

Carol Williamson, Sawyer County Clerk
Sawyer County Courthouse
10610 Main Street, Suite 10; Hayward, Wisconsin 54843
email address – cwilliamson@sawyercountygov.org
telephone numbers 715.634.4866 and toll free
877.699.4110



Agenda
Economic Development and UW-Extension Committee meeting
August 8; 8:30 a.m.
Assembly Room, Sawyer County Courthouse

01. Meeting agenda
02. Minutes of July 11, 2016 meeting
03. Audience recognition
04. Sharing of Broadband information
 - Don Semler
05. Sawyer County Agricultural Fair Association report
06. Bike/Ped Citizens Advisory Committee report
07. University of Wisconsin-Extension Department report
 - Ag Agent travel contract
08. Recreation trails report
09. Other matters for discussion only

CW

Carol Williamson
Sawyer County Clerk

Emailed to: Sawyer County Record, Sawyer County Gazette, WRLS, WHSM, AND
WOJB, Hayward Library, and Village Of Winter for posting on Thursday, August 4, 2016,
12:10 p.m. by Carol Williamson

Draft

Minutes of the meeting of the Economic Development and UW-Extension Committee

Sawyer County Board of Supervisors

July 11, 2016; 8:30 a.m.; Assembly Room; Sawyer County Courthouse

Members present: Tom Duffy, Marc Helwig, Brian Bisonette, James Schlender, Bruce Paulsen

Others present: Tom Hoff, Mike Coleson, Frank Zufall, Linda Zillmer, John M. Saunder, Sheldon Johnson, Jeff Dietrich, Chad Midtlien, Lori Baltrusis, Otto Wiegand, Keven Schoessow, Carol Williamson

Chair Tom Duffy called the meeting to order.

Motion by Schlender, 2nd by Bisonette, to approve the Agenda.

Motion by Helwig, 2nd by Bisonette to approve the minutes of the June 6, 2016 meeting. Motion carried.

Supervisor James Schlender introduced Paul Weber from Charter Communications, Spectrum Business. Charter offers high-speed internet; they do not offer cell phone service. Charter serves commercial businesses as well as residential. They can offer specific localized services or service to a broader county area. Grants are available; Sawyer County and Charter can apply.

Community Development Outreach Specialist Gail Huycke shared broadband information with the committee. Gail defined broadband as high-speed internet that is always on. Other counties, including Iron, Oneida, and Vilas, have gone through the planning process and may be able to help Sawyer County implement a plan to expand the broadband coverage in the county. Parties that should be included in the planning stages are Education/Schools, Health Care/Hospitals and clinics, Emergency Management, the Lac Courte Oreilles Tribe, businesses, residents, and providers.

John Suanders from the Bike/Ped Citizens Advisory Committee reviewed a written report with the committee.

Area Agriculture Development Educator Kevin Schoessow and Area Agricultural Agent Ott Wiegand introduced themselves and provided information on their positions and available services.

Northwest Regional Planning Director Sheldon Johnson provided a printed report to the committee. Johnson reminded the committee of the hazardous waste collection in Sawyer County on July 30, 2016. Johnson introduced Jeff Dietrich. Mr. Dietrich manages the revolving loan fund.

The Committee discussed the Economic Development organization for Sawyer County. This has existed in the past. There is an existing Hayward Citizens group. Motion by Schlender, 2nd by Helwig, that the Economic Development and UW-Extension Committee take steps to investigate reestablishing the Economic Development Organization. Motion carried.

Northwest Regional Planning can provide technical assistance to work toward broadband roll out. A list of services available, potentially grant writing, will be given to Supervisor Schlender.

Iron County and Vilas County will be invited to attend the August Committee meeting. If the August date does not work for them, the Committee may hold a special meeting.

The Committee was informed of a nEXT Gen reorganizational meeting being held Friday, July 15 at 1:00 pm at the Agricultural center in Spooner. Kevin Schoessow and Amber Marlow will be at LCO on Friday, July 15 at 10:00 am.

Motion by Paulsen, 2nd by Helwig, to adjourn. Motion carried

Minutes prepared by Sawyer County Clerk Carol Williamson

Bike/Ped Citizens Advisory Committee
Meeting Minutes June 23rd, 2016, 1:30pm
Assembly Room Sawyer County Court House, Hayward, WI.

