

Carol Williamson, Sawyer County Clerk
Sawyer County Courthouse
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Note: The Board may take action on any or all items listed on the following agenda.

AGENDA

Sawyer County Board of Supervisors meeting
Thursday; June 16, 2016; 6:30 p.m.; Large Courtroom; Sawyer County Courthouse

01. Call to order, Roll Call, Pledge of Allegiance
02. Certification of compliance with the open meetings law
03. Meeting agenda
04. Public Comments
05. Minutes of the May 19, 2016 meeting
06. Committee Representative Appointments
 - A. Representative Appointment to Sawyer County Housing Authority
 - B. Establish Short-term Rental Ad-Hoc Committee and approve members
07. Public Works Committee Report including:
 - A. Federal Aviation Administration Memorandum of Agreement No. DTFACN-16-L-00053
 - B. Sustainable Transportation Funding Resolution
08. Land, Water, and Forest Resources Committee report
 - A. Resolution to amend Sawyer County Zone District Maps Case #16-004, Forde
 - B. The following are recommended Zoning Changes:

DISCUSSION – change “a large number of” to “500 or more”.

SECTION 3.24

Change “Board of Adjustment” to “Board of Appeals”

SECTION 4.21 Setback Requirements on Highways and Roads

1) Reads: All State and US numbered highways are hereby designated Class A highways. The setback line for Class A highways and for any other roads designated as major roads on official maps in effect in the County shall be 130 feet from the centerline of the highway, or 66 feet from the right-of-way line whichever is greater.

Change last sentence to read:

Or 66 feet from the right-of-way line whichever is the greater distance.

SECTION 4.21

2) Reads: All County Trunk highways not otherwise designated as Class A highways are hereby designated Class B highways. The setback for Class B highways and for roads designated as arterial roads on official maps in effect in the County shall be 75 feet from the centerline of such highway or 42 feet from the right-of-way line, whichever is greater.

Change last sentence to read:

Centerline of such highway or 42 feet from the right-of-way line, whichever is the greater distance.

SECTION 4.25 Lot Sizes

Reads: 1) After adoption of this ordinance, or an amendment thereto, no lot area shall be so reduced that the dimensional and yard requirements required by this ordinance cannot be met. Lots existing and of record, (i.e. documented by recording of a metes and bounds description; or a Certified Survey Map; or a recorded platted subdivision) but of substandard size, may be devoted to uses permitted in the district in which it is located. Additions to existing structures and the

construction of accessory buildings when a principal structure exists on the premises may be permitted by permit provided all other requirements, regulations, and setbacks can be met. (Amended July 20, 1995)

Change to read:

- 1) After adoption of this ordinance, or an amendment thereto, no lot area shall be so reduced that the dimensional and yard requirements required by this ordinance cannot be met. Lots existing and of record, (i.e. documented by recording of a metes and bounds description; or a Certified Survey Map; or a recorded platted subdivision) but of substandard size, may be devoted to uses permitted in the district in which it is located, providing all other provisions are met. Additions to existing structures and the construction of accessory buildings when a principal structure exists on the premises may be permitted by permit provided all other requirements, regulations, and setbacks can be met.

4.25 Lot Sizes

4.251 Creation of Lots

Reads:

1) Any LOT created after adoption of this ordinance, or an amendment thereto, shall contain in rectangular form, and extending rearward from the LOT FRONT, the-most restrictive minimum LOT AREA, LOT WIDTH and LOT DEPTH requirements contained in either Section 4.417 LAKE CLASS DEVELOPMENT STANDARDS or Section 18.0 DIMENSIONAL REQUIREMENTS.

Change to read: 1) Any LOT created after adoption of this ordinance, or an amendment thereto, shall contain in rectangular form, and extending rearward from the LOT FRONT, the minimum LOT AREA, LOT WIDTH and LOT DEPTH requirements contained in Section 18.0 DIMENSIONAL REQUIREMENTS.

4.251 Creation of Lots

Reads

2) Creation of LOTS in which the LOT DEPTH cannot be met within the first 200 feet.

- a) LOT AREA shall be, at a minimum, 150% of the most restrictive minimum requirements of either Section 4.417 LAKE CLASS DEVELOPMENT STANDARDS - (Lot Size) or Section 18.2 Required Lot Area.

Change to read:

2) Creation of LOTS in which the LOT DEPTH cannot be met within the first 200 feet.

- a) LOT AREA shall be, at a minimum, 150% of the minimum requirements of Section 18.2 Required Lot Area.

SECTION 4.52 OPTION TWO – RAISING CHICKENS IS ALLOWED

Reads:

3) Enclosure

(c) The enclosure shall meet the minimum setbacks required of a dwelling. The most restrictive setbacks mandated by 4.417 Lake Class Development Standards or 18.0 Dimensional requirements shall apply.

Change to read:

3) Enclosure

c) The enclosure shall meet the minimum setbacks required of a dwelling. The dimensional requirements of 18.0 shall apply.

Add:

SECTION 4.6 HORSES IN NON-AGRICULTURAL ZONE DISTRICTS
(RR-1, RR-2 and F-1 Zone Districts)

(1) Horses shall be permitted only on lots where a conditional use permit has been granted or on Agricultural zoned lands. In acting on any conditional use permit for horses, the Zoning Committee may impose such conditions as are necessary to secure the objectives of this chapter, including, but not limited to, the alteration, demolition, or reconstruction of existing structures within the time limits established by the Zoning Committee, giving consideration to the purposes of the chapter.

(2) In addition to the general requirements of this chapter and any conditions imposed in approving the conditional use permit, each site shall conform to the following:

(a) Minimum lot size: Five acres.

(b) Number of horses permitted: The maximum number shall be set by the conditional use permit and shall depend on the specific site characteristics and conditions of the permit. The characteristics to be considered shall include, but not be limited to: access to roads and equestrian trails; road conditions; streams and waterways; watersheds; vegetation; surrounding properties; slope; and visual impacts.

