

Draft

Minutes of the meeting of the Sawyer County Board of Supervisors
Thursday, October 17, 2019; 6:30 p.m.;
Large Court Room, Sawyer County Courthouse

County Board Chair Tweed Shuman called the October meeting of the Sawyer County Board of Supervisors to order. Roll call was as follows (x indicates present)

district - supervisor - T = Town, V = Village, C = City, W = Ward

- X 01 - Dale Schleeter – T Lenroot W 1, T Hayward W 7, C Hayward W 5 and 6
- X 02 - Kathy McCoy – T Lenroot W 2, T Round Lake W 1
- X 03 - Tweed Shuman – T Hayward W 1 and 2
- X 04 – Troy Morgan – T Hayward W 3 and 4
- X 05 – James H. Schlender Jr. – T Hayward W 5 and 6
- X 06 – Marc D. Helwig – C Hayward W 1 and 2
- 07 - Thomas W. Duffy – C Hayward W 3 and 4
- X 08 - Bruce Paulsen – T Bass Lake W 1 and 2
- 09 - Brian Bisonette – T Bass Lake W 3 and 4
- X 10 – Elaine Nyberg – T Sand Lake, T Edgewater W 1
- X 11 - Jim Bassett – T Edgewater W 2, T Bass Lake W 5, T Hayward W 8, T Meteor, T Couderay, V Couderay
- X 12 – Dawn Petit – T Spider Lake, T Round Lake W 2, T Winter W 1
- X 13 - Ron Kinsley – T Hunter, T Radisson W 1, T Ojibwa W 1, V Radisson
- X 14 – Ron Buckholtz – T Radisson W 2, T Ojibwa W 2, T Weirgor, V Exeland, T Meadowbrook
- X 15 – Helen Dennis – T Winter W 2, T Draper, V Winter

The agenda for the meeting was presented as follows:

Call to Order, Roll Call, Pledge of Allegiance
Certification of Compliance with the Open Meetings Law
Meeting Agenda
Public Comments

Minutes from Previous Meetings: September 19, 2019

Appointments:

- Appoint Dawn Petit to fill vacancy for District 12 on the County Board.
- Approve proposed changes to County Board Committee and Representative Appointments

Swearing in of New County Board Member by Circuit Court Judge John Yackel

CliftonLarsonAllen Presentation of the 2018 Audit

Jon Hochkammer Presentation

Zoning Committee Chair Report

- Rezone request #19-014, Erickson

Public Safety Committee Chair report

- Criminal Justice Coordinating Council Update

Public Works Committee Chair Report

- Road Classification Map – Discussion and possible action

- Sawyer County Airport Management Agreement – Discussion and review

- Sawyer County Airport Fixed Base Operator Agreement-Discussion and review

Sawyer County Municipal Airport Minimum Standards and Procedures
Ordinance – Discussion and review

Land, Water, and Forest Resources Committee Chair Report
Application for Preference to Previous Owner-Town of Bass Lake 002-840-28-5208
Gouge Parcel-Discussion and possible action
Application for Preference to Previous Owner-Town of Weirgor 030-737-01-2302
Chiarello Parcel-Discussion and possible action
Request for Refund of 25% deposit (\$2,850.00) for OTC Land Sale Approved by
LWFRC & County Board in August 2019. David L DeNasha Application for
Town of Hayward 010-841-23-5323 Purchase Price of \$11,400.00. Funds
needed for family emergency. Discussion and possible action
Event Fees – Request for reconsideration by Board member voting on the prevailing
side of decision at the County Board meeting on September 19, 21019.
Timing of new event fee. Recommendation from LWFRC to amend the fee schedule
Effective date to 1/1/2021 if the event is already published. Discussion and
possible action

Health and Human Services Board Chair Report

Finance Committee Chair Report
Sawyer County Land Sale – Approval needed
Ojibwa Ambulance Facility Debt RFP Update
Future Budget Funding Alternatives

Economic Development & UW Extension Committee Chair Report

County Administrator’s Report
2020 Budget Discussion
Correspondence, reports from conferences and meetings, other

