

Draft

Minutes of the January 11, 2018, Administration Committee Meeting
Sawyer County Board of Supervisors

Members present: Bill Voight, Kathy McCoy, Dale Schleeter, Brian Bisonette

Others present: Tom Hoff, Mike Keefe, Carol Williamson, Gary Elliott, Dianne Ince, Mike Coleson, Craig Faulstich, Doug Mrotek, Rose Lillyroot, Joel Clapero, Bill Sailer, JT Wohling, Frank Zufall

Supervisor Voight called meeting to order at 8:30

Motion by McCoy, 2nd by Bisonette, to approve the minutes of the December 14, 2017 meeting. Motion carried

Veteran's Service Officer Gary Elliott provided a written report to the Committee. The Veteran's Service Office did 669 phone calls and 286 office visits in December. There were 49 counseling appointments held. The service officers have recovered \$63,836.63 in wrongful health care billing actions. They handle three to four wrongful billings each week.

Treasurer Dianne Ince provided a written financial report and sales tax report to the Committee. 2017 Sales tax come in over budget.

Information Technology Director Mike Coleson provided a written report to the committee. Carryover of capital funds does not need approval. Working on ordering tablets for County Board members and new software for agendas and minutes. Recovered all data lost due to Highway server issues. New Highway servers and backup procedures are in place. Working on additional backup procedures for Courthouse data.

County Administrator Tom Hoff provided a written report. The Public Safety Committee, County Administrator, and Sheriff Doug Mrotek recommend purchasing Spillman public safety software. Software costs will be shared between the county, the City of Hayward, and LCO. The county's share is \$218,000, the City is \$83,445, and LCO is \$83,445. The SAMHSA (Substance Abuse and Mental Health Services Administration) grant is due January 26, 2018. There is no cost to the county. The grant is for \$425,000 annually for up to five years if approved. Bill Sailer, Area Vice President of Gallagher Risk Management Services and Brooke Shaw-Gardow, Loss Control Consultant of Argent, met with county staff and gave a brief review to the Committee. Under the new 2018 worker's comp contract the county will work toward transitional work to get employees back to work. Procedures and training will be enhanced to reduce claims and the experience MOD. Developing a plan to address the 2019 budget process. Working on new agenda and minute's software through ICompass. Lease of billboards came up at the Land, Water, and Forest Resources Committee meeting. There are currently several billboards on county property.

Future Agenda Items: Policy on Funding Outside Agencies.

Meeting Adjourned.

Minutes prepared by Carol Williamson