Call to Order: Meeting called to order 1:30 pm by Co-Chair John Saunders

Approve Agenda: Approved no changes or additions.

Introduction of Members: 7 Members present, 9 members called, had other commitments.

“Charter” - Draft- Mission Statement – The Draft Mission/Plan/Strategy adopted by the committee. The committee will utilize this document to guide the committee’s operations.

Existing Project/Program Report: (Quarterly Report to the Economic Development Committee)

- Bike/Walk to School Hayward –LCO: National Bike to School Day May 4th Hayward school District and LCO schools participated. Approximately 150 children from Hayward schools biked to school accompanied by adults. “Door prizes” provided as they arrived at school. LCO School: Several children (accompanied by adults) walked to school from the Pow-Pow grounds to the school. This was the first annual Bike/Walk to school day, expect to expand next year.

- Bicycle Map 3rd Edition Design complete and reviewed by committee, some minor changes and additions. Printing 5000 copies, expect available for distribution July 15th. Inventory will be kept at HLVCB, appropriate quantities will be distributed to the Chambers and Bike Shops

- County B Bike/Ped Trail Under construction, expect completion next week. Will include handicap transition ramps at intersections, route signs, benches, and striping.

- LCO Bike/Ped Trail, & Safe Routes to School; Combined into one project. Starts at Trepania Road and Round Lake School Road, phase 1 (2 mile segment from LCO school along Round Lake School Rd) will be completed this construction season. Some design and right of way details pending on phase 2.

- Town of Hayward Bike/Ped Trail: Application (Includes Trail and Culvert (for Birkie) under Hwy. 77 submitted before Jan 29th. Application accepted, returned for addition of “bridge” over Namekagon River returned with requested design change

- Bike/Ped Master Plan (Trails, Routes, Lanes) Committee adopted the Bicycle Map, 3rd Edition as the “Master Plan” to guide current and future projects. Changes can and will be made to the Master Plan as transportation needs change.

Bike/Ped Citizens Advisory Committee
Meeting Minutes June 23rd, 2016, 1:30pm
Assembly Room Sawyer County Court House, Hayward, WI.

New Projects:

- Sign Bike Routes Subcommittee (John Saunders., Joan McGaver, +) will address Route and arrow signs requirements in the townships within Sawyer County. Search out funding and facilitate purchase and installation.
- Bike Parking Racks: Subcommittee (Jim Miller chair +) will look for useful locations in the City of Hayward (and the Townships) for Bike parking. Examples: Main Street, Senior Center, Businesses, Clinics, etc., Search out funding and facilitate purchase and installation.

Future Efforts, Projects and Programs

- Spooner - Hayward Bike Trail Concept (Washburn County Tourism)
Discussed no conclusions will keep in touch with group and provide input.
Following items tabled, will be addressed in the future after progress is made on some of the above items.
- Expand CA Committee/ Projects into Adjoining Counties(Washburn Initially)
- Bike/Ped Trails (future) Funding(TA)/Sponsors Applications
- Bike to Work (School) Day/Week/ Month
2017, Beyond.

Next Meeting: Did not set a meeting date, may meet July or August

Adjourn Meeting adjourned at 2:45 pm.



University of Wisconsin-Extension

623 Extension Building
432 North Lake Street
Madison, WI 53706
608-262-6890
608-262-9166 (FAX)
800-947-3529 (TTY)

Cooperative Extension

Office of Budget & Fiscal Operations

August 1, 2016

Sawyer County UW-Extension Office

Attn: Lori Laberee

10610 Main Street, PO Box 351

Hayward, WI 54843-0351

RE: UW-Extension Multi-donor Contract for Ag Agent Travel, 133-PRJ89VI

Dear Lori,

Enclosed you will find three (3) copies of the contract between the Board of Regents of the University of Wisconsin System, on behalf of UW-Extension, and Sawyer County. The contract is for the period July 1, 2016 – June 30, 2017. Please have the appropriate county official(s) sign the copies and forward them to Julie Keown-Bomar. Have her sign and return all three (3) copies, along with a WISPER transmittal form, to my attention at:

432 North Lake Street
Room 623
Madison, WI 53706-1498

One executed copy of the contract will be returned to you and the regional office.

