

Draft

Minutes of the meeting of the Sawyer County Board of Supervisors

Tuesday, April 18, 2017; 6:30 p.m.; Large Courtroom, Sawyer County Courthouse

County Board Chair Ron Kinsley called the April meeting of the Sawyer County Board of Supervisors to order. Roll call was as follows (x indicates present)

district - supervisor - T = Town, V = Village, C = City, W = Ward

- 01 - Dale Schleeter – T Lenroot W 1, T Hayward W 7, C Hayward W 5 and 6
- x 02 - Kathy McCoy – T Lenroot W 2, T Round Lake W 1
- x 03 - Tweed Shuman – T Hayward W 1 and 2
- x 04 - Iras Humphreys – T Hayward W 3 and 4
- 05 – James H. Schlender Jr. – T Hayward W 5 and 6
- x 06 – Marc D. Helwig – C Hayward W 1 and 2
- x 07 - Thomas W. Duffy – C Hayward W 3 and 4
- x 08 - Bruce Paulsen – T Bass Lake W 1 and 2
- x 09 - Brian Bisonette – T Bass Lake W 3 and 4
- x 10 – Elaine Nyberg – T Sand Lake, T Edgewater W 1
- x 11 - Jim Bassett – T Edgewater W 2, T Bass Lake W 5, T Hayward W 8, T Meteor, T Couderay, V Couderay
- x 12 - William Voight – T Spider Lake, T Round Lake W 2, T Winter W 1
- x 13 - Ron Kinsley – T Hunter, T Radisson W 1, T Ojibwa W 1, V Radisson
- x 14 – Ron Buckholtz – T Radisson W 2, T Ojibwa W 2, T Weirgor, V Exeland, T Meadowbrook
- x 15 – Helen Dennis – T Winter W 2, T Draper, V Winter

The agenda for the meeting was presented as follows:

- 01. Call to order, Roll Call, Pledge of Allegiance
- 02. Certification of compliance with the open meetings law
- 03. Meeting agenda
- 04. Public Comments
- 05. Minutes of the March 16, 2017 meeting
- 06. Approve checking account for Community Development Block Grant
- 07. Health and Human Services
  - A. Reappoint Supervisor Iras Humphreys and citizen member Michelle Lambert to HHS Board (for a two-year term each)
- 08. Zoning
  - A. Reappoint Al Gerber to Board of Appeals (for a three-year term)
  - B. Approve Proposed Shoreland-Wetland Protection Ordinance
- 09. Forestry
  - A. Cooper Land Trade Proposal
  - B. "OO" Stewardship Grant Application and Update to Sawyer County Recreational Plan
  - C. Resolution for Outdoor Recreation Aids - ATV/Snowmobile grant application
- 10. Administration Committee
  - A. Resolution to Amend the 2016 Sawyer County Budget per Wisconsin State Statute 65.90(5)
  - B. Resolution Authorizing the Request for Legal Loss Prevention Services from the Wisconsin County Mutual Insurance Corporation
  - C. Resolution Authorizing Revisions to the Sawyer County Personnel Policy Manual
  - D. Resolution to Authorize Hiring Staff for Courthouse Security
  - E. Resolution to Proceed with Building EMS Facility in Southern Sawyer County Location
  - F. Review 2018 Budget Timeline

11. Correspondence, reports from conferences and meetings, other matters for discussion only

Motion by Duffy, 2<sup>nd</sup> by Buckholtz, to approve the agenda. Motion carried

Motion by Bassett, 2<sup>nd</sup> by Buckholtz, to approve the minutes of the March 16, 2017 meeting. Motion carried

Northwest Regional Planning has requested a separate bank account for the Community Development Block Grant. This is also required by the state. Motion by Bassett, 2<sup>nd</sup> by Dennis, to approve a separate checking account for the CDBG. Motion carried

Motion by Shuman, 2<sup>nd</sup> by Voight, to reappoint Supervisor Iras Humphreys and Citizen Member Michelle Lambert to the Health and Human Services Board for a three year term each. Motion carried

