

Draft

Minutes of the August 8, 2019, Administration Committee Meeting, Sawyer County Board of Supervisors

Members present: Tweed Shuman, Brian Bisonette, Kathy McCoy, Ron Kinsley, Dale Schleeter

Others present: Tom Hoff, Carol Williamson, Gary Elliott, Mike Coleson, Rose Lillyroot, Frank Zufall, Linda Zillmer

Motion by Kinsley, 2nd by Schleeter, to approve the minutes from the July 11, 2019 meeting.
Motion carried

Veteran's Service Officer Gary Elliott provided a written report to the Committee. The Veteran's Service Office did 776 phone calls, 352 office visits and 56 counseling appointments in July. Renee Brown resigned effective July 31, 2019. Reviewing position.

County Administrator Tom Hoff reported on Laser Fiche meeting held this week to explore opportunities for departments to improve the process of storing documents.

Human Resource Coordinator Rose Lillyroot provided a written report to the committee. Horton will assist with bids for health, dental, vision, and disability insurance for 2020.

Administrator Hoff provided his written report and reviewed with the Committee.

Meeting adjourned 10:50 am

Minutes prepared by Carol Williamson