

Draft

Minutes of the meeting of the Sawyer County Board of Supervisors
Tuesday, April 17, 2018; 6:30 p.m.;
Assembly Room, Sawyer County Courthouse

County Board Chair Ron Kinsley called the April meeting of the Sawyer County Board of Supervisors to order. Roll call was as follows (x indicates present)

district - supervisor - T = Town, V = Village, C = City, W = Ward

- X 01 - Dale Schleeter – T Lenroot W 1, T Hayward W 7, C Hayward W 5 and 6
- X 02 - Kathy McCoy – T Lenroot W 2, T Round Lake W 1
- X 03 - Tweed Shuman – T Hayward W 1 and 2
- X 04 – Troy Morgan – T Hayward W 3 and 4
- X 05 – James H. Schlender Jr. – T Hayward W 5 and 6
- X 06 – Marc D. Helwig – C Hayward W 1 and 2
- X 07 - Thomas W. Duffy – C Hayward W 3 and 4
- X 08 - Bruce Paulsen – T Bass Lake W 1 and 2
- X 09 - Brian Bisonette – T Bass Lake W 3 and 4
- X 10 – Elaine Nyberg – T Sand Lake, T Edgewater W 1
- X 11 - Jim Bassett – T Edgewater W 2, T Bass Lake W 5, T Hayward W 8, T Meteor, T Couderay, V Couderay
- X 12 - William Voight – T Spider Lake, T Round Lake W 2, T Winter W 1
- X 13 - Ron Kinsley – T Hunter, T Radisson W 1, T Ojibwa W 1, V Radisson
- X 14 – Ron Buckholtz – T Radisson W 2, T Ojibwa W 2, T Weirgor, V Exeland, T Meadowbrook
- X 15 – Helen Dennis – T Winter W 2, T Draper, V Winter

The agenda for the meeting was presented as follows:

Administration of Oath of Office

Roll Call

Pledge of Allegiance

Approval of Agenda

Approval of minutes of last meeting; March 15, 2018

Certification of compliance with the open meeting law

Election of County Board Chair and Vice-chair

Take picture of County Board and Board Chair

Adoption of Sawyer County Board of Supervisors Policy and Procedure Manual

Public Comments

Proposal for Special Meeting to confirm appointments and for member orientation

Review and possible revision of Sawyer County Board of Supervisors Policy and procedure Manual Committees, Boards and Commissions, Part II Boards, Commission and other Committees; Section A: Other Boards and Commissions.

Electronic Tablets and Email Policy

Approve Bank Signature Card Change if new county Board Chair

Sawyer County Investment Policy

Resolution Authorizing Implementation of a Sawyer County Investment Policy

Resolution to Participate in the WISC Fund

Zoning Report

Rezone Case @18-002 Pensco Trust Company

Rezone Case #18-003 James Diane Klungness

Land, Water, and Forest Resources

2018 Outdoor Recreational Trail Aids Resolution

Tiger Cat Municipal Dam Grant Program

Nelson Lake Park Improvement project funding request

Economic Development & UW Extension

Broadband Forward Ordinance

Administration Committee

Resolution to Reallocate Vehicle Repair Budget

Resolution to End Participation in the Wisconsin Length of Service Award Program for EMS Employees

2017 Year End Preliminary Review

Draft 2019 Budget Timeline

Sawyer County Board/Lac Courte Oreilles Tribal Council Joint Committee

Correspondence, reports from conferences and meetings, other matters for discussion only

County Board Chair Ron Kinsley called the meeting to order at 6:30 pm.

Judge John Yackel administered the Oath to the County Board Supervisors.

Kinsley requested Broadband Forward Ordinance be removed from the agenda. Motion by Duffy, 2nd by Schlender to approve the agenda with the removal of the Broadband Forward Ordinance. Motion carried

Motion by Buckholtz, 2nd by Paulsen, to approve the March 15, 2018 minutes. Motion carried

The County Board assembled for a group picture

County Clerk Carol Williamson called for nominations for County Board Chair. Kathy McCoy nominated Ron Kinsley, Tweed Shuman nominated Dale Schleeter, Jim Bassett nominated Bill Voight, Helen Dennis nominated Tweed Shuman. The four nominees each addressed the Board. The Board cast ballots four times with the final ballot count: Kinsley (3), Schleeter (3), and Shuman (9). Tweed Shuman is the County Board Chair

County Board Chair Shuman called for nominations for County Board Vice-Chair. Elaine Nyberg nominated Kathy McCoy, Ron Buckholtz nominated Helen Dennis, Tom Duffy nominated Bruce Paulsen, Marc Helwig nominated Dale Schleeter, Brian Bisonette nominated Ron Kinsley. The five nominees each addressed the Board. The Board cast ballots seven times with the final ballot count: Kathy McCoy (4), Helen Dennis (1), and Dale Schleeter (10). Dale Schleeter is the County Board Vice-Chair.

