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Note: The Board may take action on any or all items listed on the following agenda.

AGENDA
Sawyer County Board of Supervisors meeting
Thursday; August 18, 2016; 6:30 p.m.; Large Courtroom; Sawyer County Courthouse

01. Call to order, Roll Call, Pledge of Allegiance
02. Certification of compliance with the open meetings law
03. Moment of Silence
04. Meeting agenda
05. Public Comments
06. Minutes of the July , 2016 meeting
07. Bank Signature card change for Clerk of Court
08. Resolution for Cooperation Agreement for CDBG-Emergency Assistance Program
09. Committee Appointments
 - A. Confirmation Removing James Bassett from Public Safety Committee
 - B. Confirmation Appointing James Schlender to Public Safety Committee
10. Economic Development Committee Report including:
 - A. Presentation on broadband and request for approval of a public hearing
11. Administration Committee
 - A. Ambulance Study
12. Correspondence, reports from conferences and meetings, other matters for discussion only.
13. **Closed Session** pursuant to section 19.85(1)(e), Wisconsin Statutes, for deliberating options concerning the portion of the recreational trail on the former railroad right of way near the north boundary of Sawyer County and along Highway 63 near Hayward.
14. The Board will reconvene into open session at the end of the closed session and may announce or take action on matters discussed in the closed session.

CW

Carol Williamson
Sawyer County Clerk

Emailed to: Sawyer County Record, Sawyer County Gazette, WRLS, WHSM, AND WOJB, Hayward Library, and Village Of Winter for posting on Wednesday, August 17, 2016, 10:00 a.m. by Carol Williamson

Draft

Minutes of the meeting of the Sawyer County Board of Supervisors
Thursday, July 21, 2016, 6:30 pm, Large Courtroom, Sawyer County Courthouse

County Board Chair Ron Kinsley called the July meeting of the Sawyer County Board of Supervisors to order. Roll call was as follows (x indicates present):

district - supervisor - T = Town, V = Village, C = City, W = Ward

- x 01 - Dale Schleeter – T Lenroot W 1, T Hayward W 7, C Hayward W 5 and 6
- x 02 - Kathy McCoy – T Lenroot W 2, T Round Lake W 1
- 03 - Tweed Shuman – T Hayward W 1 and 2
- x 04 - Iras Humphreys – T Hayward W 3 and 4
- x 05 – James H. Schlender Jr. – T Hayward W 5 and 6 (arrived at 7:05)
- x 06 – Marc D. Helwig – C Hayward W 1 and 2
- 07 - Thomas W. Duffy – C Hayward W 3 and 4
- x 08 - Bruce Paulsen – T Bass Lake W 1 and 2
- x 09 - Brian Bisonette – T Bass Lake W 3 and 4
- x 10 – Elaine Nyberg – T Sand Lake, T Edgewater W 1
- x 11 - Jim Bassett – T Edgewater W 2, T Bass Lake W 5, T Hayward W 8, T Meteor, T Couderay, V Couderay
- 12 - William Voight – T Spider Lake, T Round Lake W 2, T Winter W 1
- x 13 - Ron Kinsley – T Hunter, T Radisson W 1, T Ojibwa W 1, V Radisson
- x 14 – Ron Buckholtz – T Radisson W 2, T Ojibwa W 2, T Weirgor, V Exeland, T Meadowbrook
- x 15 – Helen Dennis – T Winter W 2, T Draper, V Winter

The agenda for the meeting was presented as follows:

01. Call to order, Roll Call, Pledge of Allegiance
02. Certification of compliance with the open meetings law
03. Meeting agenda
04. Public Comments
05. Minutes of the June 16, 2016 meeting
06. Emergency Management update on storm damage
07. Resolution to Ratify Emergency Proclamation by County Board Chair
08. Economic Development Committee Report including:
 - A. Letter of Support for the Nutrition Education Program
09. Land, Water, and Forest Resources Committee report
 - A. Resolution to amend Sawyer County Zone District Maps Case #16-005, Anderson
 - B. Resolution to amend Sawyer County Zone District Maps Case #16-006, Carlson
 - C. Rescind special recreational use permit
 - D. 2016-2017 Snowmobile/ATV Maintenance Contract Approved by Committee, forwarded to County Board for further discussion and action if needed.
 - E. Recommended Zoning Changes:

SECTION 2.0 DEFINITIONS

Create and renumber

(95) Special Event: An event where a large number of people are brought together to watch or participate in a sporting, cultural, business or any other type of unique activity that occurs on a limited or fixed duration (one-time, annual) that is presented to an audience, and may have an impact on the public.