(3) Stalls and corrals: New construction or remodeled stalls shall be a minimum 12 by 12 feet in size, and existing stalls shall be a minimum 10 by 10 feet in size. All stables shall have room for daily turnouts. Turnouts shall have water for horses. Each horse shall have shelter available.

(4) Boarding: Up to 50% of the permitted horses may be boarded horses.

(5) Setbacks: For any new stable, at the time of construction, the stable shall be located not less than 50 feet from the nearest property line, recognizing that the Zoning Committee may require a greater setback in issuing a conditional use permit for the use based on existing site conditions and surrounding site conditions. Turnout and riding rings, fences shall be a minimum distance of 50 feet from any neighboring property line. Other setback requirements shall be as defined in the County's Zoning Ordinance.

(6) Residence: There shall be a full time residence owner.

(7) Stallions: Fencing shall be six feet in height. Signs shall be posted on stall doors, Turnout gates, and fences adjacent to trails indicating a stallion is kept therein. The owner shall disclose on the stable permit that a stallion is on the premises.

(8) Renting and hiring horses prohibited. No horse shall be rented or let for hire, except for equestrian instruction.

DISCUSSION – Add “with Town approval” to (1) and change “50 feet from the nearest property line” to “20 feet from the nearest property line” in (5) Setbacks. Change “Fencing shall be six feet in height” to “Fencing shall be a minimum of four feet in height” in (7) Stallions.

SECTION 5.0 SIGNS

Reads:

5.11 Permit Required. Except as otherwise specifically authorized, no sign shall be located, erected, moved, reconstructed, extended, enlarged, or structurally altered within Sawyer County

until a permit has been issued by the Sawyer County Zoning Administrator. No permit shall be issued for a sign not in conformity with the size, type, number, location, and use regulations affecting each zone district.

Add to end of paragraph:

Approval must be obtained by the Wisconsin Department of Transportation for any sign that is to be located on a state highway.

SECTION 6.0 REGULATION OF SPECIAL USE

6.1 GENERAL PROVISIONS

Reads:

Except as added or altered hereafter in this section, the procedure and requirements of Section 8.0 governing conditional uses, shall apply.

Delete sentence and replace with:

See Section 6.9

SECTION 6.6 TRAILER CAMPS AND CAMPGROUNDS

Reads:

6.62 Maximum number of sites – 15 per gross acre

Change to read:

6.62 Maximum number of sites – 10 per gross acre.

6.611 (4)(a)

(3) reads: Does not violate 4.422 IMPERVIOUS SURFACES

(4) reads: Mitigation is performed in accordance with Section 4.419 MITIGATION and a mitigation plan is approved by the Sawyer County Land and Water Conservation Department.

Delete (3) and (4)

6.611 (5)

(f) reads: Does not violate 4.422 IMPERVIOUS SURFACES

(g) reads: Mitigation is performed in accordance with Section 4.419 MITIGATION and a mitigation plan is approved by the Sawyer County Zoning and Conservation Department.

Delete (f) and (g)

6.86 reads:

Sanitary facilities provided for under Section 3 of the Sawyer County Private Sewage System Ordinance.

Change to read:

Sanitary facilities provided for under Section 2 of the Sawyer County Private Sewage System Ordinance.

SECTION 6.9 SPECIAL USE APPLICATION

6.91 reads:

6.91 General. Land uses listed as permitted by a special use application are allowed only after review, consideration, and approval of the Town Board and the Zoning Administrator. This category recognizes that land uses vary in their degree of impact on both community and resources. Special uses are considered less critical than conditional uses, but of such importance that they shall be subject to review by the Town Board and the Zoning Administrator.

Change to read: Land uses listed as permitted by a special use application in the A-1 and F-1 zone districts are allowed only after review, consideration, and approval of the Town Board and the Zoning Administrator. This category recognizes that land uses vary in their degree of impact on both community and resources. Special uses are considered less critical than conditional uses, but of such importance that they shall be subject to review by the Town Board and the Zoning

Administrator.

6.94 reads:

6.94 Conditions:

The Zoning Administrator may attach any special provisions or condition to a special use application deemed necessary to further the goals and objectives of this ordinance. The Zoning Administrator shall be guided by those factors listed in Section 8.0 of this ordinance.

Change to read:

6.94 Conditions. The Zoning Administrator and/or the Town Board may attach any special provisions or condition to a special use application deemed necessary to further the goals and objectives of this ordinance. The Zoning Administrator and/or the Town Board shall be guided by those factors listed in Section 8.0 of this ordinance.

6.96 Special Events (1-3 Days)

Reads:

1) Special events, as described in this section, include events for profit such as concerts. Special events do not include family gatherings, auctions etc.

2) The provisions of Section 6.7, Major Recreational Equipment/Vehicles, may also apply to the issue of special events.

3) Approval must be granted by the Sawyer County Zoning Committee for any special events held in the county that will exceed five-hundred (500) people. A letter of approval from the Town Board must be obtained. Applicants must contact the respective Town Clerk and the Zoning Office to be placed on the Town and Sawyer County Zoning Committee agendas at least thirty (30) days prior to the event date.

4) A plot plan of the event site and a plan of operations containing the following information shall be submitted to the Town Board and the Sawyer County Zoning Committee:

- (a) Type of event being held.
- (b) Time period the event will take place.
- (c) Location of sanitary facilities.
- (d) Location of water.
- (e) Location of entries and exits.
- (f) Parking area.
- (g) Garbage dumpsters.
- (h) Straight line distance from the event area to the nearest private residence.
- (i) Will there be traffic control?
- (j) Will there be ambulance/medical staff on premises?
- (k) Will food/beverages be sold on the premises?
- (l) Proof of insurance for the event.

5) Events utilizing Sawyer County lands/property, and with the permission of the Sawyer County Board of Supervisors or any committee authorized to act on behalf of the Sawyer County Board of Supervisors, must provide proof of insurance of the event, but are otherwise exempt from all other requirements of Section 6.9.

