NO COST TO ATTEND!! FREE!!

Space is limited. For more information contact: Pat Sanchez, 715-634-2004, psanchez@sawycercountygov.org