

Kris Glenn Mayberry, Sawyer County Clerk  
Sawyer County Courthouse  
10610 Main Street, Suite 10; Hayward, Wisconsin 54843  
email address – county.clerk@sawyercountygov.org  
telephone numbers 715.634.4866 and toll free  
877.699.4110



June 8, 2015

Agenda  
Public Works Committee meeting  
June 10, 2015; 6:30 p.m.  
Assembly Room, Sawyer County Courthouse

01. Meeting agenda
02. Minutes of May 13, 2015 meeting
03. Audience recognition
04. Maintenance Department report, including:
  - project report
  - employee travel out of the County
  - monthly department expense vouchers
05. Sawyer County Airport report, including:
  - 2015 Federal Aviation Administration funding certificates
  - L & L Aviation (contracted Airport management) report
  - Airport improvement projects, including:
    - nearly completed instrument landing system, expanded aprons, and parallel taxiway project
    - perimeter fencing project
  - monthly Airport expense vouchers
06. Highway Department report, including:
  - ATV route request on CTH CC from Big Musky Road to Flowage Road
  - Highway Department Fund balance report
  - Highway Commissioner's report
  - employee travel out of the County
  - monthly department expense vouchers
07. Other matters for discussion only

KM

Kris Mayberry  
Sawyer County Clerk

minutes of the meeting of the Public Works Committee  
Sawyer County Board of Supervisors  
May 13, 2015; 6:30 p.m.; Assembly Room; Sawyer County Courthouse

members present: Ron Kinsley (Chair), Tweed Shuman, Kathy McCoy, Dale Schleeter, Dale Thompson

also present: Don Mrotek (Sawyer County Snowmobile & ATV Alliance), Michael J. Hager (Certified Public Accountants Anderson Hager Moe), Cliff Korn (Pilots' Association), Patty and Derek Leslie (L & L Aviation – fixed based operator and contracted Airport management); Maintenance Department Supervisor Tim Hagberg; Highway Commissioner Gary Gedart; County Clerk Kris Mayberry

Motion by McCoy, 2<sup>nd</sup> by Shuman, to approve the meeting agenda as presented. Motion carried.

Motion by Schleeter, 2<sup>nd</sup> by Shuman, to approve the April 15, 2015 Public Works Committee meeting minutes. Motion carried.

Highway Commissioner Gary Gedart presented and reviewed with the Committee his recommendation to approve Sawyer County Snowmobile & ATV Alliance's request for approval of an ATV route on County Highway B from River Road to the east end of the West Fork Bridge. Alliance representative Don Mrotek presented information and answered questions about the request. Motion by Shuman, 2<sup>nd</sup> by Schleeter, to approve the request, contingent upon the Town of Hunter Board of Supervisors having no objection to the route. Motion carried.

Michael J. Hager (Certified Public Accountants Anderson Hager Moe) presented and reviewed with the Committee the Sawyer County Highway Department Financial Statement as of December 31, 2015. Motion by Shuman, 2<sup>nd</sup> by McCoy, to approve the Financial Statement. Motion carried.

Highway Commissioner Gary Gedart presented and reviewed with the Committee bid tabulations for asphalt pavement, for centerline striping, and for asphalt pulverizing as follows:

asphalt paving - Monarch Paving bid (only bid) of \$46.00 per ton from Hayward the Hayward pit and \$45.80 per ton from Haugen pit. Motion by McCoy, 2<sup>nd</sup> by Shuman, to approve Monarch's bid. Motion carried.

centerline striping (epoxy paint) – AAA Striping Service bid of \$.186/lineal foot and Century Fence bid of \$.178/lineal foot. Motion by Shuman, 2<sup>nd</sup> by Schleeter, to approve the Century Fence bid. Motion carried.

asphalt pulverizing – Hein Reclamation bid of \$.36/square yard (does not include \$1,500 per mobilization charge), Monarch Paving no bid, Kraemer Company bid of \$.391/square yard, and W K Construction bid of \$.43/square yard. Motion by McCoy, 2<sup>nd</sup> by Schleeter, to approve the Kraemer Company bid as the low bid when mobilization charges are considered. Motion carried.

Highway Commissioner Gary Gedart presented and reviewed with the Committee the written monthly Highway Commissioner and Office Manager reports. Motion by Shuman, 2<sup>nd</sup> by Schleeter, to accept the reports. Motion carried.

