

Draft

Minutes of the November 7, 2019, Administration Committee Meeting, Sawyer County Board of Supervisors

Members present: Tweed Shuman, Kathy McCoy, Dale Schleeter, Ron Kinsley

Others present: Tom Hoff, Carol Williamson, Gary Elliott, Rose Lillyroot, Mike Coleson, Linda Zillmer

Shuman called the meeting to order at 10:00

Motion by McCoy, 2nd by Schleeter, to approve the minutes from the October 10, 2019 meeting. Motion carried

Public Hearing on 2020 budget tonight. Motion at Economic Development to fund HLVCB at 2019 level of \$50,000. Finance approved the resolution to adopt the 2020 Sawyer County Budget and 2019 Property Tax Levy to be collected in 2020, the 2020 Compensation Plan, the 2020 Authorized Employees, the 2020 Fee Schedule and the 2020 Capital Improvement Plan. Discussed possible borrowing for short-term debt to allow increasing 2020 levy.

Veteran's Service Officer Gary Elliott provided a written report to the Committee. The Veteran's Service Office did 631 phone calls, 299 office visits and 79 counseling appointments in October. Various Veteran Day Events planned around Sawyer County.

Information Technology Director Mike Coleson reported to the Committee. Three court sessions scheduled next week. Installing wiring in the Assembly Room to hold court. Wiring will be permanent. Working with HR on time clock system.

Committee provided a redistricting resolution. Motion by McCoy, 2nd by Schleeter, to approve the resolution and forward to County Board. Motion carried

Human Resource Coordinator Rose Lillyroot provided a written report to the committee. Lillyroot provided a list of requested revisions to the personnel Policy. Motion by Schleeter, 2nd by Kinsley, to approve the proposed changes and forward to the County Board. Motion carried

Administrator Hoff reported to the Committee on work items including the following. Tiger Cat Dam Contract change order for \$77,000 replacing last month's order for \$145,000. Carlson Road Dam. 2020 Budget. Birkie and OO property ground lease and MOU Amendment. Senior Resource Center including Winter site being closed for a short time and \$10,000 advance on 2020 funding. Economic Development Broadband Grant. Winter Depot construction will begin after the Ojibwa ambulance facility is completed. Second Circuit Court-three year plan for 12 judges may be delayed. Working with Mike Keefe on Property Liability Insurance. Ambulance billing issues; may reconsider having done in house. Time keeping system. Tower Road – agreement with Town of Radisson. Climate Change presentation by Eli Geidel at LWFR. Airport management documents and Ordinance. Child Support- Sawyer County and LCO- Tribal judge and Sawyer County Circuit Court judge working on procedure to transfer cases between Sawyer County and LCO. CAP-Counties Ambassador Program.

Meeting adjourned 11:06 am

Minutes prepared by Carol Williamson