Public Safety Committee Chair report
Criminal Justice Coordinating Council Update
Sawyer County Criminal Justice Education and Rehabilitation plan Facilitated by
EDC

Public Works Committee Chair Report
Dairyland Power Easement
Sawyer County Airport Management Agreement – Discussion and review
Sawyer County Airport Fixed Base Operator Agreement-Discussion and review
Minimum Standards Ordinance – Discussion and review
Three-month extension of current Airport Management Agreement and Fixed
Based Operator agreement with L&L Aviation, Inc. -Discussion and
possible action

Land, Water, and Forest Resources Committee Chair Report
County Forest User Fees (Possible Action Item)
Ad Hoc Committee to revise the 15-year Forestry Plan and Outdoor Recreation
Plan

Health and Human Services Board Chair Report

Finance Committee Chair Report
Resolution to increase Budget – Hazard Mitigation grant
Resolution to increase budget – Hazmat grant

Resolution to apply Canteen Fund Balance for air climate control in the jail
Resolution to apply additional Resource Development Fund Balance – Carlson
Road

2020 Budget Discussion

Economic Development & UW Extension Committee Chair Report

County Administrator's Report

Employee Handbook revision including change in accrual benefit – Discussion
and possible action

Correspondence, reports from conferences and meetings, other matters for discussion
only

Chair Shuman requested a moment of silence in recognition and to honor Public Health Officer, Eileen Simak who passed away on September 25, 2019.

Motion by Morgan, 2nd by Buckholtz, to move agenda item 7, swearing in of New County Board Member to after 6a, Appointment of Dawn Petit to County Board. Motion carried

Motion by Buckholtz, 2nd by Dennis, to approve the minutes from the September 19, 2019 meeting. Motion carried

Chair Tweed Shuman introduced Dawn Petit with a recommendation to approve her appointment to the County Board to fill the vacated spot in District 12. Motion by Dennis, 2nd by Bassett to approve the appointment. Motion carried

Judge John Yackel swore in Dawn Petit as the District 12 County Board Supervisor.

Shuman presented the proposed County Board Committee and Representative Appointment schedule. Dawn Petit will sit on the Public Safety Committee and the Finance Committee, Petit will be an alternate on the Zoning Committee, with Troy Morgan moving from alternate to member. Petit will be the representative on the Northwest Wisconsin CEP board. Dale Schleeter will be the representative on the Indianhead Community Action Program. Marvin Mullet and Shirley Armstrong are the citizens on the Ethics Committee. Motion by Bassett, 2nd by Buckholtz, to approve the appointments recommended by the Chair and the County Administrator. Motion carried

April Anderson from CliftonLarsonAllen presented the 2018 Audit. Two material weaknesses found under Internal Controls and one material weakness under Compliance. Anderson reviewed the Executive Audit Summary with the Board. Unassigned Fund Balance is \$3,573,085 and Fund Expenditures total \$13,462,775. Percent of Unassigned Fund Balance to General Fund Expenditures is 26.5%. Count target range is 20%-30%. Auditor recommends 25%-33%. End of 2017 was 31.9%.

Jon Hochkammer from Wisconsin Counties Association presented "Ethics 101 for Public Officials". Hochkammer encouraged the Board to ask themselves "What is the best for the Community?" when making a decision. At times Board members are required to put aside their personal opinions.

Zoning Committee Chair Ron Buckholtz reported to the Board.

Zoning request 19-014, Erickson, to rezone 78.51 acres from Commercial One to Residential Recreational One. The Town of Winter and the Zoning Committee approved the request. Motion by Helwig, 2nd by Morgan, to approve Resolution #2019-37 approving rezone #19-014, Terry Erickson. Motion carried

Public Safety Committee Chair James Schlender reported to the Board. At the October Public Safety meeting, Schlender was elected as Chair and Ron Buckholtz was elected as Vice-Chair. At the October Criminal Justice Coordinating Council meeting, Schlender was elected as Chair and Kathy McCoy as Vice-Chair.

