

June 11, 2019

Original to be filed with Sawyer County Clerk, Carol Williamson

Committee Meetings of Sawyer County

COMMITTEE: Health & Human Services Meeting Minutes

PLACE: Sawyer County Court House

DATE: June 11, 2019

CALLED TO ORDER: 6:32 P.M.

**Committee Members in Attendance:**

Kathy McCoy, Jennifer Vobornik, Carol Pearson, Tweed Shuman, James Schlender, Dr. Sabrina Dunlap, Dale Schleeter

**Staff Members in Attendance:**

Paul Grahovac, Tom Hoff, Eileen Simak, Dave Bauer, Carol Gucinski

The meeting was called to order by Kathy McCoy, noting for the record that Rose Gokee and Thomas Duffy, Sr. were absent.

**Agenda**

The meeting agenda was approved as presented.

**Audience Recognition**

None.

**Approval of Minutes**

A motion was made by Carol Pearson, seconded by Dale Schleeter to approve the minutes of the May 7, 2019 meeting as presented; motion carried.

**Committee Reports**

**a. LCO Liaison**

Tweed Shuman mentioned that LCO is in the middle of elections.

**Administration**

**A. Out-of-County Transports**

**1. Youth Justice Inter-County Agreement**

The "Wisconsin Inter-County Agreement on Venue, Jurisdiction, Placement and Funding Responsibility in CIDPS, JIPS and Delinquency Cases" provided to the HHS Board members. Dave Bauer clarified the differing circumstances that might result in out-of-county transports for Youth Justice clients. He outlined which costs are the responsibility of the sending entity vs. the receiving entity, noting that all counties deal with this issue. The various agreements and compacts require the sending county/state to be financially responsible for ongoing maintenance of the placement (food, shelter, clothing, routine medical care, etc.). They also note that the use of public services are not the financial responsibility of the sending county/state. Sawyer County will continue to reimburse the City of Hayward for Youth Justice transports; the Sawyer County Sheriff's office pays for temporary physical custody (TPC) placements. Information on differences for Mental Health transports provided at a future meeting.

**2. Oasis Admission Agreement**

Documents provided for review.

**3. Oasis Transport Costs**

Documents provided for review. Noted a slight upward trend.

**B. HIPAA Policy and Procedures Approval**

Final draft of the “Sawyer County HIPAA Policies and Procedures Manual” presented, noting the departments and programs in the county guided by HIPAA: the Information & Referral Center, Public Health programs, the FLEX spending program, ambulance, and medical services at the county jail. Motion to approve as presented and forward to the Sawyer County Board by Tweed Shuman, second by Carol Pearson. Motion carried.

**Fiscal**

**a. 2020 Budget**

Preliminary discussions have taken place for priority-based budgeting process. There will be a review of the HHS budget by the HHS Board at the July meeting.

**b. Budget Performance Report:**

A copy of the budget performance report for April 2019 provided to the Board.

**c. Purchased Service Recap:**

A copy of the purchased service recap for April 2019 provided to the Board.

**Any Items for Discussion Only/Future Agenda Items**

Collection Policy will be on the agenda in July.

**Adjourn**

Meeting adjourned at 7:16 P.M.