10. Administration Committee

- A. Resolution to reallocate funds from the 2016 Financial System budget to the 2016 Human Resources Department Budget-Health Insurance Analysis; \$5,000.00.
- B. Resolution to increase the 2016 Emergency Government Department Budget for Additional Grant Funds received – Hazmat Equipment; \$7,925.00.
- C. Resolution to Reallocate Funds from the 2016 Labor Relations Expense Budget to the 2016 Personnel Director Department Budget – Wage Study; \$6,000.00.
- D. Full-time Ambulance Staffing
- E. Administrator Performance Evaluation

11. **Closed Session** pursuant to section 19.85(1)(c) Wisconsin Statutes, for Sawyer County Administrator performance evaluation, section 19.85 (1)(f) for employee disciplinary action, section 19.85(1)(e) for deliberating options concerning the portion of the recreational trail on the former railroad right of way near the north boundary of Sawyer County, and section 19.85 (1)(g).

12. The Board will reconvene into open session at the end of the closed session and may announce or take action on matters discussed in the closed session.

13. Correspondence, reports from conferences and meetings, other matters for discussion only.

Motion by Bassett, 2nd by Dennis, to approve the Agenda with Items 9, A, B, and E being covered by Zoning. Motion carried

Public comment: Linda Zillmer commented on ATV trails

Motion By Bassett, 2nd by Buckholtz, to approve the minutes of the June 16, 2016 meeting. Motion carried

Emergency Management Director Pat Sanchez reported 225 volunteers provided 1200 hours of service to the community after the July 11, 2016 storm. 3000 sand bags were filled and 18 homes and businesses were affected. Estimated damage is \$2.2 million. FEMA will be in the area the week of July 25 to do a preliminary damage assessment. Anyone with home damage should call Sanchez at 715-638-3355 or 844-638-3593.

Board Chair Kinsley presented a Resolution to ratify an emergency proclamation he signed on July 12, 2016. Motion by Paulsen, 2nd by Bassett to approve the resolution. Motion carried.

UW Extension Agent Lori Laberee requested the Board approve a Letter of Support for the Wisconsin Nutrition Education Program. Motion by Bassett, 2nd by Bisonette to approve the Letter of Support. Motion carried

Zoning Administrator Dale Olson presented two requests for changes to the Zoning Ordinance. Case #16-005, D. Anderson; Change from District Forestry One (F-1) to District Residential/Recreational One (RR-1). To allow parcel to be divided into two (2) parcels. Motion by Paulsen, 2nd by Bassett, to approve the request with the condition the parcel is divided into only two lots. Motion carried. Case #16-006, B&C Carlson Trust; Change from District Forestry One (F-1) to District Residential/Recreational One (RR-1). To conform with current land use pattern, neighboring zoning and current assessment use. Motion by Paulsen 2nd by Dennis to approve the request. Motion carried

At the June 16, 2016 County Board meeting multiple changes to the Zoning Ordinance were presented and approved. Inadvertently the first paragraph of the proposed changes was not included. The intent at the June meeting was to change "a large number of" to "500 or more" in the definition of a Special Event. Motion by Bassett, 2nd by Paulsen, to approve the change to the Special Event definition. Motion carried.

Supervisor Paulsen presented two requests from the Land, Water, and Forest Resources committee. A special use permit was issued to Up North Guided Tours at the June meeting. An event permit is not required to use the County Forest. Motion by Buckholtz, 2nd by Helwig to rescind the special use permit. Motion carried. The Committee requests approval of the Sawyer County ATV & Snowmobile Trail Maintenance Contract. This contract is valid July 12, 2016 to June 30, 2017. Motion by Paulsen, 2nd by McCoy, to approve the maintenance contract as presented. Motion carried

Administrator Tom Hoff presented three resolutions approved by the Administration Committee:

Horton Group will perform a health insurance analysis on Sawyer County's health insurance program. Resolution to reallocate funds from the 2016 Financial System Budget to the 2016 Human Resources Department Budget – Health Insurance Analysis; \$5,000. Motion by Schleeter, 2nd by Dennis, to approve the Resolution. Motion carried

The Emergency Management Department received an additional \$7,925.00 of grant funds from the State of Wisconsin. The grant will be forwarded to the Sawyer County Fire Association for hazmat equipment. Resolution to increase the 2016 Emergency Government Department budget for additional grant funds received-Hazmat Equipment; \$7,925. Motion by Nyberg, 2nd by Bassett, to approve the Resolution. Motion carried