Motion by Kinsley, 2nd by Helwig, to adopt the Sawyer County Board of Supervisors Policy and Procedure Manual. The board discussed staggering supervisor terms and placing staggered terms on the May Administration Committee agenda. Motion carried

Motion by Nyberg, 2nd by Voight, to hold a special County Board meeting on April 26, 2018 at 6:30 pm to confirm appointments and for member orientation. Motion carried

The Board reviewed the Standing Committees currently listed in the Manual consisting of Administration, Public Works, Public Safety, Economic Development & UW Extension, Health and Human Services, Land, Water, and Forest Resources, and Zoning. Motion by Schlender, 2nd by Paulsen, to approve the current Standing Committees. Motion by Morgan, 2nd by Dennis, to amend the motion and add a Criminal Justice Coordinating Committee with two representatives from the County Board. The roll call vote was as follows: Duffy – no; Paulsen – no; Bisonette – no; Nyberg – no; Bassett – no; Voight – no; Kinsley – no; Buckholtz – no; Dennis – yes; Schleeter – yes; McCoy – yes; Shuman – yes; Morgan – yes; Schlender – Yes; Helwig – no. The motion failed with 6 voting yes and 9 voting no. Motion by McCoy, 2nd by Paulsen, to amend the motion to add a Finance Committee of five county board members. The roll call vote was as follows: Paulsen – yes; Bisonette – yes; Nyberg – no; Bassett – no; Voight – yes; Kinsley – no; Buckholtz – no; Dennis – no; Schleeter – no; McCoy – yes; Shuman – yes; Morgan – yes; Schlender – yes; Helwig – yes; Duffy – no. The motion carried with 8 voting yes and 7 voting no. The original motion carried.

The Board reviewed Other Boards and Commissions currently listed in the Manual. Motion by Kinsley, 2nd by Duffy, to approve the current list of “Other Boards and Commissions” with the following changes: Delete Community Care of Central Wisconsin, Delete District Solid Waste, Delete Northern Regional Trail Advisory Committee, Add Sawyer County/Lac Courte Oreilles Joint Committee (2), Add Sawyer County/Lac Courte Oreilles Economic Development Corporation (1), and Add Visions Northwest (1). Motion by Schlender, 2nd by Dennis, to amend the motion and add the Criminal Justice Coordinating Committee with two county board representatives. Motion carried. Original motion carried.

Motion by Nyberg, 2nd by Helwig, to approve the Electronic Tables and Email Policy. Motion carried

Motion by Kinsley, 2nd by Buckholtz, to approve bank signature card changes with the new County Board Chair. Motion carried

Motion by Kinsley, 2nd by Paulsen, to approve Resolution #2018-14 Authorizing Implementation of a Sawyer County Investment Policy. Motion carried

Motion by Schleeter, 2nd by Paulsen, to approve Resolution #2018-15 to participate in the WISC Fund. Motion carried

Zoning and Conservation Technician Pat Brown presented Rezone Case #18-002, Pensco Trust Company to rezone 15 acres from Wetland/Shoreland One to Agricultural One. Motion by Kinsley, 2nd by Helwig, to approve Resolution #2018-16 for rezone request. Motion carried

Brown presented Rezone Case #18-003, James & Diane Klungness to rezone 3.81 acres from Residential/Recreational One to Agricultural One to apply for a Conditional Use Permit for private golf course/practice. Motion by Nyberg, 2nd by Voight, to approve Resolution #2018-17 for rezone request. Motion carried

Supervisor Paulsen presented the 2018 Outdoor Recreational Trail Aids Resolution to Authorize the Sawyer County Forest Administrator to apply to the Wisconsin Department of Natural Resources for Financial Aid. Motion by Bassett, 2nd by Duffy, to approve Resolution 2018-18 for 2018 Outdoor Recreational Trail Aids. Motion carried

Paulsen presented a resolution authorizing the Zoning & Conservation Administrator to apply for Department of Natural Resources Financial Aid for the Tiger Cat Dam Project. Motion by Bassett, 2nd by Kinsley, to approve Resolution #2018-20 for participation in the Department of Natural Resources Municipal Dam Grant Program. Motion carried

Paulsen presented the United States Forest Service Memorandum of Understanding – Invasive Species. This is a draft MOU from the USFS to form a cooperative relationship between Price County, Rusk County, Sawyer County and Taylor County for effective management of invasive species. Once approved, the USFS will send Sawyer County the MOU for signatures. Motion by Kinsley, 2nd by Schleeter, to approve the MOU. Motion carried

Paulsen presented a funding request from the Town of Lenroot for the Nelson Lake Park improvement project. Nelson Lake Park is a county park maintained by the Town of Lenroot and the request is for not more than \$10,000. Motion by Bassett, 2nd by Buckholtz to approve the request with funds coming out of the Resource Development Fund. Motion carried

County Administrator Tom Hoff presented the Resolution to Reallocate Vehicle Repair Budget from the Building Maintenance Department Budget to Affected Departments Budgets. Motion by Kinsley, 2nd by Dennis, to approve Resolution #2018-19. The roll call vote was as follows: Bisonette – yes; Nyberg – yes; Bassett – yes; Voight – yes; Kinsley – yes; Buckholtz – yes; Dennis – yes; Schleeter – yes; McCoy – yes; Shuman – yes; Morgan – yes; Schlender – Yes; Helwig – yes; Duffy – yes; Paulsen – yes. The motion carried, unanimous.

Hoff presented a Draft 2019 Budget timeline.

Accounting Manager Mike Keefe presented the Resolution to end participation in the Wisconsin Length of Service Award Program for EMS Employees. This program is for volunteer Ambulance services. Sawyer County is a full time Ambulance service. Motion by Kinsley, 2nd by Helwig, to approve the resolution. Motion by Bassett, 2nd by McCoy, to amend the motion and table the resolution. Motion carried.

Keefe presented the 2017 Year End Preliminary Review. 2017 currently has an expected \$800,000 to \$900,000 deficit. Four major items contributed to the balance: Revenues are below budget for Ambulance, Forestry, and Highway, and Health and Human Services had a surplus.

Meeting adjourned

Approved Resolutions are on the Sawyer County website under Agendas and Minutes and copies are available in the Sawyer County Clerk's Office.

Minutes prepared by Carol Williamson