6) Events held within the City of Hayward are exempt from all requirements of Section 6.9.

Change to read:

6.96 SPECIAL EVENTS (1-3 Days).

Special events do not include auctions or family gatherings such as weddings, birthday parties, etc.

1) Approval must be granted by the Sawyer County Zoning Committee and the respective Town Board for any special event held in the county that will exceed one hundred (100) people. Applicants must contact the respective Town Clerk and the Zoning and Conservation Office to be placed on the Town and Sawyer County Zoning Committee agendas at least thirty (30) days prior to the event date. Written approval from the Town Board must be obtained.

2) A Special Events application, plot plan of event site and a plan of operations containing the following information shall be submitted to the Town Board and the Sawyer County Zoning Committee for approval:

- a) Type of event being held.
- b) Time period the event will take place.
- c) Location of sanitary facilities.
- d) Location of water.
- e) Location of entries and exits.
- f) Parking area.
- g) Garbage dumpsters.
- h) Straight line distance from the event area to the nearest private residence.
- l) What roads will be affected? Will there be traffic control?
- j) Will there be security/law enforcement throughout the event?
- k) Will there be ambulance/medical staff on premises?
- l) Will food/beverages be sold on the premises?
- m) Will there be overnight camping? If so, the provisions of Section 6.7, Major Recreational Equipment/Vehicles, may apply.

3) Events utilizing Sawyer County owned lands/property, with the permission of the Sawyer County Board of Supervisors or any committee authorized to act on behalf of the Sawyer County Board of Supervisors must provide proof of insurance of the event.

4) Proof of insurance is required.

5) Events held within the City of Hayward and incorporated areas are exempt from all requirements of this Section.

DISCUSSION – It was discussed that this topic had a number of comments and needs to be reviewed separately apart from the other amendments.

SECTION 8.2 PROCEDURE

8.21 Application.

Reads: Applications for a conditional use shall be made to the County

Zoning Administrator who shall promptly refer the application to the County Zoning Committee. In addition to the information required under Section 9.2 for a land use permit, the County Zoning Committee may require the applicant to submit other pertinent data and information necessary to properly evaluate the request.

Delete: “promptly”

DISCUSSION – Replace “promptly refer the application” with “refer the application within 60 days”

8.24 Recording.

Reads: When a conditional use has been granted, an appropriate record shall be made of the land use and structures permitted and such use shall be applicable solely to the structures, use and property so described.

Change to read: When a conditional use has been granted, an appropriate record shall be made of the land use and structures permitted and such use shall be applicable solely to the structures, use, and property and in some cases to the property owner, subject to the recording of a deed restriction.

SECTION 9.0 ADMINISTRATOR

9.12 Duties

9.12 (9) reads: Investigate and report violations of this ordinance to the appropriate County Zoning Committee and the District Attorney or Corporation Counsel.

Change to read:

9.12 (9) Investigate and report violations of this ordinance to the County Zoning Committee and/or Corporation Counsel.

9.2 Land Use Permits

9.22 (3) Application Procedure reads:

Scaled maps or drawing showing accurately the location, size and shape of the lot(s) involved, and of any proposed structure; including the relation to abutting roads, watercourses, and the existing and proposed use of each structure.

Change to read:

9.22 (3) Application Procedure

A scaled map or drawing accurately showing the location, size and shape of the lot(s) involved; all existing and/or proposed structure(s) including the location of any public or private road or easement, or any wetlands or watercourses.

DISCUSSION – reinsert “and the existing and proposed use of each structure” after “watercourses”.

9.23 Expiration

Reads: A land use permit shall expire twelve (12) months from the date of issuance if no action has begun on the project within that time.

Add to end of sentence:

An extension of up to six months may be granted, if requested prior to the expiration date of the permit.

DISCUSSION – Change “An” to “One”

SECTION 10.0 NONCONFORMING USES

10.1 CONTINUATION OF NONCONFORMING USES

Reads: 10.12 The maintenance and repair of nonconforming boathouses that extend water-ward beyond the ordinary highwater mark of any navigable waters shall comply with the requirements of Section 30.121, Wisconsin Statutes.

Change to read: The maintenance and repair, additions or alterations of nonconforming structures may continue provided there is no increase in the nonconformity.

Delete: 10.13 If the nonconforming use of a temporary structure is discontinued, such nonconforming use may not be recommenced.

Renumber 10.14 to 10.13

Renumber 10.15 to 10.14

10.2 Estimated Fair Market Value

10.21 reads: No structural alteration, addition or repair to any building or structure with a nonconforming use or any nonconforming building or structure, over the life of the building or structure, shall exceed 50 percent of the building or structure’s current estimated fair market value unless it is permanently changed to conform to the requirements of this ordinance.

Change to read: No structural alteration, or addition to any building or structure with a nonconforming use or any nonconforming building or structure, over the life of the building or structure, shall exceed 50 percent of the building or structure’s current estimated fair market value unless it is permanently changed to conform to the requirements of this ordinance.

10.22 reads: If the alteration, addition or repair of a building or structure which a nonconforming use or a nonconforming building or structure is prohibited because it is in excess of 50 percent of the current estimated fair market value, the property owner may still make the proposed alteration,

addition, or repair if:

Change to read: If the alteration or addition of a building or structure which a nonconforming use or a nonconforming building or structure is prohibited because it is in excess of 50 percent of the current estimated fair market value, the property owner may still make the proposed alteration, addition, or repair if:

10.3 Restoration of Certain Nonconforming Structures

10.32 reads: Nonconforming Structures Located Within the Shorelands

1. Refer to State Statutes 59.692(1s)(a) Zoning of Shorelands on Navigable Waters.
2. Restoration shall be in accordance with all provisions of other applicable ordinances.

Delete (1) & (2) and replace with: See Sawyer County's Shoreland/Wetland Protection Ordinance.