A market analysis of the Sawyer County compensation plan was approved by the Sawyer County Board at the June meeting. There are funds available in the labor relations budget. Resolution to reallocate funds from the 2016 Labor Relations Expense Budget to the 2016 personnel Director Department Budget- Wage Study; \$6,000. Motion by Nyberg, 2nd by Helwig, to approve the Resolution. Motion carried

The Administration Committee directed the Administrator to move forward with a plan for full time Emergency Management Service. The Administrator is looking for direction from the full County Board. Motion by Paulsen, 2nd by Dennis, to take no further action on moving to full-time emergency services until the administrator develops a Comprehensive Business Plan and public hearings are held. Motion by Schleeter, 2nd by Schlender, to amend the motion and have the Administrator move forward with planning and budgeting for full-time Emergency Services until the Board is able to make a decision. Schleeter withdrew his amendment. Paulson withdrew his motion. No action taken. Administrator Hoff will bring back more information to the Board. Public Hearings will be held; location was not determined.

The Chair asked for public comment. Sawyer County Record Reporter Frank Zufall commented on the \$300k allocated administration costs. A resident from the Connors Lake area voiced concerns about ambulance services in that area of the county. Draper resident Ed Peters suggested possible overlap of coverage between Price and Sawyer County.

Motion by Bassett, 2nd by Nyberg, to convene into Closed Session. Motion carried unanimously

Motion by Paulsen, 2nd by Bisonette, to reconvene into Open Session. Motion carried unanimously.

Motion by McCoy, 2nd by Schlender, to approve the Sawyer County Administrator's salary at \$105,000 annually effective May 26, 2016 and approve moving expenses of \$3,000. Motion carried

The Board discussed a joint meeting with the Lac Courte Oreilles Tribal Council. Economic Development is one area where we could partnership. Supervisor Bassett informed the board that joint meetings have occurred in past years and were favorable. There is also interest in tours of landmarks and agencies. Supervisor Schlender, Administrator Hoff, and County Board Chair Kinsley will coordinate a joint meeting between the Sawyer County Board of Supervisors and the LCO Tribal Council.

Supervisor Dennis requested a County Board meeting in the southern part of the county. Chair Kinsley will consider in August or September if there is not a closed session on the agenda. Economic Development is considering a public hearing to develop strategy for improved broad band and cell phone service. Frank Zufall commended Administrator Hoff on submitting an application requesting the DNR office be relocated to Hayward. Edgewater resident Linda Zillmer informed the committee of the Extension Reorganization meeting that was held last Friday. Extension could be utilized to gather data and do surveys; what do we have, what we don't have.

Three supervisors are attending the WCA Conference in September: McCoy, Humphrey, and Voight. Supervisors were reminded to sign and turn in the Appendix B of the Manual to the County Clerk.

Motion by Paulsen, 2nd by Schlender to adjourn. Motion carried
Minutes prepared by Sawyer County Clerk Carol Williamson

PUBLIC HEARING NOTICE

IRON COUNTY
IRON COUNTY COURTHOUSE, 300 TACONITE STREET, HURLEY
BOARD ROOM – 1st FLOOR
AUGUST 30, 2016
6:00 PM

Iron County will conduct a public hearing regarding its proposed application for Community Development Block Grant Emergency Assistance Program (CDBG-EAP) funds resulting from storms and flooding beginning on July 11, 2016. The public is invited to attend to learn about the CDBG-EAP program, to help identify additional local housing, public facility, and community development needs, and to comment on the activities proposed to be included in the CDBG-EAP application.

The agenda for the public hearing is:

1. Identification of total potential funds.
2. Eligible CDBG activities
 - a. Economic Development (Business Assistance)
 - b. Public Facilities
 - c. Housing
3. Presentation of identified housing and community development needs.
4. Identification of housing and community development needs by public.
5. Presentation of activities proposed for CDBG application, including potential residential displacement.
6. Citizen input regarding proposed and other CDBG activities.

Residents and businesses in the Counties of Ashland, Bayfield, Burnett, Douglas, Iron, Price, Sawyer, and Washburn impacted by the storms and flooding beginning on July 11, 2016 are encouraged to attend, especially residents with low to moderate incomes. If residents are unable to attend the hearing and have questions or would like to provide comments, please contact Kim Gifford, Housing Specialist, by U.S. Mail at 1400 S. River Street, Spooner WI 54801, by email at kgifford@nwrpc.com or calling 715-635-2197.

The meeting room is handicapped accessible. Persons needing additional accommodations should contact Mike Saari, Iron County Clerk, at 715-561-3375.