Public Works Committee Chair Ron Kinsley proposed a recommendation to approve the Road Classification Map. Motion by Buckholtz, 2nd by Dennis, to approve. Motion carried

The final versions of the Sawyer County Airport Management Agreement, the Sawyer County Airport Fixed Base Operator Agreement, and the Sawyer County Municipal Airport Minimum Standards and Procedures Ordinance are attached to the agenda for information and review. The Public Works Committee will present the Ordinance at a public hearing on November 6, 2019 at 6:00 pm at the Public Works meeting.

Land, Water, and Forest Resource Committee Chair Bruce Paulsen recommended postponing agenda items 13a. and 13c. until applicants fulfill requirements. Motion by Helwig, 2nd by Bassett to postpone until required documents are provided. Motion carried

Motion by Bassett, 2nd by Dennis, to approve the Chiarello application for Preference to Previous Owner. Motion carried

Motion by Morgan, 2nd by Schlender, to reconsider the motion on event fees at the September County Board meeting. The roll call vote was as follows: Kinsley – no; Buckholtz – no; Dennis – no; Schleeter – yes; McCoy – no; Shuman – yes; Morgan – yes; Schlender – yes; Helwig – yes; Duffy – absent; Paulsen – yes; Bisonette – absent; Nyberg – yes; Bassett – yes; Petit – yes. The motion carried with 9 voting yes and 4 voting no.

Motion by Morgan, 2nd by Paulsen, to refer event schedule fees and implementation plan back to Committee. Motion by McCoy, 2nd by Kinsley, to amend the motion to not charge any groups until Committee comes back with a recommendation. The roll call vote on amendment was as follows: Buckholtz – yes; Dennis – yes; Schleeter – no; McCoy – yes; Shuman – yes; Morgan – no; Schlender – no; Helwig – no; Duffy – absent; Paulsen – no; Bisonette – absent; Nyberg – yes; Bassett – yes; Kinsley – yes. The amendment passed with 8 voting yes and 5 voting no. Vote on motion as amended carried unanimously.

Health and Human Services Board Chair Kathy McCoy reported to the Board.

Motion by Kinsley, 2nd by Bassett, to approve the 2019 Land Sale Bids forwarded from the Finance Committee. Motion carried

The Board was provided with the RFP proposals for the Ojibwa Ambulance Facility.

The Board discussed future funding alternatives including Vehicle Registration Fee (Wheel Tax), Borrowing, Referendum, Raise Fees, Grants, and use of Fund Balance.

Economic Development and UW Extension Committee Vice Chair Troy Morgan reported to the Board.

Sawyer County Administrator Tom Hoff reported to the Board. The Administrator's report is attached to the agenda on the website.

The 2020 Budget will be on the Finance Committee Agenda November 7, at 8:30 am. There is a Public Hearing November 7 at 6:30 pm. The County Board will adopt the budget at the November 12 County Board meeting.

The proposed 2020 budget includes a 1.5% wage grid increase for employees effective July 1, 2020; Health insurance with a 11.13% increase in premium; FTE additions of .6 in Clerk of Court, .6 in District Attorney Office, and 2.5 in Health and Human Services.

Board took a 10 minute break

Motion by Buckholtz, 2nd by McCoy, to convene in closed session pursuant to Wis. Stat. s. 19.85 (1) (e) for purposes of deliberating and negotiating the investment of Public funds and other specified public business relating to a Sawyer County public works project and the need for closed session competitive and bargaining discussions and pursuant to Wis. Stat. s. 19.85 (1) (g) for purposes of conferring with legal counsel for Sawyer County who is rendering oral or written advice concerning strategy to be adopted by the Sawyer County Board of Supervisors with respect to litigation in which it is or is likely to become involved. Motion carried unanimous

Motion by Schleeter, 2nd by Dennis, to come out of closed session and reconvene in open session. Motion carried unanimous

Motion by Paulsen, 2nd by Helwig, to approve the Resolution to increase the 2019 Resource Development Budget pursuant to attached project change order – Tiger Cat Flowage Dam. Up to \$175,000 out of Resource Development and proceed with change order as recommended by legal counsel. Motion carried with roll call vote of 12 voting yes and McCoy voting no.

Adjourned 10:02

Audio of the Special County Board Budget meeting is on the website.

Minutes prepared by Carol Williamson