SECTION 11.0

BOARD OF ADJUSTMENT

Change to read: BOARD OF APPEALS

11.23 Public Hearing Location

Reads: Any Public Hearing which the Board of Appeals is required to hold under Section 11.26, Powers and Duties of the Board of Appeals, shall be held in a town hall or other place as convenient as may be to the location or locations to be considered at such public hearings by name, address, or other commonly known means of identification, shall be included in the notice given of such hearing.

Change to read: Any Public Hearing which the Board of Appeals is required to hold under Section 11.26, Powers and Duties of the Board of Appeals, shall be held in a place as convenient as may be to the location or locations to be considered at such public hearings by name, address, or other commonly known means of identification, shall be included in the notice given of such hearing.

11.4 APPEALS

Reads:

11.41 Appeals to the Board of Appeals may be made by any person aggrieved or by an officer, department, board or bureau of the county affected by any decision of the Zoning Administrator or other administrative officers. Such appeal shall be made within a reasonable time, as provided by the rules of the board, by filing with the officer whose decision is in question, and with the Board of Appeals, a notice of appeal specifying the reasons for the appeal. The Zoning Administrator or other officer whose decision is in question shall promptly transmit to the Board all the papers constituting the record concerning the matter appealed.

Delete the word "promptly" from last sentence.

DISCUSSION – change "promptly transmit" to "transmit within 60 days"

11.42 HEARING APPEALS

3) Reads: The final disposition of an appeal to the Board of Appeals shall be in the form of a written resolution or order signed by the chairman and secretary of the board. Such resolution shall state the specific facts which are the basis of the board's determination and shall either affirm, reverse, vary, or modify the order, requirement, decision or determination appealed, in whole or in part, dismiss the appeal for lack of jurisdiction or prosecution or grant the appeal.

Change to read:

3) The final disposition of an appeal to the Board of Appeals shall be in the form of a written decision or order signed by the chairman, secretary or designee of the board or by the board's legal counsel. Such written decision shall state the specific facts which are the basis of the board's determination and shall either affirm, reverse, vary, or modify the order, requirement, decision or determination appealed, in whole or in part, dismiss the .

DISCUSSION – complete the last sentence with “appeal for lack of jurisdiction or prosecution or grant the appeal.”

SECTION 17.0 ZONE DISTRICTS

17.2 RR-1: Residential/Recreational One

B) Uses Authorized by Conditional Use

15) reads: MULTI-DWELLING DEVELOPMENT or other similar development including a condominium, hotel, motel or resort, or other development, which in the opinion of the County Zoning Committee, are of the same general scale and character. Does not include conversions of existing properties to a different form of ownership (i.e., to condominium ownership) unless DWELLING UNITS are being proposed by plat or other means that would be in addition to the existing rental/DWELLING UNITS. Does not include existing MULTI-DWELLING DEVELOPMENTS unless creating additional DWELLING UNITS.

Change to read:

15) Multi-Dwelling Development (i.e., new condominium, hotel, motel, resort or other similar development which is of the same general scale and character). (Does not include the conversion of existing properties to a condominium ownership, existing resorts, motels, hotels or any other existing multi dwelling development unless more rental/dwelling units are being proposed by plat or other means that would be in addition to the existing rental/dwelling units.

Add:

#20) Horses

17.3 RR-2 Residential/Recreational Two

A) Permitted Uses

#7) reads: Will allow a cabin resort to build additional cabins providing lot requirements are met.

Change to read:

#7) Will allow a cabin resort to build additional cabin(s) provided lot area requirements are met.

B) Uses Authorized by Conditional Use

Add: #21) Horses

SECTION 18.0 Dimensional Requirements

NOTE (1) reads: Refer to Section 4.417 Lake Class Development Standards Table for parcels created after April 15, 1997.

Delete language in NOTE (1) and renumber NOTES as follows:

18.4 (b) Yard Required

Reads: {See NOTE (2) below}

Change to read:

{See NOTE (1) below

18.5 Floor Area, Residence (sq/ft)

Reads: See NOTE (3) below

Change to read:

{See NOTE (2) below

18.6 Minimum Residence Width

Reads: {See NOTE (3) below

Change to read:

{See NOTE (2) below

The committee reviewed the changes as noted as “**DISCUSSION –**” above.
Motion by Paulsen, 2nd by Bassett to approve the amendments as modified with corporation council review. Motion carried.

09. Administration Committee

A. Presentation by Patrick Glynn on Employee Compensation Study

10. County Board Rules Committee

B. Self-Organized County Ordinance

C. Sawyer County Board of Supervisors Policy and Procedure Manual.

11. Correspondence, reports from conferences and meetings, other matters for discussion only

12. **Closed Session** pursuant to section 19.85(1)(e)&(g) for deliberating alternatives to property acquisitions and to confer with legal counsel for the county concerning Sawyer County’s legal options concerning the portion of the recreational trail on the former railroad right of way near the north boundary of Sawyer county and pursuant to section 19.85(1)(f)&(g) for preliminary consideration of specific personnel problems, and to confer with legal counsel who is rendering advice regarding strategy and options relating to pending litigation.

