

Draft

Minutes of the meeting of the Public Works Committee; Sawyer County Board of Supervisors
July 10, 2019; 6:30 p.m.; Assembly Room, Sawyer County Courthouse

Members present: Ron Kinsley, Helen Dennis, Marc Helwig, Kathy McCoy, Ron Buckholtz

Others present: Tim Hagberg, Carol Williamson, Derek Leslie, Gary Gedart, Rebecca Roeker, Kate Leslie, Cliff Korn, Linda Zillmer, Don Mrotek, Todd Van Nispen by phone. John Cain and Sam Guadagnino attended by phone during Venture Architects presentation

Chair Kinsley called the meeting to order at 6:30.

Motion by Buckholtz, 2nd by Dennis, to approve the minutes of the 4:00 and 6:00 June 12, 2019 meetings.
Motion carried

Highway Commissioner Gary Gedart provided a written report, fund balance report, and overtime report.

John Cain and Sam Guadagnino from Venture Architects presented a web conference for the Committee regarding the courthouse remodeling feasibility study. They presented three schemes ranging from \$4.2 million to \$13 million. Venture Architects will present to the full County Board on July 18, 2019 at 6:30 pm.

The Committee discussed the requested ATV/UTV route on County Hwy F from Sand Lake Road to Sissabagama Road. The Resolution the Committee passed does not state that they will not approve alternate routes on county highways. The Town of Sand Lake approved the route. Motion by Dennis, 2nd by Helwig, to approve the route request on County Hwy F. Motion carried

Gedart informed the Committee he has initially cut \$34,000 from his budget for 2020. Gedart will do a 2" overlay on good roads in 2020 versus total pavement on seven miles of road that he usually plans on. Budget includes some equipment purchases, shop truck, skidster trailer, and tractor mower. Gedart discussed the decrease in General Transportation Aid amounts with the Committee.

Maintenance Supervisor Tim Hagberg provided a written report on projects. Ambulance facility plans are on schedule and construction will start in September. The maintenance 2020 budget is initially \$50 less than 2019.

Todd Van Nispen joined the Committee meeting by phone at 7:55 pm. Attorney Rebecca Roeker reviewed the Airport Management Agreement and the Fixed Based Operators agreement with the Committee. These two documents are complete. The Committee then discussed the Draft Minimum Standards and Procedures Ordinance. Derek Leslie will share this document with the airport hangar leaseholders. A public hearing is required for the Ordinance. The FBO and Airport Managers agreements are not effective until the County Board approves the Minimum Standards Ordinance. Leslie will work with Roeker and County Administrator Tom Hoff to bring the Ordinance back to the August 7, 2019 Public Works meeting. If the document is complete, the Public Works Committee will hold a Public Hearing on September 11, 2019.

Derek Leslie provided the Committee an Airport Management report including fuel sales and state entitlements available. ILS will be up and running in August.

Leslie reduced airport expenses in the 2020 budget by \$12,000. With increases to revenue, the 2020 budget is around \$60,000.

The airport petition will be brought back to the Committee if changes are needed.

The Committee discussed the ATV/UTV route resolution and possible changes. The County needs an ordinance to enforce speed limits.

Adjourned 9:15

Minutes prepared by Sawyer County Clerk Carol Williamson