



Sawyer County Wisconsin



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Courthouse 04/10/2014

DRAFT - minutes of the meeting of the Courthouse Committee

Sawyer County Board of Supervisors

April 10, 2014, 6:30 p.m., Assembly Room, Sawyer County Courthouse

members present: Dale Schleeter (Chair), Ron Kinsley, Bill Voight

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also present: Clerk of Court Claudia Burgan, County Surveyor/Land Records Department Director Dan Pleoger, Circuit Court Judge Gerald Wright, County Clerk Kris Mayberry

Motion by Voight, 2nd by Kinsley, to approve the meeting agenda as presented. Motion carried.

Motion by Kinsley, 2nd by Voight, to approve the March 13, 2014 meeting minutes. Motion carried.

County Surveyor/Land Records Department Director Dan Pleoger reviewed options for the Land Records Department to continue to move forward with modernization of the County's land records, including hiring an additional geographic information specialist or contracting for geographic information system services. Mr. Pleoger indicated that if the County's priorities do not include expenditures for the acceleration of that modernization, expectations for the services and information provided by the Land Records Department will need to be dampened. Mr. Pleoger indicated that he was recently advised by Accounting Manager Melissa Roach that there are fewer funds in the County's Land Records Modernization Fund which might affect the amount available to expend for contracted services or an employee.

County Surveyor/Land Records Department Director Dan Pleoger requested approval to carry over 44 hours of his vacation time for 90 days past their expiration date. Mr. Pleoger indicated that he was unable to use the vacation time due to department staffing and transitions in the department. Motion by Kinsley, 2nd by Voight, to approve the request. Motion carried.

County Surveyor/Land Records Department Director Dan Pleoger provided a department report, including that changes to real property information/data to reflect recorded documents (tax listing) are being kept up to date and that few documents transferring real estate were being recorded, perhaps due to the extreme winter weather.

Clerk of Court Claudia Burgan provided a department report, including reviewing the amount of revenues received by the department from interest, tax intercepted funds, Payplan fees, bail forfeitures, attorney and guardian ad litem fees, and restitution; that she is utilizing a community services person for filing and work in the law library, the training of 2 new department employees, and the temporary suspension of some of the services provided by the department due to the lack of adequate staffing. Ms. Burgan requested approval for an additional employee for the office. The Committee discussed whether to hire a limited-term employee during an anticipated extended employee medical leave.

The Committee reviewed a written department report provided by Child Support Department Director Sandy Okamoto.

The Committee reviewed Register of Deeds Paula Chisser's request for approval to attend the Wisconsin Register of Deeds summer conference to be held June 4-6 in the Wisconsin Dells.

The Committee reviewed the monthly department expense vouchers. Motion by Kinsley, 2nd by Voight, to approve the department reports, the request for employee travel, and the monthly department expense vouchers. Motion carried.

Motion by Kinsley, 2nd by Voight, to adjourn the meeting. Motion carried.

minutes prepared by County Clerk Kris Mayberry