CW

Carol Williamson
Sawyer County Clerk

Emailed to: Sawyer County Record, Sawyer County Gazette, WRLS, WHSM, AND WOJB, Hayward Library, and Village Of Winter for posting on Wednesday, June 15, 2016, 9:15 a.m. by Carol Williamson

Draft

Minutes of the meeting of the Sawyer County Board of Supervisors
Thursday, May 19, 2016 6:30 pm, Large Courtroom, Sawyer County Courthouse

County Board Chair Ron Kinsley called the May meeting of the Sawyer County Board of Supervisors to order. Roll call was as follows (x indicates present):

district - supervisor - T = Town, V = Village, C = City, W = Ward

- 01 - Dale Schleeter – T Lenroot W 1, T Hayward W 7, C Hayward W 5 and 6
- x 02 - Kathy McCoy – T Lenroot W 2, T Round Lake W 1
- x 03 - Tweed Shuman – T Hayward W 1 and 2
- 04 - Iras Humphreys – T Hayward W 3 and 4
- x 05 – James H. Schlender Jr. – T Hayward W 5 and 6
- x 06 – Marc D. Helwig – C Hayward W 1 and 2
- 07 - Thomas W. Duffy – C Hayward W 3 and 4
- x 08 - Bruce Paulsen – T Bass Lake W 1 and 2
- x 09 - Brian Bisonette – T Bass Lake W 3 and 4
- x 10 – Elaine Nyberg – T Sand Lake, T Edgewater W 1
- x 11 - Jim Bassett – T Edgewater W 2, T Bass Lake W 5, T Hayward W 8, T Meteor, T Couderay, V Couderay
- x 12 - William Voight – T Spider Lake, T Round Lake W 2, T Winter W 1
- x 13 - Ron Kinsley – T Hunter, T Radisson W 1, T Ojibwa W 1, V Radisson
- x 14 – Ron Buckholtz – T Radisson W 2, T Ojibwa W 2, T Weirgor, V Exeland, T Meadowbrook
- x 15 – Helen Dennis – T Winter W 2, T Draper, V Winter

The agenda for the meeting was presented as follows:

01. Call to order, Roll Call, Pledge of Allegiance
02. Certification of compliance with the open meetings law
03. Meeting agenda
04. Public Comments
05. Minutes of the April 19, 2016 meeting
06. Minutes of May 5, 2016 meeting
07. Committee Representative Appointments
 - Committee Appointments
 - Establish Short-term Rental Ad-Hoc Committee and approve members
08. Sawyer County Recreational Trail Presentation
09. Presentation from Sawyer County Snowmobile & ATV Alliance
10. Public Safety Committee Report
 - July date for County Board to tour the jail
11. Public Works Committee Report
 - Airport 6-year plan
12. Land, Water, and Forest Resources Committee report
 - Resolution to amend Sawyer County Zone District Maps - Case #16-003, Wegener
13. Administration Committee
 - Resolution to carryover \$1,050.00 in donations from the 2015 Law Enforcement Department budget to the 2016 Law Enforcement Department budget
 - Resolution to Approve Property Insurance Request for Proposal to Local Government Property Insurance Fund with an annual premium of \$84,459. This is an increase in premium of \$9,300.
14. County Board Rules Committee
 - Self-Organized County Ordinance
 - Sawyer County Board of Supervisors Policy and Procedure Manual.
15. Correspondence, reports from conferences and meetings, other matters for discussion only
16. The Board may convene into closed session, pursuant to section 19.85(1)(e) for deliberating alternatives to property acquisitions and 19.85(1)(g), Wisconsin Statutes, to confer with legal counsel for the County concerning Sawyer County's legal options concerning the portion of the recreational trail on the former railroad right of way near the north boundary of Sawyer County.

Motion by Bassett, 2nd by Dennis, to approve the agenda. Motion carried.

Motion by Voight, 2nd by Buckholtz, to approve the minutes of the April 19, 2016, meeting. Motion carried.

Motion by Bassett, 2nd by Buckholtz, to approve the minutes of the May 5, 2016, meeting. Motion carried.

Several changes were needed to committees due to scheduling conflicts. Kathy McCoy replaced Bruce Paulsen on the Aging and Disability Resource Center of the North. Bruce Paulsen replaced Kathy McCoy on the Northwest Regional Planning Commission. Ron Buckholtz replaced Helen Dennis on the Zoning Committee. Iras Humphreys was added to the Zoning Committee as an alternate. Bruce Paulsen replaced Bill Voight on the Economic Development and UW-Extension Committee. Motion by Dennis, 2nd by Paulsen, to approve the committee representative changes. Motion carried.

Motion by Voight, 2nd by Paulsen, to establish a Short-term Rental Ad-Hoc committee represented by Bruce Paulsen. Motion by Voight, 2nd by Paulsen to amend the motion and add Elaine Nyberg as an alternate. Roll Call vote was as follows: Schleeter – Absent; McCoy – no; Shuman – no; Humphreys – absent; Schlender – no; Helwig – no; Duffy – absent; Paulsen – yes; Bisonette – yes; Nyberg – yes; Bassett – yes; Voight – yes; Kinsley – yes; Buckholtz – no; Dennis – no. The motion failed with 6 voting yes, 6 voting no.

County Forest Administrator Greg Peterson gave a presentation to the Board on Sawyer County Trails. The Board was provided with a printed overview report of the trails including funding, projects, and the annual maintenance program.

Past president of the Sawyer County Snowmobile & ATV Alliance Bill Noonan gave each member of the Board a trail map. Noonan informed the Board how the Alliance contracts with the County to maintain the trails. The Alliance is volunteer driven and independent of the County. Their annual expense budget is \$250,000. The Alliance owns their own equipment and tracks all equipment and volunteer hours.

Supervisor Bill Voight informed the Board there will be a tour of the jail prior to the July County Board meeting. The Board will meet at the Courthouse at 5:30 on July 21, 2016.

Chair Ron Kinsley presented the Airport 6-year plan. Each year the plan needs to be approved. Motion by Shuman, 2nd by Schlender, to approve the Airport 6-year plan. Motion carried.

Zoning & Conservation Administrator Dale Olson recommended approval of the Resolution to amend Sawyer County Zone District Maps; Case #16-003, Wegener. Motion by Paulsen, 2nd by McCoy to approve the Resolution. Motion carried. Supervisor McCoy requested Zone District Maps for future changes.

Administrator Tom Hoff recommended approval of a Resolution to carryover \$1,050 in donations from 2015 to 2016 in the law enforcement budget. Motion by Schlender, 2nd by Shuman, to approve the Resolution. Motion carried.