If you have any questions, please don't hesitate to contact me at (608) 263-0758. Or you can email me at howard.fenton@ces.uwex.edu.

Sincerely,

Howard Fenton
Accountant

Enclosure

cc: File



EDUCATIONAL ROLES OF COUNTY EXTENSION AGENTS AT COUNTY FAIRS

Cooperative Extension Policy

December 29, 1987

Introduction

The University of Wisconsin System has a three-fold mission in resident instruction, research and extension. In 1973, and again in 1982, the UW Board of Regents affirmed the historic commitment of all its institutions to public service and the public good. Concurrent with this reaffirmation was the assignment of the University of Wisconsin-Extension to lead, coordinate, plan and administer the extension function of the UW System.

Faculty and staff from throughout the UW System are often called upon to offer their academic expertise in specialized fields and to assist state and local agencies and groups to plan and execute events. Examples of these types of activity include providing expert testimony to the state legislature and policy formulation or statistical analysis for state and local government units. These and similar activities extend the educational role of university faculty to serve the public good.

The role of all extension faculty members, including county and area extension agents, is education. Extension agents are often the first point of contact with the University of Wisconsin System for people throughout the state. As educators, extension agents bring the resources of the University to bear on local needs, problems and concerns. This educational mission is accomplished in many ways - through seminars, workshops, informational meetings, tours, demonstrations, exhibits, field studies, teleconferencing, publications, and the mass media, both public and commercial. Extension agents also work with personnel of other agencies, organizations, institutions and elected bodies to develop educational programs and provide professional expertise based on the research and knowledge base of the University.

The Role of Extension Agents in County Fairs

Over the years UW-Extension has demonstrated its strong support for county fairs. This is appropriate because county fairs can offer numerous educational opportunities for participants and the general public. Fairs have also added a special dimension and focus to a variety of educational programs involving individuals of all ages as well as local organizations.

In some counties, extension agents had been asked to coordinate and/or direct part of all of the county fair operation. However, this is outside of the educational role of agents as faculty members of the University of Wisconsin System.

District Directors, in cooperation with County Agricultural and Extension Education Committees, will review the roles and responsibilities of agents. Increasing and strengthening the involvement of local citizens in planning and conducting county fairs will help county fairs achieve their goals as major educational, cultural, economics and social events in the lives of people.

There is a need for extension agents to work closely with county fairs, whether the county fair is an official county event, or sponsored by a private organization. However, it is the responsibility of UW-Extension administration and individual agents to monitor the job descriptions and day-to-day responsibilities of agents to ensure that services provided to county fairs are directly related to specific educational goals.

Also, adequate clerical staff ought to be employed by county fair organizations specifically to assist with fair responsibilities, so that ongoing extension programs can be maintained without disruption.

County extension agents should focus on educational roles at county fairs. Examples of these educational roles are as follows:

1. Coordinating training for fair board members and superintendents, particularly in the areas of decision-making, leadership and organization.
2. Instructing volunteer leaders in how to conduct a demonstration, prepare an exhibit, improve displays or supervise others.
3. Teaching at workshops, demonstrations or exhibits at the county fair.
4. Providing advice and counsel to fair boards and managers, and advising various fair committees to ensure that the educational dimension of the fair is strengthened. It may be appropriate for a member of the county extension staff to serve as a non-voting liaison to the fair governing board. These liaison and advisory roles have included:
 - counseling and instructing on development of job descriptions for paid and volunteer leaders working directly with the fair board;
 - working with the fair society and various fair committees on state premium list recommendations;
 - advising on publicity, promotion and display arrangements;
 - advising on selection and scheduling of judges, and training and evaluation of judges.
5. Serving as a judge in other counties to further enhance learning experiences for fair participants.

Administrative or organizational roles in connection with county fairs are **not appropriate** for county extension agents. Examples of such inappropriate roles include:

1. Serving as fair secretary or manager or superintendent.
2. Serving as a voting member of the fair board.
3. Booking or contracting for carnivals or other entertainment.
4. Scheduling or supervising the maintenance and upkeep of the fairgrounds or its buildings.
5. Handling fair receipts and/or disbursements, or selling tickets at the fair.
6. Employing paid personnel for the fair, including fair judges.