Patty and Derek Leslie, of L & L Aviation (fixed based operator and contracted Airport management at the Sawyer County Airport), presented and reviewed with the Committee a written monthly report (copy in meeting file), including projects, operations, and conditions at the Sawyer County Airport. Ms. Leslie also reviewed with the Committee a list of site visit questions for a Compliance Assistance Review of the Sawyer County Airport that Wisconsin Department of Transportation Bureau of Aeronautics Airport Compliance Manager Hal Davis submitted. The compliance review that will be conducted addresses Airport emergency preparedness, security, maintenance, approach protection, property, land use, non-aeronautical activities, finances, ordinances, and appropriate hangar storage.

The Committee discussed Airport improvement projects.

Motion by Shuman, 2<sup>nd</sup> by Thompson, to accept the Airport report.

Maintenance Department Supervisor Tim Hagberg presented and reviewed with the Committee a written monthly department report (copy in meeting file) including a report on projects completed, in progress, and planned by the Maintenance Department. Mr. Hagberg reported that the City of Hayward established a price of \$110,000 for the County's purchase of snow removal equipment from the City for the Sawyer County Airport. Wisconsin Department of Transportation Bureau of Aeronautics Airport Improvement Project Engineer Matt Malicki will need to approve the price and purchase. Motion by Shuman, 2<sup>nd</sup> by Schleeter, to accept the Maintenance Department report. Motion carried.

Motion by Schleeter, 2<sup>nd</sup> by Shuman, to approve requests for travel requested in department reports. Motion carried.

The Committee reviewed and approved the monthly expense vouchers for the Highway Department, the Maintenance Department, and the Airport. The Committee noted that a Birkebeiner Foundation charge appeared to be erroneously listed for the Highway Department. Motion by Thompson, 2<sup>nd</sup> by Shuman, to approve the vouchers, with the exception of the Birkebeiner Foundation charge. Motion carried.

Motion by Thompson, 2<sup>nd</sup> by Shuman, to adjourn the meeting. Motion carried.

minutes prepared by Sawyer County Clerk Kris Mayberry

Maintenance Report  
June 2015

Along with routine maintenance, the following maintenance projects were completed or started in May:

I. Courthouse:

- Completed three office moves for Health and Human Services.

II. Sheriff's Department:

- Installed new power vent water heater at Dog Pound. The old water heater was a direct vent heater that did not meet code specifications.
- Built and installed gun racks for the evidence storage room.

III. Veteran Services:

- Finished installing heat recovery ventilator.
- We are making progress on the Veteran Services Office renovations.

IV. Airport:

- Painted interior of Terminal Building.

V. Maintenance Garage:

- Installed eyewash station in mechanic's bay.

## Sawyer County Airport Management Report June 2015

First off the bat, the B.O.A needs us to renew the FAA funding certificates for 2015. This is done at the committee level and needs to be signed for us to receive further funding. This is nothing new and needs/has to be done every year. The acceptance of the MALSAR road and lighting system was cancelled for mid-MAY. Currently none of our system have been accepted and are laying dormant until the FAA decides they want to sign off on the whole system. The FAA is sending experts up from Chicago on June 15<sup>th</sup> to review the entire project. The ILS system passed the flight check but the FAA was unwilling to accept it for multiple reasons. At this point no further action will happen until the big meeting on the 15<sup>th</sup>. There is still a possibility that the wetlands will need to be filled in several small areas.

Tom Shuman has begun mowing. Tom was concerned that large rocks and debris left by the contactors could damage his mowers. We repeatedly called Becker Hoppe and the contractor to get them to clean it up. Finally after relentless pursuit, they showed up 2 days after our first mowing cycle. The grass was knee high in places and we had no choice but to have Mr. Shuman's crew pick up the debris. We are trying to get the contractor to pay for this but nowhere in the contract did it state when the debris HAD to be removed. We are going to fight them on it but most likely will not be refunded.

The fence project pre bid meeting was held on June 9<sup>th</sup>. A concern regarding the project is the location to dispose of the organic material generated from the clearing. This will come from the 11,000-foot area we need to brush at 20 feet wide. This is all considered wetlands and will have to be hauled out. Currently, we are considering onsite disposal to save the project and the county lots of money. We believe we can spread this material out over the newly cleared area on the north end of airport property. We budgeted \$40,000 for the project and it looks like it's going to come in higher. Matt Malicki from the BOA warned it could be another 5-\$8,000.

The BOA feels we should to do a Property Boundary survey. With the large acquisition of property in the ILS project and the fence going up they feel it is necessary. The rest of our 2014 entitlements could be used but there will still be a cost to the county. That was not accounted for in the airport budget. Unfortunately we didn't know at budget time that this would be necessary.

In May, we installed a new windsock and the maintenance department painted the inside of the terminal building. Tim and his crew did a great job and the building looks great. We still need to get one of the main doors replaced. Unfortunately the doorframe has rotten out and is going to be a considerable cost to replace. Tim should have an updated for you on this.