Hoff recommended approval of a Resolution to retain the current property insurance provider Local Government Property Insurance Fund with an annual premium of \$84,459. The premium includes an increase of \$9,300 and a change in the deductible from \$500 to \$2,500. Motion by Bassett, 2nd by Buckholtz, to approve the Resolution. Motion carried.

Schlender commended the Administrator on his efforts and the outcome regarding the property insurance request for proposal.

Motion by Bassett, 2nd by Helwig, to move the Self-Organized County Ordinance to the June County Board. Motion carried.

Motion by Bassett, 2nd by Buckholtz, to convene into Closed Session. Roll Call Vote was unanimous.

The public was informed that the Board would adjourn the meeting before coming out of Closed Session.

Minutes prepared by Sawyer County Clerk Carol Williamson



P.O. Box 791 16036W Hwy 63 S Hayward, Wisconsin 54843
Phone (715) 634-4280 Fax (715) 934-4803 Email: schous@cheqnet.net

May 12, 2016

Tom Hoff
Sawyer County Administrator
10610 Main St Suite 23
Hayward WI 54843

Dear Mr. Hoff:

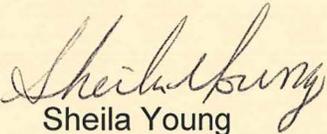
Unfortunately our most recently approved commissioner for the Sawyer County Housing Authority Board of Commissioners has decided not to remain on our board. Therefore, we are requesting that the county board approve Mike Sickenburger as the commissioner that will replace Tiffany Roberts.

To keep our State Charter in compliance with the state Housing Statutes, may we please have confirmation of this appointment in writing.

Enclosed is a list of the current Commissioners and their terms.

Thank you very much for your consideration of this matter.

Sincerely,


Sheila Young
Executive Director



"This institution is an equal opportunity provider and employer"

Updated :

The Land Water and Forest Resources committee at their June 8, 2016 meeting selected seven members to again look at short term rentals in Sawyer County. The results of this committee will then be forwarded through the Zoning committee for public hearing. This committee will have seven voting members, be noticed, and will operate by Robert's rules of order and open to the public.

The issue of unlicensed and unregulated short-term rentals is becoming a tipping point Statewide and Sawyer County should be at the forefront to mitigate some of the issues.

Mr. Jim Miller from the City of Hayward and I will act as advisors. I plan on having a meeting in early June.

Short-Term Rental Sub-Committee

	Name	Representing	Phone	Email
	Sherry Beckman or representative	HVCB	715-634-8498	sherry@haywardlakes.com
	Phil Nies	Sawyer County Lakes Forum	715-634-2920	nies2920@charter.net
	Matt Dale	Property Management of Hayward	715-580-0623	matt.dale@haywardrentals.com
	Representative	LCO TGB	715-634-8934	Mic.Isham@lco-nsn.gov
	Laura Rusk	Town Chair	715-945-2663	laura@bevcomm.net
	Lee Skelley	Self	920-540-8662	Lee.skelley@valmet.com
	Bruce Paulsen	LWFRC		blpaulsen@centurylink.net
	Elaine Nyberg-Sub	LWFRC		elainenyberg@outlook.com

Advisors

	Jim Miller	City of Hayward		james.miller8@yahoo.com
	Dale Olson	Sawyer County	715-634-8288	Dale.olson@sawyercountygov.org

Add to mailing

	Kris Newman		715-945-2511	kristreland@gmail.com



U.S. Department
of Transportation
**Federal Aviation
Administration**

Central Logistics Service Area
Real Estate & Utilities Group, ALO-720

10101 Hillwood Pkwy
Fort Worth, Texas 76177

APR 15 2016

Ms. Patty Leslie
Airport Manager
Sawyer County Airport
10930 N Airport Rd.
Hayward, Wisconsin 54843

Dear Ms. Leslie:

Subject: Expiring MOA No. DTFAGL-06-A-00027
Succeeding MOA No. DTFACN-16-L-00053
Navigational Aid Facilities
Sawyer County Airport
Hayward, Wisconsin

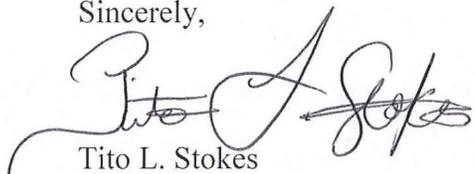
The Federal Aviation Administration's (FAA) Memorandum of Agreement (MOA) No. DTFAGL-06-A-00027 providing land sites and easements for existing FAA navigational aid facilities at Sawyer County Airport, Hayward, Wisconsin, expires by its terms on September 30, 2016. There is a continuing need for the land rights for FAA to operate and maintain the identified facilities in support of your airport operations.

In accordance with your telephone conversation on December 4, 2015 with Ms. Krystal Meller of our Contract Support Staff, enclosed are two copies of succeeding MOA No. DTFACN-16-L-00053.

Please have an authorized official sign and date both copies and return the copies in the enclosed postage paid envelope. When received, a fully executed copy will be returned to you for your records.

If you require additional information, please contact Ms. Meller at 817-222-4276 or via email at krystal.ctr.meller@faa.gov

Sincerely,



Tito L. Stokes
Real Estate Contracting Officer

Enclosure (2)

**U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION**

MEMORANDUM OF AGREEMENT

DTFACN-16-L-00053

This agreement is made and entered into by the SAWYER COUNTY, WISCONSIN, 10610 Main Street, Hayward Wisconsin, 54843 hereinafter referred to as SPONSOR, for itself, its successors and assigns, and the FEDERAL AVIATION ADMINISTRATION, hereinafter referred to as the FAA.

WITNESSETH

WHEREAS, the parties listed above have entered into an Airport Improvement Grant Agreement; and

WHEREAS, the parties listed above have entered into an agreement providing for the construction, operation, and maintenance of FAA owned navigation, communication and weather aids for the support of Air Traffic Operations; and

WHEREAS, the parties consider it desirable to work in cooperation with each other in the technical installation and operation of air navigational aids; and

WHEREAS, both parties agreed the establishment, operation, and maintenance of systems for air traffic control, navigation, communication, and weather reporting is in the primary interest of safety and direct support of the ongoing operation of the Sawyer County Airport.

