

Minutes of the February 8, 2018, Administration Committee Meeting, Sawyer County Board of Supervisors

Members present: Ron Kinsley, Bill Voight, Kathy McCoy, Dale Schleeter, Brian Bisonette

Others present: Tom Hoff, Carol Williamson, Gary Elliott, Dianne Ince, Mike Coleson, Jim Bassett, Helen Dennis, Ron Buckholtz, Dale Olson, Eileen Simak, Mary Slisz-Chucka, Jessica Bjork, Don Mrotek, Don Stover, Terrell Boetcher, Linda Zillmer

Committee Chair Ron Kinsley called meeting to order at 8:30

Motion by Voight, 2nd by Schleeter, to approve the minutes of the January 11, 2018 meeting. Motion carried

Veteran's Service Officer Gary Elliott provided a written report to the Committee. The Veteran's Service Office did 933 phone calls and 363 office visits in January. There were 39 counseling appointments held.

Treasurer Dianne Ince provided a written financial report and sales tax report to the Committee.

Information Technology Director Mike Coleson informed the committee on the completion of the audio/visual upgrade in the courtroom. Phone conversion is week of February 12 for the courthouse. CenturyLink is providing a trainer. County Board will receive tablets in early March.

County Administrator Tom Hoff provided a written report updating the Committee. The SAMHSA Offender Re-entry Grant Application was submitted on January 26, 2018. Work continues on new agenda software. First round of Ambulance Director interviews on January 31.

The Committee discussed billboards on county land. The sign in the best shape has power, illumination, and state license. The health department has grant money to use on media and is interested in using a sign. Motion by McCoy, 2nd by Bisonette, to recommend retaining the sign in the best shape for county use and remove the other three signs. Motion carried

Several updates proposed in the Sawyer County Board of Supervisors Policy and Procedure Manual. Page 7 November meeting on Tuesday, Page 12 correcting lettering, page 13 quorum language, page 15, Section A: Other Boards and Commissions: add Northwest Regional Community Development Block Grant Housing Program –one appointed board member, Northwest Regional Planning Commission, clarify second member is an alternate, Traffic Safety Committee, add one appointed board member. Motion by Voight, 2nd by Bisonette, to forward proposed changes to County Board for approval. The Committee requested a full copy of the board rules be sent to the county board members. Motion carried

Committee discussed fire towers that are no longer needed and costs involved when towers are removed.

The County's insurance signed off on the current Northwood's ATP Snowmobile Trail 5 Agreement. ATP has not signed; if they sign the current agreement, the trail will be opened.

"OO" trailhead improvement project stewardship grant approval is on the County Board agenda. Sawyer County advances the money for this project and the Birkie Foundation reimburses the county.

The Committee received a proposed Resolution directing the Sawyer County Administrator to lead the Sawyer County Board of Supervisors through a process that results in the County Board setting Spending Priorities. Discussed the need for a resolution or policy. Administrators job to create the budget that aligns with the County Board's goals and objectives. Motion by McCoy, 2nd by Bisonette, to approve the resolution and forward to County Board. Motion failed.

Motion by McCoy, 2nd by Schleeter, to convene into Closed Session pursuant to Wisconsin Statute 19.85 (1)(f and g). Motion carried – unanimous

Reconvened into open session. Meeting Adjourned.

Minutes prepared by Carol Williamson