### SIDE NOTE (perhaps not necessary for report)

We have been doing battle with the FCC over the airport Unicom license. The FCC claims that we have to pay \$430 to renew it. Since the county is a government entity we don't feel we should. The renewal process all has to be done on line. After hours on the phone with the FCC with no success, the Sawyer County IT department was brought in and they were unable to figure it out either. We had no choice but to renew at \$430 in order not to lose the license. We tried at least 4 different computers and many different operation systems to get this done but nothing worked. We even brought our personal computers in from home to no avail. As much as we hate spending county money we can honestly say we tried everything we could. The FCC Unicom license is good for 10 years.

## Kris Mayberry

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**From:** Kris Mayberry  
**Sent:** Thursday, June 04, 2015 9:18 AM  
**To:** Leslie, Dan and Patty; Matthew - DOT Malicki; Derek Leslie  
**Cc:** Tom Hoff  
**Subject:** RE: Boundary survey

Patty, Matt, and Derek

Please add our new County Administrator Tom Hoff (copied) to your communications as he will be the primary coordinator of Airport matters as soon as he is willing (I will be glad to assist before and after that happens). Also as the County's chief financial person he will need to track the financial aspects of the Airport projects. If possible Matt could you provide him with an update on what the County's remaining financial commitments are for the pretty much completed ILS project and a projection of those commitments for the upcoming perimeter fencing project?

Thank you.

Kris

Kris Mayberry  
Sawyer County Clerk  
715.634.4866

-----Original Message-----

**From:** Patty Leslie [mailto:dleslie@cheqnet.net]  
**Sent:** Thursday, June 04, 2015 8:42 AM  
**To:** Matthew - DOT Malicki; Kris Mayberry; Derek Leslie  
**Subject:** Boundary survey

Matt,  
Just to sum up what we were talking about the other day.  
The BOA wants Sawyer County to use the rest of its 2014 entitlement dollars for a property boundary survey. The reason for this is two fold. One is because we had a large land acquisition with our current project and secondly to know exactly where to put the fence.  
There would be an additional cost to the county of approx \$8400 dollars that I do not have in my budget.  
The fence project could possibly be more than the 40,000 dollars in the budget do to added expenses. Possibly another 5 - 8,000.  
We have a plan for the trout stream and are moving forward with all state dollars.  
The army corp is on board as is the DNR.  
The FAA cancelled the meeting to accept the MALSAR lighting system as they want their experts to come up and take another look at the whole project before a final determination can be made. That date has yet to be set.  
On another note the contractor showed up yesterday to pick up rocks AFTER our first mowing. We were forced to have our mowers pick up the rocks as they would have destroyed their equipment. The grass was knee high and we had no choice. I fail to see why Sawyer County has to pay for that. Who do I send that bill to?  
The prebid bate on the fencing project is July 9th which Matt Messina will be handling.

Do you have any corrections to my understanding of these situations?

## Kris Mayberry

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**From:** Derek Leslie <d\_leslie\_08@yahoo.com>  
**Sent:** Thursday, May 28, 2015 12:16 PM  
**To:** Leslie, Dan and Patty; Kris Mayberry  
**Subject:** Sawyer County Airport / HySecurity Gate Operators

Kris,

Long story short: we are in the final stages of finishing the design plans for the fence project. On the docket for today is making a decision on whether or not we want the two new gates to be back up operated in the event of a power loss. Each gate would cost roughly around \$8,000 to install the battery back up system. I spoke with Tim H. in person at the airport here today and we both decided that it's not something that we really need. The gates have a simple latch system to open and close in case of a power outage. I have also spoken with Don S. at Jack Links and it seems like he is going to go along with whatever we decide. I'm just sending this out to make sure we have all our bases covered. If you are interested at all in this topic, the thread attached to this email should offer some insight as to what we would expect with the battery back up system.

Thanks,

Derek Leslie

Begin forwarded message:

**From:** "Karl R. Kemper" <[kkemper@becherhoppe.com](mailto:kkemper@becherhoppe.com)>  
**Subject:** FW: Sawyer County Airport / HySecurity Gate Operators  
**Date:** May 28, 2015 at 10:55:34 AM CDT  
**To:** "Derek Leslie ([d\\_leslie\\_08@yahoo.com](mailto:d_leslie_08@yahoo.com))" <[d\\_leslie\\_08@yahoo.com](mailto:d_leslie_08@yahoo.com)>

Derek,

Below is information on the batteries to aid in your decision on battery backup for the gates.