NOW, THEREFORE, the parties mutually agree as follows:

1. TERMS AND CONDITIONS (Jan 12):

It is mutually understood and agreed that the Sponsor requires FAA navigation aid facilities in order to operate their business and that the FAA requires navigation, communication and weather aid facilities at the Airport in order to support Air Traffic Operations. Thus, in the interest of both parties it is hereby agreed that the Sponsor will allow the FAA to construct, operate, and maintain FAA owned navigation, communication and weather aid facilities in areas on the Airport that have been mutually determined and agreed upon for the term commencing on October 1, 2016 and continuing through September 30, 2036. The FAA can terminate this agreement, in whole or part at any time by giving at least (30) days' notice in writing. Said notice shall be sent by certified or registered mail.

A. Together with a right-of-way for ingress to and egress from the premises; a right-of-way for establishing and maintaining pole lines or under ground lines for

1.3.3 No Cost Land on an Airport Memorandum of Agreement

Revised January 2012

OMB Control No. 2120-0595

extending electrical power and/or telecommunications lines to the premises; including a right-of-way for subsurface power, communication and/or water lines to the premises; all rights-of-way to be over the area referred to as Sawyer County Airport, to be routed reasonably determined to be the most convenient to the FAA and as not to interfere with Airport operations. The Sponsor shall have the right to review and comment on plans covering access and utility rights-of-way under this paragraph.

B. And the right to grading, conditioning, and installing drainage facilities, seeding the soil of the premises, and removing all obstructions from the premises which may constitute a hindrance to the establishment and maintenance of navigational aid systems. The Sponsor shall have the right to review and comment on plans covering work permitted under this paragraph.

C. And the rights to make alterations, attach fixtures, and erect additions, structures or signs, in direct support of the Airport. The Sponsor shall have the right to review and comment on plans covering work permitted under this paragraph.

D. And the right to park, without cost, all official and privately owned vehicles used for the maintenance and operation of the air navigational facilities. Parking shall be provided adjacent to the navigational aid facility or as near as possible without interfering with the operation of the Airport.

2. CONSIDERATION (Aug- 02):

The FAA shall pay the Sponsor no monetary consideration, it being mutually agreed that the rights extended to the FAA herein are in consideration of the obligations assumed by the FAA in its establishment, operation, and maintenance of navigational aid facilities upon the premises.

3. PURPOSE (Apr-05):

It is understood and agreed that the use of the herein described premises, known as Sawyer County Airport, shall be related to the FAA's activities in support of Air Traffic operations.

4. FAA FACILITIES (Apr-05)

The FAA facilities covered by this agreement are identified on the most current approved Airport Layout Plan (ALP) and/or other pertinent drawings that are made part of this agreement by reference and shown on the attached FAA "List of Facilities".

5. TITLE TO IMPROVEMENTS (Apr-05):

Title to the improvements constructed for use by the FAA during the life of this agreement shall be in the name of the FAA.

6. HAZARDOUS SUBSTANCE CONTAMINATION (May-00):

The FAA agrees to remediate, at its sole cost, all hazardous substance contamination on the FAA facility premises that is found to have occurred as a direct result of the installation, operation, relocation and/or maintenance of the FAA's facilities covered by this agreement. The Sponsor agrees to remediate or have remediated at its sole cost, any and all other hazardous substance contamination found on the FAA facility premises. The Sponsor also agrees to save and hold the U. S. Government harmless for any and all costs, liabilities and/or claims by third parties that arise out of hazardous contamination found on the FAA facility premises that are not directly attributable to the installation, operation and/or maintenance of the facilities on the attached FAA "List of Facilities."

7. INTERFERENCE WITH FAA OPERATIONS (Oct-96):

The Sponsor agrees not to erect or allow to be erected any structure or obstruction of whatsoever kind or nature within the Airport's boundaries that may interfere with the proper operation of the navigational aid facilities installed by the FAA, as it is not in the best interest of the Airport or the FAA.

8. FUNDING RESPONSIBILITY FOR FAA FACILITIES (Oct-96):

The Sponsor agrees that any relocation, replacement, or modification of any existing or future FAA's navigational aid systems made necessary by Airport improvements or changes, which interferes with the technical and/or operational characteristics of the facility, will be at the expense of the Sponsor, with the exception of any such improvements or changes which are made at the request of the FAA. In the event such relocations, replacements, or modifications are necessary due to causes not attributable to either the Sponsor or the FAA, funding responsibility shall be determined by mutual agreement between the parties.

9. NON-RESTORATION (Oct-96):

It is hereby agreed between the parties, that upon termination of its occupancy, the FAA shall have no obligation to restore and/or rehabilitate, either wholly or partially, the property which is the subject matter of this agreement. It is further agreed that the FAA may abandon in place any or all of the structures and equipment installed in or located upon said property by the FAA during its tenure. Such abandoned equipment shall become the property of the Sponsor.

1.3.3 No Cost Land on an Airport Memorandum of Agreement

Revised January 2012

OMB Control No. 2120-0595

10. NOTICES (Oct-96):

All notices/correspondence shall be in writing, reference the Agreement number, and be addressed as follows:

OWNER:
Sawyer County, Wisconsin
10610 Main Street
Hayward, Wisconsin 54843

GOVERNMENT:
Department of Transportation
Federal Aviation Administration
Real Estate and Utilities Group, ALO-720
10101 Hillwood Pkwy
Fort Worth, TX 76177

11. Previous Lease(s)/Agreement(s)

This agreement succeeds MOA number DTFAGL-06-A-00027.

