

Draft

Minutes of the February 9, 2017, Administration Committee Meeting
Sawyer County Board of Supervisors

Members present: Ron Kinsley, Kathy McCoy, Brian Bisonette, Bill Voight, Dale Schleeter

Others present: Tom Hoff, Mike Keefe, Carol Williamson, Gary Elliott, Mike Coleson, Dianne Ince, Frank Zufall, Linda Zilmer

Motion by Voight, 2nd by Schleeter, to approve the minutes of the January 12, 2017 meeting. Motion carried

Information Technology Director Mike Coleson informed the Committee the new website went live today.

Veteran Service Officer Gary Elliott provided a written report to the Committee. The Veteran Service Office is in need of a back-up power source. Elliott is gathering data to identify jail inmates that could benefit from Veteran Services.

Treasurer Dianne Ince provided a written financial report and sales tax report. The COP Risk Reserve account has changed its title to Children's COP. Motion by McCoy, 2nd by Bisonette, to approve the title change and new bank signature card. Motion carried

Sawyer County Administrator Tom Hoff, Accounting Manager Mike Keefe, and Sawyer County Treasurer Dianne Ince reviewed the three submitted bids for the 2016, 2017 and 2018 Accounting Audit. Their recommendation is to select the bid from CliftonLarsonAllen for \$47,500 in 2016, \$48,500 in 2017, and \$49,500 in 2018. \$45,000 was budgeted in 2016. Motion by McCoy, 2nd by Bisonette, to support the recommendation to award the three-year contract to ClifotnLarsonAllen and forward to the County Board for approval. Motion carried

Accounting Manager Mike Keefe presented a Resolution to carryover funds from the 2016 Budget to the 2017 Budget for Law Enforcement Radio upgrade. Motion by Schleeter, 2nd by Voight, to recommend County Board approval of the Resolution. Carryover amount - \$150,000. Motion carried

The Highway Department needs to replace a truck that was budgeted in 2018. A resolution will be on the County Board agenda to transfer funds and replace the truck in 2017.

Dan Williams will present the final report of the ambulance study at the County Board meeting on February 16, 2017.

Minutes prepared by Sawyer County Clerk Carol Williamson