

Draft

Minutes of the meeting of the Sawyer County Board of Supervisors

Tuesday, November 12, 2019; 6:30 p.m.;

Large Court Room, Sawyer County Courthouse

County Board Chair Tweed Shuman called the November meeting of the Sawyer County Board of Supervisors to order. Roll call was as follows (x indicates present)

district - supervisor - T = Town, V = Village, C = City, W = Ward

- X 01 - Dale Schleeter – T Lenroot W 1, T Hayward W 7, C Hayward W 5 and 6
- X 02 - Kathy McCoy – T Lenroot W 2, T Round Lake W 1
- X 03 - Tweed Shuman – T Hayward W 1 and 2
- X 04 – Troy Morgan – T Hayward W 3 and 4
- X 05 – James H. Schlender Jr. – T Hayward W 5 and 6 (6:32)
- X 06 – Marc D. Helwig – C Hayward W 1 and 2
- X 07 - Thomas W. Duffy – C Hayward W 3 and 4
- X 08 - Bruce Paulsen – T Bass Lake W 1 and 2
- X 09 - Brian Bisonette – T Bass Lake W 3 and 4
- X 10 – Elaine Nyberg – T Sand Lake, T Edgewater W 1
- X 11 - Jim Bassett – T Edgewater W 2, T Bass Lake W 5, T Hayward W 8, T Meteor, T Couderay, V Couderay
- X 12 – Dawn Petit – T Spider Lake, T Round Lake W 2, T Winter W 1
- X 13 - Ron Kinsley – T Hunter, T Radisson W 1, T Ojibwa W 1, V Radisson
- X 14 – Ron Buckholtz – T Radisson W 2, T Ojibwa W 2, T Weirgor, V Exeland, T Meadowbrook
- X 15 – Helen Dennis – T Winter W 2, T Draper, V Winter

The agenda for the meeting was presented as follows:

Call to Order, Roll Call, Pledge of Allegiance

Certification of Compliance with the Open Meetings Law

Meeting Agenda

Public Comments

Minutes from Previous Meetings: October 17, 2019 and November 7, 2019

Zoning Committee Chair Report

Northwest Regional Planning Commission Agreement

Public Participation Plan Update

Public Safety Committee Chair report

Criminal Justice Coordinating Council Update

Resolution to approve a cooperative law enforcement agreement between Sawyer County and LCO – Discussion and Possible Action

Public Works Committee Chair Report

Xcel Easement Agreement-Discussion and Possible Action

Tower Road Memorandum of Understanding-Discussion and Possible Action

Sawyer County Airport Management Agreement-Discussion and Possible Action

Sawyer County Municipal Airport Minimum Standards and Procedures Ordinance –

Discussion and Possible Action

Sawyer County Airport Fixed Base Operator Agreement-Discussion and Possible Action

Land, Water, and Forest Resources Committee Chair Report

Resolution Supporting Action on Climate Change-Discussion and Possible Action

Birkie Ground Lease and Updated MOU-Discussion and Possible Action

Tiger Cat Dam Construction Contract Change Order-Discussion and Possible Action

Health and Human Services Board Chair Report

Senior Resource Center 85.21 Grant Resolution-Discussion and Possible Action

Collection Policy-Discussion and Possible Action

Finance Committee Chair Report

2020 Budget Discussion

Resolution to adopt the 2020 Sawyer County Budget and 2019 Property Tax Levy

To be Collected in 2020, the 2020 Compensation Plan, the 2020 Authorized

Employees, the 2020 Fee Schedule and the 2020 Capital Improvement Plan

Economic Development & UW Extension Committee Chair Report

“I chose Sawyer County” video

County Administrator’s Report

Personnel Policy Revisions

Redistricting Resolution – Discussion and Possible Action

Correspondence, reports from conferences and meetings, other matters for discussion only

Motion by Petit, 2nd by Duffy, to approve the agenda with one change, move agenda item 8d before 8c, Motion carried

Motion by Duffy, 2nd by Bassett, to approve the minutes from the October 17, 2019 meeting. Motion carried

Motion by Helwig, 2nd by Paulsen, to approve the minutes from the November 7, 2019 meeting. Motion carried

Zoning Committee Chair Ron Buckholtz reported to the Board.

Zoning Administrator Jay Kozlowski presented the Northwest Regional Planning Commission agreement with Sawyer County regarding the Comprehensive Plan. Motion by Kinsley, 2nd by Paulsen to approve Resolution #2019-39, Northwest Regional Planning Commission Agreement. Motion carried

Kozlowski presented the Public Participation Plan Update. The update includes the process to update the Comprehensive Plan. Motion by Paulsen, 2nd by Petit, to approve Resolution #2019-40, Public Participation Plan Update. Motion carried

Public Safety Committee Chair James Schlender reported to the Board. The Criminal Justice Coordinating Council met October 31, 2019. CJCC working on a bond schedule to help the

county recapture funds from ordinance violations. Schlender presented a resolution to approve a Cooperative Law Enforcement agreement between the Lac Courte Oreilles Band of Lake Superior Chippewa Indians and Sawyer County. Motion by Helwig, 2nd by Bassett, to approve Resolution #2019-41, to approve a Cooperative Law Enforcement Agreement. Motion carried

Public Works Committee Chair Ron Kinsley presented a resolution authorizing an easement to Xcel on Sawyer County Property. Motion by Paulsen, 2nd by Buckholtz, to approve Resolution #2019-42, Authorizing Easement on Sawyer County Property. Motion carried