12. The following clauses are incorporated by reference: The full text of these clauses can be found via Internet at site <http://fast.faa.gov/> and finding the form "Land On-Airport Lease".

1. OFFICIALS NOT TO BENEFIT (10/96)
2. COVENANT AGAINST CONTINGENT FEES (8/02)
3. ANTI-KICKBACK (10/96)

13. SIGNATURES (Apr-04):

The Sponsor and the FAA hereby agree to the provisions outlined in this agreement as indicated by the signatures herein below of their duly authorized representative (s). This agreement is effective upon the date of signature by the last party thereof.

SAWYER COUNTY, WISCONSIN

**UNITED STATES OF AMERICA
FEDERAL AVIATION
ADMINISTRATION**

By: _____

By: _____
Tito L. Stokes

Title: Sawyer County Administrator

Title: Real Estate Contracting Officer

Date: _____

Date: _____

1.3.3 No Cost Land on an Airport Memorandum of Agreement

Revised January 2012

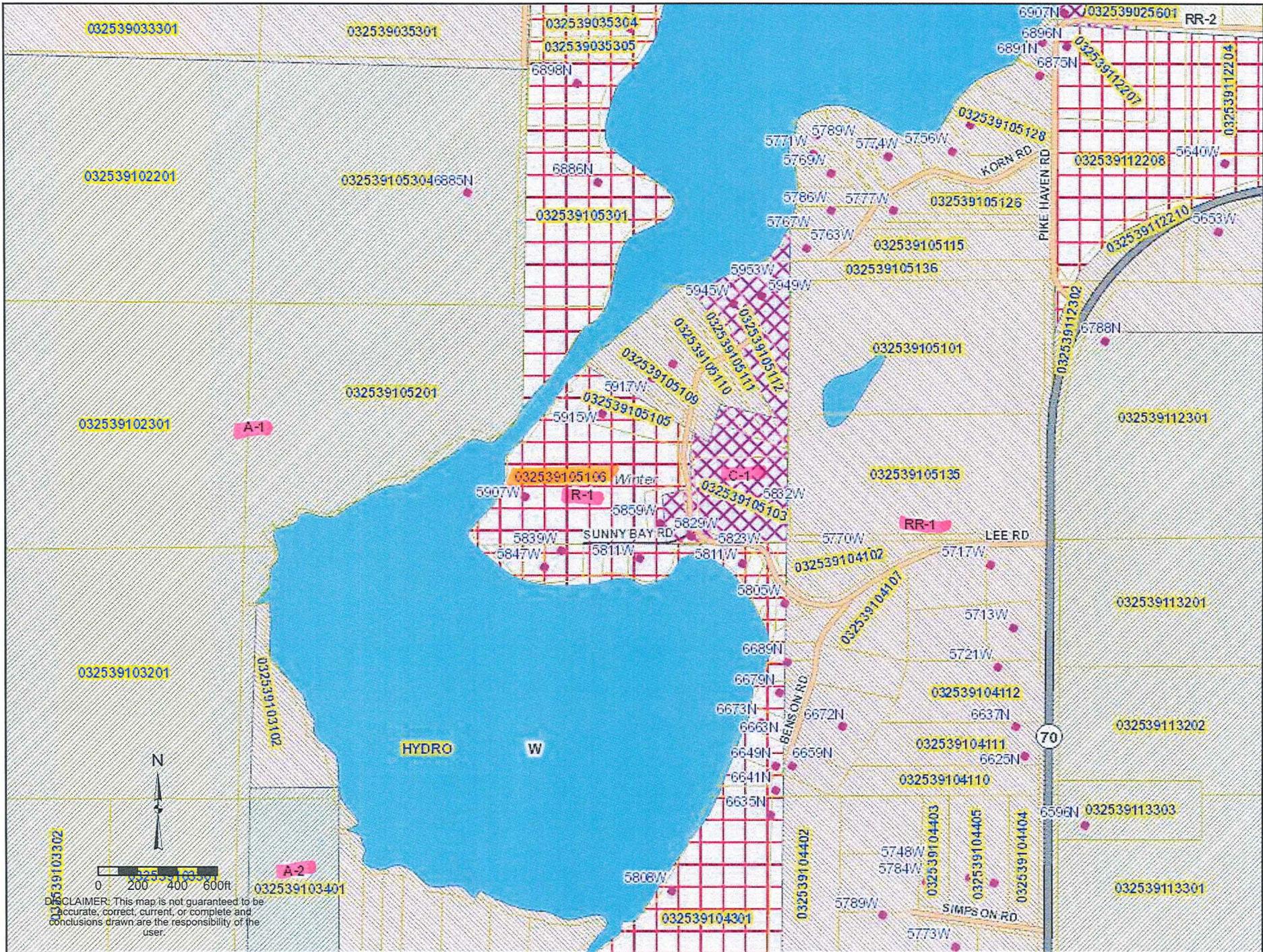
OMB Control No. 2120-0595

List of Facilities
Effective Date: 10/01/2016

MEMORANDUM OF AGREEMENT
 DTFACN-16-L-00053

SAWYER COUNTY AIRPORT

<u>Number</u>	<u>Facility</u>	<u>R/W Number</u>	<u>GSA Control Number</u>	<u>Comments</u>
1	MALSR	(HYR) RWY 20	55433	Facility site, equipment shelter restricted critical area
2	GS	(HYR) RWY 20	55432	Facility equipment shelter site, restricted critical area
3	PAPI	(HYR) RWY 2	55322	Facility Site
4	PAPI	(HYR) RWY 20	55321	Facility Site
5	LOC	(HYR) RWY 20	55439	Antenna site, equipment shelter site, restricted critical area
6	VOR	(HYR)	55126	Facility Site
7	RCAG	(HYR)	55438	Co-located with the VOR
8	ASOS	(HYR)	80019	Sensor site, co-located with GS



DISCLAIMER: This map is not guaranteed to be accurate, correct, current, or complete and conclusions drawn are the responsibility of the user.

