



Sawyer County Wisconsin



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Highway 01/08/2014

Minutes from January 8, 2014 Highway Committee Meeting
Meeting held at 6:30 PM at the Highway Department

Draft: Subject to approval by the Highway Committee

Present: Ron Kinsley, Kathy McCoy, Dale Schleeter, Tweed Shuman and Dale Thompson

County Personnel Present: Gary Gedart and Janeen Abric

Ron Kinsley called the meeting to order at 6:30 pm.

1. Approve agenda and additions

Motion by Shuman, second by Schleeter, to approve the agenda. Motion carried.

2. Approve minutes from December 11, 2013 and December 19, 2013 Highway Committee Meeting

Motion by Schleeter, second by Shuman, to approve the minutes from the December 11, 2013 meeting. Motion carried.

Motion by McCoy, second by Shuman, to approve the minutes from the December 19, 2013 meeting. Motion carried.

3. Audience recognition

4. Award Bid for (2) Tractor Mowers

See attached documentation.

Motion by Thompson, second by Shuman to award the bid to Lulich Implements per the recommendation of Jay Sands, Shop Foreman, for the purchase of (1) New Holland T6155 and (1) New Holland T6030 Plus. Motion carried.

5. Discuss SMA for the STH 77 and CTH K/Mosquito Brook Intersection

Gary provided another update this month regarding the State Municipal Agreement (SMA) for the STH 77 and CTH K/Mosquito Brook Road Intersection WisDOT Highway Safety Improvement Program (HSIP) project. Last month he informed the committee he was not comfortable with the "no cap" language and was not signing the proposal until further clarification. The updated agreement is attached. Gary recommended that the Town of Hayward sign the corrected agreement.

Motion by Schleeter, second by Shuman to approve authorization to sign the State Municipal Agreement proposal (SMA). Motion carried.

6. Discuss Fund Balance Report

The committee reviewed the funds balance report for November 2013 and the overtime report for the year. Winter maintenance costs were reported extremely high this year in comparison to last year due to the weather conditions. The State has reimbursed the Highway Department for expenses through October 2013.

7. Commissioner's Report

Highway crew has been working on snow and ice control as well as shoveling bridges. There are no workers compensation injuries to report. Due to the forecasted extreme cold temperatures and wind chill the crew was directed not to report to work on Monday, January 6, 2014.

Motion by Thompson, second by Shuman to approve the Commissioner's Report. Motion carried.

8. Old Business

Mike Coleson, IT Department, installed a scanner for Teresa McCue, Account Clerk. All accounts payable invoices were scanned and attached to the payables in NewWorld this month. It was a time consuming process that will have to be evaluated to make sure it can be done in a timely matter. Follow up discussions included accounts payable new vendor entry and address changes, invoice scanning and employee paystubs.

9. Other matters for discussion only

One of the security camera's at the Highway Department stopped working properly this morning. Digital Security Systems was contacted and plans to resolve the issue next week. An excessive amount of LP fuel has been used at the Winter and Radisson shops. Tanks were tested and no issues were reported. Como Oil will be installing monitors on the tanks and phone lines to notify them of current inventory levels at the shops. It was recommended that Gary contact Tim Hagberg, Maintenance Department, regarding installing programmable thermostats at the shops.

10. Out of County Travel

11. Review and approve December vouchers

Motion by McCoy, second by Thompson to approve the December vouchers. Motion carried.

12. Closed session, pursuant to section 19.85(1)(c), Wisconsin Statutes, to review wage for Highway Office Manager Position

Motion by Schleeter, second by Thompson to convene into closed session, pursuant to section 19.85 (1) (c), Wisconsin Statutes, to review wage for Highway Office Manager Position. Motion carried by unanimous voice vote.

Motion by McCoy, second by Thompson to come out of closed session. Motion carried.

13. Adjournment

Motion by McCoy, second by Shuman to adjourn at 7:34 p.m. Motion carried.

Recommendations per Jay Sands, Shop Foreman, Sawyer County Highway Department

I recommend the bids be awarded to Lulich Implement for the following New Holland units:

New Holland T6155	\$77,900	
New Holland T6030 plus	\$71,000	

	\$148,900	
\$ 1,900	Multi unit discount	

\$147,000	Total	

Lowest bid for both tractors with a total package by \$12,375 with a multi-unit purchase discount (\$1,900)

Under budget by \$23,000

Met all specs

The 2 New Holland tractors we are trading were good tractors and liked by our operators

Diesel Powered Four Wheel Drive Tractors complete with Rotary Boom Mowers

Company	Make	Model	Trade Unit	Base Price	Trade Value	Net Price
Aring Equipment						\$0.00
Bar H Implement	New Holland		52	\$107,000.00	\$26,000.00	\$81,000.00
Baribeau Implement	Case IH	Maxxum 110	52	\$134,445.00	\$56,154.00	\$78,291.00
Dairyland Implement						\$0.00
Lulich Implement	New Holland	T6155	52	\$103,223.00	\$25,323.00	\$77,900.00*
Roland Machinery Co.						\$0.00
Tractor Central						\$0.00
Tri County Implement						\$0.00
Frontier Ag and Turf	John Deere	6115M	52	\$111,710.40	\$25,000.00	\$86,710.40

* Recommended Bid per Jay Sands, Shop Foreman

Trade Unit: Unit #52
2003 TS 110 New Holland Tractor with Diamond Boom Mower

Diesel Powered Four Wheel Drive Tractors complete with Rotary Boom Mowers

Company	Make	Model	Trade Unit	Base Price	Trade Value	Net Price	Total of (2) Units
Aring Equipment						\$0.00	\$0.00
Bar H Implement	New Holland	T6155	53	\$107,000.00	\$25,000.00	\$82,000.00	\$163,000.00
Baribeau Implement	Case IH	Maxxum 110	53	\$134,445.00	\$53,361.00	\$81,084.00	\$159,375.00
Dairyland Implement						\$0.00	\$0.00
Lulich Implement	New Holland	T6030 plus	53	\$93,244.00	\$22,244.00	\$71,000.00*	\$148,900.00
Roland Machinery Co.						\$0.00	\$0.00
Tractor Central						\$0.00	\$0.00
Tri County Implement						\$0.00	\$0.00
Frontier Ag and Turf	John Deere	6115M	53	\$111,710.40	\$25,000.00	\$86,710.40	\$173,420.80

* Recommended Bid per Jay Sands, Shop Foreman

Trade Unit: Unit #53

2003 TS 110 New Holland Tractor with Diamond Boom Mower

2014 Budget Equipment

Equipment	Expense	Actual Cost	+ or - Budget
Tri-Axle Truck	160,000.00	130,190.00	29,810.00 Under Budget
1 Ton Dump	50,000.00		
Tractors/Mowers (2)	170,000.00	147,000.00	23,000.00 Under Budget
Crew Cab	30,000.00		
Misc.	20,000.00		
	430,000.00	277,190.00	152,810.00 Remaining

Tractors/Mowers (2)	\$ 77,900.00	Lulich Implement
	\$ 71,000.00	Lulich Implement
	\$ 148,900.00	
	\$ 148,900.00	
	\$ 1,900.00	Multi Unit Purchase Discount
	147,000.00	Total of (2) Units
	\$ 170,000.00	
	\$ 147,000.00	
	23,000.00	Under Budget