Motion by Bassett, 2<sup>nd</sup> by Shuman to reappoint Al Gerber to the Board of Appeals for a three-year term. Motion carried

The DNR and the Zoning Committee approved the proposed Shoreland-Wetland Protection Ordinance. Motion by Paulsen, 2<sup>nd</sup> by Duffy, to approve the Shoreland-Wetland Protection Ordinance as proposed. Motion carried

County Forest Administrator Greg Peterson presented a proposal to trade 35 acres of county forest land for approximately 35 acres owned by Richard and Denise Cooper. The land is in the Town of Hayward south of Mosquito Brook. Motion by Duffy, 2<sup>nd</sup> by Nyberg, to approve the proposed land trade. Motion carried

Ben Popp of the ABSF has requested Sawyer County apply for a Stewardship Grant with the state. Sawyer County will be the applicant on the grant. ABSF will cover the 50% match and use the funds toward a new building at the "OO" trail head. The total cost of the new building is \$690,000, with no cost to Sawyer County. Motion by Shuman, 2<sup>nd</sup> by Helwig, to approve the grant application. Motion carried

Peterson presented a resolution to apply for trail maintenance grants. Motion by Buckholtz, 2<sup>nd</sup> by Paulsen, to approve the Resolution 2017-12 for Outdoor Recreation Aids. Motion carried

Accounting Manager Mike Keefe presented two resolutions to the County Board.

Budget adjustments are needed to close out 2016. Motion by Paulsen, 2<sup>nd</sup> by Dennis, to approve Resolution 2017-13 to amend the 2016 Sawyer County budget per Wisconsin State Statute 65.90(5) as summarized in Attachment A. Motion carried

Wisconsin County Mutual Insurance Corporation provides legal loss prevention services. Motion by Voight, 2<sup>nd</sup> by Shuman, to approve Resolution 2017-14 authorizing the request for legal loss prevention services from the Wisconsin County Mutual Insurance Corporation. Motion carried

County Administrator Tom Hoff presented a resolution to revise the Sawyer County Personnel Policy Manual. The proposed changes outline base rules for full-time Ambulance Department staff. Motion by Bassett, 2<sup>nd</sup> by Paulsen, to approve Resolution 2017-15 authorizing revisions to the Sawyer County Personnel Policy Manual. Motion carried

Hoff presented three options for providing a Sheriff's deputy for security in the courtroom and courthouse: utilize existing staff, hire two part-time deputies, or add one full-time deputy. The Public Safety Committee approved hiring two part-time deputies. Motion by Buckholtz, 2<sup>nd</sup> by Helwig, to approve the hiring of two part-time deputies. The County Board discussed the difficulty of hiring and training part-time deputies. Retired deputies returning to work need to complete 720 hours of training. Sheriff Mark Kelsey and Judge John Yackel will determine the schedule of the security staff. Buckholtz and Helwig rescinded their motion to hire two part-time deputies. Security staffing necessary and security priorities need review once security staffing has been implemented. Motion by Buckholtz, 2<sup>nd</sup> by Helwig, to approve Resolution 2017-16 to hire one full-time deputy for courtroom and courthouse security with an evaluation done in 6 months to determine effectiveness and future viability. Motion carried

Ambulance Director Mitch Rice informed the Board that the parcel of land in Ojibwa recommended for the facility in southern Sawyer County is too small. A parcel of land owned by the Town of Ojibwa one block south and west of the Hwy 27 and Hwy 70 intersection would be suitable for an ambulance facility. Dan Granica will talk to the Town of Ojibwa Board regarding possible donation of the property to Sawyer County. Another option for a southern location is 80 acres owned by Sawyer County 1 ¼ miles east of Radisson.

Rice discussed options for the buildings on the southern location. Motion by Dennis, 2<sup>nd</sup> by Voight, to authorize Rice to develop specifications and pursue cost estimates for the housing and garage buildings for the southern ambulance station. Motion carried, Jim Bassett voted no.

Meeting adjourned

Minutes prepared by Carol Williamson