Thank you,

Karl R. Kemper, EIT | Staff Engineer  
Becher-Hoppe Associates, Inc.



Direct 715-845-0414 | Cell 715-551-5507  
Office 715-845-8000 | Fax 715-845-0414  
[kkemper@becherhoppe.com](mailto:kkemper@becherhoppe.com) | [www.becherhoppe.com](http://www.becherhoppe.com)

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**From:** Nick Valdez [<mailto:nvaldez@hysecurity.com>]  
**Sent:** Thursday, May 28, 2015 10:54 AM  
**To:** Karl R. Kemper; Mark E. Ziemer; Stephen M. Opatik  
**Subject:** RE: Sawyer County Airport / HySecurity Gate Operators

Karl,

The batteries are sealed 110AH AGM batteries that require no maintenance. We have a smart charging system that monitors the temperature of the battery and it's charge level and our charger adjusts its charge rate for optimal charge. We also have a built in heater strip under the batteries so that they stay warm in the cold. Both of those features help extend the life of the battery. Typical battery life span is between 3-5 years.

**Nick Valdez**  
**Specification Sales Engineer**  
Office: +1-253-867-3700 x306  
Cell: 206-304-8878  
Fax: 888-321-9946  
6623 South 228<sup>th</sup> Street  
Kent, WA 98032 USA



**From:** Karl R. Kemper [<mailto:kkemper@becherhoppe.com>]  
**Sent:** Thursday, May 28, 2015 8:36 AM  
**To:** Nick Valdez; Mark E. Ziemer; Stephen M. Opatik  
**Subject:** RE: Sawyer County Airport / HySecurity Gate Operators

Nick,  
I discussed the UPS vs. non-UPS options with the project sponsor. One question we have is: "What is the typical maintenance routine for the batteries (charging, replacement, etc.)?" Also, what is a typical cost for the batteries?

Thank you,

**Karl R. Kemper, EIT | Staff Engineer**  
**Becher-Hoppe Associates, Inc.**



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## Kris Mayberry

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**From:** Karl R. Kemper <kkemper@becherhoppe.com>  
**Sent:** Thursday, June 04, 2015 3:55 PM  
**To:** Derek Leslie; Messina, Matthew R - DOT; Kris Mayberry; Leslie, Dan and Patty; Matthew - DOT Malicki  
**Cc:** Stephen M. Opatik  
**Subject:** RE: HYR Fence Disposal of Cleared Material

Hi Derek,

I spoke with Matt Messina and Matt Malicki at the BOA this afternoon, and we have come to the realization that it probably isn't practical to try to build a *maintainable* (mowable) berm that is high enough to block the northern neighbor's view of the airport. Instead, we have tweaked the idea, and are planning to let the contractor chip/mulch the cleared materials and spread them evenly in upland areas north of the trout stream. The exact location(s) can be determined during construction. Please let us know if this sounds acceptable.

Thank you!

Karl R. Kemper, EIT | Staff Engineer  
Becher-Hoppe Associates, Inc.



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**From:** Derek Leslie [mailto:d\_leslie\_08@yahoo.com]  
**Sent:** Thursday, June 04, 2015 10:27 AM  
**To:** Messina, Matthew R - DOT; Karl R. Kemper; Kris Mayberry; Dan Leslie; Matthew - DOT Malicki  
**Subject:** Re: HYR Fence Disposal of Cleared Material

Hello Folks,

Karl and I spoke briefly yesterday evening on this matter and I believe that we have come up with an outstanding idea. We agreed that disposing of all this material north of the trout stream could be highly beneficial to not only the project, but Sawyer County AND area residents. What I am suggesting is that we strip the top soil in a large but narrow area, dump all of the material into this area, then redistribute the soil on top and compact it down. This would create a large berm that could potentially be 5-8 feet high and well over a 100 feet long. This berm should not have any effect to our airport operations and could have a HUGE impact for the home owner north of the new clearing. This berm could shield this home to the north from the lights on the malsar system and dampen the noise of airplanes on the runway. This could save the project and Sawyer County A LOT of money and help retain a good relationship with our neighbors here at the airport. Karl said he may be able to make an aerial draft of what this berm would look like. Matt(s), please let me know if there is any reason why we cannot go a head with this plan.

Thanks,

Derek Leslie

On Jun 4, 2015, at 8:58 AM, Messina, Matthew R - DOT <[Matthew.Messina@dot.wi.gov](mailto:Matthew.Messina@dot.wi.gov)> wrote:

I agree that we should use the area north of the trout stream but more specifically we should use the area north of the north MALSR road since there is no chance of wetlands in that area. If we used the area between the trout stream and the north MALSR, there are some pockets of wetlands that we would not want the contractor to inadvertently fill.