An EEO/AA employer, University of Wisconsin-Extension provides equal opportunities in employment and programming, including Title IX and American with Disabilities (ADA) requirements. © 2004 by the Board of Regents of the University of Wisconsin System. Developed by the Wisconsin 4-H Office, 431 Lowell Hall, 610 Langdon St., Madison, WI 53703. The 4-H name and emblem are federally protected under Title 18 US Code 707.

What Do County-based Extension Professionals Do?

Educational Roles

Learning Facilitator: Creates a comfortable learning environment; appropriately leads or guides learning activities, e.g., presentations to community-based groups, one-on-one meetings with local citizens, etc.

Subject Knowledge Expert/Technical Resource: Provides information; disseminates research in areas related to academic fields of study and professional experience; provides educational leadership and professional guidance to program-related agencies, educational institutions and related community groups

Scholar/Researcher: Is involved in creative, intellectual work; writes, publishes, and shares articles, curricula and program designs that contribute to new knowledge and understanding; contributes to development of respective academic discipline; designs and carries out applied research, e.g., demonstration plots in local communities, opinion surveys, etc. using effective and appropriate tools (**Note:** As a condition of tenure, this is one of a faculty member's primary roles; academic staff are likely to also be involved in scholarly work and may contribute to the academic discipline, however, assuming such a role is not a condition of employment)

Program Developer and Evaluator: Conducts needs assessments; collects data; measures and reports impacts; makes all reasonable effort to reach diverse audiences

Program Coordinator/ Educational Broker: Arranges educational meetings, e.g., state specialists visiting local groups; identifies local experts on issues unique to county and helps others tap them as resources

Community/Organization Capacity-BUILDER: Facilitates groups and/or communities interested in building their leadership ability and in taking action for positive change; supports the mission of community-based agencies and groups by assisting them in applying for grants, summarizing data for relevant reports, facilitating meetings, organizing groups, etc.; helps community leaders build infrastructures that will sustain community-based, long-term educational enterprises

Volunteer Developer: Builds the capacity of volunteers to implement Extension programming; develops the volunteer infrastructure necessary for programming to succeed over time; appropriately provides support and mentoring to individual volunteers

Community Partner: Builds and/or participants in community coalitions and collaborates with a diverse network of community-based agencies to accomplish educational goals

Lifelong Learner: Develops and follows a personal plan for professional development; participates in professional association activities

Organizational Roles

Strategic Thinker: Strives to understand the bigger picture of the forces impacting Extension work and takes appropriate actions to better position oneself and the organization

Organizational Roles (continued)

Public Relations/Marketer: Develops and maintains working relationships with public media; works to strengthen the public's understanding and value attached to Extension's work

Resource Developer: Researches extramural funding sources and writes grants in support of Extension's educational mission; uses fiscal/administrative acumen to maintain soundness of budgets

Academic Leadership: Participates in governance and service to respective academic department at the statewide and district levels

Administrator: Maintains office; participates in office/county/state committees to build a stronger Extension organization; maintains records and files; supervises staff

Interpersonal Roles

Leader: Provides guidance and direction (in a style that meets the needs of the situation) to ensure positive outcomes; models and encourages behavior consistent with Extension's overall mission, goals and values; models respect and value for individual and cultural differences

Communicator: Actively listens before speaking; uses language that is understood by others; asks questions to gather information and to check for understanding

Colleague/Team Member: Develops and maintains supportive working relationships with fellow Extension professionals; contributes to programming efforts that cross program area and/or county lines; supports group efforts to accomplish a common good

Coach: Provides instruction, feedback and support in an effort to build the capabilities and capacities of others

Balancer: Maintains neutrality in conflict situations; is able to see a difficult situation from all sides; takes steps to maintain a healthy work and personal life balance; can see the humor in a situation

Technology Roles

Instructional Technologist: Uses computers, compressed video, the web and other tools to provide effective and cost-efficient delivery of educational programming

Computer User: Knows way around a personal computer and is able to use it effectively as a communication/time management/productivity tool