Kinsley presented a Memorandum of Understanding between Sawyer County and the Town of Radisson regarding Pipestone Tower Road. The County will maintain the road and the Town of Radisson will turn over to the County any revenue they receive pertaining to Tower Road. Motion by Schlender, 2nd by Buckholtz, to approve Resolution #2019-43, Authorizing Memorandum of Understanding between Sawyer County and the Town of Radisson Regarding Pipestone Tower Road. Motion carried

The Public Works Committee, Administrator Hoff, and Attorney Rebecca Roeker have been working on the Sawyer County Municipal Airport Minimum Standards and Procedures Ordinance, the SC Airport Management Agreement, and the SC Airport Fixed Base Operator agreement for eight months. The Ordinance sets forth the minimum standards for any business operating at the airport. The Management Agreement is for the day-to-day management of the airport. Motion by Nyberg, 2nd by Bassett, to approve the Sawyer County Municipal Airport Minimum Standards and Procedures Ordinance and Resolution #2019-45. Motion carried. Motion by Dennis, 2nd by Morgan, to approve the Sawyer County Airport Management Agreement and Resolution #2019-44. Motion carried. Motion by Buckholtz, 2nd by Dennis, to approve the Sawyer County Fixed Base Operator agreement and Resolution #2019-46. Motion carried

Land, Water, and Forest Resource Committee Chair Bruce Paulsen presented a resolution supporting Action on Climate Change. Motion by Kinsley, 2nd by Morgan, to approve Resolution #2019-47, Supporting Action on Climate Change. Motion carried

The Board discussed the Birkie Ground Lease and Memorandum of Understanding amendment. Motion by McCoy, 2nd by Dennis, to postpone action on the resolution until January. Amendment to motion by Morgan, 2nd by Paulsen, to postpone until December. The roll call vote on amendment was as follows: Shuman – yes; Morgan – yes; Schlender – yes; Helwig – yes; Duffy – yes; Paulsen – yes; Bisonette – yes; Nyberg – yes; Bassett – no; Petit – yes; Kinsley – yes. Buckholtz – yes; Dennis – no; Schleeter – no; McCoy – no. The amendment passed with 11 voting yes and 4 voting no. Vote on original motion with amendment to December carried. Motion by McCoy, 2nd by Morgan, to postpone action on the MOU until December. Motion carried

Motion by Helwig, 2nd by Petit, to approve the Tiger Cat Dam Change Order forwarded from the Land, Water, and Forest Resource Committee. Motion carried

Health and Human Services Board Chair Kathy McCoy presented the Senior Resource Center 85.21 DOT Grant Resolution. This grant funds the bus service at the Senior Resource Center. Motion by Buckholtz, 2nd by Petit, to approve Resolution #2019-48, Authorizing Sawyer County DOT Grant Application. Motion carried

The Health and Human Services Board approved the revised HHS Collection Policy and forwarded to the County Board. Motion by Kinsley, 2nd by Petit, to approve the HHS Collection Policy. Motion carried

Sawyer County Administrator Tom Hoff presented the proposed 2020 budget. Motion by Kinsley, 2nd by Helwig, to approve the proposed Resolution to Adopt the 2020 Sawyer County Budget and 2019 Property Tax Levy to be Collected in 2020, the 2020 Compensation Plan, the 2020 Authorized Employees, the 2020 Fee Schedule and the 2020 Capital Improvement Plan. Helwig rescinded his second. Second on the motion by Paulsen. Bassett amended the motion to move the Hayward Lakes and Visitors Convention Bureau back to \$50,000, the same as in 2019, with funding to come from the Resource Development Fund, 2nd by Helwig. The roll call vote on amendment was as follows: Schlender – yes; Helwig – yes; Duffy – yes; Paulsen – no; Bisonette – yes; Nyberg – yes; Bassett – yes; Petit – no; Kinsley – yes. Buckholtz – no; Dennis – no; Schleeter – no; McCoy – yes; Shuman – yes; Morgan – yes. The amendment passed with 10 voting yes and 5 voting no. Roll Call Vote on original motion with amendment to increase HLVCB to \$50,000 was as follows: Helwig – yes; Duffy – yes; Paulsen – yes; Bisonette – yes; Nyberg – yes; Bassett – yes; Petit – no; Kinsley – yes. Buckholtz – no; Dennis – no; Schleeter – yes; McCoy – no; Shuman – yes; Morgan – yes; Schlender – yes. Resolution #2019-49, 2020 Budget approved with 11 voting yes, and 4 voting no.

Economic Development and UW Extension Committee Chair Tom Duffy reported to the Board. Morgan presented a video from the Economic Development Corporation promoting Sawyer County – “I choose Sawyer County”

Sawyer County Administrator Tom Hoff presented personnel policy revisions regarding residency, holidays, and use of county car and mileage reimbursement. The Administration Committee recommended one change to the revision: change reimbursement rate of .525 cents to County mileage rate. Motion by Kinsley, 2nd by McCoy, to approve the Personnel Policy revisions including the change in mileage rate. Motion carried. The Finance Committee will set the County mileage rate.

Supervisor McCoy presented a Resolution supporting the creation of a nonpartisan procedure for redistricting after the 2020 Census. Motion by Kinsley, 2nd by Nyberg, to approve Resolution #2019-50. Motion carried

The Administrator’s report is attached to the agenda on the website.

Adjourned 8:10 pm

Audio of the County Board Budget meeting is on the website.

Minutes prepared by Carol Williamson