Having that estimate of how much cleared material would be very helpful.

Matt Messina, EIT  
Airport Development Engineer  
Wisconsin Bureau of Aeronautics  
608-267-7108

**From:** Stephen M. Opatik [<mailto:sopatik@becherhoppe.com>]  
**Sent:** Thursday, June 04, 2015 7:41 AM  
**To:** Karl R. Kemper; Derek Leslie ([d\\_leslie\\_08@yahoo.com](mailto:d_leslie_08@yahoo.com)); Messina, Matthew R - DOT  
**Cc:** Laura L. Lee; Malicki, Matthew - DOT; 'Patty Leslie (Sawyer Co. Airport Manager)'  
**Subject:** RE: HYR Fence Disposal of Cleared Material

We will be clearing a path 20' wide (10' on each side) to install the fence. 11,000(+) feet of woven fence will be through the wetland areas that have a lot of material left and they cannot chip it in wetland areas, as we learned on the ILS project J. Therefore all the material will have to be cut off at ground level, picked up, without disturbing the soil, put in a truck and hauled out. That could easily be 100's of truckloads.

We'll try to work up a rough estimate of what kind of pile of material we're talking about.

Steve

**From:** Karl R. Kemper  
**Sent:** Wednesday, June 03, 2015 5:14 PM  
**To:** Derek Leslie ([d\\_leslie\\_08@yahoo.com](mailto:d_leslie_08@yahoo.com)); Messina, Matthew R - DOT  
**Cc:** Stephen M. Opatik; Laura L. Lee; Malicki, Matthew - DOT; 'Patty Leslie (Sawyer Co. Airport Manager)'  
**Subject:** RE: HYR Fence Disposal of Cleared Material

Hello All,  
I'm just giving everyone a nudge on this email. Does anyone have any thoughts?

Thank you,

**Karl R. Kemper, EIT | Staff Engineer**  
**Becher-Hoppe Associates, Inc.**

<image001.jpg>

Direct 715-845-0414 | Cell 715-551-5507  
Office 715-845-8000 | Fax 715-845-0414  
[kkemper@becherhoppe.com](mailto:kkemper@becherhoppe.com) | [www.becherhoppe.com](http://www.becherhoppe.com)

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**From:** Karl R. Kemper  
**Sent:** Friday, May 29, 2015 4:01 PM  
**To:** Derek Leslie ([d\\_leslie\\_08@yahoo.com](mailto:d_leslie_08@yahoo.com)); 'Messina, Matthew R - DOT'  
**Cc:** Stephen M. Opatik; Laura L. Lee; 'Malicki, Matthew - DOT'; Patty Leslie (Sawyer Co. Airport Manager)  
**Subject:** HYR Fence Disposal of Cleared Material

Derek and Matt,

In our special provisions for the fence project, we currently have the following language pertaining to disposal of debris from clearing the fence line:

Dispose of trees and stumps at an onsite location(s) approved by the Engineer and Owner. Waste areas shall be noted on the Erosion Control Implementation Plan. Trees and branches may be chipped and distributed evenly about the disposal site(s). Disposal of waste material in wetland areas, including chips, is not permitted. Remove any large wood chunks or rocks that may interfere with maintenance or mowing operations.

The only area that I would anticipate a contractor being able to dispose of this material would be north of the trout stream. There will likely be quite a lot of material to be disposed of. Although this would save the project a lot of money, I'm guessing that you would rather have the contractor dispose of it off-site. Please reply all with your preference.

Thank you,

**Karl R. Kemper, EIT | Staff Engineer**  
**Becher-Hoppe Associates, Inc.**

<image001.jpg>

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SCALE: 1" = 400'  
 Not to Scale

PARCEL	OWNER (FORMER)	ACRES	INTEREST	ACQUISITION PROGRAM	YEAR OF GRANT
1	WECT	10	TO SHORE		
2	S&B 467	7.0	SHORE		
3	1001221357W	64.497			
4	500016111E	104.007			
5	500016111E	200.014			
6	500016111E	200.014			
7	500016111E	200.014			
8	500016111E	200.014			
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PARCEL	OWNER (FORMER)	ACRES	INTEREST	ACQUISITION PROGRAM	YEAR OF GRANT
1	WECT	10	TO SHORE		
2	S&B 467	7.0	SHORE		
3	1001221357W	64.497			
4	500016111E	104.007			
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NOTE: PARCELS 35, 17 & 41 SUBJECT TO ROAD EASEMENTS TOTALING 0.74 ACRES - INCLUDED IN TOTALS

